**Bond Elementary School 2020-2021 Title I, Part A Parent and Family Engagement Plan**

I, Delshuana Jackson, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101, ESEA; as amended by ESSA.
* Involve parents/families of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent.
* Jointly develop/revise with parents the school parent and family engagement plan, distribute it to parents of participating children, and make available the parent involvement plan to the local community.
* Involve parents and family members in an organized, ongoing, and timely way, in the planning and review, of the school parent and family engagement plan.

* Use the findings of the parent and family engagement policy to review and design strategies for more effective family engagement, and to revise, if necessary, the school’s parent and family engagement plan.

* If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan to the local educational agency.

* Provide to each parent an individualized student report about the performance of their child (ren) on the state assessment in ELA, Math and Science.

* Provide each parent timely notice when their child has been assigned or been taught for (4) four or more consecutive weeks by a teacher who has not completed the criteria for state certification.
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

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| **Signature of Principal** | **Date Signed** |

**Mission Statement**

Parent and Family Engagement: Mission Statement (Optional)

Our primary mission at Bond Elementary School is to find ways of enhancing each child’s learning opportunities. We strive to help nurture a love for learning and develop lifelong learners. We believe that each child should be given opportunities to achieve and we understand that active participation of parents and family will help promote his or her success.

**Engagement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used [Sections1116].

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| **Response:** Bond Elementary School will involve parents in all aspects of its Title I program. The School Advisory Committee (SAC), along with all other parents, provide input into the development, implementation, and evaluation of the Parent Family Engagement Plan (PFEP). The annual Title I parent meeting will provide information to parents about Title I and their rights to be involved and knowledgeable about the qualifications of the teachers and paraprofessionals. The meeting will also inform them of school and district grades, curriculum, school choice, and other assistances their child/children will receive by virtue of being in a Title I schoolwide program. Other parent meetings and expos will be held throughout the school year – especially to seek parental involvement and input regarding how the school invests federal dollars in parent activities. During the School Advisory Council (SAC) meeting, Council members and all parents in attendance are expected to offer input regarding specific goals they have for the school, make decisions involving the use of parental involvement funds for parent activities to reach those goals, and determine how those goals relate to the development of the School Improvement Plan (SIP) by the SAC. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116].

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| **count** | **Program** | **Coordination** |
| 1 | Title I | Funds will be used for parent workshops and teacher trainings on strategies that will support student academic achievement. |
| 2 | Title II | Funds will be used for technology training for parents to help students at home. |
| 3 | Title III | The administrators will coordinate with district ELL staff to provide services to ELL families and students. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (school-wide or targeted assistance), Adequate Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1116].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Send home fliers via students’ backpacks, publicize via Listserv, Remind, Website, and Social Media Outlets | Administrators Project Manager | August –  September | Sign-In Sheets |
| 2 | Post meeting on Marquee and send reminders by students | Project Manager | Two weeks before the meeting | Sign-In Sheets |
| 3 | Develop Agenda and Sign-in Sheet | Administrators  Project Manager | One week before the meeting | Sign-In Sheets |
| 4 | Classroom PowerPoint Presentations will be created by teachers to address grade level requirements | Classroom Teachers | One week before the meeting | Sign-In Sheets |
| 5 | Video Message- “What is Title I and What is Offered through Title I” | Administrators | Night of the meeting | Sign-In Sheets |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and how will the school provide with Title I funds, transportation, childcare, or home visits, as such services related to parent and family engagement [Section 1116].

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| **Response:** Bond Elementary School will host parent meetings and workshops at various times and days to help ensure that parents have the opportunity to participate. All teachers will be required to hold parent conferences before, during, and after school to accommodate parents. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parent/family involvement, in order to ensure effective involvement of parents and to support a partnership among the school, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement. Include information on how the school will provide other reasonable support for parent/family engagement activities under [ESEA Section 1116].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Annual Parent Meeting/Open House | Administrators  Project Manager | Parents will learn facts about Title I schools and their rights as parents of a child who attends a Title I school. Additionally, teachers will provide classroom expectations, routines, and share curriculum and strategies that will be utilized. | September | Sign-In Sheets and  Student  Performance |
| 2 | Academic Conversation  Nights | Teachers | Parents will receive pertinent information about their child’s grades and academic progression. | October – May | Sign-In Sheets and  Student  Performance |
| 3 | Academic Curriculum  Night K-5 | Administrators Teachers | Parents will receive content specific strategies and skills to increase students' knowledge. | October – May | Sign-In Sheets and  Student  Performance |
| 4 | Establishing a Positive Parent/School Relationship | Administrators  PFE committee | Parents will learn ways to establish a positive relationship with their child’s teacher and the school. | November | Sign-In Sheets |
| 5 | Trauma Informed Care | Administrators | Parents will be made aware of the impact of trauma on children and families, learn how to identify symptons, and appropriate response mechanisms and interventions. | February | Sign-In Sheets |
| 6 | Distance Learning | PFE committee  Techcon | Parents will be trained on multiple technological communication and academic platforms to assist their children at home. | October | Sign-In Sheets |
| 7 | Ways to Keep You and Your Child Healthy | Administrators,  PFE committee | Parents will learn ways to help keep their families healthy as well as receive healthy cooking tips. | March | Sign-In Sheets |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in the value and utility of contribution of parents/families. Describe how the school will reach out, communicate with and work with parents/families as equal partners. As well as implementing and coordinating parent/family programs, and in building ties between parents/families and the school. [ESEA Section 1116].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Distance Learning | Techcon | Teachers will be trained to teach parents on multiple technological communication and academic platforms to assist their children at home | August | Parent  Conferences and  Communication Logs |
| 2 | Staff Parental  Involvement  Training | Project Manager | Foster positive relationships between parents and teachers to increase student success. | November | Parent  Conferences and  Communication Logs |

**Other Activities**  
  
Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [ESEA Section 1116].

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| **Response:** The Parent Resource Center at Bond Elementary School will be utilized to offer parents various ways to enhance their child(ren) education opportunities. The Parent Resource Center will promote parental involvement through training and parent-friendly resources. Parents will be encouraged to visit the Parent Resource Center before, during, and after school to take advantage of the resources available. The project manager will be responsible for the parent resource room. |

**Communication**

Describe how the school will provide the following under [ESEA Section 1116].

* Provide a description of how parents/families will be given timely information about the Title I programs.
* Describe and explain the curriculum at the school, the forms of academic assessment used to measure student progress and the achievement level standards the students will obtain.
* If requested by parents, how will the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
* Methods the school will use to submit parents/families comments if the school-wide program plan is not satisfactory to the parents of participating children, that will be made available to the local education agency [ESEA Section 1116].

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| **Response:** Bond Elementary School will provide information pertaining to the Title I program at the annual meeting held in September. Additionally, the School Advisory Council (SAC) will discuss the Title I program throughout the school year. Monthly SAC meetings will also allow parents to provide opportunities for input, discussions, suggestions, and concerns as it relates to the school improvement initiatives and daily operations of the school. Copies of the School Improvement Plan and the Parent and Family Engagement Plan will be made available via the school's website, parent resource room, and in the front office.    At the annual meeting, the school's curriculum, forms of assessment used to measure student progress, how to schedule parent-teacher conferences, proficiency levels of students are expected to meet, and opportunities for participation in decisions related to the education of their child will be discussed. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families and how the school plans to share information related to school and parent/family programs, meetings, school reports and other activities in an understandable, uniform format and in languages that the parents/families can understand.

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| **Response:** Bond Elementary School will provide full opportunities for participation in parental involvement activities. Memos and letters announcing various parental involvement activities will be reviewed for ease of readability and to make certain any acronyms are identified and explained. Spanish and Swahili translations will be provided for school documents as needed. The school and district will make sure the facilities are kept in compliance with regulations regarding access for persons with disabilities. Bond Elementary will make sure that parents with disabilities have access to parental involvement activities and events. Parents will be provided information during Open House regarding the availability of parent involvement opportunities and resources. Bond Elementary School will collaborate to make sure every opportunity is given to all families for participation in parent involvement activities and to have access to important resources in a language parents can understand.    A translator will be available at the school to provide translation services in Spanish and Swahili for limited English parent while accommodations are made for parents of students with disabilities. |

**Discretionary Activities** (Optional)

Activities that are not required, but will be paid for through Title I, Part A funding (for example: home visits, transportation for meetings, activities related to parent/family engagement, etc.)

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 |  |  |  |  |  |
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**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1116].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Language | Communications will be translated into students’ native language for all ELL students and families. |
| 2 | Communication | The school will use multiple forms of communication when trying to reach parents: Listserv, emails, flyers, school marquee, social media, Remind, and postings around the community. |
| 3 | Transportation | The school will hold parent meetings at flexible times. |
| 4 | Parent Work Schedules | The school will hold parent meetings at flexible times. |
| 5 | Technology | The school will schedule flexible media hours for parent access. |

**Evaluation of the Previous Year’s Parental Involvement Plan**

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1116]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
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**Provide a description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency and parents/families of migratory children)? [Section 1116].**

**Response:**

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1116 (e)(3)].

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| --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
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**Evidence of Input from Parents/family members**   
  
Evidence of parent input in the development of the plan. (SAC agenda, sign in sheets, minutes and other document with parent input).

Submit Parent and Family Engagement Plan with principal signature.

**Parent-School Compact**  
  
Note: As a component of the school-level parent and family engagement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1116(d)].  
  
Submit Parent-School Compact with principal signature.

**Evidence of Parents/family members in development of Parent-School Compact**

Note: As a component of the school-level parent and family engagement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1116(d)].  
  
Evidence of parent input in the development of the compact.