

Title I Parent and Family Engagement Plan

I, Cindy Christidis), do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances


The LEA shall ensure that the LEA and each Title I school has a written PFEP that (a) was jointly developed and agreed upon with parents; (b) is updated periodically; and (c) is distributed to parents of Title I students and made available to the local community. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy shall include the components as described in section 1116. The LEA must ensure that Title I, Part A funds reserved are used to carry out the activities and strategies in the PFEP as outlined in section 1116(3(D)(i - v).

The LEA shall ensure that Title I schools convene an annual parent meeting; offer a flexible number of meetings; involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the programs; and provide parents with timely information about programs, a description of curriculum, forms of the academic assessment used to measure student progress, the expected proficiency students are expected to meet, opportunities to provide input on their child's education and ensure that parents are involved in the decisions regarding how the set-aside is allotted for parent and family engagement.

The LEA shall ensure that each participating school, in conjunction with the parents of participating students, has jointly developed a school-parent compact that describes the school's responsibility to provide high quality curriculum and instruction in a supportive and effective learning environment; addresses the importance of ongoing communication between teachers and parents; describes the ways in which each parent will be responsible for supporting their child's learning; and is discussed with parents of elementary aged students.

The LEA shall, provide timely notice to parents when students have been assigned or taught for four or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject level in which the teacher has been assigned. Additionally, all LEAs are required to notify parents at the beginning of each school year (or at the time of enrollment of the student) of their right to know the professional qualifications of their student's classroom teachers and paraprofessionals.

ESEA Sections 1116(a)(2)(D), 1116(b), 1116(c), 1116(d), 1116(f), 1112(e)(3)(C), 1112(e)(4), 1116(a)(2)(B), 1116(h), 1112(e)(3), 1112 (e)(1)(B)(ii).



Signature of Principal or Designee

6/2/2020
Date Signed

APPROVED

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Mission Statement - Parent and family engagement Mission Statement (Optional)

Response:

Beverly Shores Elementary School believes that parents/families, community partners, and faith based organizations can work with our school family to provide the best educational setting for our students. In support of strengthening students' academic achievement, we implement and actively encourage parental and family involvement as defined in section 1118 ESEA. We are offering a welcoming climate to all parents/ families and strongly encourage them to participate as informed partners with the Title I school's and home programs in an effort to improve students' abilities, skills, knowledge, and responsibility essential to successful achievement, in schools and society through family engagement.

Involvement of Parents and Families

Describe how the school will involve parents and families in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used.

Response:

Beverly Shores Elementary School believes in involving parents/family in all aspects of its' Title 1 programs. The SAC has the responsibility for developing, implementing, and evaluating the various school level plans, including the SIP and PFEP. More than 50% of the members of the SAC are parent (non-employee) representatives. SAC members are elected by peers (faculty, staff, and parents). In addition, all parents/families are given the opportunity to review the plan and offer their input prior to approval. For the PFEP, all parents/family are given the opportunity to offer suggestions at the end of the school year seeking their input on activities, training, and materials they need to help their child. During the spring SAC meeting, the PFEP is revised and decisions on how to use the PFEP funds are discussed. Minutes, agendas, advertisements (how parents/families are notified), and sign-in sheets are documentation of parent input. All family engagement nights will have translators, childcare, and food (if applicable) and accommodations are made for other barriers on a case by case basis.

Coordination and Integration -Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

count	Program	Coordination
1	VPK	The Title I office and the VPK office will work together to coordinate transition programs for students entering the regular public school program. Activities may include: coordinated meetings with parents/families, VPK teachers, and the Kindergarten teachers to discuss the specific learning needs of students and joint parent meetings to discuss transitioning. Our school hosts 1 class of VPK students under Florida's statewide VPK Program. This is a full year program.
2	Title III- ELL	An ELL assistant is provided during school hours for meetings to assist parents/families in helping their students to achieve academic success. This ELL assistant also provides support by communication school/classroom needs and acts as the liaison between teachers and ELL families. Also, the Rosetta Stone language program is available through the Family Engagement Resource Center at the school.
3	Title X- Homeless Students	The Homeless Liaison at the district level, the Guidance Counselor and the Family School Liaison at BSE collaborate to ensure that students and families receive necessary services and resources.

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Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents about the school's Title I program, the nature of the Title I program, Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and/or presentation materials that address the required components	Leadership Team Member Family School Liaison	September 2020	Copies of agenda, Power Point presentations and handouts.
2	Develop and disseminate invitations	Family School Liaison	August 2020	Flyer with date of dissemination.
3	Advertise/Publicize Event	School webmaster, Family School Liaison	August 2020	Posting on school web site, call-outs, peachjar, remind 101, school marquee community bulletin boards , and newsletter.
4	Develop Title 1 sign in sheets for PF events	Family School Liaison	9/2020	Sign in sheets and agenda for the meeting.
5	Maintain documentation	Leadership Team Member Family School Liaison	9/2020	Evidence of Family meetings, building capacity, staff training, communication, and accessibility the Parent/Family Involvement Policy Components check list. Sign in sheets, invitations, agendas and presentation materials will be housed in the FSL room compliance box.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening and different days of the week. The school may provide with Title I funds, transportation, child care, or home visits, as such services relate to parent and family engagement. Response:

The Leadership Team and staff of Beverly Shores Elementary School have a strong belief in the importance of family engagement and have put measures in place to offer parent/family meetings at times that are convenient for parents. For example, our annual Title 1 parent/family meetings will be held twice; once on a weekday evening and the second will be offered on the following morning. Parent/Family Workshops are held at varying times and child-care and a translator is provided for the convenience of the parents. The Family Resource Center will be open every school day at varying times for parents to pick up materials and/or meet with the Family School liaison. The Family Resource Center is open during special events that are held at the school. The principal will work with the Family School Liaison to create a flexible schedule to ensure that the center is open at times that are convenient for the parents/family. The liaison will maintain records of parent/family participation. The schedule may be modified as needed based on parent/family participation.

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Building Capacity

Describe how the school will implement parent and family involvement activities that that are designed to improve student academic achievement and school performance. Describe how the activities will support a partnership among the school, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Annual Title 1 Parent/Family Meeting	Principal, LTM and FSL	Parents/Families are given the opportunity to discuss and offer suggestions to improve upon the PFE plan, the school compact, and the Title 1 budget.	August 2020	Flyer, Agenda, Sign in sheets and flyers
2	Beverly Shores Expo Night	Assistant Principal, Family School Liaison	School and local community partners will inform families of local resources in the area to support their children and family in meeting their needs.	1st Semester	RSVP Flyer/Invitation
3	Parents/Family are invited to Report Card Nights at the end of first and third nine-week periods to discuss academic progress.	Classroom Teachers	Academic progress will increase as parents and school work together	Throughout the school year (at end of first and third nine week	Increase in academic progress demonstrated as year progresses. Sign in sheets
4	Sad De Saber Technology Training	Family School Liaison ELL/Assistant	Family/ School Liaison will offer Take Home Technology Se de Saber training to parents/family of the Spanish families.	September 2020	Sign-In sheets, handouts, agendas, and presentation materials. Sign-In sheets, Flyer, handouts, agendas, and presentation material.
5	Parent/Family Workshops: Reading, Writing, Math/Science - STEM, and School Readiness skills	Leadership Team Member ,Family/School Liaison and Classroom Teacher//s	Content specific sessions will be provided for parents/families. Information will include grade level proficiency, strategies parents can use at home, and assessment methods	Through out the school year.	Sign-In sheets, Flyer, handouts, agendas, and presentation material.
6	Open House/ Meet the Teacher	Principal, Classroom Teachers	Parents will be provided pertinent academic information through specific grade level breakout sessions with teachers	September 2020	Sign-In sheets, Flyer, handouts, agendas, and presentation material.
7	Kindergarten Round-up	LTM and FSL	Parents/Family will be provided pertinent academic information through specific grade level breakout sessions with teachers	April and May2020	Sign in sheets, rsvp flyer, agenda
8	Dads take your child to school day	Family School Liaison	All mentors, guardians, and dads bring their student/s to school and enjoy juice and donuts while reading together. Connecting families.	September 2020	Sign in sheets, rsvp flyer-with , agenda
9	Muffins with Moms	Family School Liaison	All mentors, guardians, and dads bring their student/s to school and enjoy juice and donuts while reading together. Connecting families.	May 2020	Sign in sheets, flyer, agenda

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Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Family Engagement Professional Development for Faculty and Staff.	Principal, FSL, CRT, and Title 1 Personnel	Improve the ability of staff to work effectively with parents/families by providing examples of best practices for Family Engagement. Throughout the school year Improve the ability of staff to work effectively with parents by providing examples of best practices for Family Engagement. Throughout the school year	Throughout the school year	Teacher observation and Team Evaluation Documentation.
2	A newsletter will be distributed periodically to teachers that includes information on the value of Family Engagement.	Leadership team, Family School Liaison	Improve the ability of staff to work effectively with parents by providing examples of best practices for Family Engagement.	Throughout the school year	Copies of newsletters

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response:

Beverly Shores Elementary School will work to expand and enhance the inventory in the school's Family Resource Center. The Family/School Liaison will be responsible and will monitor the ongoing timeline. This will include showing evidence of effectiveness through reviewing the inventory and documenting hours and parent use of materials. The Family Resource Center is open every school day. It is also open during numerous other school events. There are numerous math, language arts, writing, and science manipulative available for parents to check out. . The FSL will continue to schedule parent trainings and workshops. Documentation will be the parent contact data base, agendas, handouts, sign-in sheets and copies of how parents were notified of these activities.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and

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- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response:

At the Annual Title 1 Parent Meeting in September, Beverly Shores Elementary School will hold a general meeting where information is presented about the Title I Programs, the Florida Standards, academic assessments, and the curriculum. Parents/Family will learn about the school-wide Title 1 program, how to schedule parent-teacher conferences, and opportunities for participation in decisions related to the education of their child. All parent input will be reviewed and implemented if feasible. During Parent/Families Conference Night, teachers will provide additional information on the subjects they teach, assessment plans, and how parents/family can help at home. Teachers will maintain sign-in sheets and provide a copy to the Family/School Liaison who will maintain documentation. Additionally, all information regarding Title 1 program is available on the school website under the Title I tab. In addition, on-going communications are sent digitally and by traditional means to parents regarding academic issues.

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response:

Written communication (including the Student Handbook) will be provided for parents/families in English and Spanish (as needed). Translators and childcare will be available at parents/family meetings and in school offices to provide translation services to ensure that parents/family are able to fully participate in parent meetings. The English Language Survey results will be used to determine the number and specific needs for translations into a language other than English. Parents/Families with migrant/ELL students will be provided accommodations on a case-by-case basis so they can participate.

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Discretionary Activities - Discretionary School Level Parent and family engagement Policy
 Components: Check if the school does not plan to implement discretionary parent and family engagement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents/family in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118 (e)(6)]	SAC Meetings: Parents provide input on decisions regarding the School Improvement Plan, which includes staff development and instructional strategies	Principal and SAC Members	Parents/Family is influencing decisions based on the needs they identify with their children.	Through out the school year
2	Supporting parents in academic strategies and parenting support for students at home.	Holding after-school events that encourage teachers and parents to work together to understand how to implement learning strategies at home: Parent University, Beverly Shores Expo Night, Literacy Night, Science Night	Principal	Provide information to parents/family, increase in Family Engagement and increase achievement skills.	Through out the school year
3	Maximizing Family Engagement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or	Conferences with parents/family at various time.	Entire staff and school sworker	Provide information to parents/family. Help parents understand importance of Family Engagement.	Through out the school year.
4	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in Family Engagement activities [Section 1118(e)(13)]	Mentoring, tutoring, participation in school events.	Leadership Team Member and Family school liaison	Provide resources and academic assistance to increase student achievement.	Through out the school year.

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Please make sure to upload in Good Image the following documents as evidence:

- Flyer/Invitation for family and parent input
- Meeting Agenda
- Meeting minutes – showing input in the development of your PFEP and compact.
- Meeting sign-in sheet
- Copy of Family-School Compact

Evaluation of the previous year's Parent and Family Engagement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Meet the Teacher/Open House	1	755	Parent/families were provided with pertinent academic information through specific grade level breakout sessions with teachers.
2	FSA Night	1	48	Content specific sessions will be provided for parent/families. Information will include grade level proficiency, strategies parents/family can use at home, and assessment methods
3	STEM & Science Fair Night	1	104	Orlando Science Center provided STEM activities and hands on learning for families. Student science fair projects were displayed for families to visit.
4	Literacy Night	1	86	Content specific sessions will be provided for parent/families. Information will include grade level proficiency, strategies parents/family can use at home, and assessment methods
5	Parent University	1	38	Parents/Family will be provided pertinent academic information through specific grade level breakout sessions with teachers
6	Kg. Round up	2	64	Parents/Family will be provided pertinent academic information through specific grade level breakout sessions with teachers
7	Flamingo and Canvas	1	111	Engaging our families in painting while learning different art media, different techniques, processes and tools. Parents provided an opportunity to provide input on the development, implementation, budget and PIP survey.
8	Grandparent breakfast (non title 1)	1	464	Families work together to solve the academic puzzles and riddles to unlock clues to move from room to room to escape the campus of BSE.
9	Annual Title 1 Parent Meeting	1	323	Parent/ families are given the opportunity to discuss and offer suggestions to improve upon the PIP plan, the school compact, and the Title 1 budget.
10	DADS Read and Bring Kids to School	1	763	All mentors, guardians, and dads bring their student/s to school and enjoy juice and donuts while reading together. Connecting families .
11	Bingo for books non-title 1	1	386	Parents and guardians encouraged to come have lunch with their student during their child's lunch activities. To promote reading, books were given out to families as an opportunity to read with their student.

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Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Family Engagement Faculty & Staff Training provided by District Level Title I Department	1	63	By providing PD to faculty and staff, they will better understand how to keep parent s informed and how to support families with student learning in the home.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation	Transportation is especially challenging for the low-income families The school offers workshops at different times and advertises the date two weeks prior for the families planning on participating. Transportation resources are provided to parents such as times, pick-up and drop off with the Lake Express Bus services by the Family School Liaison.
2	Limited English language	The Family Resource Center has laptops with Rosetta Stone and Sad de Saber available for families. The ESOL Assistant at our school will help identify and notify families of these resources. All parent workshops will be provided with a translator and childcare.
3	Parents/Family unable to attend scheduled meetings or events due to conflicts with personal schedules	Events and workshops will be offered on various days and at different times with childcare being provided to accommodate parents. Upon request, the Family Resource Center will be open with flexible hours to accommodate parents/families personal schedules.

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Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity