

2020-2021 Parent and Family Engagement Plan

School Name	Lockhart Middle School
LEA	Orange County Public Schools

The following is to ensure school-level parent and family engagement plans meet the requirements of Section 1116(b) of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA)

Assurances

The above named school agrees to the following assurances:

- ☐ Involve parents of children served in Title I, Part A in decisions about how Title I Part A funds are spent;
- ☐ Carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA;
- ☐ Jointly develop/revise plan with parent and make available to the local community;
- ☐ Involve parents and families in planning, reviewing, and improving schoolwide program plan;
- ☐ Use the findings of parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan;
- ☐ Provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals;
- ☐ Notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher(s) who is out of field;
- ☐ Provide each family with an individualized student report about the performance of their child(ren) on the State assessments [ESEA Section 1116]

Mission Statement

1. Does the mission statement include: How the parent and family engagement plan is a shared responsibility? How the parent and family engagement	The mission at Lockhart Middle School is to lead our students to success with the support and engagement of families and the community. Lockhart Middle School encourages all parents to be involved in all aspects of its programs. Shared responsibility is essential in our students' education. We will work in conjunction with
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<p>plan will assist in providing high quality instruction for all learners?</p>	<p>parents and families to plan for and provide meaningful activities and events that support instruction needed for the various learners within Lockhart Middle School. Activities and events include but are not limited to hosting curriculum nights that are aligned to grade level standards to provide strategies for parents when working with students at home.</p>
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Involvement of Parents

<p>2. Does the plan include: How the school will involve the parents and families in an organized, ongoing and timely manner in the planning, review and improvement of Title I programs including involvement in decision making or how funds for Title I will be used [ESEA Section 1116]?</p>	<p>Lockhart Middle School is committed to organized, ongoing, and timely manner of involving parents through the following methods:</p> <ul style="list-style-type: none"> • Home to school and school to home communication in English and or other languages • Flyers • Newsletters • Email • And other known best practices
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Coordination and Integration with Other Federal Programs

<p>3. Does the plan include: How the school will coordinate and integrate parent and family engagement programs and activities? How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home [ESEA Section 1116]?</p>	<p>Lockhart Middle School will coordinate and integrate parent and family engagement by providing activities and events throughout the school year. Activities and events will support, encourage and provide parents with research based best practices for working with their students' at home.</p>
Program	Coordination

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Title I	Administrators and Title I Contact will coordinate with the Title I office to provide opportunities for parent and family engagement in students' various learning environments school and home.
Title II	Professional Development modules will be provided throughout the school year to address parent and family engagement with teachers and staff.
Title III	The Curriculum Compliance Teacher (CCT) ensures that our English Language Learners (Ells) are having their educational needs met.
Title X	District Social Worker, Guidance Counselors and Support Staff provide resources to those students identified as homeless under the McKinney-Vento Act.

Annual Parent Meeting

<p>4. Does the plan include:</p> <p>A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I program?</p> <p>A description of the nature of the Title I Program that is shared with parents (Schoolwide or targeted assistance)?</p> <p>A description of how the meeting will cover adequate yearly progress (AYP), school choice, and the rights of parents are covered at the annual meeting?</p>	<p>Lockhart Middle School will host an annual Title I meeting to inform parents and families of children participating in Title I programs at the beginning of the school year, during Open House. The annual meeting will educated parents via the use of PowerPoint Presentations and handouts.</p> <p>The description of the nature of the Title I Program shared with parents is as follows:</p> <p>Title I Part A, provides local educational agencies (LEA) resources that help children gain a high quality education and the skills to master the Florida Standards. Title I provides additional resources to schools with economically disadvantaged students. These resources provide additional teachers, parent involvement activities and other activities designed to raise student achievement. Two models are used in Title I schools to provide these services. School wide reform models provide all students with access and services. Targeted assistance models provide services to select students in Title I schools. For more information please visit the Florida Department of Education, Office of Title I Programs and Academic Intervention Services at http://www.fldoe.org/bsa/title1/title_compile.asp or our district's Title I website at http://www.ocps.net/departments/titlei</p> <p>Below are specific steps that Lockhart Middle will take to conduct the Title I Annual Meeting.</p>
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Activity/ Task	Person Responsible	Timeline	Evidence of Effectiveness
Notices sent home to parents	School Administrators	August /September 2020	Connect Orange detailed report
Online Flier	School Administrators	August /September 2020	Flyer posted online via homepage and social media
Marquee	School Administrators	August /September 2020	Copy of sign-in sheets
Newsletter	School Administrators	August /September 2020	Copy of sign-in sheets
Conduct Title I Annual Meeting	School Administrators	September 2020	Copy of sign-in sheet
Maintain Documents	Title I Coordinator	September 2020	Copies of all documents

Flexible Parent Meetings

<p>5. Does the plan include: How will the school offer a flexible number of meetings, such as meeting in the morning or evening? How will the school provide with Title I funds transportation, child care or home visits, as such services relate to parent and family engagement (IESEA Section 1.116)?</p>	<p>Lockhart Middle School will offer a flexible number of meetings. There will be morning and afternoon meetings as well as evening opportunities for activities and events. Children will be welcomed to attend before and after school events.</p>
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Building Capacity

<p>6. Does the plan include: How the school will implement activities that will build the capacity for meaningful parent/family involvement? How will the school implement activities that will build</p>	<p>Lockhart Middle is committed to building capacity of all key stakeholders who play a vital role in our students' academic success. We provide workshops and activities that strengthen these relationships throughout the year. Community members and organizations can volunteer to support through our Partners In Education (PIE) coordinators as well as our Additions Coordinators.</p>
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<p>relationships with the community to improve student achievement?</p> <p>How the school will provide material and training to assist parents/families to work with their child(ren)?</p> <p>How the school will provide other reasonable support for parent/family engagement activities (IESEA Section 11.16)?</p>	<p>Our Secondary Engagement Liaison (SEL) will be that main point of contact for parents to receive resources, support, and information about activities that engage parents and family.</p> <p>Below are specific steps that Lockhart Middle will take to build capacity for meaningful parent and family engagement.</p>
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Activity/ Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Parent Digital Open House (for 6 th graders)	Media Specialist Digital	This event is to inform parent of digital rules, canvas and other aspects associated with their 6 th grader having a device.	TBA OCPS	Sign-In sheets Agendas Brochure
Meet the Teacher	Instructional Staff	Teachers will introduce classroom expectations, routines and establish rapport	TBA OCPS	Sign-In sheets
CASE Parent Night (for new students)	CASE Teachers CASE Coordinator Administrators	This event informs parents and students of the CASE Magnet requirements, allows them to meet the teachers and showcases what students what students will be involved in for	August 2020	Sign-In sheets Agendas Flyers

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		the upcoming school year.		
Parent Conferences	Administrators, Parents, Teachers, Students and Community Members	Affords parents the opportunity to discuss their students' academic progress	Sept 2020- May 2021	Meeting Calendar Or Notes
Open House	Administrators and Teacher	Affords parents the opportunity to discuss their students' academic progress	TBA OCPS	Sign-In sheets Agendas
Write Night	Administrators Teachers Coaches	This night allows students to dig deeper into the writing process by working on deficiencies and extending their learning. It also provides parents with information about the writing process being used in the classroom as well as assessment information.	Sept 28, 2020	Sign-In sheets Flyers Parent Information Pamphlet
Literacy Night	Administrators Teachers Media Specialist	This event allows for hands on activities that students and parents can do together to enhance reading skills	Oct 19, 2020	Sign- In sheets Agendas Flyers
Community Teach In	Authorized School Personnel PIE Coordinator Administrators	This event introduces students to different careers in our community	Nov 2020	Sign- In sheets Agendas

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				Flyers
Math Night	Administrators Teachers	This event allows for hands on activities that students and parents can do together to practice and improve thru math skills as well as showcase student work	Nov 9, 2020	Sign- In sheets Agendas Flyers
Center for the Advancement of Science and Engineering (CASE) Open House	CASE Teachers CASE Coordinator Administration	This event affords parents an in-depth picture of the skills students are learning through the CASE program	Jan 26, 2021	
Science Night	Administrators Teachers	This event allows for hands on activities that students can participate in and provides information to the parents	Jan 27, 2021	Sign- In sheets Agendas Flyers
Civics Night	Administration Teachers	This event allows for hands-on activities and information that parents and students can engage in together to deepen knowledge	Feb 17, 2021	Sign- In sheets Agendas Flyers
Coffee with Counselors	School Counselors	It gives parents the opportunity to learn and discuss various	Oct 2020 Jan 2021	Powerpoint Sign- In sheets

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		activities and or opportunities with their students' grade level school counselor	April 2021	Agendas Flyers
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Staff Development

<p>7. Does the plan include: A description of the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders, and other staff - with the assistance of parents/families in the value and utility of contributions of parents/families? - in how to reach out to communicate with and work with parents/families as equal partners? - in implementing and coordinating parent/family programs and in building ties between parents/families and the school (ESEA Section 1116)?</p>	<p>Lockhart Middle is dedicated to building capacity of all school staff. Throughout the year, various professional developments activities are provided for continuous learning of instructional, specialized support personal, other school leaders (coaches, testing coordinators, etc.) and staff to build capacity in parent and family engagement.</p> <p>Below are the specific activities and tasks that Lockhart Middle will implement to build capacity for meaningful parent and family engagement.</p>			
Activity/ Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Parent and Family Engagement Professional Development Module 1 -	SEL Title I Coordinator		TBA Title I	Sign-In sheets Exit Slips
Parent and Family	SEL		TBA Title I	Sign-In sheets

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Engagement Professional Development Module 2 -	Title I Coordinator			Exit Slips
Parent and Family Engagement Professional Development Module 3-	SEL Title I Coordinator		TBA Title I	Sign-In sheets Exit Slips
Parent and Family Engagement Professional Development Module 4-	SEL Title I Coordinator		TBA Title I	Sign-In sheets Exit Slips
Staff Development	School Administrators	Focused professional development trainings for teachers that will improve academic advancement of our students and build positive relationships with our parents.	August 2020-May 2021	Sign-In sheets Exit Slips

Other Activities

<p>8. Does the plan include: How other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren) (ESEA Section 1116)?</p>	<p>Lockhart Middle will use other avenues as well to encourage and support parents in fully participating in the education of their child/children.</p> <p>There are also District Parent Academy and Virtual Academy events offered throughout the year.</p>
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Activity/ Task	Person Responsible	Timeline	Evidence of Effectiveness
Parent Academy	Secondary Engagement Liaison	November 7 th , 2020 Windermere HS January 23 rd , 2021 Secondary PA at Colonial HS May 15 th , 2021 Oak Ridge HS.	Flyers Sign-In Sheets
Virtual Academy	Secondary Engagement Liaison	August 5th: What Will Your Child Need to Learn? December 10th: Navigating the Opportunities February 24: Digital Citizenship	Flyers Sign-In sheets

Communication

<p>9. Does the plan include:</p> <p>How the school will provide timely information about the Title I programs?</p> <p>How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?</p> <p>How, if requested by parents, the school provides opportunities</p>	<p>Lockhart Middle School Parents will be provided school related information through the methods listed below:</p> <ul style="list-style-type: none"> • Flyers sent home • School website • School newsletter • Marquee in front of school • Connect Orange sent by administration • Progress Reports • Quarterly Report Cards • Social Media • Information placed in the front office to inform/remind parents of curriculum/assessments/expectations <p>Flyers will be sent home in multiple languages to meet the needs of our ESOL families.</p> <p>Parents are encouraged to schedule parent/teacher conferences at any time if they have questions or concerns.</p>
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<p>for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).</p> <p>How the school will submit parents'/families' comments if the schoolwide plan is not satisfactory to them (ESEA Section 1116)?</p>	
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Accessibility

<p>10. Does the plan include:</p> <p>A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?</p> <p>A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?</p>	<p>Lockhart Middle will provide full opportunities for participation in parent and family engagement through the methods listed below:</p> <ul style="list-style-type: none"> • Information sent home in multiple languages • Staff members volunteer to translate and provide additional assistance to parents who have language barriers • School events will take place on the first level of the building • The school is equipped with working elevators for parents with physical impairments • Sign language interpreter provided as needed • Flexible meeting hours, in the morning and afternoon.
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Discretionary Activities

<p>11. Does the plan include:</p> <p>Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities</p>	<p>Lockhart Middle will utilize Title I, Part A funding for additional activities to support student achievement. Although not required the activities will support student learning and achievement.</p> <p>Below are additional activities that Lockhart Middle will implement that are funded by Title I Part A.</p>
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related to parent/family engagement (etc.)				
Activity/ Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Providing necessary literacy training for parents	Media Specialist Administration Teachers and PTSA/SAC Committees	Parents are taught various strategies to improve their child's literacy thus improving overall student success	Dec. 2020 Feb. 2021	Sign-In sheets Parent Program Survey

Barriers

<p>12. Does the plan include: A description of the barriers that hindered participation by parents during the previous school year? A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children [ESEA Section 1116])?</p>	<p>Lockhart Middle reviewed the Parent and Family Engagement Plan as well as feedback and acknowledges the existence of the following barriers to parent and family engagement:</p> <ul style="list-style-type: none"> • Language • Parent work schedules/ Times of events
Barriers (Including the Specific Subgroup)	Steps the School will Take to Overcome
Language Barrier (ELL)	<p>Use translators</p> <p>Send information home in students' native language</p>
Parent's work schedules	Provide flexible meeting times (mornings, afternoons, Saturdays)

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School-Parent Compact

<p>13. Does the plan include:</p> <p>As a component of the school-level parental involvement policy/plan, each school shall jointly develop with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement?</p>	<p>Provide a scanned copy with this document of the School-Parent Compact and evidence of parent input in the development of the compact.</p>
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Adoption

The parental involvement policy/plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidence by

This policy/plan was adopted by the school on 7/20/2020 and will be in effect for the period of 1 year.

The School will distribute this policy to all parents of participating Title I, Part A children on or before 9/10/2020.

Signature of Authorized Personnel	<i>Lisa James</i>
Date	<u>7/20/2020</u>

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Provide evidence that this policy/plan has been developed with the input from parents based on the review of the previous school years Parent and Family Engagement Plan if applicable.

The following documents can be submitted as evidence:

- ☐ Parent survey of previous year's events and activities
- ☐ Any SAC and PTA artifacts where Title I/PFE topics were on the agenda
- ☐ Parent Feedback Summary of PFEP Evaluation
- ☐ Parent and Family Engagement Activities Tracking Form

LOCKHART MIDDLE SCHOOL

Parent Involvement Center

offers opportunities for...

Technology Support

Resource Materials

Trainings/Workshops

Volunteer Opportunities

For opportunities please contact:

Lockhart Middle School's Parent Liaison

407 -296 -5120 ext. 5162113

A School-Parent-Student Compact for Achievement is an agreement that parents, students, and teachers develop together. It explains how parents, teachers, and students will work together to ensure students reach grade-level standards.

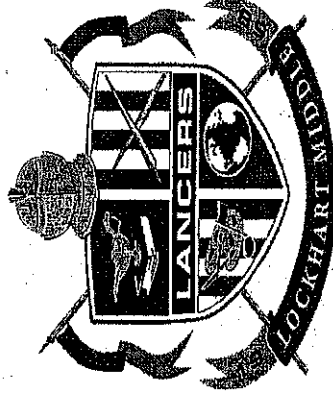
*View Lockhart's School's Improvement Plan and Parental Involvement Plan at <https://https://lockhartms.ocps.net/>

We welcome your comments!

Lockhart Middle School Goals:

- By June 2021 students will increase achievement in core academic content by strengthening core instruction that is aligned to standards.
- By June 2021 students will increase learning gains in ELA from 45% to 50% and Math will increase from 50% to 55%. For ESE subgroup, students will increase from 9% to 20% in ELA and 12% to 20% in Math.

Title I School-Parent-Student Compact 2020—2021



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Orlando, Florida 32810
Phone # 407-296-5120
Fax # 407-296-6549

Mrs. Lisa James, Principal

Principal

Date

*Like our page on Facebook

<https://www.facebook.com/LockhartMiddleSchoolOCPS>

Lisa James
7/20/2020

Our Mission is to create a culture of learning for all that will maximize students' academic, social and emotional growth through a partnership with parents and the community!

Parent/Guardian Pledge

As a parent I pledge to :

- Provide a positive environment in my home that is conducive for my child's academic success
- Be aware of my child's academic performance
- Set aside time to sit next to my child and help with school assignments and homework
- Encourage purposeful reading and writing
- Help my child discover, develop, and use their strengths, academically, socially, emotionally and physically
- Commit to volunteer my time and/or resources to the school

Student Pledge

As a student I will :

- Work to my full potential to achieve academic success
- Set aside time to sit next to my parents and practice what I'm learning and /or get help with school assignments
- Involve my family and teacher in my learning by asking for help if needed
- Relate classroom learning and assignments to everyday activities and real life experiences
- Stay organized and responsible (keep up with work and due dates, turn assignments in on time, be prepared for class, etc.)
- Show respect for myself, my peers, and adults both at school and at home
- Stay focused and work toward positive goals that I am attempting to reach
- Always be an active participant in my learning process by participating in class, staying informed of my progress, and always doing my best

Teachers Pledge

As a teacher I will:

- Believe each student can learn
- Create a partnership with every family in my class and seek ways to involve parents in their child's success
- Initiate and maintain open lines of communication with students and parents including parent teacher conferences
- Ensure students understand the assignment, what they'll learn from it, and grade it promptly
- Input grades and feedback promptly in Progress Book, while monitoring student progress and providing differentiated instruction

Parent(s) _____ Date _____

Student _____ Date _____

Teacher _____ Date _____

The Lockhart Middle School Family is committed to the involvement of parents and the community in our children's education to increase their academic performance.