



I, Craig Logue, do hereby certify that all facts, figures, and representations made in this plan are true, correct, and consistent with the statement of assurances. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on the PFEP Program. All records necessary to substantiate these requirements will be available for review by appropriate District, State and Federal staff for a minimum of five (5) years. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the plan. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101, ESEA;
- Involve the parents and family of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent [Section 1116(a)(3)(b)];
- Jointly develop/revise with parents the School-Level PFEP, distribute it to parents of participating children, and make it available to the local community [Section 1116(b)()];
- Involve parents and families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the PFEP and the joint development of the school-wide program plan under Section 1116(c)(3);
- Use the findings of PFEP review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's PFEP [Section 1116(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents and family of participating children, the school will submit parent and family comments when the school submits the plan to the Local Educational Agency (LEA) [Section 1116(b)(4)];
- Provide each family an individualized student report about the performance of their child on the State assessment [Section 1112(e)(1)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned [Section 1112(e)(1)(B)(i)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1112(e)(1)(A)].

Principal Signature

8/17/2020

Date

Parent and Family Engagement Mission Statement (optional)

Mariposa Elementary's teachers and staff believe that parents and families are important partners in every student's education. We want to encourage all families to participate in their child's education. We want to provide the support that parents and families may need to participate in their child's education in an effective and meaningful way. Also, we want all families to be aware of the resources available to them at our school site and within the community.

Involvement of Parents/Families

Describe how the school involves the parents/families in an organized, ongoing and timely manner, in the planning, reviewing and improvement of Title I programs including involvement in decision making of how funds for Title I will be used [ESEA Section 1116].

Mariposa will take the following actions:

1. Convene an annual meeting at a time convenient for parents of participating children:
All parents shall be invited and encouraged to attend.
The school will provide information and explain the requirements of Title 1 and the rights of parents.
Annual Title 1 Parent meeting with Principal, AP, Coaches, Guidance, teachers and staff will be held in October.
Parents will receive invitations and an agenda. Due to the Covid 19 restrictions this event may need to be conducted virtually. The leadership team will plan based on the guidance of the district Title 1 department.
Parent participation data will be collected through sign-in sheets if in person, or by participation in a Teams meeting.
2. Offer a flexible number of meetings and may provide child care (for in person meetings). Meetings will include:
 - (A) Parent Teacher Organization (PTO) will meet each month on the 2nd Thursday at 5:30 pm. Parents will receive meeting invitations and agendas; parent participation data will be collected through sign-in sheets (if in person) or based on participation lists on Teams.
 - (B) School Advisory Council (SAC) will meet each month on the 2nd Thursday at 5:00 pm. Parents will receive meeting invitations and agendas; parent participation data will be collected through sign-in sheets or participation lists on Teams.
 - (C) Curriculum Nights will be held periodically throughout the school year. Due to the Covid 19 restrictions, events may be restricted to virtual only. The leadership team will plan based on the guidance of the district. Parent participation data will be collected through sign-in sheets or participation lists on Teams.
3. Involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title 1 programs. This should include the planning, review, and improvement of the Parent and Family Engagement Plan, as well as the joint development of the school-wide School Improvement Plan under section 1114(b)(2).

Coordination and Integration with Other Federal Programs	
Describe how the school will coordinate and integrate parent and family engagement programs and activities with other programs. Explain how these activities will teach parents how to help their child/children at home [ESEA Section 1116)	
Program	Coordination
Voluntary Pre-Kindergarten	Teacher Claudia Bonilla will encourage parent participation through the Early Learning Coalition.
Curriculum nights	Math Coach Ashle Henders, Literacy Coach Monica Almeida and their committees will support parents through virtual (or in person if possible) events to support parents in helping their children at home.
Honor Roll/ Student of the Month	Once Covid 19 restrictions are lifted, Craig Logue and Angela Patton will invite parents to quarterly Honor Roll and monthly Monarch of the Month ceremonies.
PTO/SAC	Meetings will be held on the 2 nd Thursday of each month in the Parent Resource room or virtually (based on district guidance) to further engage parents and families in becoming involved in their schools.

Annual Parent Meeting
<p>Provide a brief description of the following:</p> <ul style="list-style-type: none"> • Specific steps your school will take to conduct the Title I Annual Meeting to inform parents and families of participating children about the school's Title I program. • The nature of the Title I program that is shared with parents (school-wide or targeted assistance). • How the school, at the annual meeting, will inform parents of school performance data and the right of parents. <ol style="list-style-type: none"> 1. Leadership will seek guidance from district concerning COVID 19 restrictions and holding this meeting either in person, virtually or in a blended model. 2. Parent invitations will be sent home with students, and shared online with My School Virtual families. 3. School messenger will be used to notify parents of the upcoming meeting. 4. An incentive will be offered to students for parent and family participation. The class with the highest parent participation will receive an award. 5. An agenda will be provided to parents as the sign in or join the Teams meeting. 6. During the meeting, the administrators will explain the requirements of Title 1. 7. Administrators will also describe the rights of parents. 8. Title 1 brochures will be provided in both English and Spanish. 9. A power point presentation will be used to explain the 2019 school grade and how the 2021 school grade will be calculated. 10. The School Improvement Plan goals will be shared in the presentation.

Flexible Parent Meetings

Describe how the school will:

- Offer a flexible number of meetings, such as meetings in the morning or evening.
- Provide, with Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement [ESEA Section 1116].

Mariposa will offer a number of flexible meetings to accommodate family schedules. Meetings, workshops, and events will be offered during the morning, afternoons and evenings. Parent/school communication will be open and through multiple modes.

Building Capacity

Describe how the school will:

- Implement activities that will build the capacity for meaningful parent/family engagement.
- Implement activities that build relationships with the community to improve student achievement.
- Provide materials and trainings to assist parents/families to work with their child/children.

Activity	Materials Provided	Person Responsible	Timeline	Evidence of Effectiveness
Title 1 Parent Guide/Calendar	Guide and Calendar	Marla Guterrez	Monthly	Parent Survey
Monthly School Newsletter and calendar	Newsletter and calendar	Wendy Munao and Angela Patton	Monthly	Parent survey, family participation at events
Phone communications	Information about activities	Craig Logue and Angela Patton	As needed	Parent survey, School Messenger report
School Marquee	Information about activities	Ken York	Update Continuously	Parent Survey
School website	Information about ongoing events and policies	Admin, Wendy Munao	Update continuously	Record of hits

School Facebook page	Information about ongoing activities	Angela Patton	Update continuously	Record of views and Likes
FSA Parent Night	Information about rigor and expectations on state assessments	Admin, Teachers	Spring 2021	Sign in sheets or Participation logs if on Teams
District Advisory Council	District-wide information	Parent representative	Monthly	Minutes and attendance
Title 1 Parent Involvement events at the District Level	Title 1 information	Title 1 Department	Monthly speakers and workshops	Sign in sheets
Curriculum Nights	Opportunities for parents and students to enjoy learning together and information about concepts	Ahsle Henderson and Monica Almeida	Periodically	Sign in sheets or Teams Participation log, survey

Staff Development

Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, and other school leaders, as well as other staff with the assistance of parents/families in:

- The value of their contributions;
- How to reach out to, communicate with, and work with parents and families as equal partners; and
- How to implement and coordinate parent/family programs and build ties between parents/families and the school [ESEA Section 1116].

Activity	Person Responsible	Area of Focus	Timeline	Evidence of Effectiveness
Bullying and Harassment Prevention PD	Admin	Train staff to recognize and prevent bullying and harassment	August 2020	Staff attendance, student climate survey
Positive Behavior Support	PBIS Team	Help staff to utilize positive behavior support effectively	Monthly meetings and events	Monthly meeting attendance and student climate survey
MTSS	Ashlyn Baliton, School Counselor	Train the staff on MTSS	October 2020	Staff attendance, academic and behavior data
Supporting Parents during distance learning PD	Admin	Train staff on engaging families and communicating with parents during distance learning	August 2020	Staff attendance, family engagement in online meetings and events

Other Activities

Describe other activities, (such as a parent resource center) the school will conduct in order to encourage and support parents/families in more meaningful engagement in the education of their child/children [ESEA Section 1116].

The leadership team will plan additional events following the guidance of the district due to Covid 19 restrictions. All efforts will be made to provide virtual information and activities to help support family engagement even while in person events are not possible.

Communication

Describe how the school will provide to parents of participating children the following:

- **Timely information about the Title I program and activities;**
 - **Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;**
 - **If requested by parents, opportunities for regular meetings to formulate suggestions and participate, as appropriate, in decision relating to the education of their child/children [ESEA Section 1116].**
1. School Advisory Council (SAC) will meet each month on the 2nd Thursday at 5 pm.
 2. Parent and Family Engagement Plan will be shared with the SAC committee for approval.
 3. School-Parent Compact will be approved through the SAC committee during a SAC meeting.
 4. School Improvement Plan will be reviewed over several SAC meetings and then approved by the SAC at their meetings.
 5. Not Highly Qualified Teacher Notifications will be prepared by the Assistant Principal and distributed to parents by October 1, 2020.
 6. School Messenger, the school website and school Facebook page will be utilized to communicate with families about upcoming events, activities or other important information.

Accessibility

Distribution of information will be in multiple languages (English, Spanish and Creole), and on-site resource personnel for interpretation will aid in supporting our families and their comprehension of our parent and families' offerings. Parents will be invited to ESOL Parent night (possibly a virtual meeting) and a translator will be available for Spanish speaking families. ESE chair, Bill Spies will hold an ESE night or virtual event to support parents of ESE students.

Discretionary Activities (Optional)

Describe any activities that are not required, but will be paid through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement, etc.)

Barriers

Provide a description of the:

- **Barriers that hindered participation by parents during the previous school year**
- **Steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children) [ESEA Section 1116].**

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome Barrier
1. Due to Covid 19 related restrictions, all events may be virtual. Families without computers and/or internet may not be able to participate. 2. Language barrier 3. Many parents work	1. Staff will instruct parents on how to access Teams events through their cell phones. 2. Translators currently available for Spanish and Portuguese. 3. Meetings at various times of the day including evenings.