

Deer Point Elementary

20-21 Parent and Family Engagement Plan

Date Updated with SAC:
Dates Reviewed:

District Approved:
District Reviewed:

The Parent and Family Engagement Plan (PFEP) must be jointly developed with parents and must be distributed to parents in an understandable and uniform format, and in the language parents can understand. It must be made available for the community and updated periodically to meet the changing needs of the parents and the school. [Section 1116(b)].

1. POLICY INVOLVEMENT

A. By what means will the school conduct a Title I Annual Meeting (convened at a convenient time, to which all parents are invited and encouraged to attend) to inform parents of their school's participation in Title I, the requirements of Title I, and the right of parents to be involved [Section 1116(c)(1)]?

-The Title I Annual Meeting will be held during Open House. All parents will be invited via newsletters, emails, IRIS alerts, Class Dojo and social media. The Powerpoint will be developed by the Bay District Schools' Title I Supervisor, as well as Deer Point Elementary School's Title I Coordinator. This document will provide information required by law and include additional school information.

B. By what means will the school involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the PFEP [Section 1116(c)(3)]?

-All parents were given the opportunity to complete an online parent survey in the spring. The results of the survey were tallied and used to revise the PFEP from the previous year. Due to the Covid-19 school shutdown, no formal meetings were held to share the results. Once the PFEP was updated using the online parent survey results, a copy of the new PFEP was shared with faculty, administration, and parents for feedback. Once the school reopens, the PFEP will be shared with additional faculty, SAC (School Advisory Council), and AFIT (Angler Family Involvement Team) for thoughts and feedback. It will also be reviewed during AFIT and SAC meetings throughout the school year in order to make revisions as needed.

C. By what means will the school involve parents in the joint development of the School Improvement Plan [Section 1116(c)(3)]?

-Our SAC (School Advisory Council), which is composed of parents, community members, teachers, administrators, and support staff, will meet to develop the School Improvement Plan based on available data (FSA, MAP, attendance, behavior). Climate Survey data, as well as Leader In Me Measurable Results will also be considered in the development of this plan. All members are encouraged and provided the opportunity to give input.

D. By what means will the school provide parents opportunities, if requested, for regular meetings to formulate suggestions and to participate, as appropriate, in making decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]?

-Parents may participate in making decisions for the education of their students through evaluation forms at parent events, IEP meetings, parent-teacher conferences, AFIT meetings, SAC meetings, and Child Study Team Meetings. Suggestions made by parents, if practical and reasonable, will be implemented in a timely manner.

E. If the School Improvement Plan is not satisfactory to the parents, by what means will the school provide parents an opportunity to submit comments with the plan when it is submitted to the district [Section 1116(c)(5)]?

-Parents who are not satisfied with the school improvement plan will explain in writing why they are dissatisfied. Their comments will then be submitted to the Bay District Schools' Title I Supervisor who will in turn share the form with the Bay District Schools' Administrative Team.

2. BUILDING CAPACITY FOR INVOLVEMENT

F. Assist parents in understanding:

- **State academic standards;**
- **State and local academic assessments;**
- **requirements of Title I;**
- **monitoring a child's progress; and**
- **work with educators to improve the achievement of their children [Section 1116(e)(1)]**

G. Description and explanation of:

- **Curriculum in use at the school [Section 1116(4)(B)]**

-A description and explanation of the curriculum used at each grade level will be provided during scheduled activities at the school and during meetings such as SAC and AFIT. These will also be addressed during parent/teacher conferences. Parents will also be given information on how to access curriculum resources online. Based upon parent responses from the Spring Survey, additional trainings may be held to assist parents in understanding the curriculum that is currently in place, especially in the areas of reading and math.

H. Description and explanation of:

- **Academic assessments used to measure student progress [Section 1116(4)(B)]?**

-A description and explanation of the assessments used at each grade level will be provided by the teachers, Guidance Counselors, BDS resource teachers/therapists and/or administration during scheduled meetings such as parent/teacher conferences, SAC meetings, AFIT meetings, FSA/MAP nights, and IEP/504 meetings. In addition, an MAP/FSA Parent night will be held to inform parents of testing requirements and information.

I. Description and explanation of:

- **Achievement levels of the State academic standards that students are expected to obtain [Section 1116(4)(B)]**

-Achievement levels will be provided to parents and families at a variety of events and activities that are conducted at Deer Point Elementary. In addition, training for parents to access this information online will also be available. A description and explanation of standards will be given during the Title I Annual Meeting, Curriculum Nights, MAP/FSA Nights, SAC, and AFIT meetings.

J. Provide materials and training to:

- **help parents work with their children to improve their children's achievement, such as literacy training and using technology (including the harms of copyright piracy), to foster parental involvement [Section 1116(e)(2)] (LEA note: this includes Parent Portal training)**

-The materials and trainings provided throughout the year may include a copy of the standards used for each grade level. Parent Portal/DOJO training will be held in order to foster parental involvement in this area. Parents will be informed of ways to access information outside of the school setting for enrichment and/or remediation of academic skills for their children.

Table A
Parent Training Opportunities

List all activities for requirements F through J and transition activities that involve parents.

Time/Location	Title of Training/Event	Topics	Letter of Title I Address (F,G,H,I,J)	Time (AM or PM)	# of Parents Attended
Sept/Oct	Title I Annual Meeting	Requirements of Title I	F, G, H	AM & PM	
Sept	Open House	Classroom expectations, Leader in Me, curriculum, assessment	F, G	PM	
Sept	Dojo/Parent Portal Breakfast	How to monitor student progress	F, J	AM	
Sept.	Leadership Day	7 Habits, curriculum, assessment, leadership	F, G, H, I, J	AM	
Oct	Fall Festival	How 7 Habits can impact student achievement	J, G	PM	
Nov	7 Habits for Effective Families Training	Implement 7 habits at home	J, G	AM	
Feb	FSA/MAP Night	FSA/MAP testing	F, G, H, I, J	PM	
April	Bingo for Books	7 Habits, importance of literacy	F, J	PM	

May	Fine Arts Night	7 Habits, integration of art/music curriculum	J	PM	
May	Career Day	Application of academics in real-world settings, set goals for the future	F, J	AM	
May	Student Led Conferences	Student achievement and success	F, G, H, I, J	AM	

*To be updated throughout the year.

Table B
Other Events/Activities

Other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children [Section 1116(e)(4)].

Timeline	Title	Purpose	Time (AM or PM) or Method	# of Parents Attended
Aug-May	School Advisory Council	Plan/review/improve the PFE and develop the SIP	PM	
Aug-May	School Newsletter	School events, announcements, recognitions, Habits of the Month	Online	
Nov	Mother/Son Game Night	Emphasize importance of reading together	PM	
Feb	Daddy/Daughter Dance	Emphasize importance of attendance	PM	

*To be updated throughout the year

K. By what means will the school educate the faculty, staff, and administrators, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school [Section 1116(e)(3)]?

Based on parents' responses on the Title I Spring Survey, it was noted that communication with parents was an area of concern. Responses indicated that phone calls, texts, dojo, email, and flyers/newsletters are the best methods of communication. This info will be shared with teachers in order to best reach all parents. At pre-service training, teachers will be informed of parent/teacher/student compacts and the importance of meeting with each parent in order to gain input and to strengthen the home to school connection. Teachers will be encouraged to schedule meetings at various time periods throughout the day. Teachers will be trained on how to effectively use Dojo and private texts/calls for communication purposes.

Parent Engagement PD Topic	Date	Number of Attendees (complete after the event)
Using Leader in Me strategies to improve Parent/Teacher Communication	Fall 2020	
Using Leader in Me strategies to utilize parent volunteers within our school environment	Fall 2020	

L. To the extent feasible, by what means will the school coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs that encourage and support parents in participating in the education of their children [Section 1116(e)(4)]?

-Backpack blessings through local church, behavioral counseling and intervention with PAEC/Anchorage Children's Home/Florida Therapy, church partnership, Dental Bus through Health Dept., Child Safety Matters presentation through Gulf Coast Children's Advocacy Center

M. By what means will the school provide other reasonable support for parental involvement activities as parents may request [Section 1116(e)(13)]? (Based on the Title I Spring Parent Survey results, what activities did the parents request that are included in this plan?)

-Based upon our survey results, parents requested more opportunities to be involved at the school. A high number of responses indicated that parents are available in the mornings (right after school has started), right after school has ended, and in the evenings from 5-8pm. We will provide monthly opportunities for parents to be involved on Deer Point Campus at various times of the day.

N.a. Elementary Only - How will the school ensure that teachers conduct a parent-teacher conference for individual students at least annually, during which the compact is discussed [Section 1116 (d)(2)(A)]?

-Parents will be encouraged at Open House to sign up for a parent-teacher conference and to complete a compact. For parents who do not sign up, teachers will make a contact requesting a conference. Substitute teachers will be provided for classroom teachers to schedule conferences and discuss the compacts. Deer Point's Title I Coordinator will keep a record of the compacts completed and communicate with the teachers throughout the year to ensure these have been discussed with each family.

N.b. Middle and High Schools - How will the school distribute the school-parent-student compact?

O. Optional – How will the school develop appropriate roles for community-based organizations and businesses in parent involvement activities [Section 1116(e)(13)]?

P. Optional – By what means will the school involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of the trainings [Section 1116(e)(6)]?

Q. Optional – By what means will the school provide literacy training for parents if the LEA has exhausted all other sources of funding [Section 1116(e)(7)]?

R. Optional – By what means will the school pay reasonable and necessary expenses, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1116(e)(8)]?

S. Optional – By what means will the school train parents to enhance the involvement of other parents [Section 1116(e)(9)]?

T. Optional – By what means will the school conduct in-home conferences for parents who are unable to attend at school [Section 1116(e)(10)]?

U. Optional – By what means will the school adopt and implement model approaches to improve parent involvement [Section 1116(e)(11)]?

3. ACCESSIBILITY

V. By what means will the school provide opportunities for informed participation of parents and family members (including parents and family members with limited English proficiency, with disabilities, and parents of migratory children). [Section 1116(f)]? (List the barriers identified by parents in the Title I Spring Survey and the methods by which the school will assist to overcome the barriers.)

-Based on our survey results, accessibility to school-wide events was a prominent barrier for parents. Per parent requests, we plan to offer events at various times of the day to give every parent the opportunity to participate.

W. By what means will the school ensure that information related to school and parent programs, school reports, meetings, and other activities is sent to the parents in a format and in a language the parents can understand [Section 1116(e)(5) and (f)]?

-All school communications are translated for our ELL families through either technology such as Google Translate, or from staff members. Parents will be invited via newsletters, school website, school Facebook page, class Dojo, and flyers. All of these can be translated into a variety of languages to best meet the needs of our ELL students and their families.

X. By what means will the school offer a flexible number of meetings, such as meetings in the morning or evening to accommodate parents' schedules [Section 1116(c)(2)]?

-Based upon survey results, many parents felt as if their work schedules interfere with participation in meetings. Opportunities for meetings will be offered at various times of the day to accommodate these scheduling conflicts.

Y. By what means will the school provide parents with timely information about meetings, activities, and events [Section 1116(c)(4)(A)].

-A minimum of 2 weeks' notice will be our school policy. This will give parents an opportunity to save the date. Various methods of communications, including, but not limited to emails, newsletters, Dojo messages, Facebook announcements, texts, calls, and IRIS alerts, will be used to notify and remind parents about events to ensure the greatest participation.

Title I Expenditures Parent and Family Engagement

Category, if applicable	List Expenditures
Title I Coordinator	supplement
Parent Communications	Paper, ink/toner, copier rental, digital newsletter, printed materials
Parent Training/Events	Refreshments, educational incentives, materials, supplies, stipends for teachers as consultants, printed materials, consultants/author visits, ink/toner
Parent/Teacher Conferences	Subs to cover classrooms, stipends for after hours
Parent Center	Equipment and supplies