

Title I Parent and Family Engagement Plan

I, (Debbie Hartog), do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

The LEA shall ensure that the LEA and each Title I school has a written PFEP that (a) was jointly developed and agreed upon with parents; (b) is updated periodically; and (c) is distributed to parents of Title I students and made available to the local community. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy shall include the components as described in section 1116. The LEA must ensure that Title I, Part A funds reserved are used to carry out the activities and strategies in the PFEP as outlined in section 1116(3)(D)(i - v).

The LEA shall ensure that Title I schools convene an annual parent meeting; offer a flexible number of meetings; involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the programs; and provide parents with timely information about programs, a description of curriculum, forms of the academic assessment used to measure student progress, the expected proficiency students are expected to meet, opportunities to provide input on their child's education and ensure that parents are involved in the decisions regarding how the set-aside is allotted for parent and family engagement.

The LEA shall ensure that each participating school, in conjunction with the parents of participating students, has jointly developed a school-parent compact that describes the school's responsibility to provide high quality curriculum and instruction in a supportive and effective learning environment; addresses the importance of ongoing communication between teachers and parents; describes the ways in which each parent will be responsible for supporting their child's learning; and is discussed with parents of elementary aged students.

The LEA shall, provide timely notice to parents when students have been assigned or taught for four or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject level in which the teacher has been assigned. Additionally, all LEAs are required to notify parents at the beginning of each school year (or at the time of enrollment of the student) of their right to know the professional qualifications of their student's classroom teachers and paraprofessionals.

ESEA Sections 1116(a)(2)(D), 1116(b), 1116(c), 1116(d), 1116(f), 1112(e)(3)(C), 1112(e)(4), 1116(a)(2)(B), 1116(h), 1112(e)(3), 1112 (e)(1)(B)(ii).

Signature of Principal or Designee

Date Signed

APPROVED

Title I Parent and Family Engagement Plan

Mission Statement - Parent and family engagement Mission Statement (Optional) Response:

Triangle Elementary is committed to a shared purpose and direction. We maintain expectations for student learning which are aligned with our school vision. School personnel and all other stakeholders support our shared purpose, vision, and mission. Our expectations serve as the focus for assessing student performance and effectiveness. Triangle's vision guides allocations of time as well as human, material, and fiscal resources.

'MISSION: The mission of Triangle Elementary School is to empower students to achieve, excel, and celebrate life-long learning.

Involvement of Parents and Families

Describe how the school will involve parents and families in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used.

Response:

Triangle Elementary School, in partnership with families and community, will provide relevant educational opportunities and maintain high academic expectations for a diverse community of learners. We believe that each child should be given opportunities to achieve and excel. Active participation by parents and family will help promote this success. Our School Advisory Committee at Triangle Elementary School is also responsible for developing, implementing, and evaluating the various school level plans, including the School Improvement Plan and Family Engagement Plan/Budget. Parents represent more than 50 percent of the SAC members. Members of the SAC are voted upon by their peers (parents vote for parents; staff vote for staff). Prior to the approval of the plans, parents are given opportunities to review and offer their input during SAC meetings. SAC meetings are advertised in the school newsletter, on the school marquee and website. Invitations are also sent home to each member. Parents are also given surveys at the end of each year to plan for the upcoming year.

Coordination and Integration -Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

count	Program	Coordination
	VPK	Triangle Elementary offers a full day, year round VPK unit. The teacher diligently works to educate students and parents. Families are invited and encouraged to attend various programs throughout the school year. These programs are held during and after school hours. Title I coordinates with the State's VPK program.
	Individuals with Disabilities Education Act (IDEA)	During the development of student IEP's, parents are informed of the supplemental instructional support provided by Title I.

Title I Parent and Family Engagement Plan

	Title I Migrant Program	The district employs a liaison to assist migrant children in transitioning to the new school setting and to recruit and identify families that qualify for services. Triangle's Curriculum Resource Teacher works with the district to provide assistance and ensures families have the information and resources to attend parent events and meetings.
	Title III	Triangle Title III Assistants works with our ELL student population to remediate and enrich our ELL students. TRES teachers are ESOL certified and employ research-based high-yield instructional strategies specific for ELL students. The district has also provided student accounts for Rosetta Stone to be used for a minimum of 3 hour per week.
	Title IX	Triangle offers assistance to Homeless families by offering a laundry program to help with keeping clothes clean and ensuring that the families get food assistance for our weekend backpack program. Our homeless students are also given the opportunity to attend a special after school tutoring program designed to meet their academic needs as well.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents about the school's Title I program, the nature of the Title I program, Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
	Develop agenda and handouts that address the required components.	CRT	Fall	Copies of agenda, handouts, and PowerPoint, Sign-in Sheets.
	Create and distribute invitations in English and Spanish. Advertise meeting on Triangle's website, Facebook page and school marquee.	CRT	Fall	Copy of invitation in English/Spanish and Sign-in sheets.

Title I Parent and Family Engagement Plan

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening and different days of the week. The school may provide with Title I funds, transportation, childcare, or home visits, as such services relate to parent and family engagement. Response:

Triangle's Annual Title I Meeting will be offered at two different times and days, in order to accommodate parents who work during the day, as well as at night. Child care will be provided for the evening meeting. This meeting is advertised on the school marquee, in the school's newsletter and on the website. We also allow children to accompany their parent to all of our events and home visits can be arranged as needed.

Teachers also create flexible times for parents to participate in conferences. If parents are unable to meet in person, teachers will set up a telephone conference with parents. Conference forms are kept for all conferences.

Building Capacity

Describe how the school will implement parent and family involvement activities that are designed to improve student academic achievement and school performance. Describe how the activities will support a partnership among the school, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
	Parent/Teacher Conference Nights	Content Coaches and Classroom Teachers	Individual conferences will be conducted in order to discuss student progress and to offer strategies for families to use at home to increase academic growth. Teachers will offer supplies for families to use at home to ensure student success.	ongoing	Completed conference form, flyer in English/Spanish and sign-in sheet
	Academic Nights Literacy and STEAM night.	Content Coaches and Classroom Teachers	Grade level teachers and coaches will offer multiple sessions throughout the year. These sessions provide parents with grade level, content specific information (Literacy, Math, and Science) and strategies which can be used at home.	Fall/Spring	Sign in Sheets
	Open House and Annual Title I Mtg	Teachers, Coaches/CRT	Parents will be given information on classroom procedures and	Fall	Sign in Sheets, PowerPoint, agenda, flyer

Title I Parent and Family Engagement Plan

			expectations as well as give input on Title I budget and usage.		
	Meet the Teacher	Instructional Coaches, classroom teachers, CRT, ESE Specialist; Guidance Counselor;	The purpose of the event is to provide a forum for parents to ask questions and/or receive information regarding classroom expectations, school procedures, and to sign up to become a volunteer.	Fall	Sign In Sheets
	Kindergarten Community Day (Transportation)	CRT	Parent(s) and/or community members will provide an exposition of multiple modes of transportation within the community as part of unit of study (social studies).	Fall	Authentic Writing and thank you cards to community partners.
	Career Day (Fifth Grade)	CRT	Parent(s) and/or community members will serve as exemplar professionals within the community as part of a unit of study (college and career readiness).	Spring	Authentic Writing and thank you cards to community partners.
	Incoming Kindergarten Night	Hartog	This event will give parents the opportunity to receive resources to help their child at home and become better prepared for Kindergarten. The last event will give them a time to fill out their registration packets and enroll their child for the incoming School year.	Spring	Flyers, Sign in Sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
	Volunteer Training for Staff	CRT	Provide best practices for parental involvement	Fall	Sign in sheets and agenda

Title I Parent and Family Engagement Plan

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response:

We will work to expand and enhance the inventory in our Family Resource center and communicate with families on the materials available. The Parent Resource Center will be available for use during school hours, as well as during any of our Academic Nights. The teachers will provide assistance to the parents in regards to homework, as well as provide helpful techniques and strategies. Teachers will communicate with the CRT parents that might need additional resources so that the CRT may reach out to these specific families.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response:

Triangle Elementary will hold the Annual Title I meeting twice during the beginning of the school year. The purpose of this meeting is to: (1)explain to parents what Title I is; (2) how Title I works; (3) the services/resources provided by Title I for both students and parents;(4)the role of Title I in assisting schools to meet educational standards; and (5) allocated funds specific to TRE for parent involvement. These meetings are advertised on the schools marquee, in the school newsletter and website. Sign-in sheets, minutes, and copies of handouts are kept in the schools Title I file.

Parents are given a copy of the Student Handbook upon request which contains information on various school policies and responsibilities. During Meet the Teacher and Open House events held in August and September, parents learn about the curriculum and types of assessments used to measure progress. Triangle has implemented Read, Write, Think, and Talk, in which data analysis and conferring determines classroom instruction. High student achievement is the focus through disaggregating data, goal setting with an action plan, and monitoring student progress. Students will be assessed and progress monitored using iReady, District Assessments, and weekly content area tests. Parents are provided access to weekly grades through Skyward. Parents of MTSS students are invited to attend meetings in order to monitor their child's progress. This invitation is sent home with the student. All grade levels at Triangle offer two report card conference nights per school year. Teachers, administrators and specialists are available and willing to meet with parents in addition to the report card nights. These meetings are

Title I Parent and Family Engagement Plan

available before/after school and during the teachers' planning periods; if none of these opportunities are suitable for the parents, efforts will be made to accommodate the family's schedule. Sign-in sheets are kept for parent conferences.

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
	Meetings	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend.	Social Worker	Informed and empowered parents will provide continued academic support at home that ultimately results in positive home-school relations as well as student achievement.	ongoing
	Community Building	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities	CRT	When students see community and faith-based organizations involved at their school, they become more confident knowing that they have a large support system. With confidence, academics can grow.	ongoing

Title I Parent and Family Engagement Plan

--	--	--	--	--	--

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response:

Parents are provided with many opportunities to participate in their child's education throughout the school year. Along with our various workshops aimed at increasing student achievement through parental involvement, our parents are also offered language assistance. For parents of our ELL students, our resource center has iPads with Rosetta Stone available for checkout. Translators for Spanish speaking parents and American Sign Language are available during parent teacher conferences. Parent notifications are provided in the following manner: individual student letters/forms sent home with students when needed, monthly newsletters, and on our school's website. Written communication to parents is available in English and Spanish. For parents of students with special needs/disabilities, teachers will continue to use interactive white board activities, Unique Learning System, Dolch Sight Word Activities, Environmental Print, iPad activities, Leap pads, and Califone card readers, Handwriting Without Tears, as well as, a variety of hands-on activities related to the skills being taught. The computer program Reading A-Z is also utilized for classroom instruction. Community Based instruction skills will continue to be taught in the classroom and generalized in the community with twice a month trips into the community. Parent consultation of these services can be arranged via our ESE specialist on an as needed basis (teacher/parent request). The parents are also encouraged to check-out curriculum tools from our Parent Resource Center to reinforce skills at home.

Discretionary Activities - Discretionary School Level Parent and family engagement Policy

Components: Check if the school does not plan to implement discretionary parent and family engagement activities. Check all activities the school plans to implement:

Please make sure to upload in Good Image the following documents as evidence:

- Flyer/Invitation for family and parent input
- Meeting Agenda
- Meeting minutes – showing input in the development of your PFEP and compact.
- Meeting sign-in sheet
- Copy of Family-School Compact

Title I Parent and Family Engagement Plan

Evaluation of the previous year's Parent and Family Engagement Plan **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
	STEAM Night	1	169	Students are not only able to display their Science Fair boards that they worked tirelessly on, but they will also be given academic instruction from the Science Center to help promote a love of Science and Math.
	Literacy Fair	1	234	Students not only get to participate in a living museum, but also get to display their hard work from the book that they have studied as well as rotate through academic centers based on Literary tasks.
	Veteran's Day Program	1	65	Students learn about Veteran's and get to honor them for what they have done for this country with thank you cards and historical presentations for parents and students.
	Report Card Night	1	284	Families get to conference with teachers and learn strategies to use at home to improve grades.
	Date with Dad	2	518	Male role models will come to school with their student and learn daily procedures and routines that their child experiences every day in the classroom.
	Open House	1	729	Families learn about the new school year's expectations, Title I requirements, School compact, and receive resources to use at home.
	Meet the Teacher	1	1711	Families will meet their child's teacher and receive beginning of the year paperwork. Teachers will communicate academic expectations and be available for questions.
	Muffins with Moms		Event Cancelled due to Covid 19	

Title I Parent and Family Engagement Plan

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
	Staff training on the importance of parental involvement and volunteers	1	133	Provide best practices for Parental involvement.
	Staff training on the resource center and writing academic prescriptions.	1	133	Provide best practices for Parental involvement.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
	Time/work constraints experienced by parents/guardians	Provide multiple times and dates for academic events
	Lack of Support at Home	Provide consistent message regarding the importance of being a part of their student's academic life and how/where to get resources to support. Modes of communication: school newsletter, marquee, and website. Have a translator available at night out events.

Title I Parent and Family Engagement Plan

	Language Barriers	Triangle offers assistance with translation for Spanish or Sign Language needs
	Child Care	Triangle welcomes all students, even those not of school age, to attend all of our events. We love to see our future students attend every event we have.

Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
	Parent Attendance at Events	Our academic nights are the most beneficial at gaining parent family attendance because we showcase student work and parents/families are excited to see the accomplishments of their students.