

Park Ridge Elementary School
School-Level Parent and Family Engagement Plan (PFEP)
2020-2021

Mission Statement

Park Ridge Elementary shall be a community that nourishes academic excellence for all students and demonstrates leadership in character development.

Engagement of Parents and Families

Park Ridge Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Parents will have an opportunity to be active members of the School Advisory Council (SAC). Information related to the Title 1 allocation will be provided during these meetings. Parents will be encouraged to provide input in the development and decision-making -process of all Title 1 activities related to school. An annual evaluation will be conducted with the use of surveys completed by parents, staff, and students. The results will be analyzed to assess the effectiveness of the school's parent involvement program. There will be a regular, two-way, and meaningful communication with parents, involving student learning and other student activities, ensuring:

- Parents play an integral role in assisting their children's learning
- Parents are encouraged to be actively involved in their children's education at school

Parents will be involved in decisions about how Title I, Part A funds reserved for parental involvement are spent. Jointly, with the involvement of the parents, conduct an annual evaluation of the content and effectiveness of the school's parental involvement initiative. Each parent will be provided with an individual student report about performance on the state assessments in all curricular areas.

Coordination and Integration

Park Ridge Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Head Start	Head Start teachers will conduct at least two home visits and hold parent meetings to discuss academic progression and transitioning.
2	Individuals with Disabilities Education Act (IDEA)	Students with disabilities will receive academic, behavioral, social and emotional support as identified during meetings and during the development of student's IEP with parent input.
3	Title I, Part A	Title I funds will provide additional funding for teachers to assist students, particularly low performing students.
4	Title I, Part A	Staff development funds will be used to develop a comprehensive professional training program to improve delivery of instruction through a variety of workshops designed to move teachers to mastery and improve student achievement.
5	Title I, Part A	Parental involvement funds are utilized to fund academic parent nights that provide parents with skills to support student learning at home. Funds are used to purchase food, supplies, and provide stipends for teacher presenters.
6	Title II	Provide substitute coverage for teacher training activities and professional development.
7	Title III	The ELL instructional program promotes student's English language proficiency and mastery of academic content by integrating subject areas with language activities.
8	Parent Nights	Parents will be provided with grade specific Florida Standards instructional strategies,

		brochures/handouts, and resources that can be utilized at home to improve academic performance. * COVID-19 update: Parent nights and parent information sessions will be conducted via parent University seminars. These seminars will focus on the skills, requirements and learning opportunities to engage students and families in digital learning.
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Annual Parent Meeting

Park Ridge Elementary will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline (Including frequency and duration)	Evidence of Effectiveness
1	Annual Public Title I Meeting/ Open House	Administration Title I Liaison Classroom Teachers	August 2020	Flyer (in different languages) Program, Sign-in Sheets, websites, presentations in different languages.
2	Public Meeting Flyer (In different languages)	Administration Title I Liaison	August 2020	Flyer, School Website, Parent Links
3	Marketing using marquee, parent links, flyers, and websites	Administration Office staff Support staff	August 2020-May 2021	Parent links and information on flyers in different languages sent home
4	Program/Sign-In Sheets	Administration Title I Liaison Program Leaders	August 2020 – May 2021	View items in different languages

Flexible Parent Meetings

Park Ridge Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Park Ridge Elementary will schedule meetings to be held at various times during the day or evening to better accommodate parents. Our school will hold an Open House for parents/guardians and students at each grade level to serve as a school/classroom orientation and inform them about the school's participation in the Title I program and to encourage parents to be more involved with reviewing the School's Title I Plan. Park Ridge Elementary will host Semi-annual parent conference nights for Pre-K- 2nd grade and 3rd-5th grade classes. Parents will receive quarterly interim reports and report cards to keep them informed of student progress. Parents will be asked to engage in discussion of how they can support educational efforts made by the school. Parents will also receive information and explanation of homework and grading procedures. *Covid-19 update: Parent meetings and conferences will be held via Microsoft TEAMS until further notice.

Building Capacity

Park Ridge Elementary will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Annual Title I Meeting/ Virtual Open House	Administration Title I Liaison Classroom Teachers	Home and School Collaboration Understanding of school expectations VIA Powerpoint.	August 2020	Parent Participation Sign-In Sheets via TEAMS	Research has proven that effective partnerships with families of students in the school will enhance the academic development

					of children "Educating Preservice Teachers for Family, School, and Community Engagement"- May 2013
Achievement Award Ceremonies and Leader of the Month Ceremonies	Administrator Classroom Teachers Guidance Counselor	Virtual Student recognition involving parents in celebrating successes together	Once every quarter (starting in quarter 2)	Flyer, Parent participation Sign-In Sheets *Conducted via Microsoft TEAMS	Research has proven that effective partnerships with families of students in the school will enhance the academic development of children "Educating Preservice Teachers for Family, School, and Community Engagement"- (May 2013)
SAC Meetings	SAC Chair Administrator	Empowering parents by providing curricular and assessment information, training on data analysis, and ways to monitor the SIP and PIP planning and implementation	Virtually once a Month	SAC agendas, PowerPoints, Sign-In Sheets, Parent Surveys	Parents should have the power to make direct, impactful decisions on student achievement with school guidance because they know their child the best. "Why Teachers Need Parent Input-

					Kathryn Haydon (2016)
Parent/Family Nights and FSA Nights (virtual or in person TBA) Covid-19 Parent University Seminars will be conducted via TEAMS.,	Administration coaches	Parents will be provided with grade specific brochures and handouts outlining and identifying the standards they can use at home to increase student achievement and readiness.	2 times a school year	Flyer, Sign-In Sheets	Parents should have the power to make direct, impactful decisions on student achievement with school guidance because they know their child the best. "Why Teachers Need Parent Input- Kathryn Haydon (2016)
Math Night In person or virtual TBA	Math Coach	Parents will be given hand outs and brochures outlining and identifying Florida Standards and strategies they can use at home.	TBA	Flyers, Sign-In Sheets	Research has proven that effective partnerships with families of students in the school will enhance the academic development of children "Educating Preservice Teachers for Family, School, and Community Engagement"- (May 2013)
Holiday Show/ Talent Show	Music Teacher	Student recognition providing	December 2020 and May 2021	Sign-In Sheets	Involving students and families in

Pending COVID restrictions		opportunities for music appreciation and diverse cultural celebrations			extra-curricular events in and outside of school have proven to increase student attendance, student achievement, and aspiration within students. – “Get Involved: The Benefits of Extra/Co-Curricular Activities in School and Beyond- (2019)
Career Day In Person/Virtual	Guidance Counselor	Providing an opportunity for our families and students to engage with professional from various career paths.	March 2021	Sign- In Sheets	Research has proven that students who have a role model to look up to will more likely have an ambition towards a career path. “Career Day: Helping Children Learn What They Want to be” - Rachel Marshall- (2014)
MLK Parade (Pending COVID restrictions)	Administration Ms. Nero	Provide an opportunity for our students and families to	January 2021	Sign-In Sheets, Flyers	Involving students and families in extra-

		engage in an activity that supports their past and their culture outside of the classroom			curricular events in and outside of school have proven to increase student attendance, student achievement, and aspiration within students. – “Get Involved: The Benefits of Extra/Co-Curricular Activities in School and Beyond- (2019)
In Person/virtual Family Conference Nights	Teachers Administration	One on one home and school collaboration.	As needed by teacher or parent	Sign-In Sheets, reminder flyers, phone calls home	Parent Teacher Conferences create an easier atmosphere for parents to understand how they can support their child at home while giving the teacher more insight on the students’ abilities and interests to guide their lessons. “Parent Teacher Conferences”- (2019)

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Staff Training

Park Ridge Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Parental Involvement Training/ Staff Meeting	Title I Liaison	Improve the school- home communication and establish working relationships to best assist students	September 2020	Agenda, Staff Sign In	Research has proven that effective partnerships with families of students in the school will enhance the academic development of children "Educating Preservice Teachers for Family, School, and Community Engagement"- (May 2013)
Cultural Sensitivity	Administration	Provide information to staff on various cultures represented in the school to increase awareness and	ongoing	Agenda, staff sign in, follow up activities	Teachers who engage students in their own culture throughout their instruction see

		school achievement			a higher achievement rate. "Good Teachers Embrace Their Student's Cultural Backgrounds"- Sophie Quinton-(2013)
CPST/RTI Meetings	RTI Coordinator	Involving parents in making academic and behavioral decisions regarding their child	Monthly	CPST minutes and agendas	Teachers need to assess the skills of each student in their classroom and provide them with interventions as soon as possible so that no student falls behind. "Understanding Response to Intervention"- Amanda Morin-(2014-2019)
Conducting Effective Conferences	Administration Case Managers Teachers	Share best practice strategies to effectively hold conferences and how to help parents support their children at home academically	Throughout the school year	Conference Forms	Research has proven that effective partnerships with families of students in the school will enhance the academic development of children "Educating Preservice Teachers for Family, School,

					and Community Engagement"- May (2013)
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Other Activities

Park Ridge Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Title I Parent Resource	
Center Parent Outreach	
Grade level/individual teachers	
Website Volunteer	
Opportunities	
Parent Information Nights/Parent University via Microsoft Teams	

Communication

Park Ridge Elementary will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Park Ridge Elementary will provide information about Title I programs in a timely manner, using various methods of communication and languages. Information about Title I programs, academic programs, Florida Standards, and Grade-Level expectations will be shared with parents during the Annual Title I Meeting/ Open House, conferences, and any other time a parent requests such information. Classroom teachers will explain and discuss the school curriculum, and types of assessments used to measure student progress. Parents will be given an opportunity to ask questions to help in their understanding of all items discussed at the Annual title I Public Meeting.

Accessibility

Park Ride Elementary will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

Park Ridge Elementary will provide the School Parent involvement Plan (SPIP) in English and other appropriate languages. Parents will receive notification of the plan in the school's website and parent links. The plan will be available in the front office of the school as well as upon request. All correspondences regarding parent meetings will be available to parents in different language and distributed to parents to increase participation. Staff members will be available to translate during meetings and parent-teacher conferences and made available when needed.

School-Parent Compact

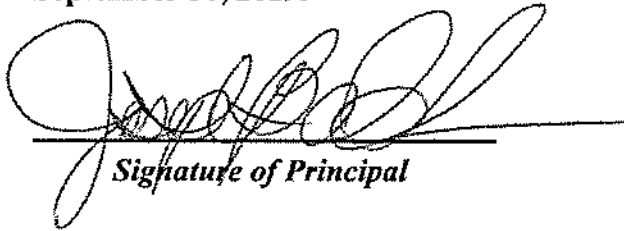
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement

2020 due to Covid-19 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2019.



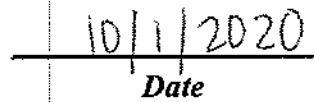
Signature of Principal



Date



SAC Chairperson



Date