

Title I, Part A 2020-2021 Parent and Family Engagement Plan for Veterans Park Academy for the Arts

I, Mary Blackmon, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

Assurances

Parent Consultations

The school shall conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in programs assisted under this part consistent with section 1116. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children.

Certifications

The school will inform/notify parents (in a timely manner) of each student attending a Title I school that they have the right to request information about their child's classroom teacher and, if applicable, the services provided by their paraprofessionals, as well as the paraprofessionals qualifications.

The school will notify parents when a child is taught for 4 or more consecutive weeks by a teacher who is non-state certified or state-certified but teaching out-of-field by providing a written notification to each parent in a timely manner. This notification should be timely and in letter form on school letterhead. Newsletters are not always timely and bring about providing information about a teacher's qualification for a specific classroom or grade that does not affect all parents. Notification may be disseminated via student backpack, U.S. mail, and meeting with parents.

School Parent and Family Engagement Policy

The school will jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of section 1116 (c-f) and Assurance 11c-f. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

Policy Involvement

The school will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.

The school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement.

The school will involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children.

The school will provide parents of participating children with:

- a timely information about programs under this part;
- a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of Florida's challenging academic standards; and
- if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

If the schoolwide program plan under section 1114(b) is not satisfactory to the parents of participating children, the parents may submit any parent comments on the plan when the school makes the plan available to the LEA.

Shared Responsibilities for High Student Academic Achievement

The school will jointly develop with parents for all children served under this part a **school-parent compact** that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the Florida's challenging academic standards. Such compact shall

(1) describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the Florida's challenging academic standards, and the ways in which each parent will be responsible for supporting their children's learning, volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time;

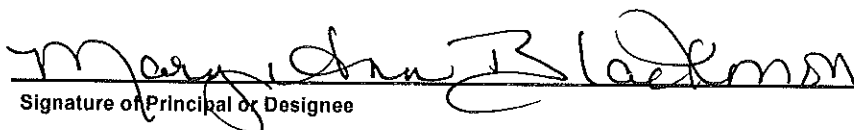
(2) address the importance of communication between teachers and parents on an ongoing basis through, at a minimum

- **parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as it relates to the individual child's achievement;**
- frequent reports to parents on their children's progress;
- reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities;
- ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

Accessibility

The LEA ensures in carrying out the parent and family engagement requirements of this part, LEAs and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and

family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

 9/17/20

Signature of Principal or Designee Date Signed

Parent and Family Engagement Plan

In support of strengthening student academic achievement, **Veterans Park Academy for the Arts**, receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

Veterans Park Academy for the Arts agrees to implement the following requirements as outlined by Section 1116:

- Involve families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school improvement plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).

- Update the school parent and family engagement policy periodically to meet the changing needs of families and the school, distribute it to the families of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of families with limited English proficiency, families with disabilities, and families of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language families understand.
- If the school improvement plan under Section 1114(b) of the ESSA is not satisfactory to the families of participating children, submit any family comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:
Parent and Family Engagement means the participation of families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (A) families play an integral role in assisting their child's learning;
 - (B) families are encouraged to be actively involved in their child's education at school;
 - (C) families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
 - (D) other activities are carried out, such as those described in Section 1116 of the ESSA.

JOINTLY DEVELOPED/INVOLVEMENT OF PARENTS

Veterans Park Academy for the Arts take the following actions to involve families in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by families, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

Commented [WS1]: Please change verbiage to all parents/stakeholders not just those joining the SAC committee. 1% set aside is to be determined with the Title I plan at this time.

All parents and stakeholders are invited to review and plan for Title 1 programs, and to review how monies are being spent. Parents and stake holders are invited to participate SAC and in volunteer trainings at the beginning of the school year, through the school website, flyers, Twitter, and School Messenger phone calls. Personal Multilingual Invitations will be sent to ensure diversity within the committee. Parents will be provided information through the newsletter about upcoming events and meetings by utilizing the aforementioned forms of communication. All documentation, such as agendas, sign-in sheets, evaluations, and meeting minutes, will be maintained in the Title I Tool CRATE. All parents are invited to provide input and join SAC meetings. All parent, not just the SAC members will provide input.

ANNUAL TITLE I MEETING

Veterans Park Academy for the Arts will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all families of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the families' requirements, the school parent and family engagement plan, the schoolwide plan (SIP).

Commented [WS2]: Please indicate that you will discuss school-parent compacts, budget, curriculum, assessments, school grade.

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, budget, curriculum used at each grade level, assessment used at each grade level, school grade, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity (comment form provided) [Section 1116].

An Annual Title I Meeting will be held in August, 30 minutes before the SAC Meeting. The Title I Power Point will be shown in addition to SIP goals. During this meeting, we will discuss the Title I Compact, the Parent Involvement/Title I Budget (and what the monies are being spent on), the curriculum, and the current school grade with families. The Title I Power Point will also be translated into languages deemed necessary so all parents can be communicated with. School Messenger, Marquee Announcement, and newsletter in several languages will be made available. Evidence will include a copy of the PPT and sign in-sheets.

COMMUNICATIONS

Veterans Park Academy for the Arts will take the following actions to provide families of participating children the following:

- Timely information about the Title I programs
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare or home visits, as such services relate to parent and family engagement.
- Information related to the school and parent programs, meetings, and other activities, is sent to the families of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the families can understand:

Describe/List how the parent and family engagement policy will be distributed to families and how the school is going to communicate with families including information about how the school will provide information related to school and family programs, meetings, and other activities to families in a format, to the extent practicable, and in a language that families can understand (multiple languages).

- Title I information will be sent home with students, shared via PowerPoint at the annual Title 1 meeting and also via website and PeachJar.
- District and school flyers outlining Title 1 will also be sent home.
- The School's Marquee will display Title I information.
- If requested by parents, parent/teacher meetings will be held.
- Sign in sheets will be used to show that information was received.
- All parents' comments that state dissatisfaction with the school wide plan will be made available to the LEA. All scheduled meetings are offered at various times to accommodate the needs of our parents.
- Emails, flyers, school and teacher newsletters, syllabi, meetings for parents before and after school hours, offer curriculum and academic expectations and standards.

SCHOOL-PARENT COMPACT

Veterans Park Academy for the Arts will take the following actions to jointly develop with families of participating children a school-parent compact that outlines how families, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and families will build and develop a partnership to help children achieve the state's high standards.

Commented [WS3]: How will you gather parent input for Compact sent in August?

Describe/List the process the schools will follow to jointly develop with families a School-Parent Compact and how the Compact will be disseminated.

VPAA will review a draft School-Parent Compact at least bi-annually. VPAA will send out the current School-Parent compact via School Messenger email, and ask for parents to reply if they have any feedback. We will review their input, and include it in the School-Parent Compact that will be signed in August.

RESERVATION OF FUNDS

Veterans Park Academy for the Arts will take the following actions to involve the families of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

Commented [WS4]: What was determined from Survey Monkey?

Parents have been given the opportunity to provide input via a Survey Monkey Survey in April of 2020. They were asked how they thought funds should be spent for Parent Involvement. This Parent and Family Engagement Plan will be reviewed at the May 2020 SAC meeting, and parent input will be considered with the specific intention of how the 1% of Title 1, Part A funds will be spent. The results of this survey included the following: parents were more likely to attend events at 8:30 AM or 6:00 PM; many families agreed that the set aside money should be used for family involvement events, which we will continue to use that money for.

COORDINATION OF SERVICES

Veterans Park Academy for the Arts will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support families in more fully participating in the education of their children by:

Describe/list how the school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.

We will continue our community partnerships with local churches and businesses. These churches and business provide support, tangible items, and contribute financially to our school, which ultimately means that they participate in the education of the school's students.

Evaluation of the 2019-2020 Parental Involvement Activities

2019-2020 Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1116]. Include participation data on the Title I annual meeting.

Activity	Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
1	Open House for Elementary and Middle	1	1500	Provide information to parents on expectations and how parents can help their children at home.
2	Hold annual Title I Meeting before SAC	1	20	Advise parents as to what a title I school is as well as the benefits.
3	Donuts with Dad (Spring TBA)	1	500	The purpose of this event is to get fathers involved in their child's education. Dads will learn a strategy to help their child at home.

4	Student Led Conferences/Curriculum Night	1 (Spring Semester cancelled)	1000	Parents will get an opportunity to view their children's work and academic progress. This may be done virtually.
5	Volunteer Training	8	250	Students will be provided additional academic support through the efforts of our volunteers.
6	School Advisory Committee	7	25	Collaborating and making decisions for the students and school; feature clubs, performances, and other student groups at each SAC meeting. These will be held virtually, and will provide a strategy to have parents help their students at home.
7	Muffins with Mom (Spring TBA)	1	500	This event will provide mothers with an opportunity to spend time with their children at school and learn a strategy to help their child at home.
8	Veterans Day Celebration	1	400	This event enabled our students an opportunity to showcase their talents and academic skills learned all in one event.
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		Total: 21	Total: 4195	

2019-2020 Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1116].

Activity	Content and Type of Activity	Number of Activities	Number of Participants	Impact on Student Achievement
1	Volunteer Training is provided to elementary/middle staff	1	230	Improved communication with volunteers
2	Faculty training on PeachJar/School Messenger for new teachers.	2	125	Increased communication with parents
3	It is the expectation that the teachers read the school newsletter with events that will increase and improved parent involvement.	Ongoing	125	Research based articles provided from the parent involvement monthly newsletters
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		Total: 3	Total: 230 (total staff without repetition)	

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2019-2020 Barriers Summary

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1116].

#	Barrier (Including the specific subgroup)- Be specific	Steps you put in place to overcome barriers - Be specific
1	Language barrier	We provided translation services at PFEP events
2	COVID-19 Virus that resulted in school closures and cancellations of several parent involvement events.	During this time, the school reached out to parents virtually. We provided a survey link so parents could complete the Parent and Family Engagement Survey, and parents are responsive to that. We are considering any and all virtual means as directed by the district to continue things like SAC meetings, etc.
3	Family Work Schedules	We planned events at different times to increase attendance and participation (morning and evening).
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Evidence-Based Interventions/Strategies

Evidence-based interventions are practices or programs that have evidence to show that they are effective at producing results and improving outcomes when implemented. The kind of evidence described in ESSA has generally been produced through formal studies and research. Under ESSA, there are four tiers, or levels, of evidence:

•**Tier 1 –Strong Evidence:** supported by one or more well-designed and well-implemented randomized control experimental studies.

•**Tier 2 –Moderate Evidence:** supported by one or more well-designed and well-implemented quasi-experimental studies.

•**Tier 3 –Promising Evidence:** supported by one or more well-designed and well-implemented correlational studies (with statistical controls for selection bias).

•**Tier 4 –Demonstrates a Rationale:** practices that have a well-defined logic model or theory of action, are supported by research, and have some effort underway by a SEA, LEA, or outside research organization to determine their effectiveness.

NEW 2020-2021 Parental Involvement Activities

2020-2021 Building Capacity Activities

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1116]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1116]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1116 as parents may request [Section 1116].

Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as it relates to the individual child's achievement;

Commented [W55]: Title I meeting must be separate from SAC. Please separate.

Just FYI – Volunteer Training is not a PFE event, but it does build capacity.

Please look through and make sure you have a true academic engagement activity for each quarter. I don't see an activity for quarter 4.

Activity	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness and Tier (see previous page)	Cost Associated with Activity
1	Open House for Elementary and Middle	Faculty and Staff	Provide information to parents on expectations and how parents can help their children. This will be held virtually as well as face to face.	August	School messenger, website, sign in sheet, flyer, handout, Parent evaluation survey, agenda Tier 1	\$0
	Hold annual Title I Meeting	Administration, Title I Team	Advise parents as to what a title I school is as well as the benefits.	August	School Messenger, website, sign in sheet, flyer,	\$0/PI Clerk Staff

2					handout, Parent evaluation survey Tier 2	
3	Reading and Math Curriculum Training for Parents	Administration, Title 1, Teachers	Advise parents on ways to support reading and math achievement at home and how to understand STAR progress monitoring results	October	School messenger, website, sign in sheet, flyer, handout, Parent evaluation survey, agenda Tier 1	\$300 for supplies
4	Student Led Conferences/Curriculum Night	Administration, Title I Team, faculty and staff	Parents will get an opportunity to view their children's work and academic progress. This may be done virtually.	October, March	School Messenger, website, sign in sheet, flyer, Parent evaluation survey, agenda Tier 1	\$0/PI Clerk Staff
5	Volunteer Training	Parent Involvement Specialist / Clerk	Students will be provided additional academic support.	Aug, Nov, Jan and March will take place during the day and in the afternoon. Reminders of upcoming training will be included in monthly newsletter.	School Messenger, website, sign in sheet, flyer, Parent evaluation survey, signage at parent pick-up, Agenda Tier 2	PI Clerk Salary
6	School Advisory Committee	Faculty and Parents	Collaborating and making decisions for the students and school; feature clubs, performances, and other student groups at each SAC meeting. Some meetings may be held virtually.	Monthly	School Messenger, website, sign in sheet, flyer, agenda, Parent evaluation survey	PI Clerk Staff Salary
7	Donuts with Dad	PI Specialist/Volunteers	The purpose of this event is to get fathers involved in their child's education. Dads will be provided a strategy to help their children at home.	May TBA	School Messenger, website, sign in sheet, flyer, signage at parent pick-up, agenda, Parent evaluation survey	\$1000 for refreshments
8	Muffins with Mom	PI Specialist/Parents/Staff	This event will provide mothers with an opportunity to spend time with their children at school and learn a strategy to help their child at home.	February	School Messenger, website, sign in sheet, flyer, handout, feedback survey, agenda	\$800 for refreshments
9	Veterans Day Celebration	PI Specialist/All Staff/Students/Parents	This event enables our students an opportunity to showcase their talents and academic skills learned all in one event. This may be held virtually.	November	School Messenger, website, sign in sheet, flyer, handout, feedback survey, agenda	PI Clerk Staff Salary

2020-2021 Staff Training Activities

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Activity	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness and Tier
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1	Volunteer Training is provided to elementary/middle staff	Volunteer Coordinator/AP	Improved communication with volunteers	August	PowerPoint, email, Tier 1
2	Faculty training on School Messenger for new teachers.	A.P.	Increased communication with parents	August/during APPLES P.D.	PeachJar and School Messenger usage reports, Tier 1
3	It is the expectation that the teachers read the school newsletter with events that will increase and improved parent involvement.	Parent Involvement Specialist, Faculty and Staff	Research based articles provided from the parent involvement monthly newsletters	ongoing	feedback survey and school academic/training record, Tier 2
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