

# Lucious & Emma Nixon Academy PFEP Feedback

We would love to hear your thoughts or feedback on how we can improve your experience!

Do you feel the school has been effective in communicating with the parents/families throughout the year? \*

Yes

How can we better serve our parents @ L.E.N.A.?

More public announcement on the school website and more communication via email.

Name

Crystal Wilder

Email

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We would love to hear your thoughts or feedback on how we can improve your experience!

Do you feel the school has been effective in communicating with the parents/families throughout the year? \*

Yes my grandchild's teachers always communicated with me. The school always tries to keep the parents up to date on events and activities they are having.

How can we better serve our parents @ L.E.N.A.?

I think the school should start offering tutoring for the younger grades.

Name

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Email

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We would love to hear your thoughts or feedback on how we can improve your experience!

Do you feel the school has been effective in communicating with the parents/families throughout the year? \*

Yes

How can we better serve our parents @ L.E.N.A.?

Name

K. Law

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## 2020-2021 Parent and Family Engagement Plan

School Name	Lucious & Emma Nixon Academy Charter School
LEA	Orange County Public Schools

The following is to ensure school-level parent and family engagement plans meet the requirements of Section 1116(b) of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA)

### Assurances

The above named school agrees to the following assurances:

- ☐ Involve parents of children served in Title I, Part A in decisions about how Title I Part A funds are spent;
- ☐ Carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA;
- ☐ Jointly develop/revise plan with parent and make available to the local community;
- ☐ Involve parents and families in planning, reviewing, and improving schoolwide program plan;
- ☐ Use the findings of parent and family engagement plan review to design strategies for more effective engagement, and to review, if **necessary, the school's parent** and family engagement plan;
- ☐ Provide each family with timely notice information regarding their right to request information on the professional qualifications of the **student's classroom teachers and paraprofessionals;**
- ☐ Notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher(s) who is out of field;
- ☐ Provide each family with an individualized student report about the performance of their child(ren) on the State assessments [ESEA Section 1116]

### Mission Statement

<b>1. Does the mission statement include:</b> How the parent and family engagement plan is a shared responsibility?  How the parent and family engagement	The mission of Lucious & Emma Nixon Academy is to prepare students using a rigorous and effective curriculum that will prepare our students for success beyond the classroom. Lucious & Emma Nixon Academy feels strongly that <b>parent and family engagement is a driving force in a child's education and is a</b> shared responsibility. We are committed to working jointly with parents and families to develop a plan for activities and workshops that support high quality instruction needed for all learners to be successful. We will host multiple
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plan will assist in providing high quality instruction for all learners?	curriculum nights aligned to grade level standards to model instructional strategies for home and school.
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### Involvement of Parents

<p><b>2. Does the plan include:</b> How the school will involve the parents and families in an organized, ongoing, and timely manner in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used [ESEA Section 1116]?</p>	<p>Lucious &amp; Emma Nixon Academy will involve parents in an organized, ongoing, and timely manner using the following methods:</p> <ul style="list-style-type: none"> <li>• Monthly parental involvement meetings</li> <li>• School Newsletters/Calendar</li> <li>• School Website</li> <li>• Orange Connect messages</li> <li>• Student planners</li> <li>• School social media account</li> <li>• And other known best practices as needed</li> </ul> <p>At Lucious &amp; Emma Nixon Academy, parents and families are involved in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used by:</p> <p><b>Attending</b></p> <ul style="list-style-type: none"> <li>• Annual Title I meeting</li> <li>• Monthly Parent Meetings</li> </ul> <p><b>Participating In</b></p> <ul style="list-style-type: none"> <li>• Parent/Teacher Association (PTA) activities</li> </ul> <p><b>Reviewing</b></p> <ul style="list-style-type: none"> <li>• Academic data for funding decision making</li> <li>• Previous school year Parent and Family Engagement Plan</li> </ul>
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### Coordination and Integration with Other Federal Programs

<p><b>3. Does the plan include:</b> How the school will coordinate and integrate parent and family engagement programs and activities?</p> <p>How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at</p>	<p>Lucious &amp; Emma Nixon Academy will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].</p>
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## 2020-2021 Parent and Family Engagement Plan

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home [ESEA Section 1116]?	
<b>Program</b>	<b>Coordination</b>
<b>Varying Exceptionalities/ ESE/IDEA</b>	Lucious & Emma Nixon Academy will work with the paraprofessionals and <b>teachers' aides to coordinate transitions for students into the regular classroom.</b> Meetings will be held to discuss student needs and develop new IEPs. An opportunity for orientation to kindergarten and classroom visits will occur in spring and/or summer.
Title I	Lucious & Emma Nixon Academy will provide parent nights in all academic areas. These trainings will be held at night and will be hosted by teachers to provide parents with strategies to assist their child academically at home. Child care will be provided so that lack of child care will not be a deterrent for parents to attend.
Title II	Lucious & Emma Nixon Academy will continue to work on informing parents of Florida Standards. Teachers will learn about these standards through Title II funds.
Title III	<b>Provides funding for our ELL students' Imagine Learning to support their oral language development.</b>
Title X	McKinney Vento Program provides support to our homeless students.

## Annual Parent Meeting

<p><b>4. Does the plan include:</b></p> <p>A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children <b>about the school's Title I program?</b></p> <p>A description of the nature of the Title I Program that is shared with parents (schoolwide or targeted assistance)?</p> <p>A description of how the meeting will cover adequate yearly progress (AYP), school choice, and the rights of parents are covered at the annual meeting?</p>	<p>Lucious &amp; Emma Nixon Academy will host an annual Title I meeting to inform <b>parents of participating children about the school's Title I program and the</b> nature of the Title I program (school wide or targeted assistance). We will host a single meeting to educate parents via the following methods:</p> <ul style="list-style-type: none"> <li>• Adequate Yearly Progress via PowerPoint Presentation and handouts</li> <li>• School Choice via district handouts and policies</li> <li>• Supplemental educational services via handouts</li> <li>• The rights of parents via brochure and other resources</li> </ul> <p>Parents and families are informed of the nature of the Title I Program by the following statement:</p> <p>Title I schools receive services from the largest federal aid to education program in existence. Title I has been in existence since 1965 and continues to level the academic playing field for children victimized by poverty. Title I funds provide services and educational programs to help students achieve. Title I/Migrant Programs administer in excess of \$500 million in federal funds to school districts and agencies in Florida for high quality supplemental instruction and support services for educationally disadvantaged children. Our mission is to provide leadership and technical assistance to local education agencies (LEAs) and local operating agencies (LOAs) to implement programs and services that ensure that all children have a fair, equal and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging state academic achievement standards and state academic assessments. We provide service to local school districts, agencies,</p>
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	<p>private schools and local neglected and delinquent institutions for Title I, Migrant, and Homeless Programs.          For more information, please visit the Florida Department of Education, Office of Title I Programs and Academic Intervention Services at <a href="http://www.fldoe.org/bsa/title1/title_compile.asp">http://www.fldoe.org/bsa/title1/title_compile.asp</a>.</p> <p>Below are the specific steps that Lucious &amp; Emma Nixon Academy will take to conduct an annual Title I meeting.</p>		
<b>Activity/ Task</b>	<b>Person Responsible</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
Written notices to parents to inform them of the annual meeting	Office Staff	September 2020	Parent sign in sheets
Conduct Connect Ed phone calls to all parents encouraging them to attend	Office Staff	August-September 2020	Parent sign in sheets
Provide grade specific syllabus reviewing grade level expectations	Teachers	September 2020	Parent sign in sheets
Have Title I mobile on site	Title I Liaison	August 2020	Use of resources by parents

### Flexible Parent Meetings

<p><b>5. Does the plan include:</b>          How will the school offer a flexible number of meetings, such as meeting in the morning or evening?</p> <p>How will the school provide, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement [ESEA Section 1116]?</p>	<p>Lucious &amp; Emma Nixon Academy will offer a flexible number of meetings by implementing the following:</p> <ul style="list-style-type: none"> <li>• Morning and evening meetings to accommodate parents who are unavailable at certain times</li> <li>• Developing and distribute a yearlong calendar in the first weeks of school and update as needed</li> <li>• Conduct Parent Surveys to accommodate most requested times for school-wide activities</li> </ul> <p>As it pertains to services related to parent and family engagement the school will provide the following with Title I funds:</p> <ul style="list-style-type: none"> <li>• Transportation to a minimum of 1 Parent Academy</li> <li>• Provide childcare during evening meetings so that lack of childcare is not a deterrent for parents</li> <li>• Home visits</li> </ul>
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### Building Capacity

<p><b>6. Does the plan include:</b></p> <p>How the school will implement activities that will build the capacity for meaningful parent/family involvement?</p> <p>How will the school implement activities that will build relationships with the community to improve student achievement?</p> <p>How the school will provide material and training to assist parents/families to work with their child(ren)?</p> <p>How the school will provide other reasonable support for parent/family engagement activities [ESEA Section 1116]?</p>	<p>Lucious &amp; Emma Nixon Academy takes pride in building the capacity of all key stakeholders who play vital role in the academic success of our students. We provide both internal and external workshops and activities that strengthen these relationships throughout the school year. Our doors are open to the community through the implementation of activities during and after school that community members and organizations can volunteer to support through our Partners In Education (PIE) coordinators as well as our ADDitions coordinators. Our Parent Engagement Liaison (PEL) will be the first point of contact for parents to receive resources, support, and information about activities that improve student achievement.</p> <p>Below are the specific steps that Lucious &amp; Emma Nixon Academy will take for building capacity for meaningful parent and family engagement.</p>			
Activity/ Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Title I Mobile Unit	Title I Liaison	Parents will be provided with academic resources including books that can be used at home to support academic achievement	Quarterly	Resources checked out
Academic Parent Nights	Principal	Parents will be provided with academic strategies and information to assist them in supporting their children academically at home. This will	One in September, November, December, January, March	Parent sign in sheets



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		include reading, writing, math and science.		
Library sign up – local library representative will come to present to parents on the resources available at their local library and will assist in signing all students up for a library card.	Literary Contact	Students will have access to free resources at the library to support academic achievement	September	Increase of students with library cards
Technology Night – parents will receive training on how to access student records and resources including, Skyward, Class Dojo, i-Ready, and LaunchPad	Principal	Parents will be able to monitor student progress and supervise the use of online resources	September	Parent sign in sheets

### Staff Development

<p><b>7. Does the plan include:</b>  A description of the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff:  - with the assistance of parents/families, in the value and utility of contributions of parents/families?  - in how to reach out to, communicate with, and work with parents/families as equal partners?  - in implementing and coordinating parent/family programs, and in building ties between parents/families and</p>	<p>Lucious &amp; Emma Nixon Academy will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].</p> <p>Below are the specific activities and tasks that Lucious &amp; Emma Nixon Academy will implement to build capacity for meaningful parent and family engagement.</p>
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the school [ESEA Section 1116]?				
<b>Activity/ Task</b>	<b>Person Responsible</b>	<b>Correlation to Student Achievement</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
i-Ready	Product Rep	Academic intervention program to remediate students in both Reading and Math	September 2020, January 2021	Monitoring student data
Differentiated Instruction	Literary Coach	Provide teachers with research-based interventions to promote student achievement of students working at varying achievement levels	August-September 2020	Classroom walkthroughs  Review of lesson plans
Skyward	Administrator	Provide teachers with training on using the gradebook resource so that parents have access to their child's grades consistently	August 2020	Review of gradebooks
Title I Annual Meeting	School administrator, Title I Coordinator	Information given of the assistance programs provided to the school to help support students academically	September 14, 2020	Agenda, sign-in sheets
Training Module 1: The Importance of Parental Involvement	School administrator, Title I Coordinator	Learning to work together for the success of all students.	October 2020	Sign-in sheets, exit slips
Training Module 2: Building Ties Between Home and School	School administration, Title I Coordinator	Teachers and parents working to improve instruction, so the students can learn more.	January 2021	Sign-in sheets, exit slips
Training Module 3: Implementation and Coordination of Parental Involvement programs	School administrator, Title I Coordinator	Increased parent participation in school activities	March 2021	Sign-in sheets, exit slips
Training Module 4: Communicating and working with parents	School administration, Title I Coordinator	Improved relationship between parents and school impacting student success	May 2021	Sign-in sheets, exit slips

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### Other Activities

<p><b>8. Does the plan include:</b> How other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren) [ESEA Section 1116]?</p>	<p>Lucious &amp; Emma Nixon Academy will offer other activities, such as parent resource centers. The school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118(e)(4)].</p> <p>The school will provide parents with ongoing resources in the community that provide resources that will support student achievement. The school will also host other activities that support parents such as financial literacy and health services.</p>		
<b>Activity/ Task</b>	<b>Person Responsible</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
Resource Center	Administrator/Parent Engagement Liaison	Ongoing	Sign-in Sheets
Media Center	Parent Engagement Liaison	Ongoing	Sign-in Sheets

### Communication

<p><b>9. Does the plan include:</b> How the school will provide timely information about the Title I programs?</p> <p>How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?</p> <p>How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to</p>	<p>Lucious &amp; Emma Nixon Academy will provide parents of participating children the following [Section 1118(e)(4)(A)];</p> <ul style="list-style-type: none"> <li>• Timely information about the Title I programs [Section 1118(c)(4)(A)]</li> <li>• Description and explanation of the curriculum at the school, the forms of academic assessments used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]</li> <li>• If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]</li> <li>• If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)]</li> </ul>
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<p>the education of their child(ren)/</p> <p>How the school will submit parents/families comments if the schoolwide plan is not satisfactory to them [ESEA Section 1116]?</p>	
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### Accessibility

<p><b>10. Does the plan include:</b></p> <p>A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?</p> <p>A description of how the school will share information related to school an parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?</p>	<p>Lucious &amp; Emma Nixon Academy will establish a host of opportunities for parent and families to participate in school activities through multiple levels of access for parents and families. The following methods will be used:</p> <ul style="list-style-type: none"> <li>• Written notices will be distributed to all students to promote parent participation in all school-based activities.</li> <li>• All pertinent information will be provided in the native language of all ELL students.</li> <li>• Additional copies can be found in the office and posted on the parent board.</li> <li>• School's website</li> <li>• Monthly parent calendars</li> <li>• Flyers</li> <li>• Connect Ed messages</li> <li>• And other known best practices as needed</li> </ul>
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### Discretionary Activities

<p><b>11. Does the plan include:</b></p> <p>Any activities that are not required, but will be paid for through Title I, Part A funding (for example: home visits, transportation for meetings, activities related to parent/family engagement, etc.)</p>	<p>Lucious &amp; Emma Nixon Academy will utilize Title I, Part A funding for activities that are not required but will support in meeting the mission of the school.</p> <p>Below are the specific steps that Lucious &amp; Emma Nixon Academy will take for activities funded through Title I, Part A.</p>
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## 2020-2021 Parent and Family Engagement Plan

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<b>Activity/ Task</b>	<b>Person Responsible</b>	<b>Correlation to Student Achievement</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
Training parents to enhance the involvement of other parents.	Principal; instructional staff	Increase the involvement of parents and their knowledge of student's performance level and needs in the classroom.	Ongoing	Sign-in sheets, Parent program survey
Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times between teachers or other educators, who work directly with participating children, who are unable to attend those conferences at school.	Principal	Increase the involvement of parents and their knowledge of student's level of performance and needs in the classroom.	Ongoing	Sign-in sheets

### Barriers

<p><b>12. Does the plan include:</b> A description of the barriers that hindered participation by parents during the previous school year?</p> <p>A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children [ESEA Section 1116])?</p>	<p>Lucious &amp; Emma Nixon Academy, after reviewing the previous years' Parent and Family Engagement Plan and accompanying feedback, have acknowledged the existence of the following barriers to parent and family engagement:</p> <ul style="list-style-type: none"> <li>• Transportation</li> <li>• Language</li> <li>• Education</li> <li>• Economically disadvantaged</li> </ul> <p>Below are the specific steps that Lucious &amp; Emma Nixon Academy will address barriers that existed in the previous year.</p>
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<b>Barriers (Including the Specific Subgroup)</b>	<b>Steps the School will Take to Overcome</b>
Transportation for parents	Look into transportation options for parents as needed.
Language barrier (ELL)	Provide Spanish and other native language translation as needed.
Education barrier (SWD, ELL)	Open House – preview of the grade level expectations for the year. Explain education terminology in a way that all can understand and accompany specific terms with a definition and model strategies accordingly.
Economically disadvantaged	Provide refreshments during some evening events, free lunch for all students, donations – food, clothing, Thanksgiving food baskets, Christmas gifts and food.

### School-Parent Compact

<p><b>13. Does the plan include:</b> As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement?</p>	<p>Provide a scanned copy with this document of the School-Parent Compact and evidence of parent input in the development of the compact.</p>
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### Adoption

The parental involvement policy/plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidence by

This policy/plan was adopted by the school on  and will be in effect for the period of .

## 2020-2021 Parent and Family Engagement Plan

School Name	Lucious & Emma Nixon Academy Charter School
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The School will distribute this policy to all parents of participating Title I, Part A children on or before .

Signature of Authorized Personnel	
Date	

Provide evidence that this policy/plan has been developed with the input from parents based on the review of the previous school years Parent and Family Engagement Plan if applicable.

The following documents can be submitted as evidence:

- ☐ Parent survey of **previous year's events and activities**
- ☐ Any SAC and PTA artifacts where Title I/PFE topics were on the agenda
- ☐ Parent Feedback Summary of PFEP Evaluation
- ☐ Parent and Family Engagement Activities Tracking Form

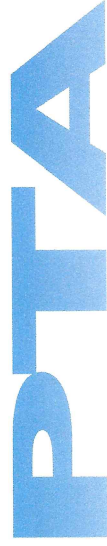
## What is a School-Parent-Student

### Compact

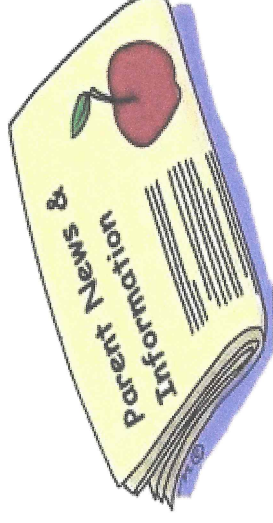
A School-Parent-Student compact for Achievement is an agreement that parents, students, and teachers develop together. It explains how parents, teachers and students will work together to ensure students reach grade-level standards.

#### Effective Compacts:

- Link to goals of the school improvement plan
- Focus on student learning skills
- Describe how teachers will help students develop those skills using high quality instruction.
- Share strategies parents can use at home to assist their child.
- Explain how teachers and parents will communicate about student progress.
- Describes opportunities for parents to volunteer, observe, and participate in a partnership that inspires their child to succeed.



Great opportunity to participate in your child's education. Monthly meetings provide information about school events and how the school community is performing. Meetings are held at different times throughout the school year so look for our yearly calendar.



## Parent Information Center

[www.ocps.net](http://www.ocps.net)

[www.nixonacademyorlando.org](http://www.nixonacademyorlando.org)

For Volunteer Opportunities make sure to visit [www.volunteer.ocps.net](http://www.volunteer.ocps.net)

Monitor your students grades on

Skyward via

<https://Parents.classlink.com/ocps>

View L.E.N.A. School Improvement Plan and Parental and Family Engagement Plan at

[www.nixonacademyorlando.org](http://www.nixonacademyorlando.org)

We would appreciate your comments.

**Lucious & Emma Nixon Academy**

1780 Mercy Drive  
Orlando, FL 32808  
(407) 412-6968



*Racing for Greatness, One Step at a Time*

## Title 1

## School-Parent-Student

## Compact 2020-2021



Our Vision– A Place of High Achievement where the Focus is Student Success!

Our Goals for Student Achievement

District Goals

- Intense Focus on Student Achievement
- High-Performing and Dedicated Team
- Safe Learning and Working Environment
- Efficient Operations
- Sustained Community Engagement

School Goals

- Provide a safe learning environment
- Provide high quality curriculum and instruction to teach and monitor the grade level progress of all students via i-Ready, benchmarks, and other state-approved assessments.
- Hold quarterly Parent-Teacher conferences to notify parents of their child’s progress.
- Provide parents reasonable access to staff via emails, scheduled appointments, and Class Dojo.
- Provide parents opportunities to volunteer and participate on campus.

Teacher Responsibilities

- Believe each student can learn.
- Create a partnership with every family in my class and seek ways to involve parents in their child’s success.
- Initiate and maintain open lines of communication with students and parents including Parent-Teacher conferences.
- Ensure students understand the assignment, what they learn from it, and grade it promptly.
- Input grades and feedback promptly in Progress Book.
- Monitor student progress, provide differentiated instruction, keeping students and parents updated.
- Promptly respond to parent concerns.

Parent Responsibilities

- Review the OCPS Electronic Code of Student Conduct and the School-Wide Discipline Plan regularly with my child to support the school in its efforts to maintain proper discipline.
- Ensure that my child is on time and attends school regularly.
- Ensure that my child is within uniform guidelines.
- Make sure my child has the necessary school supplies and is ready for learning.
- Be an active participant in my child’s efforts to learn by checking the agenda daily and communicating via Class Dojo.
- Support school initiatives in academics and behavior.
- To the best of my ability, I will become involved in the school through the PTA and/or ADDitions.

\*\*\*\*\*

By signing below, I acknowledge and accept my responsibilities.

Student Responsibilities

- Come to school prepared to learn.
- Ask for help when I need it.
- Do my homework and ask for help if needed.
- Read at home for least 30 minutes daily.
- Practice any sight words, spelling words, vocabulary, and any mathematics facts daily.
- Make sure my parent or guardian receives all notices and information from my school.
- Follow the OCPS Code of Student Conduct and ALL school and classroom rules.
- Put forth my best effort daily.
- Be a safe, responsible scholar.

Parent Signature and Date

Teacher Signature and Date

Student Signature and Date

Principal Signature and Date