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December 12, 2014

Myca Harrison  
Walton County School District  
145 Park Street  
DeFuniak Springs, FL 32435

Dear Ms. Harrison:

We are pleased to inform you that Walton County 2014-2015 LEA Parental Involvement Policy/Plan (PIP) meets all of the requirements outlined in Section 1118 of the Elementary and Secondary Education Act.

Please be reminded that the local educational agency (LEA) is required to share the contents of the PIP with parents of children participating in the Title I program. The information must be provided in an understandable and uniform format, including alternative formats upon request.

If you have questions or need additional information, please contact Wanda Young via email [Wanda.Young@fldoe.org](mailto:Wanda.Young@fldoe.org) or by telephone at 850-245-0726.

Sincerely,

Sonya G. Morris

SGM/wy

SONYA G. MORRIS, CHIEF  
BUREAU OF FEDERAL EDUCATIONAL PROGRAMS

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## WALTON Title I, Part A Parental Involvement Plan

I, Carlene Anderson, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of "parental involvement" defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and

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### Signature of Superintendent or Designee

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)

Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** The Walton County School District's mission is to work with parents as partners to provide a positive, nurturing community in which children develop socially, emotionally, and intellectually and experience success that fosters lifelong learning. The Walton County School District will work diligently to create an environment where parents are welcome and their input is valued in order to make the best possible choices for the

success of all students.

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## Involvement of Parents

Describe the actions the LEA will take to involve parents in the following required policies/plans:

- LEA-wide parental involvement policy (PIP)[Section 1118(a)(2)];
- LEA plan [Sections 1112 (c)(H), 1112(d)(1)]; and
- How the funds reserved for parental involvement will be spent [Section 1118(a)(2)].

**Response:** The LEA utilizes the Title I District Parent Advisory Council, comprised of parents from Title I schools representative of the school's demographics, the Coordinator of Federal Programs, and district and Title I school administrators to develop, review, support, and implement the District Parent Involvement Policy/Plan, schools' Parent Involvement Plans, and funding related to these plans. Parents are notified of opportunities to participate on this and other planning committees through school newsletters, school and district websites, and letters sent home to parents. All parents are encouraged and invited to participate in all levels of district and school planning. The LEA disseminates parent surveys to all Title I schools at the end of the first, second, and third nine weeks in an attempt to gather input concerning school policies, procedures, plans, etc. Parents are given opportunities to review the school and district Parent Involvement Policy/Plan and make recommendations and changes for the next year. Parents are also given the opportunity to make recommendations for the present year's Parent Involvement Policy/Plan. Data collected throughout the year will be used for the development of next year's Parent Involvement Policy.

• Title I schools are required to keep a Title I monitoring box containing documentation of all Title I requirements, including Parental Involvement requirements. District Title I Resource Teachers monitor Title I schools quarterly and review documentation as needed. The LEA supports Title I schools in their efforts to involve parents and to effectively use the school's parent involvement allocation to address achievement issues identified in our needs assessment. LEA support includes providing technical assistance in the planning and implementation of an effective parent involvement program, including parent participation in the review and revision of the school parent involvement policy and plan, development of Title I budget, and conducting an annual evaluation with parental input. Input from parents will be documented in all meeting minutes that clearly reflect the input of parents.

• School Improvement Team (SIT) personnel at each school site are trained by district personnel in how to understand the School Improvement Plan (SIP) template and the process for developing a plan, skill and understanding in writing an agenda and conducting a SIT meeting, ways to build a strong SIT team membership and increase team commitment to and involvement in the SIP, and strategies for monitoring the SIP goals and objectives on an ongoing basis.

• The District Advisory Council reviews the District Parent Involvement Policy/Plan, schools' Parent Involvement Plans, School Improvement Plans and funding related to these plans. Suggestions from this group are considered before plans are finalized or to be included in future plans. If the LEA plan for Title I is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school districts submits the plan to the State Department of Education.

• The school district will involve the parents of participating children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is utilized, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

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## Technical Assistance

Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance [Section 1118(a)(2)(B and C) and 1118(e)(1-14)]. Include a description of the process the LEA will use to review the school-level PIP to ensure compliance with all requirements of Section 1118 [34 CFR 200.30(e)]. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

**Response:** \*The District Parent Advisory Council will provide input into the development of all district level plans including, but not limited to, the District Intervention and Assistance Plan (DIAP) and the LEA plan.

\*School Improvement Meetings. Participants will be School Improvement Team members and parent representatives. Parents are invited to participate in the School Improvement process during regularly scheduled monthly meetings.

\*District Advisory Council (DAC). Participants are school staff, district administrators, community members and parents. Parents are invited to participate on the District Advisory Council as part of the peer review process of each school's SIP. Meetings are held every 3rd Thursday of the month, except for the months of December and June.

\*Parent-Teacher Organizations. Participants are parents, teachers, and school staff. Parent-Teacher Organizations are actively involved in the school review process and provide guidance to schools for SIPs.

\*Annual Title I Parent Meeting. Participants will be parents, teachers, school administrators and community members. Each Title I school will host an Annual Title I Parent Meeting. School committees and organizations will jointly invite parents to participate. Communication (newsletter, website, notes home, etc.) to parents will announce the meeting and outline the topics for discussion. The purpose of the meeting is to jointly identify barriers to home/school communication, discuss the value of parental involvement to the education of each student, identify barriers that prevent parents from becoming involved in their child's education, and develop strategies to overcome barriers.

\*District developed presentations of FSA information, Florida's Next Generation Sunshine State Standards, and Florida State Standards. District staff will create and distribute a PowerPoint presentation for schools to conduct parent workshops explaining the Florida Standards Assessment, Florida's Next Generation Sunshine State Standards, and Florida State Standards.

\*District Technical Assistance Meetings. District staff will meet with Title I school contacts and administrators to develop plans for parental involvement activities related to student academic achievement and school performance.

\*District developed Presentations of Title I Facts for Parents. District staff will create and distribute a PowerPoint presentation for schools to display at Title I meetings outlining important Title I requirements.

\*District staff will encourage all Title I schools utilize the information created by the Parental Information and Resource Center (PIRC) to enhance parent involvement in their schools. District staff will also distribute PIRC DVDs to schools and provide assistance in preparing for parent workshops (examples: Helping with Homework, Transition to Kindergarten, and Transition to Middle School.)

\*District staff reviews each school-level PIP to ensure compliance and that activities planned will provide meaningful opportunities for parents to become more involved in their child's education. District Title I Resource Teachers contact Title I schools quarterly to monitor the implementation of the school's parental involvement program.

## Coordination and Integration

Describe how the LEA will coordinate and integrate parental involvement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Title I, Part C, Title I, Part D of Title I, Title III, and Title IV, Part A) [Sections 1118 (a)(2)(D) and 1118(e)(4)].

| count | Program  | Coordination   |
|-------|--|--|
| 1     | Voluntary Pre-Kindergarten Program                   | Walton County School District collaborates with the Early Learning Coalition of Okaloosa and Walton Counties to offer the Voluntary Pre-Kindergarten Program for eligible students. This collaboration will provide opportunities for four-year-olds to become better prepared for kindergarten. Activities may include: meeting with parents to discuss learning needs of individual students, joint parent meetings to discuss transitioning, coordinated meetings with parents, and weekly parent communication |
| 2     | Exceptional Student Education (ESE)                  | Supplemental Instructional support provided by Title I will be discussed with parents during the development of the student's IEP. Title I personnel meet jointly with ESE personnel to plan for Title I schools' resource fair. The resource fair provides parents with information about different state and county agencies parents can contact for help.   |
| 3     | Panhandle Area Educational Consortium (PAEC) Migrant | Walton County School District & Title I collaborates with the Panhandle Area Educational Consortium to provide migrant education services. Activities include: parent meetings or home visits to ensure parents have information on programs provided by the LEA such as ESOL, FSA, and Homeless; DVD provided to parents with information on different Federal and State programs to view in home; translators for parent meetings.   |
| 4     | Walton Education Foundation                          | Walton County School District collaborates with The Walton Education Foundation to support educational enrichment in all schools. Teacher mini-grants are given to Walton County educators for specific education projects. The District and Foundation encourages teachers to plan and implement innovative projects that enhance teaching, learning, and parental involvement. This collaboration will improve the quality of classroom instruction and increase parent involvement.                             |

## Annual Evaluation

Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the academic quality of the Title I, Part A schools [Section 1118(a)(2)(E)].

**Response:** The Title I District Parental Advisory Council will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy:

\*The evaluation will include identifying barriers to greater participation by parents in parental involvement activities with particular attention paid to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited

literacy, or are of any racial or ethnic minority background. The LEA uses the data to design strategies to ensure more parent participation in parental involvement activities. Example: the LEA required Title I schools to include academic workshops for parents.

\*Parental Surveys, Teacher Surveys, and Climate Surveys will be used to identify common areas of concern and barriers for greater participation by parents. The school district will use the findings of the evaluation regarding its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary and with the involvement of parents its parental involvement policies.

\*At the Fall District Parental Involvement meeting, parents, school Title I contact, and district representative will review the Title I Parental Involvement Policy. Council will also review the parental involvement budget and revise plans if necessary. Council will make plans for district-wide parental involvement activities.

\*At the Spring meeting, parents and the school Title I contact will review and revise the District's Title I Parent Involvement Plan and review budget.

\*The District Parent Advisory Council will provide input into the development and evaluations of all district level plans including, but not limited to, the DIAP, LEA plan, and restructuring plans.

## Building Capacity

If the LEA plans to implement LEA-wide activities, describe the actions the LEA will take to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Sections 1118(a)(2)(C), 1118(e)(1-14)].

| count | Content and Type of Activity                  | Person Responsible   | Anticipated Impact on Student Achievement   | Timeline                    | Evidence of Effectiveness                                     |
|-------|---|--|---|-----------------------------|---|
| 1     | Distribution of NGSSS/CCSS brochures          | District Title I Resource Teacher  | Parents will be provided with grade specific brochures outlining and identifying Next Generations Sunshine State Standards and Common Core State Standards.   | August through September    | Principals will document date distributed                     |
| 2     | Distribute hard copy documents related to FSA | District Title I Resource Teacher  | Parents will be given grade specific information outlining and identifying requirements on state assessments including strategies parents can use to help their children at home. Ex: Parent Involvement Calendar, Mandatory Retention Notices, Testing Timelines | Throughout the school year  | Principals will document date distributed                     |
| 3     | Parent Notification requirements              | District Title I Resource Teacher, School Title I Contacts, and Principals | Increase communication with parents; provide updates to parents on school functions, parent notifications, etc. Ex: Parent Involvement Calendars  | Throughout the school year. | Principals document date distributed                          |
| 4     | Annual Title I Parent Meeting                 | District Title I Resource Teacher, School Title I Contacts, and Principals | The purpose of the meeting is to jointly identify barriers to home/school communication, discuss the value of parental involvement to the education of each student, identify barriers  | August through September    | Sign-in sheets, handouts, agendas, and presentation materials |

|   |   |  |  |                            |   |
|---|---|--|--|----------------------------|---|
|   |   |  | that prevent parents from becoming involved in their child's education, and develop strategies to overcome barriers, and to increase student achievement.  |                            |   |
| 5 | Parent Events (face-to-face meetings) to include, but not limited to, Math, Literacy, Science, & Technology | District Title I Resource Teacher, School Title I Contacts, classroom teachers, and Principals | Content specific sessions, including strategies parents can use at home with child to help improve math achievement. Each school shall conduct at least two Parent Events during the course of the school year.  | August through March       | Sign-in sheets, handouts, agendas, and presentation materials |
| 6 | District Parent Resource Center   | District Title I Resource Teacher  | The purpose of the District Parent Center is to provide information to parents about available parent resources to help their child be successful academically.  | Throughout the school year | Activity log  |
| 7 | Academic Parent-Teacher Team (APTT) Meetings  | School Title I Contacts, classroom teachers, and Principals                                    | The purpose of APTT is to provide every family the opportunity to obtain the information, skills, tools, and confidence to support targeted student learning at home, while building communication between the school, family, and other parents/families. | Throughout the school year | Sign-in sheets, handouts, agendas, and presentation materials |

## Staff Training

Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

| count | Content and Type of Activity                               | Person Responsible  | Anticipated Impact on Student Achievement  | Timeline            | Evidence of Effectiveness   |
|-------|--|---|--|---------------------|---|
| 1     | Family Friendly Front Office/Workshops                     | District and school staff, Title I Contact                    | Provide information to front office staff on ways to make parents feel welcome when visiting Title I schools.  | Fall                | Workshop agenda and evaluations, sign in logs; Title I parent/teacher survey results  |
| 2     | Academic Parent-Teacher Team (APTT) Training               | District Title I Resource Teacher and School Title I Contacts | Provide training for teachers on how to properly prepare for and carry out APTT meetings. The purpose of APTT is to provide every family the opportunity to obtain the information, skills, tools, and confidence to support targeted student learning at home, while building communication between the school, family, and other parents/families. | Fall                | Workshop agenda, sign in logs, and presentation materials and handouts; Title I parent/teacher survey results, APTT Parent Survey Results |
| 3     | Why Are Schools Isolated? Barriers to Parent Involvement - | District and School Staff, Title I Contact                    | Improve the ability of staff to work effectively with families and different cultures;   | Throughout the year | Video series course evaluations; sign-in logs, Title I  |

|   |   |  |  |                     |   |
|---|---|--|--|---------------------|---|
|   | PD360 7-part video series   |  | Improve the ability of staff to work effectively with parents to ensure parents have information to make well-informed choices for their children.   |                     | Parent/Teacher Survey results; PD360 reports  |
| 4 | Building Parent Involvement - PD360 10-part video series  | District and School Staff, Title I Contact | Improve the ability of the staff to communicate effectively with parents and to work with parents as equal partners by providing best practices for parental involvement to improve students' achievement and build ties between parents and the school. | Throughout the year | Video series course evaluations; sign-in logs, Title I Parent/Teacher Survey results; PD360 reports |
| 5 | Alternative Methods of Reporting Programs - Grading and Reporting Student Progress - PD360 video series | District and School Staff, Title I Contact | Improve teacher communication and conferencing skills.   | Throughout the year | Video series course evaluations; sign-in logs, Title I Parent/Teacher Survey results; PD360 reports |

## Communication and Accessibility

Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Before any document is sent home to parents, it will be reviewed for readability and to make certain any acronyms are identified and explained. The LEA contracts with a translator to translate letters and other documents as needed. Schools send documents going home to parents that need to be translated to the Title I department for translation and review, as needed. In addition, translators will be available when needed at parent meetings to provide translation services to ensure parents are able to fully participate in parent meetings. Additionally, the district has made available for each school complete sets of Unicom Translation Systems for use during parent meetings.

- The Parental Involvement Plan/Policy will be summarized into a brochure that will be provided to all parents at the beginning of the school year. The brochure will outline the major components of the policy. The complete PIP will be posted on the LEA's website. A hard copy of the LEA PIP will be available in the school office and at the district office.

- The district has updated most school and district facilities and grounds to ensure compliance with regulations regarding access for persons with disabilities. The district facilities department will ensure the district is in compliance with all ADA requirements immediately. All parent involvement meetings and activities are scheduled at a campus or facility that meets these requirements. The district will ensure that parents with disabilities will have access to parental involvement activities and/or services by either contacting district Exceptional Student Education (ESE) department or school's guidance department requesting information about parents with disabilities and making the necessary accommodations.

- Due to student mobility issues, Title I schools provide information to parents during the enrollment process regarding the availability of parent involvement opportunities and resources. The district ensures that information is available to parents considering the fluctuating student populations by requesting data from district Management Information



Services (MIS) department every survey period. Schools send documents going home to parents that need to be translated to the Title I department for translation and review, as needed.

## Discretionary Activities

The LEA parental involvement policy may include additional discretionary activities that the LEA, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement [Section 1118(e)]. Check here if the LEA does not plan to implement the discretionary parental involvement activities. Check all activities the LEA plans to implement:

| count | Activity   | Description of Implementation Strategy  | Person Responsible              | Anticipated Impact on Student Achievement   | Timeline                                  |
|-------|--|---|---------------------------------|---|---|
| 1     | Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | "No Parent Left Behind" Sessions  | Principals, Title I Coordinator | Parent Sessions providing FCAT information, how to help children at home, and how to access information on-line to help students. | Fall and thereafter at parent request     |
| 2     | Establishing a LEA-wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs [Section 1118(e)(12)]; and  | Initiating a District Parent Advisory Council with representatives from all Title I schools | Title I Coordinator             | Opportunity to make decisions involving parent involvement activities at Title I schools.   | Three meetings held between Sept. and May |

## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of the activities provided during the previous school year designed to build the capacity of parents to help their children [Section 1118(e)(1-2)].

| count | Content and Type of Activity                     | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement   |
|-------|--|----------------------|------------------------|---|
| 1     | Standards Brochures Distribution                 | 9                    | 2331                   | Parents will be provided with grade specific brochures outlining and identifying the Florida Standards.   |
| 2     | Assessment Information Individual Conferences    | 7                    | 898                    | Parents will be given grade specific information outlining and identifying requirements on state assessments including strategies parents can use to help their children at home.   |
| 3     | Reading/writing, Math/Science, Technology Nights | 16                   | 1455                   | Content specific sessions, including strategies parents can use at home with child to improve achievement.  |
| 4     | Community Resource Fair, Face-to-Face            | 1                    | 386                    | Parents given information on services and resources to assist economically, educationally and socially.   |
| 5     | Title 1 Annual Meeting, Parent Meeting           | 1                    | 553                    | The meeting's purpose is to jointly identify barriers to home/school communication, discuss the value of parental involvement to the education of each students, identify barriers that prevent parents from becoming involved in their child's education and develop strategies to overcome barriers and increase student achievement. |
| 6     | Open House and Visitation Meetings               | 1                    | 31                     | Orientation, student expectations and parent resources.   |
| 7     | ELL Parent Meeting                               | 1                    | 56                     | Improve knowledge of standards and expectations and the role the school and parents play in helping ELL students be successful.   |
| 8     | State and Local Assessment Information           | 11                   | 1017                   | Provided assessment timelines insuring parents are aware and informed about dates to help prepare their children; hard copies and place a copy of the school website, send parent email, post in Parent Resource Center and in Guidance Departments.  |
| 9     | Grade Level Parent Resource Center Visits        | 2                    | 3                      | Grade level specific material and resources are provided for parents to learn tips and strategies to use to support their child's learning at home.   |
| 10    | Academic Success Through Parental Involvement    | 2                    | 32                     | Parents will learn strategies and techniques to assist their children at home and at school. (2 sessions) Preparing your Child to Succeed and Encouraging Positive Behavior and Reinforcing your Child's Academic Skills.   |
| 11    | Academic Parent Teacher Teams                    | 8                    | 351                    | A review of student academic performance data, parent-student academic goal setting, teacher demonstration of skills to practice at home, parent practice, and networking opportunities with other parents.   |
| 12    | Community Resources                              | 2                    | 2                      | Information on services and resources to assist during difficult economic times.  |

### Staff Training Summary

Provide a summary of the professional development activities provided during the previous school year by the LEA to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118(e)(3)].

| count | Content and Type of Activity   | Number of Activities | Number of Participants | Anticipated Impact on Student Achievement   |
|-------|--|----------------------|------------------------|---|
| 1     | "Teach My Kids I Dare You!" The Educator's Guide To Parent Involvement (PLC/Professional Le) | 2                    | 22                     | Establish a friendly school atmosphere to increase communication between parents and teachers, thus recognizing parents as equal partners in the educational process in order to promote poarent participation and improve student achievement. |
| 2     | Academic Parent Teacher Teams (APTT) Teacher Training  | 9                    | 94                     | To train teachers and other key staff on the Academic-Parent Teacher Teams process to better involve parents in assisting their children wit goal setting and using academic strategies at home to improve student achievement.                 |
| 3     | How To Work with Parents Book Study  | 1                    | 44                     | Provide information to show staff how to involve parents in the effort to raise student achievement and increase communication between the school and home.   |
| 4     | Opening Doors: Building Partnerships with Families through the Front Office                  | 1                    | 6                      | Workshop will enhance parent involvment by creating a family-friendly, inviting and helpful front office environment.   |
| 5     | The Importance of Parent Involvement   | 4                    | 5                      | Increase staff education on the importance of parental involvement and six ways parents can assist student achievement.   |
| 6     | Building Ties Between Home and School  | 4                    | 6                      | Improve teacher communication and conferencing skills.  |
| 7     | Implementation and Coordination of Parental Involvement Programs                             | 4                    | 5                      | Legislation, LEA, development of PIP and activities to support the plan   |
| 8     | Communicating and Working with Parents   | 4                    | 5                      | Improve the ability of staff to work and communicate with parents through conferences and written communication   |

## Private School Summary

Provide a summary of the parental involvement activities provided during the previous school year for private schools implementing a Title I, Part A program [Section 1120(a)(1)].

☒ Not Applicable

## Barriers

Describe the barriers which hindered participation by parents in parental involvement activities during the previous school year. Include the steps the LEA will take during the current school year to overcome the barriers and design more effective parental involvement policies (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(2)(E)].

| count | Barrier (Including the Specific | Steps the School will Take to Overcome |
|-------|---------------------------------|--|
|-------|---------------------------------|--|

|   | Subgroup)                                  |   |
|---|--|---|
| 1 | Language Barrier (ELL Parents)             | Schools will endeavor to translate materials for parents in a language they can understand. Schools will provide a translator at parent meetings, trainings, and conferences as needed. Translators will utilize the Unicom Systems when necessary. When possible, information will be provided by video posted on school websites and on CD. Information posted on school websites will be posted in English and Spanish, when possible. |
| 2 | Child Care (All Parents)                   | Schools will provide child care during parent meetings and trainings in order to allow parents to focus on increasing their knowledge in order to help support their student(s) learning.   |
| 3 | Times of Events (All Parents)              | Schools will continue to provide flexible meeting times for all parent involved activities when possible. This will include parent conferences, trainings, and other events.  |
| 4 | Attendance/Low Participation (All Parents) | Schools will continue to encourage active participation in Parent Involvement activities by offering flexible meeting times, provide dinner if the activity occurs during a regular meal time, and increase the amount and method of attempts when notifying parents of these events. (i.e. Use of Remind101)   |

### Best Practices (Optional)

Describe the parental involvement activity/strategy implemented during the previous school year the LEA considers the most effective. This information may be shared with other LEAs as a best practice.

(Optional)

| count | Content/Purpose                 | Description of the Activity  |
|-------|---------------------------------|--|
| 1     | Effective Communication         | A parent email group was established to regularly send emails reminding parents about academic and non-academic school-related events and news. 'Remind101.com' is used to text and/or email parents about important school information. |
| 2     | Increasing Parent Participation | Academic Parent Teacher Team Meeting (APTT) were held at in conjunction with the Scholastic Book Fair to encourage attendance.   |