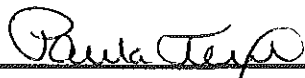


PONCE DE LEON ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Paula Texel, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee

10/29/14

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of the Parent Involvement Plan at Ponce de Leon Elementary School is to encourage parents to fully participate in their child's education. Ponce de Leon welcomes parent ideas, suggestions and participation in a collaborate effort to improve the academic success of all students.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Ponce de Leon Elementary School believes in involving parents in all aspects of its Title I programs. The SAC has the responsibility for developing, implementing, and evaluating the various school level plans, including the SIP and PIP. All parents are given the opportunity to review the plan and offer their input prior to approval. During the SAC meeting when the PIP and/or SIP are developed, the committee will decide, with the input from parents how the parental involvement funds will be used.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	VPK	Ponce de Leon Elementary School and the VPK office will work together to coordinate transition programs for students entering the regular public school program. Activities may include: coordinated meetings with parents, VPK teachers, and the kindergarten teachers to discuss the specific learning needs of students, joint parent meetings to discuss transitioning, etc.
2	INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA)	Supplemental instructional support provided by Title I will be discussed with parents during the development of the students IEP.
3	Title II	Professional development modules will be provided to schools to support the professional development needs of the staff related to parental involvement. The Reading Coach will provide support and monitor the implementation to ensure that training is provided as required.
4	Kindergarten Open House	The school will provide families information important to help their children transition from Pre-K to Kindergarten.
5	Title III - ESOL	Workshops for ESOL parents with information and resources available to help their children succeed academically.
6	After School Nutrition Program	USDA funded program providing dinner to our high needs families.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and presentation materials that address	MTSS Coach	08/2014	Copies of agenda, power point, and handouts

	the required components.			
2	Develop and disseminate invitations flyers, connect ed, school website	MTSS Coach	08/2014	flyer, website, connect ed with date
3	Advertise event on the marquee	MTSS Coach	08/2014	picture with date
4	Develop sign-in sheets	MTSS Coach	08/2014	sign-in sheets for meeting and individual classrooms
5	Maintain documentation	MTSS Coach	08/2014	Documentation housed in the contacts office. Upload documentation to the Title 1 electronic audit box.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: The leadership and staff of Ponce de Leon Elementary School have a strong belief in the importance of parental involvement and therefore have put measures in place to offer parent meetings on a flexible schedule. Our school offers many opportunities for parents to learn new and interesting information from teachers and their children. We will offer meetings before and after school, during planning times (for conferences), in the evening, and on in-service days. This will include time for workshops, parent/teacher conferences, open house, annual meetings, fundraisers, school and PTA events. Translators will also available for events to accommodate our ESOL families.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Annual Title I Meeting	MTSS Coach	Presentation of student projects related to the Florida State Standards.	August 2014	Sign-in sheets
2	Open House	Classroom teachers	Provide information to parents about grade level curriculum expectations, communication with parents, behavior plan and classroom procedures.	August 2014	Sign-in sheets
3	Parent/Teacher Conferences	Classroom teachers	Enhance math achievement by providing parents and students with make and take activities to use at home. Provide demonstration of the software programs we use at school that can also be accessed at home to increase math achievement	On going	Signed conference forms

			of students.		
4	Kindergarten Open House	Kindergarten teachers	Provide parents with information regarding skills needed for K Students will come to Kindergarten more prepared	August	Sign-in sheets
5	Student Led Conferences	Classroom teachers	Students will lead conferences with their parents and provide information of their academic performance. This activity will encourage and motivate students to increase academic achievement.	November/April	Sign-In sheets and signed conference forms
6	Fall Festival	All Staff	Build positive relationship with families using games and learning activities. Parent involvement is a key component to academic success of students.	October	Sign-in sheets
7	Math/Technology Night	Classroom Teachers	Enhance math achievement by providing parents and students with make and take activities to use at home. Provide demonstration of the software programs we use at school that can also be accessed at home to increase math achievement of students.	January	Sign-in sheets
8	Dr Seuss Breakfast	Parent Involvement/Cafe staff	Share reading strategies with parents and promote literacy by celebrating Dr. Seuss' birthday by reading his books and eating Green Eggs and Ham.	March	Sign-in sheets
9	Curriculum Showcase	Classroom Teachers	Presentation of student projects related to the Florida State Standards.	April	Sign-In sheets
10	ESOL Workshops	ESOL team	Provide curriculum workshops for ESOL parents to increase student achievement. Provide resources for parents for learning English and obtaining citizenship.	On going	Sign-in sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)]

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	High Poverty/High Performing	Administrators	Provides participants with an understanding of how to communicate effectively with parents and students	on-going	Sign-in Sheets

	Schools		from various cultures. Students will increase proficiency in all subject areas.		
--	---------	--	---	--	--

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Ponce de Leon Elementary School employs a Parent Liaison that acts as a bridge between the home and school to increase parent involvement and student success. We also provide parent resources through our Title I Center. The monthly calendar of parent events is located in our monthly school newsletter. A copy of our Parent Involvement Plan and our School Improvement Plan is located in our school's front office for all to view.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Ponce de Leon provides information to parents about our Title I program at our annual meeting. Through this meeting parents have an opportunity to view a power point, ask questions, and receive flyers with Title I information.

During our Open House, parents will receive information regarding assessments and expectations of their child at their current grade level. Teachers will allow for question and answer sessions as well as providing information about signing up for individual parent teacher conferences. Teachers will hold parent/teachers conferences a minimum of two times per year to review the child's academic successes. If parents or teachers wish to have more, the opportunity is always available. Parents' Portal is also available to parents to view at home providing more information to supplement meetings with teachers.

In our school newsletter, on our website, and in the front office, parents will have access to the Parent Involvement Plan and can readily view and offer comments or suggestions.

Continued communication occurs also through weekly School Messenger messages to parents providing upcoming dates and issues for the week.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities

for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The Parent Involvement Plan will be posted on our school website and parents may request hard copies of the plan in the front office.

Written communication for parent involvement activities will be provided in English and Spanish. The ESOL or ESE department will provide translators and PDL sign-language interpreters at parent meetings as needed to ensure that parents are able to fully participate in parent meetings. If other languages are needed, the ESOL department of PCSB will be used for translation services. Reasonable accommodations will be made with parents with disabilities in order for them to participate in parent involvement activities. Home Language Survey results will be used to determine the number and specific needs for translations into a language other than English

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)],and	Fall SAC/PTA workshop	Principal	Improve student performance.	September
2	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Curriculum events	Principal	Improved student performance	on going
3	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	PTA/SAC events	Principal	Improve student performance.	monthly
4	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Annual parent events/PTA/SAC/Volunteer program	Principal	Enhance student performance	on going

5	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Parent Involvement committee	Chairperson	Improved student performance	monthly
6	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Business partners; adopt a class	Community Liaison	Enhancement of student performance	on going

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)]

Upload an electronic version of the Parent-School Compact

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	2013 Open House / Annual Title 1 Meeting	2	296	Increase student achievement and understanding of Title 1 Program
2	Walk to School Day	1	203	Promote healthy living and enhance partnership between parents and school.
3	Fall Festival	1	500	Build strong relationships with parents to increase student achievement.
4	Connect for Success	1	104	Provide laptops to increase achievement in reading and math,
5	Winter Arts Program	2	325	Increase students fine arts skills which research indicates has a positive correlation to success in other subject areas.
6	Math and Technology Night	1	189	Increase student achievement in math.
7	Dr. Seuss Breakfast	1	180	Increase student achievement in reading,
8	Curriculum Showcase	1	232	Increase student achievement related to Common Core Standards in reading, math, science and social studies.
9	Spring Arts Program	2	300	Increase student skills and appreciation of fine arts which enhances achievement in other academic areas.
10	ESOL Workshops	3	100	Assist ESOL parents with strategies for helping their students at home and provide available community resources.
11	All Pro Dads	3	300	Parent involvement in education increases student achievement,
12		-1	-1	
13		-1	-1	
14		-1	-1	
15		-1	-1	
16		-1	-1	
17		-1	-1	
18		-1	-1	
19		-1	-1	
20		-1	-1	
21		-1	-1	

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Turninig High Poverty Schools into High Performing Schools	10	13	Increase student achievement in all subjects.
2	Star Teacher Training	1	65	Enhance teacher performance to increase student achievement.
3	RTI Training	1	50	Provide teachers with process for student interventions.
4	Understanding Poverty	1	65	Increase student achievement by understanding students background.
5	Improving Practice	10	12	Improving student reading achievement in high poverty students
6		-1	-1	
7		-1	-1	
8		-1	-1	
9		-1	-1	
10		-1	-1	
11		-1	-1	
12		-1	-1	
13		-1	-1	
14		-1	-1	
15		-1	-1	

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Work Schedules	Schedule events in the morning, afternoon and evening to accomodate all parent work schedules.
2	Language Barrier	Provide interpreters at all meetings and events to meet the needs of Hispanic parents.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Effective Communication	Events were communicated in both English and Spanish via flyers, connect ed message and afternoon announcements and school news.
2	Increasing Parent Participation	Parent input on interest surveys were used to coordinate events.

3		
4		
5		
6		
7		
8		
9		
10		

Texel Paula

From: Davis-Pritchett Karen
Sent: Thursday, October 16, 2014 8:57 AM
To: Texel Paula
Subject: PIP
Attachments: PIP Summary Template.docx

Importance: High

Your PIP has been checked and approved.
Please complete the following:

- **Complete the PIP Summary and distribute to all parents, document how and when the summary was distributed, upload to KIA 3**
- **Print 2 copies of the PIP, do not print comments (don't check comment box at top of page)**
- **Principal signs the copies of the PIP**
- **Submit a signed hard copy of your PIP and summary to Karen Davis-Pritchett (Title I Office, Pony Route 3)**
- **Place a signed copy of PIP and summary at your Title I Parent Station and upload signed PIP and summary to your electronic audit box KIA- 3**
- **Inform parents (school's website, newsletter, School Messenger) of the location of your school's PIP. This notification should be uploaded to KIA-3**

Thank you and have a great day

Karen Davis-Pritchett
Title I Family Education Specialist
893-2988 ext. 2007
davis-pritchettk@pcsb.org
When you get, give & when you learn, teach
~ Dr. Maya Angelou

