I, Joscelyn Harold, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Ivey Lane Elementary Mission Statement:  At Ivey lane Elementary School, we are committed to creating a professional learning environment that honors the unique learning styles and distinctive personalities of our students. We will continue to make connections between parents, students and staff. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Ivey Lane Elementary School supports parents in all aspects of its Title 1 program. The School Advisory Council (SAC) is responsible for reviewing our School Improvement Plan (SIP) and the committee is encouraged to provide input on our academic goals, objectives and action plan. Parents will be notified by various means of communication (English, Creole, and Spanish), which include flyers, school newsletters, the marquee and also students' planners to remind the parents to attend meetings. Parents will be encouraged to get involved with school activities. There will also be a translator for parents in their native language. At the end of the year, parents were given the opportunity to review the plan and offer their input prior to approval. Also, parents give their input on activities, training, and materials they need to help their child. Parents will provide their e-mail address to the Parent Liaison via the Title 1 link on the school website so that the parents will receive notification of the agenda. Parents will also access the form provided on this website to give suggestion on the Title 1 program. This summer a group of parents will convene to go over last year's PIP plan. The Parent involvement coordinator will be sending out invitations as well as putting flyers up around the housing area to encourage parents to come in for a brainstorming workshop. Once we assemble, the PI coordinator and parents will work together to determine how we can use funds for the 2015-16 PIP plan. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Early Childhood Education Pre-K | The Title 1 office and the Early Child program office will cooperatively work to coordinate transitions programs for students entering the regular school program. Also we will include Pre-K in all our Title 1 events. |
| 2 | VPK: Pre-school transition | We will invite feeder head start programs in the surrounding area to promote a transition from Pre-K to Kindergarten. This transition will be in the spring 2016 school year. |

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**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Create and place flyers in office | Parent Liaison, Asst. Principal | by Sept 2015 | sign in sheets |
| 2 | Send invitations out for meeting | Parent Liaison, Teachers and Admin. | by Sept 2015 | sign in sheets |
| 3 | Connect Orange | Asst. Principal | by Sept 2015 | sign in sheets |
| 4 | Post Meeting on Marquee | Asst. Principal | by Sept 2015 | sign in sheets |
| 5 | Post Meeting on School Website | Asst. Principal | by Sept 2015 | sign in sheets |
| 6 | Develop Agenda and Presentation Materials | Parent Liaison, Asst. Principal | week before meeting | sign in sheets |
| 7 | Prepare and Print Sign In Sheets | Parent Liaison, Asst. Principal | week before meeting | sign in sheets |
| 8 | make copies for meeting | Parent Liaison | week of meeting | sign in sheets |
| 9 | set up materials for meeting | Parent Liaison | day of meeting | sign in sheets |
| 10 | send home copies of all handouts to parents who did not attend | Parent Liaison, Teachers | day after meeting | parent survey responses |
| 11 | Post presentation on school website | Asst. Principal | week after meeting | parent survey responses |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Through the school year, parent meetings will be offered before, during, and after school. Also, we will provide flexible time to ensure parent’s needs are met. Parent conferences may be scheduled before school or during special area time as needed throughout the year.  Title 1 Parent Involvement workshops are scheduled once a month to plan and discuss activities as related to school events. The meetings will be held before, during, and after school at different locations to allow parents to attend. Childcare will be provided during workshops and evening meetings. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Tittle 1 Annual Meeting/Meet the teacher | Parent Liaison CRT/ Teachers and staff/Admin. | Increase achievement level of Parents/students | September 2015 | sign in sheet/ surveys feedback from parents |
| 2 | Community Program | Staff/Parents/Volunteers | Increase achievement level of Parents/students | February 2016 | sign in sheet/ surveys feedback from parents |
| 3 | Parent Workshop | Parent Liaison/Administration | Increase achievement level of Parents/students | Sept-May  2015-16 | sign in sheet/ surveys feedback from parents |
| 4 | Science Night | Staff/Administration | Increase achievement level of Parents/students | January 2016 | sign in sheet/ surveys feedback from parents |
| 5 | Report Card Conferences | Administration/Staff | Increase achievement level of Parents/students | 2015-16 | sign in sheet/ surveys feedback from parents |
| 6 | Curriculum Nights | CRT/Resource Teachers/Parent | Increase achievement level of Parents/students | 2015-16 | sign in sheet/ surveys feedback from parents |
| 7 | Grandparents Day | Parent Liaison | Grandparents will share with students about their childhood and historical events that occurred during their time. | 2016 March | sign in sheet/ surveys feedback from parents |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Module 1-The Importance of Parental Involvement | Title 1 Coordinator/Parent Liaison | Providing teachers with the tools to improve parental communication increase student achievement | October 2015 | Teacher feed back |
| 2 | Module 2- Building Ties Between Home & School | Title 1/ Parent Liaison | Improving the ability of staff to work with parents increases student achievement | November 2015 | Teacher feed back |
| 3 | Module 3 -Implementation and Coordination of Parental Involvement Program | Title 1 /Parent Liaison | Providing teachers with the tools to improve parental communication increase student achievement | January 2016 | Teacher  feed back |
| 4 | Module 4- Communicating and Working with Parents | Title 1 /Parent Liaison | Providing teachers with the tools to improve parental communication increase student achievement | March 2016 | Teacher  feed back |

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**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Information will be shared at various meetings throughout the year. The meetings will be sponsored by Title 1 Parenting Liaison. The meetings will include parent workshops, and Imom workshops. At our parent conferences, teachers and parents will discuss how to ensure the child's academic success and what the parent can do at home to help their child/children. Starting in November we will be offering afterschool media for students that need extra time on the different programs (iReady/ST Math). |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Ivey Lane Elementary School will inform parents of curriculum, assessments, meetings, student progress, and Title 1 programs at the beginning of the school year. A monthly newsletter is sent home to keep parents informed of all new information. Copies of all these documents will be kept on file by the Title 1 contact.  Student planners, Ivey Lane website, Connect Orange (telephone messages) and monthly newsletters are some of the ways to keep parents informed. Report card conference nights are held twice a year. Parents, teachers, and/or administration may request additional conferences on an as needed basis. Parents have continued access to their child's grades through Progress Book parent access. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Parent will be notified via various means of communication (English, Creole, Spanish), such as Connect Orange, Flyers, grade level newsletters, school marquee and school calendar to remind them to attend meetings. They will be encouraged to become involved by providing proper support. Staff members are available at meetings to translate, as well as the translating system is used if more than two languages are present.  A variety of parental involvement activities will be planned to ensure that each parent has enough time to participate. Staff members and district support personnel will be available to assist parents with disabilities. Handicapped parking is available near the school for those in need. As our student population is non-migratory, information is dispersed to parents in a number of ways: newsletters, school messenger phone calls, and flyers as needed. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and | Professional Development 2015-16 | Principal/Parent Resource/CRT/Reading Coach/Asst. Principal | Student achievement is increased with more parental involvement. | 2015-2016 |
| 2 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | Parent and Family conference | Title 1 Contact, Principal | Student achievement is increased with more parental involvement. | 2015-2016 |
| 3 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | Train the trainer | Parents, Parent Resource/ Reading Coach/ Crt/Asst. Principal | survey/data | 2015-2016 |
| 4 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Evening conferences | Teachers and Parent Liaison | Student achievement is increased with more parental involvement. | 2015-2016 |
| 5 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | Parent meeting with PIRC rep. and parents from other schools to share PI ideas; newsletter and website | Title 1 Contact/Principal/Parent Liaison | Student achievement is increased with more parental involvement. | 2015-2016 |
| 6 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Teach In | Parent Resource/CRT/Reading Coach/Asst. Principal/Pastors | survey/data | 2015-2016 |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\9964\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\FPBNA079\fileUploads\481421_2014-2015_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\9964\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\FPBNA079\fileUploads\481421_2014-2015_uploadCompact.pdf) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\9964\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\FPBNA079\fileUploads\481421_2014-2015_uploadCompactEvidence.pdf) |

**Evaluation of the previous year's Parental Involvement Plan**

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Curriculum Nights | 12 | 100 | Increase achievement level of students/Parents |
| 3 | Workshops for Parents and Teachers | 5 | 60 | Increase achievement level of students/Parents |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | OCPS PI Module | 4 | 35 | Increase teacher/parents relationship |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | limited English Proficiency (Hispanic and Creole) | Having an interpreter at meetings |
| 2 | Transportation | Offer workshops in the area where they live. |
| 3 | Childcare | offer child care for parent doing our workshops |
| 4 | Time | offer workshops at different times |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |