## AVALON ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Jessica Campbell , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** A child's education is a responsibility shared by the school and family. The mission of Avalon Elementary School is to create a better school through community and parent involvement. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** The Parent Involvement Policy was developed during SAC meeting with parent input as documented in the minutes. The Parent Involvement Policy summary will be translated into three languages and disseminated to parents in student backpacks. Additional copies of the Parent Involvement Policy will be housed in the administrative office of Avalon Elementary for review as requested by the public. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | “Partners in Parenting” Workshops | The Children's Advocacy Center of Collier County and The Children’s Hospital of Southwest Florida will offer free specialized group parenting classes to teach parents how to focus on their strengths and set appropriate expectations for their children. Classes meet once a week for 2 hours for 8 weeks, and are offered in English, Spanish and Creole. Classes will begin in January 2016. |
| 2 | "PACT" | Literacy Volunteers of Collier County will offer free workshops to teach parents how to support and enhance children's literacy. |
| 3 | "Love and Logic" | School Counselor will present a series of seven modules for parents over a six week time period. These modules revolve around raising responsible kids. |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Joint School/ParentPolicy Development - Policy developed during SAC meeting with parent input as doc | Principal | September 8, 2015 | Sign in sheet/Agenda |
| 2 | Annual Title 1 Meeting held on August 14, 2015 in conjunction with Meet the Teacher | Principal | August 14, 2015 | Sign in sheet/Agenda |
| 3 | Title 1 information including staffing translated and sent home in backpacks in Thursday envelopes | Principal | August 14, 2015 | Copy of documents |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** At the first SAC meeting of the year, held September 8, 2015, parents were surveyed regarding the development of the Parent Involvement calendar, specifically the best time to hold the meetings, topics for parent workshops, transportation and childcare needs. Avalon's goal is to increase Parent Involvement by 10% by the end of the school year.     Parent Trainings/Meetings:  Avalon will conduct informational training for parents by way of meetings, conferences, parent newsletters, and curriculum nights held at school mornings and evenings. Parents will have the opportunity to participate in training as sponsored by Federal State Grants with child care provided.    Parents will be encouraged to attend academic activities throughout the year. One of the academic activities will feature Student-led Conferences where students will share academic goals and performance data in Reading, Math, Writing, and Science. The conferences will show progress over time.     Parents are invited to attend events at Avalon Elementary during the school day for a variety of purposes: student recognition, parent conferences, meetings regarding student response to intervention, celebrations, performances, etc. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Parent information section of the Media Center | School staff | Strengthens reading skills | Year round | Higher reading scores |
| 2 | Flyers, Event/Parent information Parent Resource Table | Principal, Office Staff | Parent Involvement | Year round | Parent Involvement |
| 3 | Student-led Conferences | Classroom Teachers, Administrators | Students set academic goals and review data with parents | Fall 2015, Spring 2016 | Parent sign in sheets, student progress |
| 4 | STEM Night | Grade Level Team Leaders | Teachers, students, and parents interact with a number of STEM problem solving experiences. | One per year | Parent sign in sheets, program flyer, student progress |
| 5 | Morning Literacy & Math Events | Reading & Math Coach | Parents are invited to participate in academic activities with their child, following this shared experience, the coaches instruct parents in various strategies and activities to do at home. | Two per marking period | Parent sign in sheet, student progress |
| 6 | Ttile 1 Parent Academies | School Counselors | Builds capacity for strong parental involvement to support a partnership with parents to improve their child's academic achievement. | Four workshops throughout the school year | Parent sign in sheets, program flyer |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Meetings and workshops will be held to train faculty/staff on the importance of parent involvement. | Principal, Assistant Principal, Reading Coach, Math Coach | Parent involvement and staff development | Year round | Sign in sheets and agendas. |
| 2 | District Workshops | District Staff | More effective teaching methods and student learning | Year round | Academic Progress, student portfolios. |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** At each grade level Academic Night, parents will have an opportunity to "make and take" an activity for Reading, Science, and Mathematics that is directly linked with the Florida Standards.     In addition, Avalon maintains a Parent Information section of the Media Center, a Parent Resource Table in the front lobby which contains flyers, Event/Parent information, and provides child care support during parent trainings.    A computer for parent use will be installed in the front lobby. Parents may use the computer for submitting lunch forms, accessing information from the school and district website, and other school related activities. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Avalon Elementary will send parents information via backpack on the school's and district's parental involvement policies and plans including how and where to review the full plans. In addition, parents will have access to this information via a parent involvement brochure that they receive, through the school web site, and through communication during parent meetings and School Advisory Council meetings. Parent input was sought in the development of this policy, the School Parent Involvement plan and use of all Title I funds including basic, migrant, and parent involvement. A quarterly newsletter is also sent home that highlights key parent involvement information such as upcoming workshops and meetings involving the parent involvement plan and policy.   In addition, student calendars that detail activities and events at Avalon Elementary are sent home monthly, and the school marquee lists monthly events.     SAC meets monthly to contribute to School Improvement Plan, Parental Involvement Policy, and to decide upon expenditure of School Improvement funds. This Parental Involvement Plan is available for review at the office (parents are reminded of this via monthly calendars). |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** To ensure that all parents have the opportunity to participate in parent involvement events, Avalon Elementary School provides activities with bilingual staff and materials. In addition, translating equipment (Talk and Listen system) is available for all events. Flyers and announcements regarding parent involvement activities are translated and distributed to all parents. Parents with disabilities are welcome to attend all activities and/or services and accommodations are made to allow them access. Event flyers include this information instructing parents to contact the Parent Involvement Coordinator if they are in need of an accommodation. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and | SAC Committee | Principal | Communication between school and home | Throughout the year |
| 2 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | Love, Learn, Read | Reading Coach, ELL Contact | Enhanced student learning and assistance from home | Winter 2016 |
| 3 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Parenting Workshops provided in three languages | Principal | Increased assistance from home | Throughout the year |
| 4 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Collier County Education Foundation provides grant monies, Unity Church provides student uniforms, the Rotary distribution of dictionaries and a new book twice each year, Collier County Sheriff donate materials for Holiday House. | Prinicipal | Involvement increases student achievement | Throughout the year |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\campbeje\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\EOJLT90G\fileUploads\110201_2015-2016_uploadEvidenceParentInput.docx) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\campbeje\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\EOJLT90G\fileUploads\110201_2015-2016_uploadCompact.docx) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\campbeje\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\EOJLT90G\fileUploads\110201_2015-2016_uploadCompactEvidence.docx) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Student-Led Conferences | 1 | 167 | Students set academic goals and review data with parents. |
| 2 | Annual Title 1 Meeting | 1 | 345 | Parents receive information on Title 1 Program and learn how to help their children succeed in school. |
| 3 | Flyers/Event information on Parent Resource Table | 20 | 497 | Increased parent involvement contributes to student academic success. |
| 4 | Morning Academic Activities (Books & Bagels and Math & Muffins) | 4 | 163 | Parents are invited to read with their child, following this shared reading, the coach instructs parents in various literacy and/or activities to do at home. |
| 5 | STEM Night | 1 | 167 | Teachers, students, and parents interact with a number of STEM problem solving experiences. |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Meetings and workshops will be held to train faculty/staff on the importance of parent involvement. | 2 | 82 | Parent involvement and staff development. |
| 2 | District Workshops | 6 | 82 | More effective teaching methods and student learning. |
| 3 | Opening Doors” - FDLRS professional development with office staff to create a welcoming office envir | 1 | 4 | Create a welcoming environment to encourage parent involvement. |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Limited English proficiency | Provide translators for all meetings. |
| 2 | Minority parents may be uncomfortable to participate in school events | Consciously seek to recruit employees of all races. |
| 3 | Parents may not be able to attend due to work schedule | Schedule events at various times. |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |