**YULEE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan**

I, Scott Hodges , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee** | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Our mission is to encourage, assist and involve parents in regular meaningful communication in regards to students academic learning and other school activities ensuring that they are full partners in their child's education. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** All parents are invited to Parent Involvement and School Advisory Council Meetings. The voting members of our School Advisory Council have the responsibility for developing, implementing, and evaluating the School Improvement Plan and the Parental Involvement Plan. Representatives are elected by their peers to represent them. More than fifty percent of the members are parents. This elected body of parents, teachers, and community members is responsible for the development, implementation, use of funds, and evaluation of the school's parental involvement plan. All parents were given the opportunity to review the plan and offer their input. The Title I Parent Involvement Plan is placed on SAC agenda for parents to review and add input, is placed online, and hard copies of the Title I Parent Involvement Plan are provided; ongoing Title I information in all school communication forums is provided. The School-Parent Compact will be printed in each child's planner which goes home daily. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Annual Title I Meeting | District Title One Coordinator/Principal | September 2015 | Sign in sheets, parent feedback on surveys |
| 2 | School Website | Tech Contact | Ongoing | Screen print outs,parent feedback on surveys |
| 3 | Newsletter Mailed Home | Guidance/Principal | July 2015 | Copies of newsletter, parent feedback on surveys |
| 4 | Advertised on School Marquee | School Title One Coordinator | September 2015 | Attendance at meeting, sign-in sheets |
| 5 | School Reach Phone Reminder | Principal | September 2015 | Attendance at meeting, sign-in sheets |
| 6 | Reminder Notice Sent Home | Principal | September 2015 | Attendance at meeting, sign-in sheets |
| 7 | Remind School App | Principal | September 2015 | Attendance at meetings, sign-in-sheets |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Reasonable and necessary expenses associated with parental involvement activities in order to arrange for necessary services (child care, transportation, etc.)will be procured by Title I funds. Multiple activities will be scheduled to accomodate parent needs to improve attendance at parent involvement activities. Teachers make themselves available for parent conferences both before and after school. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Science/Math Parent Night | Science/Math Committee Chair | increased parent awareness/ communication of subject matter | October 2015 | Annual Title I/ Climate/ School Improvement Surveys |
| 2 | Writing/Reading Parent Night | Writing/Reading Committee Chair | increased parent awareness/ communication of subject matter | October 2015 | Annual Title I/ Climate/ School Improvement Surveys |
| 3 | Informational Parent Nights | District Title One Coordinator/Principal | increased parent awareness of state and local academic content, achievement standards and assessments | September 2015 | Annual Title I/ Climate/ School Improvement Surveys |
| 4 | School Newlsletter | Guidance | increased parent awareness/communication of school matters | Monthly | Annual Title I/ Climate/ School Improvement Surveys |
| 5 | Home School Connect | Guidance | parenting skills/ best practices shared | Monthly Aug- Jun | Annual Title I/ Climate/ School Improvement Surveys |
| 6 | Night Owls | Media Teacher | increased reading/comprehension opportunites | September - April | Sign- Sheets |
| 7 | Volunteer Orientation | Volunteer Coordinator | increased parent involvement | August 2015 | Parent feedback on survey/evaluation |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | New Teacher Orientation to include how to work with parents as partners in their child's education | Principal/Assistant Principal/Leadership Team/Media Specialist | Teacher awareness of school-level expections and how to manage/implement | July 2015 | Feedback Forms |
| 2 | District New Teacher Orientation | Staff Development District Coordinator | Teacher awareness of district-level expectations and how to manage/implement | July 2015 | Professional Development Evaluation Forms |
| 3 | Grade Level Curriculum Meetings to included how to work with parents as partners and how to build ties between parents and schools | Grade Leve Chair | Planning and sharing best practices | Weekly | Effective lessons and student data |
| 4 | New Teacher Meetings/Mentors to include building ties between home and school and the value of parents as partners | Mentors/New Teacher Committe Chair | Ensures that new teachers are aware of best practices and school/ district policies | Monthly | Annual Title I/ Climate/ School Improvement Surveys |
| 5 | Volunteer Orientation | Volunteer Coordinator | Ensures parents understand how to most effectively volunteer in the school and work with their studnets at home | August 2015 | Annual Title I/ Climate/ School Improvement Surveys |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Volunteer Orientation is conducted to encourage parents to participate in the education of their children. Night Owls will continue to operate on Monday Nights from 5:30-7:00. In the month of October, we will combine our annual Parent Nights meeting to include Reading/Writing and Science/Math. |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Mail outs, web sites, and newsletters, are all ways information regarding Title I is disseminated to parents. The "School Matters" publication gives parents ideas to use to ensure their child's success at school. Open House, Informational Parent nights, and parent conferences are utilized to apprise parents of the school curriculum, forms of assessment to be given, how their child's progress will be monitored and reported, and the proficiency level their child is expected to meet. Parent participation in SAC, using information from the annual survey to revise/udate school improvement strategies, identifying barriers that prevent parents from becoming involved through SAC participation and involving parents in finding solutions to those barriers ensure the SAC focuses upon desired issues. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** Important information gets sent home in students primary language. District has an ELL coordinator who secures curriculum and supplies for ELL students and monitors progress. Information is posted in multiple languages at district website. The district parent leadership council will be utilized to determine any needs for format revision to any document. All schools in the Nassau County School District are handicapped accessible. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity** | **Description of Implementation Strategy** | **Person Responsible** | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | Curriculum Parent Nights | Curriculum Committee Chairs, School Administration | Subject based instructional strategies for parents to assist their children | Fall 2015 |
| 2 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Title I Annual Meeting, YES Open House, parent conferences | District Title One Coordinator/Principal/Teachers/SIP Committee Chairs | Subject based instructional strategies for parents to assist their children | Fall 2015, On-going |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C:\Users\hodgessc\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\TFUF4C4P\fileUploads\450102_2015-2016_uploadEvidenceParentInput.docx) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C:\Users\hodgessc\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\TFUF4C4P\fileUploads\450102_2015-2016_uploadCompact.doc) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].  
  
Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C:\Users\hodgessc\AppData\Local\Microsoft\Windows\Temporary%20Internet%20Files\Content.IE5\TFUF4C4P\fileUploads\450102_2015-2016_uploadCompactEvidence.docx) |

**Evaluation of the previous year's Parental Involvement Plan**

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Annual Title I Meeting | 1 | 545 | Awareness of goals, better performance |
| 2 | Reading, Math, Science and Writing Parent Nights | 1 | 50 | Content Specific teaching resources for parents |
| 3 | Night Owls | 25 | 175 | Increased reading proficiency |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | New Teacher Orientation to include how to work with parents as partners in their child's education | 1 | 6 | Increased achievement in all subjext areas |
| 2 | Linda Hoyt Training | 2 | 60 | Increased engagement during small group instruction time |
| 3 | iReady Training | 1 | 45 | Increase student achievement in math and reading |
| 4 | Fifth Grade Instructional Strategies | 1 | 3 | increased achievement in math and science |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Small children | Provide child care |
| 2 | Awareness | Advertising, including School Reach |
| 3 | Time of activities | Evening events |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |