## EDEN PARK ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Linda Salazar , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

* The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
* Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
* Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
* Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
* Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy [Section 1118(a)(E)];
* If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
* Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
* Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
* Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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| **Signature of Principal or Designee**  | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement (Optional)

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| **Response:** Our goal is to provide a warm inviting atmosphere in which parents take pride and feel encouraged to become involved in their child's education. Opportunities will be offered to support our parents in their endeavor to learn how to best assist their children experience academic success. We endeavor to also learn from our parents. |

**Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

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| **Response:** Parents will be encouraged to provide input into the planning and review of Title I programs and use of funds through large (Annual Title I meeting, Curriculum Nights) and small group (parent workshops, Principal's Breakfast, English classes) gatherings. Newsletters, flyers, monthly calendars, Parent Handbook, and the Parent Phone Link system will be utilized to keep parents informed of opportunities to take part in discussions and decision-making activities. |

**Coordination and Integration**

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

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| **count** | **Program** | **Coordination** |
| 1 | Report Card Pick Up Nights/Curriculum Nights | After school event coordinated by academic coaches, guidance, and administration. |
| 2 | Family STEM Night | Evening Event coordinated by Math and Science coaches (and attended by faculty and staff) with opportunities for families to learn how to implement math activities at home, car, etc. |
| 3 | Family Literacy Night | Evening Event coordinated by Reading coach (and attended by faculty and staff) with opportunities for families to experience great stories and extension activities. |
| 4 | Parent Outreach | Specific training for parents whose children lack readiness skills or whose children have two or more indicators that put them at risk for school failure |
| 5 | Student Led Conferences | Evening event coordinated by administration and faculty with opportunities for parents to hear directly from their children on their current academic status and how they plan to improve |
| 6 | Parent Trainings | Evening trainings scheduled with specific topics i.e. How to help with Homework, How to use Student Planners |

**Annual Parent Meeting**

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

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| **count** | **Activity/Tasks** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| 1 | Annual Title I meeting will be held prior to school beginning. | Principal  | August 14, 2015 | Parent Sign-In Sheets and information copies provided to parents  |
| 2 | Parents will be provided with Right-to-Know information  | Principal  | August 2015 | Newsletter and copies of letter will be entered into the ANGEL system. |
| 3 | The phone link is utilized to remind parents the night before the annual meeting | Principal | ongoing | Attendance at meeting |
| 4 | Student Success Plans (compacts) are distributed to parents at meeting and via backpack | Principal | August 14, 2015 | Rate of returned compacts |
| 5 | First annual SAC meeting is announced at the Annual Meeting. | Principal | August 14, 2015 | flyer |
| 6 | HQT status will be shared with parents in letters sent home via backpack. | Principal | October 2015/February 2016 | copy of letter |

**Flexible Parent Meetings**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

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| **Response:** Parents will be invited to attend SAC meetings through publicity noted above. School Improvement, Title I plans and use of funds are reviewed and receive input from SAC. At the first meeting, a meeting time and day are discussed to ensure meeting times are aligned to the needs of our working parents. Many of the families we serve work in the field during the day and in packing houses in the evenings. Meetings are scheduled at 5:00 to coincide with times parents are usually released from work for dinner. The Parent Lending Library will be open every school day and during evening events held at school. |

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Parent Lending Library | Parent Involvement Coordinator  | Reading and math materials are available for parents to encourage the practice of the skills being taught at school. | August 2015– June 2016 | Copies of check out records in parent room.  |
| 2 | STEM Nights | Principal, Leadership team, PI Coordinator  | Opportunities to practice skills taught at school | August 2015 – June 2016 | Parent sign-in sheets and agendas of meetings and workshops |
| 3 | English Lessons | PI Coordinator  | To enable parents to be more involved in school and schoolwork by helping them learn to understand and read English | August 2015 – June 2016 | Parent sign-in sheets |
| 4 | Parent Workshops | PI Coordinator  | Workshops will give parents the skills they need to help their children succeed | August 2015 – June 2016 | Parent sign-in sheets and workshop evaluations |
| 5 | Title I Annual Meeting | Principal | Inform parents of school funding sources, and offer opportunities for involvement | August 14, 2015 | Parent sign-in sheets |
| 6 | Principal's Breakfast | Principal | Discuss opening of school and parents' thoughts on school improvement and parental involvement | September 2015 | Parent sign in sheets |

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

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| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Staff is trained on outreach, communication, and documentation of parent conferences | Principals, District Trainers  | Research indicates a direct correlation between parent involvement and student achievement | August 2015 and ongoing | Parent contact logs, teacher sign in sheets |

**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

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| **Response:** Parents will be encouraged to participate in ongoing parent training on student led conferences, questions every parent should ask their child's teacher, how to read a progress based standards report card, etc.  |

**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

* Timely information about the Title I programs [Section 1118(c)(4)(A)];
* Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
* If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
* If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

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| **Response:** Parents are provided information about the Title I programs at our Title I annual meeting. We seize this opportunity to explain and provide the parent compacts. Our new compacts are usually 2 pages. One page is a snapshot report that provides parents with detailed information on how their child performed on state assessments and discuss interventions provided by the school to support improvement. This year's snapshot has been delayed. However, we still will hold student data chats which are based on district and school assessments. Parents receive a handbook each year that provides a wealth of information. Part of the information is how to schedule a parent conference, talk with the administrator, etc. A monthly calendar is sent to keep parents informed of important meetings they can choose to attend. |

**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

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| **Response:** All school communication is sent home in three languages. Phone link messages go out in three languages. Translators are made available at all group or individual meetings. Tutors are provided with time to call parents with teacher or administrator messages in their home language. Administration works closely with Director of ESE Programs to ensure parents with disabilities have access to parent involvement activities and/or services. Event flyers include this information. |

**Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

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| **count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
| 1 | Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and | Parents are surveyed to determine obstacles to parent involvement and changes they suggest to current practices and plans. | PI school resource teacher , Principal | Research indicates a direct correlation between parent involvement and student achievement | Entire school year  |
| 2 | Training parents to enhance the involvement of other parents [Section 1118(e)(9)]; | Approach parents whose involvement has made a difference within the home and school. Recruit them to train others providing support with the training, materials, etc. | Administration and PI Resource Teacher | Research indicates a direct correlation between parent involvement and student achievement | Entire school year |
| 3 | Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)]; | Survey parents to determine appropriate times for meetings/conferences/trainings. When involvement is critical to student success, conduct home visits. | Administration and PI Resource Teacher | Research indicates a direct correlation between parent involvement and student achievement | Entire school year |
| 4 | Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and | Parents are surveyed to determine obstacles (from their perspective) to parent involvement and changes they suggest to current practices and plans.  | PI Resource Teacher, Principal | Research indicates a direct correlation between parent involvement and student achievement | Entire school year  |
| 5 | Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]. | Monthly calendars and newsletters are sent via e-mail to local businesses and churches with the purpose that bosses and spiritual leaders will encourage employees and parishioners to attend school events.  | PI school resource teacher , Principal | Research indicates a direct correlation between parent involvement and student achievement | Entire school year  |

**Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

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| [Uploaded Document](file:///C%3A%5CUsers%5Ccruza1%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CTemporary%20Internet%20Files%5CContent.IE5%5CA5H3N44Q%5CfileUploads%5C110631_2015-2016_uploadEvidenceParentInput.pdf) |

**Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

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| [Uploaded Document](file:///C%3A%5CUsers%5Ccruza1%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CTemporary%20Internet%20Files%5CContent.IE5%5CA5H3N44Q%5CfileUploads%5C110631_2015-2016_uploadCompact.docx) |

**Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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| [Uploaded Document](file:///C%3A%5CUsers%5Ccruza1%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CTemporary%20Internet%20Files%5CContent.IE5%5CA5H3N44Q%5CfileUploads%5C110631_2015-2016_uploadCompactEvidence.docx) |

## Evaluation of the previous year's Parental Involvement Plan

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | English classes | 20 | 160 | Parents are able to support students in learning English language and assist homework |
| 2 | Parent lending library | 16 | 98 | Students' reading skills improve as parents read to students daily |
| 3 | Annual Title I meeting | 1 | 550 | Parents are aware of student expectations and can support their efforts |
| 4 | Curriculum Meetings  | 3 | 1200 | Achievement increased as students led their own data chats |
| 5 | Parent STEM night | 2 | 600 | Students participation in STEM activities allow parents to see what STEM learning activities can easily occur at home |
| 6 | Principal's Breakfast | 1 | 90 | Student achievement is positively impacted by building the home/school relationship |
| 7 | Volunteer Training | 3 | 65 | Education becomes a family event when parents are visible in the building |
| 8 | Fall Festival | 1 | 400 | Parents see the school as a part of the community and support school efforts when welcomed at school activities |

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

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| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | How to conduct parent conferences | 1 | 12 | There is a positive impact on student achievement when parents and teachers coordinate efforts to educate the child |

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | work schedules | schedule meetings at times parents can attend |
| 2 | work schedules | send home written literature on parent involvement tips |
| 3 | work schedules | utilize parent phone link |

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

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| **count** | **Content/Purpose** | **Description of the Activity** |