

LELY ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Christa Crehan , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118 (a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Lely Elementary School will work collaboratively with the parents and community to increase student achievement and development of all students.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: School Advisory Council (SAC) meetings are held monthly at LES and each meeting will have an agenda item devoted to Title 1 programs and parent involvement. Parents will have the opportunity at each meeting to provide suggestions to increase parent involvement within the school. Those suggestions will guide the parent involvement activities throughout the school year.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Science, Technology, Engineering and Mathematics Night	Students will share work samples and projects in the areas of Science, Technology, Engineering, and Mathematics.
2	Family Literacy Night	The Reading Coach, Media Specialist, and Principal will arrange for a community member to visit LES during an evening event and read aloud to the parents and children. The Reading Coach and Media Specialist will share strategies with parents to encourage daily
3	Family Math Night	The Math Coach, Principal, and Assistant Principal will coordinate an evening of mathematics where teachers will share with parents how to play games that involve mathematics. There are approximately 28 different games that will be shared by the LES instructional staff, and parents will get to take home materials to continue playing the mathematics games at home.
4	Writing with Children	The Reading Coach and Reading Resource teacher will share strategies with parents to help their children enjoy writing and become better writers.
5	Make and Take	Four 'Make and Take' sessions will be held to assist parents in working with their children at home in the content areas of reading and

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Title I Meeting flyer available in front office in three languages	Deborah Naidenoff	August 24, 2015	Flyer
2	Annual Title 1 Meeting	Christa Crehan	September 15, 2015 @ 5:30	Sign-In Sheets
3	School Messenger	Christa Crehan	September 14, 2015	School Messenger
4	Signage on Marquee	Meredith Kirby		

		August 31 to Sept 15, 2015	Number of Parents in Attendance
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Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: SAC meetings and Parent Involvement Meetings will be held both in the morning and in the evening to accommodate the LES families. The Principal will send messages through School Messenger to encourage parents to attend the meetings. Each meeting will have child care provided and translators in both Spanish and Haitian Creole. Title 1 funds will be used for paying for the child care and translators.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	STEM- Science, Technology, Engineering, and Mathematics Night	Jack Baumgartner	Increased student achievement in the classroom	December 15, 2015	Students will share work samples and projects in the areas of Science, Technology, Engineering and Mathematics.
2	FSA/State Testing Information Presentation	Karen Pelletier & Sara Johnessee	Increased student achievement in the classroom	January 19, 2016	Increased test scores
3	Volunteer Training/Orientation	Emily Denlinger & Miffy Ruggerio	Increased student achievement in the classroom	On going	Increased test scores; Survey results
4	Family Literacy Event	Karen Pelletier/Administration	Increased student achievement in the classroom	October 27, 2015	Increased reading and writing scores
5	Family Math Event	Sara Johnessee/Administration	Increased student achievement in the classroom	February 23, 2015	Increased math scores

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Training "Importance of Parental Involvement"	Miffy Ruggiero	Quality parental involvement in the classroom resulting in increased student achievement.	September 2015	Increased Test Scores
2	Office Staff Professional Development	Christa Crehan	Increased student achievement in the classroom.	Quarterly	Increased Test Scores

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: A Parent Resource Center will be established to provide the opportunity for parents to feel a sense of belongingness to LES. Resources, such as magazines and academic materials, will be available.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The annual Title 1 meeting will be held on September 15, 2015 in conjunction with the Back to School Dinner and PTO Meeting to disseminate important information about Title 1 programs. Monthly SAC meetings will also provide a forum to describe, explain, and answer questions about the Districts' curriculum and assessments. The levels of proficiency students are expected to meet will also be discussed. A monthly article in the LES newsletter will be devoted to sharing the above information as well. Parent surveys will be analyzed to determine the effectiveness of the above.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the

school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: LES will utilize the newsletter, Thursday "Weekly Reminder", the marquee, and School Messenger to share important information regarding school and parent programs. Monthly opportunities are available to assist parents in supporting their students in the home setting. All parents will be encouraged to become involved and translation will be available at all forums.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Provide a flexible meeting time for all families.	Administration	Improved student achievement	Ongoing

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement

Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Family Literacy Night	4	195	Improved student achievement
2	Annual Title I Meeting	2	114	Improved student achievement
3	Parent Academy - Conscious Discipline	1	3	Improved student achievement
4	Math & Muffins 11-18-14	2	11	Improved student achievement
5	FSA & Make & Take - 2-24-15	2	8	Improved student achievement
6	Summer Kickoff Event - 5-28-15	2	17	Improved student achievement

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Training "Importance of Parent Involvement"	1	195	Improved student achievement
2	Office Staff Professional Development	5	3	Improved student achievement

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Language	Translators at all school sponsored school wide parent meetings

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year

that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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