

BROWARD ESTATES ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Cyntheria J. Hunt , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Our mission is to empower, educate and equip our students with the tools to be successful. With a dedicated and committed staff, parent involvement, and community partnership our students will meet the challenges of the future.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parents will be invited and encouraged to become active members of the School Advisory Council (SAC). At the SAC meetings parents will be provided with information regarding the school's Title I allocation: inclusive of professional development and parent involvement allotments. Parents will be allowed to provide input in the development and decision-making process of all Title I activities related to the school.

An annual evaluation will be conducted using surveys completed by parents. The results will be analyzed to evaluate the effectiveness of the school's Parent Involvement Program.

Broward Estates Elementary will provide information about Title I programs in a timely manner, using various methods of communication (newsletter, website, meetings, marquee, flyers). Information about Title I programs, academic programs (ASP, SES), Next Generation Sunshine State Standards, Common Core Standards and Grade Level expectations will be shared with parents during our Annual Public Open House/Title I Information Meeting. Classroom teachers will explain and discuss the school's curriculum, the NGSSS, GLE's and various types of assessments used to measure student progress during Open House. Title I teachers and administration will explain Title I programs and opportunities at the Title I Public Meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the annual Title I Public Meeting. Parents who qualify will be notified of school resources and Supplemental Educational Services (SES) tutoring options during Open House. FCAT 2/Benchmark Assessment data will be shared along with school grade status, and strategies for improvement through the school newsletter, parent meetings and on the school website.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Individuals with Disabilities Education Act (IDEA)	Supplemental instruction support provided by the school will be discussed with parents during the development of the students IEP.
2	Head Start	Head Start pre-kindergarten teachers will conduct at least two home-visits; hold joint parent meetings to discuss specific learning needs of students and academic progress.
3	Family Nights/Parenting Classes	School Guidance Counselor and with administration will coordinate this program to provide parents with training in the areas of understanding child development and age appropriate behavior expectations and academic benchmarks.
4		

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Public Meeting/Open House Flyer	Administration, Title I Liaison, Classroom Teachers	9/2013	Flyer, Sign in sheets
2	Announcement - Parent Link	Title I Liaison/Administration	9/2013	Parent link report
3	Develop an agenda and sign-in sheets	Administrator Title I Liaison	9/2013	Agenda and sign-in sheets
4	Annual Public Title I meeting	Principal	9/2013	Agenda and sign-in sheets
5				

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Broward Estates Elementary will schedule meeting times during the day and evening to better accommodate parents and not to conflict with other obligations at the school site schedule on the same nights. Our school will hold an orientation for parents to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Parent Involvement Plan. Teachers will hold individual conferences with parents to inform them of the students test scores and provide an explanation of the interventions being used to assist the child in reaching their academic achievement goals. These meetings are usually scheduled during the school day, before school, during planning times and after school dismisses. Parents will also be given suggestions for assisting students with their homework and supporting the students in their goals. The school will offer parents a special workshop each year to provide an explanation of statewide assessment, standards, and other accountability measures. Also, the school will host several academic literacy trainings to educate parents along with an annual Volunteer Orientation to encourage parental involvement.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Annual Back To School Book Fair	Administration and Media Team	Parents will have an opportunity to participate in choosing books to help their child become more proficient in reading and other core areas.	September and December	Flyer
2	Reading and Math -Parent Workshop	Administration Coaches Lead Teachers	Parents will be provided with grade specific instructional strategies and resources they can use at home.	October	Flyer Agenda Sign-in sheets Evaluation Forms
3	Writing - Parent Workshop	Administration Coaches Lead Teachers	Parents will be provided with grade specific instructional strategies and resources they can use at home.	November	Flyer Agenda Sign-in sheets Evaluation Forms
4	Reading and	Administration	Parents will be provided with	January	Flyer Agenda

	Writing-Parent Workshop	Coaches Lead Teachers	grade specific instructional strategies and resources they can use at home.		Sign-in sheets Evaluation Forms
5	Math and Science - Parent Workshop	Administration Coaches Lead Teachers	Parents will be provided with grade specific instructional strategies and resources they can use at home.	February	Flyer Agenda Sign-in sheets Evaluation Forms

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Differentiated Instruction	Administration, Coaches	Meeting individual academic student needs. Improve the ability of staff to work effective with parents	August 2013	Parent meetings to provide insight and resources to assist students. Agenda and sign-in sheets.
2	Common Core Standards	Administration & Coaches	Implement and assess new standards	August - November 2013	Parent meetings to provide insight and resources to assist students. Agenda/Conference Forms/Sign-in sheets
3	Effective Communication	Administration, Guidance	How to effectively communicate with parents to create a partnership to support students.	August/September 2013	Feedback from parents at SAC/SAF meetings, Feedback forms
4	Weekly Support Staff Meeting	Cyntheria Hunt	How to effectively listen to parent concerns, identify needs and provide resources to parents as necessary.	Weekly	Coaches Logs, Classroom Walkthroughs, Weekly Questions and Answers from teachers addressing current issues.
5	Communicating and working with parents (agendas, conferences, interims and report cards)	Administration, Coaches and Guidance	Improve the ability of staff to work effectively with parents	August - November 2013	Agenda and sign in sheets Evaluation/Feedback Form
6	Home Academic Interventions	Guidance, Administration and Coaches	Differentiated Instruction to identify and meet specific student needs	October 2013	Agenda and sign in sheets Evaluation/Feedback Form
7	Leadership Day	Cyntheria Hunt	Discuss student achievement, model instruction, and develop plans to implement strategies to improve instruction	Monthly	Agenda, Sign-in Sheets

			delivery, monitoring, and mastery.		
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Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Monthly newsletters updating parents of current and upcoming events. Use of the District's telephone robot informing parents of resources, meetings or services for students. Soliciting parental involvement through volunteer service in classrooms, media center and meetings.

Providing a specific Title I Parent Resource Center/Room to inform parents of the available services for them. These resources will also be uploaded to our website for quick access. Parents will be advised of these resources through the first week take home student packet and the Annual Public Meeting/Open House, our website and our monthly newsletter.

Requesting the Title I Mobile Unit at Family and Literacy Nights (throughout the year).

Dads' Hearts Are Into Reading - Reading initiative to encourage males to participate in student's academics. Boys Scouts - Supporting male involvement

Mentoring

Grandparents Helping - Readers, Room Parent

Fresh Fruit and Vegetable Program - Teacher healthy food choices

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Broward Estates Elementary will provide information about Title I programs in a timely manner, using various methods of communication (newsletter, website, meetings, marquee, flyers). Information about Title I programs, academic programs (ASP, SES), FCAT 2 Sunshine State Standards, and Grade Level Expectations will be shared with parents during Annual Public/Open House information Meeting. Classroom teachers will explain and discuss the school's curriculum, the NGSSS, GLE's and the

various types of assessments used to measure student progress during this time. Administration and teachers will explain Title I programs and opportunities at the Title I Public Meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the annual Title I Public Meeting. Parents who qualify will be notified of school resources and Supplemental Educational Services (SES) tutoring options during Open House. FCAT/Assessment data will be shared along with our school grade/status through the school newsletter, parent link, parent meetings and on the school website.

Teachers are required to hold 2 parent conferences for the year. However, parents are informed (through the monthly newsletter, student agenda, Open House presentation, monthly parent meetings) that they may schedule a conference with a teacher at any time by calling the school. Parents will be invited to attend several Academic Family Nights in which academic expectations will be shared and support will be provided to parents regarding helpful activities that may be done at home along with technology resources available to them at no cost through BCPS BEEP. Parents will also be invited to attend all PTA and SAC meetings, giving them an opportunity to gain knowledge about policies in place to measure student progress, assessments, and expected proficiency levels.

Parents will also have the opportunity to review information in our Parent Resource Room.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Broward Estates Elementary will provide the School Parent Involvement Plan (SPIP) in English. (Parents requesting copies in Spanish, and Haitian Creole, will be provided with a copy using the District's translating services). Parents will be sent notification of the School Parent Involvement Plan in the school's newsletter, website, our Parent Resource room and a copy will be made available in the front lobby of the school for their review. All correspondence regarding parent meetings will be created in the aforementioned languages and distributed to parents to increase participation.

Our ESOL Coordinator will meet quarterly with ELL parents to provide updated information regarding policies, procedures and academic expectations. Translators are provided for non-English speakers when requested.

Our ESE Specialist will meet with parents at minimum, once a year or as needed, to provide information regarding policies, procedures and academic expectations.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the 2012-2013 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2012-2013 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Public Meeting	1	242	Share standards and grade level expectation for the school year. We communicate that we are the Title I School and explain the benefits to our community stakeholders.
2	Family Nights - Math, Science and Technology Parent Workshop	7	395	Grade specific instructional strategies and resources parents can use at home. Provides parents with hands-on activities and information to help their children at home.
3	Winter Holiday Show	1	98	A project designed to provide academic information to assist parents before winter break, showcase student talent involving the entire family.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2012-2013 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Learning Community - Common Core Standards	26	51	Consistent updates on grade level expectations, strategies and data desegregation to enhance student achievement. Implement and assess new standards
2	Effective Communication	1	60	How to effectively communicate with parents to create a partnership to support students.
3	K-2 Common Core Training	4	12	Train teachers on new standards for the State of Florida aligning student instruction. Teachers gain helpful information to provide parents with tools and resources to help child meet success.
4	Weekly Support Staff Meeting	20	12	How to effectively listen to parent concerns, identify needs and provide resources to parents as necessary.
5	3-5 Common Core Training	4	12	Train teachers on new standards for the State of Florida aligning student instruction. Teachers gain helpful information to provide parents with tools and resources to help child meet success.
6	Behavioral Academy	1	3	Train Guidance, ESE and IRT team with strategies to support student success using intervention behavioral strategies.
7	Leadership Day	10	12	Train team leaders and support staff to provide classroom support to improve student success. To communicate important information to other staff members that assist students and parents.

Barriers

Describe the barriers that hindered participation by parents during the 2012-2013 school year in parental

involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation for Magnet Students Transportation for Magnet Students	Because most magnet students (44%) take the bus to school (they live in excess of 2-10 miles away), parents are sometimes unable to attend all some trainings. We will have more meeting times, offer childcare and dinner to try to increase their participation and involvement.
2	Meetings on varying days and times	Because some parents have multiple children, we will have meeting on varying days of the month to allow them to attend other school functions that have been scheduled on the same day this school year.
3	Translators	Even though our Parent Survey results indicate that 98% of our parents understood the language of our correspondence, some parents still would like translators available at certain meetings. We will provide an opportunity and adequate time to have translators at schedule meetings.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2011-2012 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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