

LAKE TRAFFORD ELEMENTARY SCHL Title I, Part A Parental Involvement Plan

I, Janet Moorhead , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Communication is the foundation for all parent/family involvement activities. This policy promotes clear, effective, meaningful and continuous two-way communication between home and school.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parents of children attending LTE Elementary School will receive timely information about the Title I program. Reasonable efforts shall be made to communicate with parents in their primary language whenever possible. Information related to the school and parent programs, meetings and other activities is sent to parents in a format and, to the extent practical, in a language the parents can understand.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Space for Parents	In keeping with the "welcoming" environment in our schools, principals will provide a special place for parents to meet, to post notices and review current bulletins, and to exchange information.
2	Parent Orientation	Principals will conduct parent orientation meetings during which parents will be provided with information about school programs and procedures. Parents will also be made aware of opportunities to participate or volunteer.
3	Participation in Planning	Parents will be included in the development, implementation, and evaluation of family involvement programs
4	Parent Organizations	Parents are encouraged to get involved in parent organizations, such as SAC, or students activities through PBS, Band, and Academic Nights.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Title I Meeting/Title I Schoolwide Plan	Principal	August 2013	Parent meeting--sign-in sheets maintained in office.
2	Annual Title I Meeting/Title I Schoolwide Plan	Principal	September 2013	Parent input during SAC meetings--meeting minutes.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Schools as Community Centers. Schools shall identify, develop, and implement programs that give parents an opportunity to learn during school hours and non-school hours.

Parent-Friendly Environment. To help with family needs, schools shall make every attempt to address childcare and transportation issues when conducting parental training programs. Title I funds may be used to pay reasonable and necessary expenses associated with parent involvement activities, including transportation, childcare, or home visits to enable parents to participate at the school. Differences in language and culture also need to be taken into account and accommodated. Reasonable efforts should be made to hold trainings at times when parents are available so as to not conflict with work schedules.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Guide	Principal	Information and contact in one resource guide, parents' access to needed services, their ability to make decisions about their child's educational progress, and ability to assist their child in navigating the educational process should be enhanced	Distributed at the beginning of the year.	Evaluations
2	Arts and Academic Nights	Principal	Specific grade level topics shared with parents.	September 2013, October 2013, December 2013, April 2014	Sign-in sheets
3	Parent K12	Principal	Parents will read educational literature.	Monthly	SAC meeting discussion
4	Parent in the Know Newsletter	Principal	Parents will read educational literature.	Monthly	SAC meeting discussion
5	Parent Morning Trainings	Assistant Principal	Specific content area topics shared with parents to support STEM and CALL.	Bi-Yearly	Sign in Sheets

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Training: Communication with parents and the cultivation of parental involvement	Principal, School Staff	Since Parent Involvement will be the topic of the staff training, student achievement can be positively impacted.	Monthly Meetings	Student Led Conference Documentation

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Space for Parents in keeping with the "welcoming" environment in our school, principal will provide a special place for parents to meet, to post notices and review current bulletins, and to exchange information.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: SAC Meetings and Arts and Academic Nights provide parents the opportunity to provide input and review information about the Title 1 programs. All parents are invited to attend these meetings. The school sends home a copy of grade level expectations to each family. Student Led Conferences will be help bi-annually to increase home/school involvement.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Reasonable efforts shall be made to communicate with parents in their primary language whenever possible. Information related to the school and parent programs, meetings and other activities is sent to parents in a format and, to the extent practicable, in a language the parents can understand.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Data Training for Parents	Principal	Parent knowledge will impact student performance	October 2013

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the 2012-2013 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2012-2013 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Guide	1	748	Information and contact in one resource guide, parents' access to needed services, their ability to make decisions about their child's educational progress, and ability to assist their child in navigating the educational process should be enhanced
2	Arts and Academic Nights	4	276	Specific grade level topics shared with parents.
3	Parent K12	1	748	Parents will read educational literature.
4	Parent in the Know Newsletter	10	748	Parents will read educational literature.
5	Parent Morning Trainings	2	55	Specific content area topics shared with parents
6	Open House/Annual Title I Meetin	1	395	Meet Teacher: Ways for Parents to become involved and communication to parents on student achievement
7	Parent/Teacher Conference Night	1	402	Communication to parents on student achievement
8	Student Led Conference Night	1	318	Student Achievement

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2012-2013 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Training: Communication with Staff: The cultivation of parental involvement	1	52	Building capacity for Parent Involvement

Barriers

Describe the barriers that hindered participation by parents during the 2012-2013 school year in parental involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Limited English Proficiency	Translators at all meetings
2	Work Schedules	Parent Meeting and Trainings scheduled during the evening hours

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2011-2012 school

year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Effective Communication	Student Led Conferences
2	Building the Capacity of Schools	Parent/Techers Conferences
3	Increasing Parent Participation	Arts & Academics Nights
