



State Board of Education

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Commissioner of Education

December 08, 2015

Barbara Mundy  
Hendry County School District  
111 Curry St.  
LaBelle, FL 33935

Dear Dr. Mundy:

We are pleased to inform you that the Hendry County 2015-16 LEA Parental Involvement Policy/Plan meets all of the requirements outlined in Section 1118 of the Elementary and Secondary Education Act.

Please be reminded that the LEA is required to share the contents of the parental involvement policy with parents of children participating in the Title I program. The information must be provided in an understandable and uniform format, including alternative formats upon request.

If you have questions or need additional information, please contact Tony Graham via email at [Tony.Graham@fldoe.org](mailto:Tony.Graham@fldoe.org), or by telephone at 850-245-9893.

Sincerely,

Sonya G. Morris

SGM/tog

## HENDRY Title I, Part A Parental Involvement Plan

I, Paul Puletti, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of "parental involvement" defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and

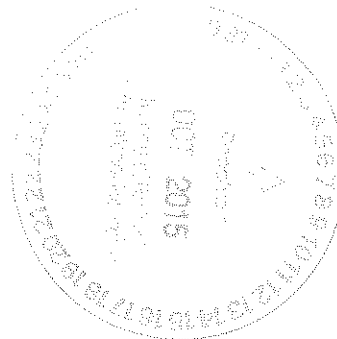
*Paul Puletti*

9/28/15

### Signature of Superintendent or Designee

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)

Date Signed



Hendry

State Board of Education



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**EDUCATION**  
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## 2015-2016 LEA Parental Involvement Adoption Page

**LEA or District Name:** Hendry County Schools

This policy was adopted by the LEA on 10/13/2015 and will be in effect for the period of one year through 10/13/2016. The LEA will distribute this policy to all parents of participating Title I, Part A children on or before 11/30/2015.

Barbara Mandy      10/13/15  
(Signature of Title I Authorized Representative)      (Date)

Provide evidence that the LEA PIP was developed with the input of parents and based on the evaluation of the previous year PIP.

## HENDRY Title I, Part A Parental Involvement Plan

I, Paul Puletti, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of "parental involvement" defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and

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### Signature of Superintendent or Designee

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)

Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** The mission of the Hendry County School District is to provide all students the opportunity to achieve at high academic levels, equipping them to successfully pursue college or career goals. This mission can be accomplished by forming a collaborative partnership between home and school that will maximize students' social and academic potential.

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## Involvement of Parents

Describe the actions the LEA will take to involve parents in the following required policies/plans:

- LEA-wide parental involvement policy (PIP)[Section 1118(a)(2)];
- LEA plan [Sections 1112 (c)(H), 1112(d)(1)]; -and
- How the funds reserved for parental involvement will be spent [Section 1118(a)(2)].

**Response:** The District will establish a district-wide Parental Advisory Council (PAC) in order to create and evaluate the parental involvement plan in an ongoing manner. This council will be selected from the school-wide council rosters, and will be representative of all 10 Title I schools in the LEA. This council will be responsible for assisting the district in the creation and update of the LEA-wide parental involvement plan, and will provide input on how the funds reserved for parental involvement will be spent. This parent input will be documented through agendas and minutes kept at each meeting. In addition to the district wide committee, each school will submit a roster for a school-wide parental involvement committee that will be made up of school personnel and parents, who will participate in reviewing the schools' improvement plans. This council will meet a minimum of twice a year with additional communication via email. Additional parent input will be solicited through parent surveys. Parent input in the preparation of the District Intervention Plan, the Title I Part A, and Title I Part C applications will be solicited from this group of parents.

Schools will reference the District Parent Involvement Plan during their annual Title I meeting. Parents have the opportunity to have an active role and are involved in the development, review, and improvement process through various activities within the school year. These may include: School Advisory Council meetings, Parent Teacher Association meetings, and the school parent surveys.

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## Technical Assistance

Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance [Section 1118(a)(2)(B and C) and 1118(e)(1-14)]. Include a description of the process the LEA will use to review the school-level PIP to ensure compliance with all requirements of Section 1118 [34 CFR 200.30(e)]. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

**Response:** In April/May of 2015 and again in August/September 2015, the Federal Programs Director or the Federal Programs Administrator will meet with all Title I principals and/or assistant principals or a designee to provide technical assistance in the use and submission of the on-line parental involvement template. This technical assistance will also include information and review of best practices that will assist the schools in planning and implementing effective parental involvement activities which will build capacity of parents. All schools will be provided research resources via a newsletter that will offer practical advice and ideas on maximizing parental involvement in their particular schools. The LEA will provide quarterly status reports that reflect remaining balances for their schools in their budgets for the parental involvement monies. The Federal Programs Director will meet each semester with the Title I principals and/or designee to review their implementation of the parental involvement plan. Other reasonable support for parental involvement activities may be requested by parents to the LEA through home school liaisons that are available to assist parents and provide translation services that parents and/or schools may request. These home-school

liaisons will work with parents to remove any barriers that may be in the way of their attendance at school parent workshops. Equitable services for private schools will be provided and reviewed quarterly to ensure reasonable support for parental involvement.

In September, the LEA parent involvement coordinator will review each schools' PIP to ensure compliance with all requirements of Section 1118 [34 CFT 200.30(e)]. Feedback will be given to each school through the on-line system. Upon completion of the on-line plans, and approval by the LEA coordinator, schools will submit documentation of parent involvement activities to the Federal Programs Office. The parent involvement coordinator will meet with schools to review parent involvement budgets and scheduled activities to see that they meet the intent of Section 1118.

## Coordination and Integration

Describe how the LEA will coordinate and integrate parental involvement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Title I, Part C, Title I, Part D of Title I, Title III, and Title IV, Part A) [Sections 1118 (a)(2)(D) and 1118(e)(4)].

count	Program	Coordination
1	RCMA	The Hendry County School District will coordinate with RCMA and the Title I schools' kindergarten departments to help set up transition to Kindergarten collaboration between the Title I schools and RCMA centers. The LEA will collaborate with RCMA to implement a school visit where parents as well as students can attend.
2	Title III	The LEA will coordinate Title I Part A, with Title III to provide translation services for parent meetings and workshops that will help build the capacity of parents to assist their children.
3	VPK	The LEA will coordinate with VPK by assisting parents through home school liaisons who will describe VPK programs and assist in removing barriers to children being enrolled in VPK programs. VPK strategies will be coordinated with parental involvement strategies in order to provide information and opportunities for parents through VPK classes within 4 schools in the LEA. These strategies will assist parents in learning how help their children in school. Transition programs for students entering regular public school programs will be coordinated between the Title I Director and the community VPK program directors.
4	Title I, Part C	Parental involvement strategies from Title I, Part A will be coordinated with those from Title I, Part C to provide information and opportunities for parents to learn how to help their children in school. Title I, Part C will provide transportation to migrant families who do not have transportation to attend parent meetings and workshops.
5	Private Schools	The Hendry County School District will coordinate with Private schools in the district and conduct family engagement meetings in order to provide information on how parents can assist their children for a successful academic school year.

## Annual Evaluation

Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the academic quality of the Title I, Part A schools [Section 1118(a)(2)(E)].

**Response:** The LEA will annually conduct an evaluation of the content and effectiveness of the parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation instrument will be created by the LEA, with input from parents. This evaluation will be sent home via backpacks in November with all students from Title I schools, and returned to the LEA Title I office. Results from these evaluations will be

compiled at the district Title I office, and will be used to continue, or redirect the focus of the LEA parental involvement plan. Feedback will also be received from parents who attend parental involvement activities that will reflect the effectiveness of the activities in the implementation of the parental involvement policy.

## Building Capacity

If the LEA plans to implement LEA-wide activities, describe the actions the LEA will take to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Sections 1118(a)(2)(C), 1118(e)(1-14)].

☒ Not Applicable

## Staff Training

Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	"Parent Involvement 101"	Principals	Staff will learn ways to effectively involve parents in their children's education. Staff will learn the difference between meaningful parental involvement, and simply complying with federal regulations and will be delivered through powerpoints and newsletters.	October 2015 - May 2016	Sign in sheets, agendas, and evaluations will reflect evidence of effectiveness.
2	"What Can Parents Do About Reading?"	School-level reading coaches	Student reading scores on FSA will increase as parents support their reading instruction.	Before the end of the 1st quarter, 2015	FSA data, Performance Matters Data and ready data will show an increase in student reading achievement.
3	"Communicating with Diverse Cultures"	District ELL resource teacher	Strategies will be implemented that will increase the effectiveness of teacher/parent communication with diverse cultures.	Ongoing throughout school year 2015-2016	Parent survey will indicate more effective and more positive communication with teachers.
4	Book Study - Beyond the Bake Sale	School site parent involvement contacts	Staff will have a variety of ways to include families in student learning. Research shows family	Ongoing staff development	Evaluation forms, sign in sheets

			engagement leads to higher achievement.		
5	"Readers Raise the Roof"	Administrator/Federal Programs	Staff will learn ways to authentically engage students in reading	October, 2015	Sign in sheets, agendas, and evaluations.

## Communication and Accessibility

Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** To ensure that all parents of students enrolled in Title I schools have opportunities to participate in parental involvement activities, the LEA provides bilingual staff and materials for parents as needed. Translation equipment and bilingual resources are available for parents at each LEA school as needed and/or requested. Flyers and announcements regarding parental involvement activities are translated and distributed to all parents at Title I schools. Home school liaisons provide assistance in ensuring documents and reports meet the needs of parents with limited English proficiency. Parents with disabilities are provided accommodations that will remove any barriers to their participation. Event publications will include this information to parents who are in need of translation services or need any accommodations will be able to let the school know ahead of time if they need further assistance.

## Discretionary Activities

The LEA parental involvement policy may include additional discretionary activities that the LEA, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement [Section 1118(e)]. Check here if the LEA does not plan to implement the discretionary parental involvement activities. Check all activities the LEA plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)];	A parent lab will be set up at district schools that will provide language acquisition classes.	Director of Federal Programs	As parents become more comfortable with their own literacy and language acquisition skills, they will be able to help their children.	Sept. 2015 - May 2016
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to	Meetings will be scheduled after parents' work hours, and will be occasionally set up in various communities around the LEA.	Director of Federal Programs	More parents will attend school meetings when time and location barriers are removed.	Sept. 2015 - May 2016



	attend those conferences at school [Section 1118(e)(10)];				
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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of the activities offered to help build the capacity of parents improve their children academic achievement [Section 1118(e)(1-2)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Reading nights to help parents learn how to help their children.	6	643	Participant count is not duplicated. Parents reported using their English skills to help their children practice English at home.
2	Math nights to help parents learn how to help their children	6	468	Parents reported using their English skills to help their children practice English skills at home.
3	Evening labs for parents to read with their children	15	85	Parent numbers were unduplicated. Parents reported reading more with their children.
4	Evening labs for parents to learn how to speak English	4	340	Unable to determine a direct correlation
5	Daytime labs for parents to learn how to speak English	28	17	Unable to determine a direct correlation

### Staff Training Summary

Provide a summary of the professional development activities provided by the LEA to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118(e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	PreK parent involvement	2	24	PreK students will practice newly learned skills at home.
2	Parent Involvement 101	4	122	Staff members review the importance of engaging families with academics for improved achievement.

### Private School Summary

Provide a summary of the parental involvement activities provided for private schools implementing a Title I, Part A program [Section 1120(a)(1)]

count	Content and Type of Activity	Number of Participants	Schools Participating	Anticipated Impact on Student Achievement
1	Reading Night for International Christian Academy	22	1	Student Growth as measured by reading assessments
2	Math Night for International Christian Academy	15	1	Student Growth on math assessments
3	Reading Night for New Harvest Christian School	42	1	Student Growth on reading assessments

4	Math Night for New Harvest Christian School	31	1	Student growth on math assessments
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## Barriers

Describe the barriers which hindered participation by parents in parental involvement activities during the previous school year. Include the steps the LEA will take during the upcoming school year to overcome the barriers and design more effective parental involvement policies (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(2)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation for some migrant families.	Increase awareness for transportation for migrant families.
2	Translation takes time for English Language Learning Families.	New translation equipment for simultaneous conversations.

## Best Practices (Optional)

Describe the parental involvement activity/strategy implemented during the previous school year that the LEA considers the most effective. This information may be shared with other LEAs as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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