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Commissioner of Education

December 04, 2015

Dr. Christine Zimmer
Charlotte County School District
1445 Education Way
Port Charlotte, FL 33948

Dear Dr. Zimmer:

We are pleased to inform you that the Charlotte County 2015-16 LEA Parental Involvement Policy/Plan meets all of the requirements outlined in Section 1118 of the Elementary and Secondary Education Act.

Please be reminded that the LEA is required to share the contents of the parental involvement policy with parents of children participating in the Title I program. The information must be provided in an understandable and uniform format, including alternative formats upon request.

If you have questions or need additional information, please contact Tony Graham via email at Tony.Graham@fldoe.org, or by telephone at 850-245-9893.

Sincerely,

Sonya G. Morris

SGM/tog

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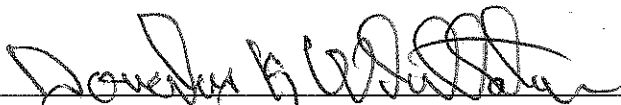
OFFICE OF GRANTS AND SPECIAL SERVICES

CHARLOTTE Title I, Part A Parental Involvement Plan

I, Dr. Doug Whittaker, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of "parental involvement" defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and





Signature of Superintendent or Designee

Date Signed

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)



Gary Chartrand, *Chair*
John R. Padget, *Vice Chair*
Members
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2015-2016 LEA Parental Involvement Adoption Page

LEA or District Name:

Charlotte

This policy was adopted by the LEA on 05/01/2015 and will be in effect for the period of one year through 05/01/2016. The LEA will distribute this policy to all parents of participating Title I, Part A children on or before 10/01/2015.

David J. K. [Signature]
(Signature of Title I Authorized Representative)

8/11/15
(Date)

Provide evidence that the LEA PIP was developed with the input of parents and based on the evaluation of the previous year PIP.

CHARLOTTE Title I, Part A Parental Involvement Plan

I, Dr. Doug Whittaker, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of "parental involvement" defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and

Signature of Superintendent or Designee

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Charlotte County Public Schools will foster and support a partnership among the home, school, and community to increase student success.

Involvement of Parents

Describe the actions the LEA will take to involve parents in the following required policies/plans:

- LEA-wide parental involvement policy (PIP)[Section 1118(a)(2)];
- LEA plan [Sections 1112 (c)(H), 1112(d)(1)]; -and
- How the funds reserved for parental involvement will be spent [Section 1118(a)(2)].

Response: The LEA utilizes the district's schools' PIPTs (Parent Involvement Planning Team), comprised of parents from Title I schools and representative of the school's demographics, school staff, and Title I school administrators. Additionally, district staff, the Coordinator of State and Federal Programs, the Title I Evaluator and the Family Engagement Supervisor collaborate with the PIPT's to develop, implement, support, and review the Student Success Plans, the District Parent Involvement Plan, and schools' Parent Involvement Plans. Also reviewed and revised are the Student Success Plan (SSP), which is Charlotte County's school improvement plan, as well as plans and funding related to these plans. Parents are encouraged and invited to participate in all levels of district and school planning. There is ongoing consultation with these stakeholders in all aspects of information related to schools and the district. Information is provided to the schools' PIPTs, SAC, and PTO organizations. The district provides a day in the spring for school PIPTs to meet to discuss, review, and provide input for revisions of the district PIP, including use of funds, barriers to parent involvement, best practices, and professional development opportunities regarding family engagement. As PIPT members leave the school teams new members are recruited and trained. Ongoing consultation to review the progress of the plan is held at individual schools and at the district level.

Parents are notified through the Parent Guide, school newsletters, school and district websites, school and district apps, through PTO and SAC membership, invitations, letters sent home and personal phone or face-to-face invitations from administrators and parent specialists of opportunities to participate on this and other planning committees.

Parental input regarding plans is documented through the annual Title I Parent Survey Report and the schools' PIPT PIP (Parent Involvement Plan) evaluation process.

Schools' planning committees include parents, often SAC members, administrators, staff, guidance counselor, reading coach, parent specialist and Title I Resource staff. Committee members review the school's Needs Assessment Survey, the annual Title I Parent Survey Report, the Family Reading Experience data and other data on student achievement and demographics to develop the Student Success Plan.

The Title I Resource Staff offers training for staff at each Title I school on the importance of involving parents in all levels of partnership based on Joyce Epstein's Six Keys to Parent Involvement. Several trainings, including but not limited to Creating Family Friendly Schools, Opening Doors to Family Friendly Schools, Navigating the Parent Involvement Experience, Effective Problem Solving Techniques, Using Student Data for Effective Parent Conferences, Conferencing Skills, Using Volunteers in the Classroom, and Active Parenting are offered to district staff to increase awareness and understanding on ways to support family engagement for student achievement.

Title I Resource Staff and schools provide training throughout the year to parents

regarding their important role as their child's first and most important teacher, their partnership with the school, SAC membership and responsibilities, the school plans and understanding the use of data in plan development.

The LEA set-aside funds for parental involvement are used to support the district's initiative of locating a Family Center in each Title I school. These funds provide full time staff, including staff with translation skills. A Title I Para III Achievement and Family Associate (AFA) from each Title I school participates in a monthly training and PLC. The first focus for this year's PLC is technology training and using technology to reach parents. A second focus will be helping meet the needs of families with struggling students by connecting them with community resources. The third focus will be providing differentiated instructional activities for the Title I AFA's providing remediation for students. Funding is also utilized to purchase a variety of resources, including materials for literacy, math, and parent training, and supplies for parent communication. Funds also provide for a parent involvement supervisor to coordinate family engagement training and activities. Funds are used to provide registration and transportation for Title I AFA's, parents, and school staff to the "Hooked on Family Engagement to Increase Student Achievement" Conference in St. Petersburg, FL on November 6, 2015. Funds may be used for translators, child care, and transportation on an as needed basis.

Technical Assistance

Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance [Section 1118(a)(2)(B and C) and 1118(e)(1-14)]. Include a description of the process the LEA will use to review the school-level PIP to ensure compliance with all requirements of Section 1118 [34 CFR 200.30(e)]. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Response: The LEA will provide coordination, technical assistance and other support to assist Title I, Part A schools in planning and implementing effective parental involvement programs to improve student achievement and school performance in the following ways:

- The Title I Staff will provide technical assistance to all Title I schools in May to review the Title I, Part A requirements for parental involvement as it relates to increasing student achievement, including best practices.
- Title I Resource provides each school with a jump drive containing the following files: DOE PIP school template, Title I requirements, sample letters to parents, Title I Annual Meeting Toolkit from DOE, parent involvement strategies to increase student achievement, and other resources.
- Title I schools posted the call for stakeholders for parent involvement and formed a Parent Involvement Planning Team (PIPT) which may include two parents, two teachers, a guidance counselor, a lead teacher, the school parent involvement paraprofessional, a community partner, and an administrator. On May 1, 2015 each school's PIPT attended an all day district Title I PIPT training covering the following topics: six types of parental involvement and their benefits; the "Good Parent Strategies-Setting the GPS for a New Generation of Parents", website resources for parents, using technology to reach families, strategies for working with ELL families, using data to develop action strategies, overall most effective practices; review of SY14-15 school compact and school and district PIP, funds availability and usage, and time for action plan development. Barriers, research-based best practices, current data and SY14-15 plan review/evaluation/revision were used to develop goals and strategies for SY15-16. Subgroups were assigned and

are responsible for a goal and implementing corresponding strategies. The school level PIPT will meet monthly or quarterly to review, revise and evaluate plan strategies. The PIPT will garner support from stakeholders to implement strategies. In the fall the SAC will review the PIP and offer suggestions. The PIPT will then approve the PIP. As members leave the committee, they will be replaced and trained.

- Title I schools receive a Title I Parent Involvement notebook with technical assistance materials including timelines, forms, and strategies for engaging parents in their child's education.

- The Parent Involvement Supervisor will review each school's Parent Involvement Plan to ensure compliance and to ensure all strategies enhance student achievement. Plans are due for yearly review by September 1, 2015.

- Principals will receive parental involvement resources and information at quarterly Title I principal meetings for school newsletters and websites.

- Title I Resource staff provides Title I schools with monthly "Family Activity Calendars" for families with Pre-K through and elementary age students in both English and Spanish.

- Title I Resource Staff will present, as requested by individual Title I schools, to Title I school's faculty to inform staff on the requirements of the Title I law, share the benefits of parental involvement, and/or strategies to build the home-school relationship to support student achievement.

- Title I Parent Involvement Supervisor meets monthly with designated parent involvement staff from all Title I schools to share strategies, provide training, and review data on parent participation. The monthly meeting and PLC will focus on strategies for increasing family engagement to support student success. This year's PLC focus is three-fold: (1) technology training to enhance skills for reaching families using technology; (2) using community resources to support struggling families; (3) using differentiated instructional activities for small group remediation.

- Title I Resource Staff provides technical assistance and resources to support implementation of parent workshops, trainings and outreach efforts including, but not limited to "MAPPS", "Helping Your Child with Homework", "Reading Together with Your Child", "Helping Your Child Become a Better Reader", "Increasing Critical Thinking Skills", "FSA Information for Families", "Making a Positive Difference Through Organizational Strategies", the "Parent Power Hour", "Active Parenting", "Fun Family Math Games", "Turn Off the Screen and Turn On Your World" and English grammar classes for ELL families.

- Each Title I school keeps an excel file with all events involving parents and families. This is reviewed twice a year by the Family Engagement Supervisor.

- The Parent Involvement Supervisor provides a powerpoint training, "Your Important Role as a Parent," during SAC Committee Meetings.

- The Parent Involvement Supervisor offers several trainings to school and district personnel on the benefits of parent involvement including, but not limited to "Parent Involvement to Increase Student Achievement", "Conferencing Skills", "Navigating the Parent Involvement Experience", "Creating Family Friendly Schools", and "Opening Doors to Family Friendly Schools", "Using Student Data for Effective Conferences", "Effective Problem Solving Conferences", "Using Volunteers in the Classroom", and "Active Parenting".

Coordination and Integration

Describe how the LEA will coordinate and integrate parental involvement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Title I, Part C, Title I, Part D of Title I, Title III, and Title IV, Part A) [Sections 1118 (a)(2)(D) and 1118(e)(4)].

count	Program	Coordination
1	Early Head Start, Head Start, Pre-K ESE	Family Reading Experience (FRE) - families with children in early childhood programs attend and Head Start Family Services Workers help during FRE
2	Head Start, Pre-K ESE	"Preparing Your Pre-K Student for Kindergarten Math" workshop presented by the Title I Parent Involvement Supervisor
3	Head Start, Pre-K ESE	Parent Power Hour
4	Head Start	Monthly Parent Involvement Team Training
5	Early Head Start, Head Start, Pre-K ESE	Dolly Parton Imagination Library program
6	Title III	Family Resource Centers with parent resources and literacy materials in Spanish
7	Title III	English classes are available through the Family Centers at a centrally located Title I elementary school
8	Title III	Strategies are provided at the annual District PIPT Training; Parent Institute website link for all Title I schools; Spanish translation of the Parent Guide
9	Title X	Strategies are provided at the annual District PIPT Training; Parent Institute website link for all Title I schools
10	Title X	Homeless Liaison and other community resource agencies presents at Title I Achievement and Family Associate Team PLC to share materials and strategies used for working with homeless families

Annual Evaluation

Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the academic quality of the Title I, Part A schools [Section 1118(a)(2)(E)].

Response: The Title I Resource Staff provides a day long training with all School PIPTs in May for review and revision of schools' and the district's PIP, and the school compact. Working as teams, the PIPTs complete an activity requiring their input for the LEA PIP on "Ways parents can help their child raise their academic achievement," "Ideas for educating school staff on parental involvement," "Why parents are not involved," "The most effective strategy for family engagement, according to you." In September the district PIP will be sent to schools' PIPT and SAC to review, revise and approve the plan that was developed during the May meeting. In January the LEA plan will be reviewed by schools' PIPT and SAC regarding the progress of the implementation of the plan. In May of 2016 the LEA PIP will be reviewed during the annual PIPT training day. The Title I Parent Survey Report (developed, distributed to a random sampling of 200 parents at each Title I elementary school, and 300 parents at the Title I middle school is analyzed, and summarized by the Title I Evaluator with the results disseminated and discussed with the Title I schools' PIPT) will be reviewed along with the district data and the PIP evaluation questions, including barriers to and best practices of parental involvement, as they consider revisions for the next year's LEA PIP. Future parental involvement initiatives will be discussed and included in the new PIP.

Building Capacity

If the LEA plans to implement LEA-wide activities, describe the actions the LEA will take to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Sections 1118(a)(2)(C), 1118(e)(1-14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Involvement Planning Team Training/PIP Development	Title I Resource Staff	School PIPs receive PI training and work together to develop school and district PIP based on goals to increase student achievement	May	Agenda, sign-in, powerpoint, resources on schools' jump drive, draft plans
2	Title I link on district website to both "Parent Involvement" and to "Title I Part A"	Title I Resource Staff	Provide information to parents on their rights and ways to become involved in increasing student achievement	On-going	Parent Surveys and District website
3	Title I Family Engagement APP	Title I Resource Staff	Parent involvement to increase student achievement	on-going	Electronic count of users, parent survey
4	Family Resource Centers	Title I Program Specialist	Resource information / trainings provided to families to support learning at home and capacity building	August - May	Family Center Calendar, district and school websites, sign-in sheets, FRC data, Parent Survey Report
5	Parent Involvement Team Meetings	Title I Program Specialist	Parent Specialists receive a documentation notebook, participate in a monthly PLC and receive related training activities on School, Family, and Community Partnership, receive resources, strategies and train-the-trainer training information to increase student achievement through family engagement	Monthly	Agendas, sign-in, minutes, Agendas, sign-in, Documentation notebook
6	Monitoring Technical Assistance	Title I Resource Staff	Technical assistance will be provided to schools to monitor compliance and documentation regarding Section 1118 with compliance to the laws and use of best practices	On-going basis	Electronic storage of documentation in compliance
7	Active Parenting Course	Title I Program Specialist	Supporting student achievement through effective parenting techniques	six-week course for staff and families	Agenda, sign-in, end of class reflection
8	Series of Parent Trainings on a variety of topics ("Your Important Role as a Parent," "Increasing Your Child's	Title I Program Specialist	Parent involvement to increase student achievement . Parents will gain an understanding of and learn ways to access	On-going basis	Agenda, sign-in, parent survey

	Critical Thinking Skills," "Helping Your Child Become a Better Reader," "FSA Information for Families," "Navigating the School Experience," "Organizational Skills" "Active Parenting"		Florida Standards. State and local academic assessments grade level appropriate, including but not limited to FSA, i-Ready and alternative assessments will be explained to parents. Parents will learn ways to support their child's success on assessments. Parents will understand how to interpret assessment results and their implications.		
9	Series of 30 minute Faculty Trainings on PI ("Navigating the Parental Involvement Experience," "Using Student Data for Effective Parent Conferences," "Effective Problem Solving Conferences," "The Benefits of Parent Involvement," "Using Volunteers in the Classroom"	Title I Program Specialist	Communicating with parents to build a strong home-to-school partnership. Topics include ways to discuss the Florida Standards by grade level and subject and websites where parents can view these. Ways to share and explain state and local assessments for each grade level, including but not limited to FAIR, SAM, i- Ready, and FCAT 2.0 and alternative assessments, are reviewed in depth with school staff on how parents can prepare their child for assessments, interpret assessment results.	On-going basis	Agendas, sign-in, handouts, evaluations
10	Parent Institute	Title I Resource Staff	Increase effective parenting skills to support student success	Ongoing	Parent Survey
11	Family Reading Experience	Title I Resource Staff	Family engagement to increase student achievement	August- May	Sign-in, database, parent survey
12	Dolly Parton Imagination Library program	Title I Staff	Provide early childhood modeled reading training for staff and parents	On-going basis	Agenda, sign-in, handouts, parent surveys
13	Hooked on Family Engagement to Increase Student Achievement Conference	Title I Program Specialist	Family engagement to increase student achievement	November 6, 2015	Agenda, registration, evaluations
14	Title I Parent Survey	Title I Evaluator	Parent input used to inform school and District plans	February- April	Survey results; effective school and District plans
15	District SAC Meeting	District Leadership Team	Parent input used to inform school and District plans	Planning to meet one times a year	Input and approval of school and District plans
16	ELL parent Meeting	District and Title I Program Specialist	Build capacity for ELL families to increase student achievement	Three times during the school year	Agenda, sign-in, minutes

17	Principals' Meetings	Title I Coordinator, Title I Resource	Sharing Title I resources and initiatives for parent involvement to increase student achievement	Monthly	Agenda, sign-in, minutes
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Staff Training

Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Technology Training & Differentiated Instructional Activities	Title I Program Specialist	Home-school partnership to increase reading achievement	Year-long PLC with Title I Para III AFA's	Agenda, sign-in, handouts, evaluation
2	Navigating the Parent Involvement Experience	Title I Program Specialist	A partnership school increases opportunities for parent involvement to increase student achievement	Throughout the year	Agenda, sign-in, handouts
3	Effective Problem Solving Techniques	Title I Program Specialist	Parent involvement to enhance student achievement	Throughout the year	Agenda, sign-in, handouts
4	Using Data for Effective Parent Conferences	Title I PI Program Specialist	Parent involvement to enhance student achievement	Throughout the year	Agenda, sign-in, handouts
5	Monthly Parent Involvement Team Training/PLC	Title I Program Specialist	Parent Specialists receive a documentation notebook, participate in a monthly PLC and receive related training activities on School, Family, and Community Partnership, receive resources, strategies and train-the-trainer training information to increase student achievement through family engagement	Monthly	Agenda sign-in handouts, pre-test & post-test, mid-year reflection, end of year reflection
6	Communicating with Parents	Title I Program Specialist	A partnership school increases opportunities for parent involvement to increase student achievement	Throughout the year	Agenda, sign-in, handout, evaluation
7	Parent Involvement in Your Title I School	Title I Program Specialist	A partnership school increases opportunities for parent involvement to increase student achievement	Throughout the year	Agenda, sign-in, handout, evaluation
8	Active Parenting - six week course	Title I Program Specialist	A partnership school increases opportunities for parent involvement to increase student achievement	Course is once yearly	Agenda, sign-in, handouts, evaluation
9	Opening Doors to Family Friendly Schools	Title I Program Specialist	A welcoming school environment increases opportunities for parent involvement to increase student achievement	Throughout the year	Agenda, sign-in, handout, evaluation

10	Creating Family Friendly Schools	Title I P Program Specialist	A partnership school increases opportunities for parent involvement to increase student achievement	Throughout the year	Agenda, sign-in, handout, evaluation
11	Parent Involvement Planning Team Training/PIP Development	Title I Resource Staff	School PIPTs receive PI training and work together to develop school and district PIP based on goals to increase student achievement	May	Agenda, sign-in, powerpoint, resources on schools' jump drive, draft plans
12	Supporting Our Homeless and Struggling Families	Title I Program Specialist	A partnership school increases opportunities for parent involvement to increase student achievement	September AFA Meeting	Agenda, sign-in, powerpoint, handouts

Communication and Accessibility

Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: · The LEA PIP will be available to families in the Parent Guide on the District and school websites and on the Family Engagement app. Hard copies are available in each school's front office and in each Family Center in the Title I Parent notebook. Each family will receive a tri-fold brochure outlining the LEA PIP in family-friendly language.

· The LEA Parent Guide has one cover and pages in English and the other cover and pages in Spanish. Each family receives a hard copy, and the Parent Guide is posted on the district website and on the District Family Engagement app.

· The LEA website and hard copies at schools provide information in three languages regarding community services available to families.

· The LEA partners with the local Haitian-Creole radio station and church for translators for parent events, translated documents and parent information, and dissemination of information to families.

· The LEA maintains a list of translators to call upon as needed for parent events and provides for translation of materials in Spanish and other languages through local translators and /or Trans/Act.

· Each school's Family Resource Center has parent information and literacy materials in Spanish, as well as a parent involvement paraprofessionals who builds capacity with ELL parents utilizing their skills to assist other ELL parents, including providing classes in English acquisition. Family Resource Centers offer Sed de Saber kits to families.

· The District Family Portal website link provides families with achievement, attendance, and discipline data which includes a translation feature.

· The LEA provides weekly English grammar classes for English to ELL families at a centrally located school.

· The LEA has educated schools, including giving them resource materials, on the requirements of communicating with all families, including those with disabilities, homeless, and speakers of other languages.

· The LEA provides each schools reception desk staff with frequently asked questions by parents and answers in other languages to facilitate communication between staff and parents.

· At the annual PIPT training day the Title I Resource Staff will provide technical assistance on website resources for ELL families.

· Each school website and district website will include a link to "Parent Institute", a resource for all families including Spanish speakers.

· School information on ways families can support their child's academic success is sent home with students, available on the District and school websites, and through conferences with the classroom teacher or administrator.

· The new District Family Engagement app will provide families with academic standards, ways to support learning at home, workshop opportunities, ways to be engaged as a parent, family resources, and much more.

· An ELL Parent Meeting with translators offered 3 times a year will provide updates on the ELL program and information and resources to support the academic achievement of ELL students.

· As new families enroll in schools, the Title I Para III Achievement and Family Associate, located in each Title I school, welcomes the families and provides them with information on family engagement to increase student achievement.

Discretionary Activities

The LEA parental involvement policy may include additional discretionary activities that the LEA, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement [Section 1118(e)]. Check here if the LEA does not plan to implement the discretionary parental involvement activities. Check all activities the LEA plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];	Transportation will be provided to parents via car pools, Dial-A-Ride will be available to families.	School principals	Parental involvement increases student success.	Throughout the school year for family events.
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	District PIPT Training Day	Title I Resource Staff	Family engagement supporting student success	May 2016
3	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)];	District Family Engagement App	Title I Resource Staff	Knowledgeable parents have a positive impact on student achievement	Throughout the school year

Upload Evidence of Input from Parents

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of the activities offered to help build the capacity of parents improve their children academic achievement [Section 1118(e)(1-2)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Involvement Planning Day/PIP Development	1	90	School PIPTs receive PI training and work together to develop school and district PIP based goals to increase student achievement
2	Title I link on district website to both "Parent Involvement" and "Title I Part A"	1	175	Provide parents on their rights and ways to support their child's academic success
3	Family Resource Centers/Family Reading Experience	794	20591	Resource information/variety of genres of literature for students home reading/ trainings provided to families to support learning at home and capacity building
4	Parent Institute	1	425	Increase effective parenting skills to support student achievement
5	How to Prepare Your Child for Kg Math	3	16	Supporting math achievement through effective home activities
6	Fun Family Math Games	3	180	Supporting math achievement through effective home activities
7	FSA Information for Families	10	121	Provide strategies and websites for families to use to prepare students for FSA
8	CCPS ELL Parent Meeting	2	31	Share resources with families to support their child's academic success
9	Increasing Your Child's Higher order Thinking Skills	5	44	Provides information on brain development and levels of questioning and natural conversation to increase child's critical thinking skills
10	Making a Positive Difference through Organizational Skills	2	14	Strategies parents can use at home to help their child become an organized, responsible student
11	Your Important Role as a Parent	2	12	Ways parents can be involved in their child's academic experience to support student achievement
12	Helping Your Child with Homework	2	12	Resources and strategies for supporting the academic success through a home-school partnership
13	Reading Together with Your Child	1	3	Ways parents can develop their child's love of reading and developing early literacy skills
14	Helping Your Child Become a Better Reader	4	46	Strategies for increasing a child's reading skills
15	Dolly Parton Imagination Library	1	725	Ways parents can develop their child's love of reading and developing early literacy skills
16	Active Parenting	3	17	Share effective parenting strategies with parents to help build their communication skills with their children for character building

17	Turning Off Your Screen Turning On Your World	3	18	Learning the effects of media on children and options to replace screen time to develop healthier brighter children
18	What Your Middle Schooler Needs from You as a Parent	1	8	Ways parents can be involved in their child's academic experience to support student achievement
19	District SAC Meeting	3	39	Involving parents in decision making roles to strengthen the home-school connection

Staff Training Summary

Provide a summary of the professional development activities provided by the LEA to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118(e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Involvement Planning Day/PIP Development	1	90	School PIPs receive PI training and work together to develop school and district PIP based goals to increase student achievement
2	Monthly Parent Involvement Team Training /PLC	10	12	Title I Para IIIs receive strategies and resources for working with families in their schools to strengthen the home-school partnership
3	Fun Family Math Games Workshop Train-the Trainer	1	12	Train-the-Trainer model for parent involvement specialists to show parents engaging activities to increase their child's math skills
4	Differentiated Instruction: Working with Small Groups in the Intermediate Grades	10	12	Guided reading strategies to increase students' grade 3-6 reading achievement
5	Title I Principals' Meeting	6	12	Strategies to work with families to increase student academic achievement
6	Understanding the FSA	1	12	Train-the-Trainer model for family engagement to increase student achievement
7	Turn Off Your Screen Turn On Your World	1	12	Train-the-Trainer model for family engagement to increase student achievement
8	Differentiated Instruction in the Classroom	8	9	Sharing instructional strategies to know the learner, ways to impact instruction, and ideas to share with families
9	District SAC Meeting	3	39	Involving parents and schools in collaborative decision making roles to strengthen the home-school connection

Private School Summary

Provide a summary of the parental involvement activities provided for private schools implementing a Title I, Part A program [Section 1120(a)(1)]

count	Content and Type of Activity	Number of Participants	Schools Participating	Anticipated Impact on Student Achievement
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1	Helping My Child Become a Better Reader	5	Good Shepherd Day School, St. Charles Borromeo School	Parent Involvement to increase student achievement
2	Improving Your Child's Critical Thinking Skills	8	Genesis Christian, Good Shepherd Day School	Parent involvement to increase student achievement
3	Making a Positive Difference in My Child's Organizational Skills	3	Genesis Christian	Parent involvement to increase student achievement
4	Fun Family Math Games	64	Port Charlotte Adventist School, St. Charles	Engaging math activities to increase student achievement
5	Title I Annual Meeting	29	Genesis Christian School, Good Shepherd, Port Charlotte Adventist, St. Charles Borromeo	Benefits of Title I to increase student achievement
6	PIPT Planning Training Day	8	Charlotte Academy, Gator Wilderness, Genesis Christian, Good Shepherd Day, St. Charles	Developing parent involvement strategies to increase student achievement and home-school partnership
7	Your Important Role as a Parent	29	Genesis Christina School, Good Shepherd Day School, Port Charlotte Adventist, St. Charles Borromeo	Parent Involvement to increase student achievement
8	i-Ready Parent Training	15	Genesis Christian School, Good Shepherd Day School, St. Charles Borromeo School	Supporting reading and math achievement at home
9	Helping My Child with Homework	11	St. Charles Borromeo	Parent Involvement to increase student achievement

Barriers

Describe the barriers which hindered participation by parents in parental involvement activities during the previous school year. Include the steps the LEA will take during the upcoming school year to overcome the barriers and design more effective parental involvement policies (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(2)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Families in survival mode (low income)	Title I Program Specialist will share community resources list with struggling families and they will partner with schools' social workers and Family Service Workers to provide support to families; computers are available to families weekly in the Family Centers; donated Friday backpacks with food sent home with students; donated store gift cards, donated gas cards, shoes, clothing items, holiday meals and gifts for students will be provided
2	Education not a family priority (low income, limited literacy)	Personal invitations will be extended to families to participate and partner with the school; student led conferences; provide information using parent friendly language through materials and workshops on the benefits of the home school partnership
3	Transportation (disabled, low income)	Provide vouchers for taxi; Dial-A-Ride; information sent home in newsletters and on website
4	Childcare (low income)	Children are welcome to attend events with parents and when appropriate childcare will be provided at the school

5	Families don't know how to get involved (low income, ELL)	Schools will clearly communicate in English and Spanish, using a variety of methods, ways parents can partner with the school. Parents will be supported by the school's parent specialist; materials for home-school partnership will be sent home in backpacks and on the school website
6	Time/Work Schedules (all subgroups)	Schools will hold meeting and family events at a variety of times based on request s by families; information will be available to families through the Family Centers and website; quick fun ways parents can support learning will be shared with families in English and Spanish
7	Fear of Failure Low income, limited literacy)	Information on fun and easy ways parents can support learning in the home will be share with families; parent specialists will give personal invitations and encouragement to families. Materials will be provided for families
8	Family not sure how to help their child. (low income, ELL, limited literacy)	A variety of parent-friendly resources will be made available to families through the Family Centers, on the websites, and through family workshops - materials in Spanish, translators available
9	Comfort level (limited literacy, ELL)	Parent specialists receive training on helping their schools to be inviting and welcoming to all families; PIPT training for all schools
10	Lack of communication (ELL, limited literacy)	New District Family Engagement App will increase communication of information to families
11	Difficulty communicating with school staff	School personnel will receive tips on ways to communicate with parent

Best Practices (Optional)

Describe the parental involvement activity/strategy implemented during the previous school year that the LEA considers the most effective. This information may be shared with other LEAs as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Building Capacity of Parents	Family Reading Experience
2	Evaluation/Review	District PIPT Training Day
3	Evaluation/Review	Parent Survey
4	Professional Development	Title I Para III Monthly PLC