

State Board of Education

Marva Johnson, *Chair*
John R. Padget, *Vice Chair*
Members
Gary Chartrand
Tom Grady
Rebecca Fishman Lipsey
Michael Olenick
Andy Tuck



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

Pam Stewart
Commissioner of Education

December 04, 2015

Luwando Wright-Hines
Broward County School District
701 N.W. 31st Avenue
Ft. Lauderdale, FL 33311


Dear Ms. Wright-Hines:

We are pleased to inform you that the Broward County 2015-16 LEA Parental Involvement Policy/Plan meets all of the requirements outlined in Section 1118 of the Elementary and Secondary Education Act.

Please be reminded that the LEA is required to share the contents of the parental involvement policy with parents of children participating in the Title I program. The information must be provided in an understandable and uniform format, including alternative formats upon request.

If you have questions or need additional information, please contact Tony Graham via email at Tony.Graham@fldoe.org, or by telephone at 850-245-9893.

Sincerely,


Sonya G. Morris

SGM/tog

SONYA G. MORRIS, CHIEF
BUREAU OF FEDERAL EDUCATIONAL PROGRAMS

BROWARD Title I, Part A Parental Involvement Plan

I, Robert W. Runcie, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of "parental involvement" defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and



Signature of Superintendent or Designee

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)

Date Signed



State Board of Education

Marva Johnson, *Chair*
John R. Padget, *Vice Chair*
Members
Gary Chartrand
John A. Colón
Rebecca Fishman Lipsey
Michael Olenick
Andy Tuck

Pam Stewart
Commissioner of Education

2015-2016 LEA Parental Involvement Adoption Page

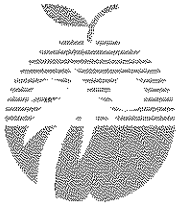
The School Board of Broward County, Florida:

This plan was adopted by the LEA on 09/18/2015 and will be in effect for the period of one year through 08/31/2015. The Local Educational Agency will distribute this plan and make it accessible in a variety of ways (Title I website, Title I Executive Parent Advisory Council meeting, Title I Liaisons' Technical Assistance meetings, schools' websites and front office lobbies, The Office of Parent Engagement, School Advisory Council meetings, Title I PTSA/SAF/PTO meetings, Family Literacy workshops, and Parent Involvement Resource Centers) to all parents of participating Title I, Part A children on or before 10/30/2015.

(Signature of Title I Authorized Representative)

10/16/15
(Date)

Provide evidence that the LEA PIP was developed with the input of parents and based on the evaluation of the previous year PIP.



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

701 NW 31st AVENUE • FORT LAUDERDALE, FLORIDA 33311 • TEL. 754-321-1400 • FAX 754-321-1441

TITLE I, MIGRANT & SPECIAL PROGRAMS
LUWANDO WRIGHT-HINES, DIRECTOR
luwando.wright-hines@browardschools.com

SCHOOL BOARD

Chair
Vice Chair

PATRICIA GOOD
DONNA P. KORN

ROBIN BARTLEMAN
HEATHER P. BRINKWORTH
ABBY M. FREEDMAN
LAURIE RICH LEVINSON
ANN MURRAY
DR. ROSALIND OSGOOD
NORA RUPERT

ROBERT W. RUNCIE
Superintendent of Schools

October 15, 2015

Florida Department of Education
Office of Grants Management
Room 332, Turlington Building
325 West Gaines Street
Tallahassee, FL 323099-0400

To Whom It May Concern:

Enclosed you will find the signed Title I, Part A Parental Involvement Plan from the School Board of Broward County, Florida.

The Broward County School District requests approval to ensure a seamless implementation of the 2015-2016 initiatives in order to be in compliance.

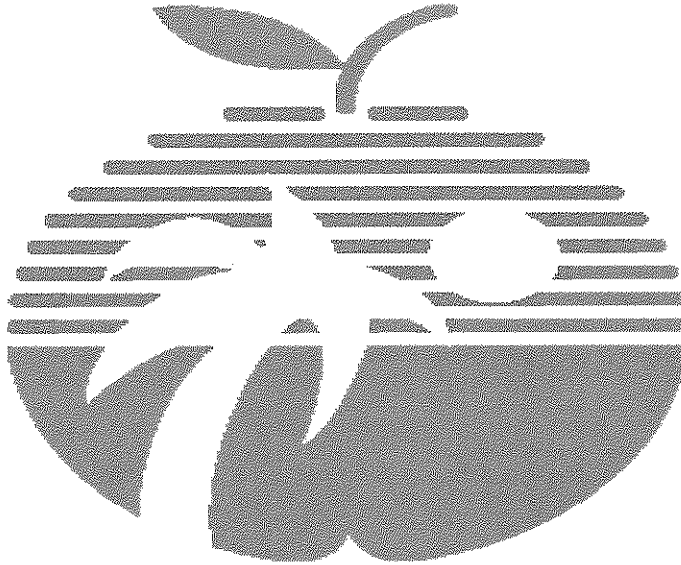
Thanks for your assistance in this matter.

Sincerely,

Luwando Wright-Hines
Director, Title I, Migrant & Special Programs

LWH:pc
Enclosures





THE SCHOOL BOARD OF BROWARD COUNTY, FL

Local Education Agency Parent Involvement Plan

2015-2016

2015-2016 Broward County LEA Parent Involvement Plan

In support of strengthening student academic achievement, each Local Educational Agency (LEA) that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement plan that contains information required by Section 1118(a)(2) of the Elementary and Secondary Education Act (ESEA). The plan establishes the LEA's expectations for parental involvement and describes how the LEA will implement a number of specific parental involvement activities, and is incorporated into the LEA's plan submitted to the Florida Department of Education (FDOE) as required in Section 1112(b)(P) of ESEA.

Assurances

The Broward County School Board LEA agrees to implement the following statutory requirements:

- ✓ The LEA will put into operation programs, activities, and procedures for the involvement of parents in its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- ✓ Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA.
- ✓ The LEA will incorporate this LEA-wide parental involvement policy into its LEA plan developed under Section 1112 of the ESEA.
- ✓ In carrying out the Title I, Part A parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities and parents of migratory children. The LEA will provide information and school reports required under Section 1111 of the ESEA in an understandable and uniform, easily read format and to the extent practicable, in a language parents understand [Section 1118(f)].
- ✓ If the LEA plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE [Section 1118(b)(4).
- ✓ The LEA will involve the parents of participating children served in Title I, Part A schools in decisions about how not less than 1 percent of Title I, Part A funds reserved for parental involvement is allocated, and will ensure that not less than 95 percent of the one percent reserved is distributed directly to the schools, after

equitable provisions have been provided to participating private schools [Section 1118(a)(3)(A-C)].

- ✓ The LEA will be governed by the statutory definition of “parental involvement” as defined in Section 9101(32), and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition.

Statutory Definition of Parent Involvement

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

(A) that parents play an integral role in assisting their child's learning;

(B) that parents are encouraged to be actively involved in their child's education at school;

(C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA. (U. S. Department of Education)

Broward County's Parent Involvement Resource Centers

Parent centers serve families of Title I children grades kindergarten through twelve. Families obtain appropriate educational services for their children's academic needs; work to improve educational results for all children; train and inform parents and professionals on a variety of topics; resolve problems between families and schools or other agencies; and connect parents to community resources that address their child's needs and promote student achievement.

The following centers/websites are available for parents:

Broward County's Title I Center for Parent Involvement

701 Northwest 31st Avenue

Ft. Lauderdale, FL 33311

754-321-1425

<http://www.broward.k12.fl.us/titleone/>

Broward County's District Parent Involvement Website

<http://www.browardschools.com/Parents-Students/Parents>

PART II. District - Wide LEA Parent Involvement Plan (PIP)

Parental Involvement Mission Statement

We, the Title I, Migrant Education and Special Programs Department of the Broward County School Board believe that a partnership must exist between our parents and our schools. We will promote positive communication between the schools and our students' homes that will strengthen the school, family, and community partnership. We further pledge to coordinate and build capacity for increased parent participation through enriching and engaging activities whereby parents can exhibit effective parenting skills that will provide stabilization in the home and ultimately improve the academic achievement of our students.

1. Describe the actions the LEA will take to involve parents in each of the following required policies/plans. Address each plan and how parents will be consulted before the plan is finalized.
 - a. LEA-wide parental involvement policy (PIP) [Section 1118 (a)(2)];
 - b. LEA Plan [Sections 1112 (c)(H), 1112 (d)(1)]; and
 - c. How the funds reserved for parental involvement will be allocated [Section 1118 (a)(2)].

The Local Educational Agency (LEA) has developed the District's Title I Executive Parent Advisory Council (EPAC), which is comprised of parents from various Title I schools. Elections for the EPAC are held every two years during the spring. Parent volunteers are nominated to serve as Title I Executive Parent Advisory Council officers and members. Elections are held by nominations of candidates. The Council consists of a minimum of 15 voting members; with representation of parents from the north to the south sectors of the county; at least two community stakeholders; one Title I Staff member and an alternate Title I Staff member. The Council provides input into the development, implementation and evaluation of all district related plans, including but not limited to the District Improvement and Assistance Plan (DIAP), the LEA District's Parent Involvement Plan (PIP), the Title I, Part A application, and use of the set-aside allocation. The Broward LEA will present all projected district activities and expenditures for the upcoming school year to the district's Title I Executive Parent Advisory Council (EPAC) (notice of meetings dates will be mailed to council members). During the Title I EPAC meetings (September, December, March, May, and any call meetings that must be held to reach an agreeable consensus by the Council) members will review, provide recommendations and modifications regarding the projected parent involvement expenditures/activities and district parent involvement plan. The LEA and the Title I EPAC members are expected to reach consensus regarding the parent involvement expenditures and activities.

All schools receive training and information on ways to include parents in the school improvement process, school-level parental involvement plan, school-parent compact, and the activities of the school through the Title I Principals' Training and the Title I Liaisons' Technical Assistance Training.

The Division of Talent Development provides professional development for the School Advisory Council (SAC) personnel at each school site. Training includes gaining a thorough understanding of the School Improvement Plan (SIP) template and process for developing a plan, writing an agenda and conducting a SAC meeting, ways to build strong team membership and increase team commitment to and involvement in the SIP, and strategies for monitoring the SIP goals/objectives on an ongoing basis. These trainings are open to all parents who are participants in the school improvement process;

Parents/Guardians are invited and encouraged to become active members of the SAC and provide input in the development and decision-making process of all plans related to school improvement. Surveys are distributed to stakeholders and the results are then analyzed to evaluate the school needs. Data collected throughout the year is shared with each SAC. The results are utilized to plan effective parental involvement activities for the new school term.

Decisions involving the use of the one percent of Title I funds reserved for parental involvement will be made during the development of the SIP by the SACs at the Title I schools. Parents of students in Title I schools are involved at their individual school's Council. Of the one percent, not less than 95% will be allocated to schools. Parents will participate in the development of the school's Title I budget through participation in the school's SAC meetings. The parent involvement activities will be developed with the input (recommendations and/or suggestions) of the parents. The LEA will monitor SAC membership to ensure that parents are represented and involved in the process.

The LEA will conduct the following activities using the parent involvement set-aside to build the capacity for increased parental involvement as outlined in our Parental Involvement Plan:

- 1) Conduct an Annual Public Meeting (September 24, 2015);
- 2) Provide monthly Title I Parent Training Academy meetings that focus on literacy, academic instruction in the areas of reading, writing, math, science, college/career readiness, and health/wellness;
- 3) Training and support to the Title I schools (Title I Liaisons and Community Liaisons technical assistance meetings and support visits) on how to effectively increase parental participation at the school-level;
- 4) Parent Literacy training (train-the-trainer model) offered to school personnel and parents. This training will allow parents to engage with other parents as they acquire parent literacy skills that help build success for children, parents and teachers through books, trainings and partnerships with schools and communities;
- 5) Utilization of Parent Involvement staff to provide scheduled visitations by way of two mobile units (Parent Center on Wheels); Title I schools and Community Partners request the units to increase parent engagement at schools' literacy nights, academic fairs and

health fairs/community events in which Title I, ELL (English Language Learners), Head Start, and Homeless parents can borrow educational materials and receive information regarding events and services provided within the county;

6) Title I Parent Involvement Resource Center, which offers a welcoming atmosphere for parents, provides free educational resources and take-home materials. The materials are appropriate for grade levels Pre-K through 12;

7) Computer literacy training will also be provided through our Title I Parent Involvement Resource Center;

8) Coordinating an annual Parent Seminar with other federally funded grant programs, parents will attend academic concurrent sessions to improve literacy skills and school/community involvement. During this event parents will also receive valuable resources from community partners;

9) Partnership with the Healthy Mothers, Healthy Babies Coalition to institute the "Men-That-Care" and "Me and My Dad Challenge" initiative which actively employs male involvement with the mission to strengthen and provide training sessions for increased male participation;

10) Purchase current research-based instructional materials (for parent trainings, technical assistance training to schools, Parent Involvement Resource Center and mobile units).

11) Provide transportation for Title I parents to participate in district sponsored parent involvement events/activities.

12) Institute a summer learning initiative using the Title I mobile units, whereby the units will partner with various community camps to provide technology learning stations to Title I students.

13) Collaborate with the Urban League of Broward County, FL to launch the Community of Hope "The Parent Dream Team Project." This project's goal is to strengthen parent involvement by providing a support system of parent leaders that serve as facilitators and mentors to other parents.

14) Partnership with the Broward Health Community Health Services to provide health awareness and information as it relates to the well-being of the families we serve.

2. a. Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance [Section 1118(a)(2)(B and C) and 1118 (e)(1-14)].

The LEA provides the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

Orientation and technical assistance meetings are provided to new principals and Title I Liaisons of all Title I schools to assist in the development, implementation, review of all required plans, and ensure that schools are knowledgeable of their expectant roles and responsibilities.

Quarterly Title I Liaisons technical assistance meetings serve as the main forum for sharing information regarding the federal requirements of the district as a recipient of Title I, Part A funds. The Program Specialists are responsible for providing the information and technical assistance to schools. Additional, there is daily two-way communication via an email system (CAB Conference) for Title I Liaisons to address concerns and/or inquiries as it relates to Title I processes/procedures.

- b. Include a description of the process the LEA will use to review the school-level PIP to ensure compliance with Section 1118[34CFR 200.30(e)].

The LEA reviews each school-level parent involvement plan, school-parent compact, and annual parent survey results to ensure compliance and that the activities planned will provide meaningful opportunities for parents to become more involved in their child's education. This review process is conducted during July and feedback is provided to the schools by August (by way of the FDOE Parent Involvement Online Submission Evaluation and School Improvement Plan Committee feedback sessions). Schools begin developing and administering the documents during the months of March through May. The Parent Involvement Specialist is responsible for monitoring the completion of the school-level PIP, compact and annual evaluation. Program Specialists assigned to various innovation zone schools are responsible for monitoring SAC/SAF/PTSA/Parent Workshop flyers, agendas and minutes that provide evidence that parents are included in the decision-making process.

- c. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Parent Literacy Workshops will be provided by the LEA as another reasonable support for parental involvement activities. The Facilitators will provide train-the-trainer opportunities for Title I Liaisons, parent representatives, and other school staff to enhance their abilities to present parental involvement information and promote parent literacy. These trainings will be conducted in October by the assigned Program Specialists and Title I Community Liaisons.

- 3. Describe how the LEA will coordinate and integrate parental involvement strategies from Title I, Part A with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program

for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Parts C and D of Title I, Title III, and Part A of Title IV) [Sections 1118 (a)(2)(D) and 1118 (e)(4)].

Program	Coordination
Early Childhood Department (Head Start)	The LEA will coordinate services through the Early Childhood Department (Head Start). Title I, part A funds will be utilized to support one 3-4 year and two 4-year old early childhood classrooms by providing instructional positions, research-based curriculum and resources to assist students in the emergent stages of learning transition successfully to primary education. Title I, Part A funds will be used to provide professional development activities to meet the specific needs of teachers. These funds will also be used to increase parental involvement and provide educational workshops for parents to assist their child(ren) at home. In addition, Title I, Part A and Head Start in conjunction with the Healthy Mothers, Healthy Babies Coalition will coordinate the Men-That-Care initiative to provide fathers, male guardians and mentors viable resources for increased engagement.
Migrant Education Program (Title I-C)	Title I, Part A will have ongoing collaboration with the Title I, Part C, Migrant Education Program (MEP). The MEP program will have two Identifiers/Recruiters who is partially funded by Title I, Part A as well as Pre-K teacher and paraprofessional to address the identified needs of migrant students and families. Title I, Parts A, C and D will collaborate efforts to inform parents of available services and programs offered through the Parent Involvement Program to include: School/District Community Workshops, Title I Parent Training Academy, MegaSkills Training and Computer Literacy Training.
Professional Development (Title II-A)	Professional development for K-12 principals, teachers and other support staff will be supported through Titles II-A and the English Speakers of Other Languages (ESOL) Department. Title II, Part A will support additional academic coaches in Title I, Part A schools.
Bilingual Services (Title III – English Speakers of Other Languages)	English Speakers of Other Languages Department (Title III) will coordinate with Title I to offer translation/interpretive services (i.e., parent workshops, multilingual brochures, etc.). Title III has developed and will continue to support Parent Involvement Resource Centers at two targeted Title I schools and their feeder schools. Title III will also support Title I by providing translation services of district/department's correspondences and bilingual staff at the monthly Title I Parent Training Academies and the

	Annual Parent Seminar. Title I will support Title III with the coordination of a Parent Leadership Training for Title I, Title III and Head Start parents. The goal of the training will be to bring awareness of parents' legislative rights and build capacity for increased parent engagement.
Annual Parent Seminar	Title I, English Speakers of Other Languages, Early Childhood Education (Head Start), and Exceptional Student Education departments collaborate and coordinate an annual full day conference for district parents. Parents participate in trainings and academic implementation strategies.
Title I Parent Center on Wheels	The Title I, English Speakers of Other Languages and Early Childhood Education (Head Start) departments provide educational supplementary materials that are on loan to Title I and Head Start parents. These resources are made available to the parents at daily visits to the Title I/Head Start schools at Family Literacy Nights and community events by way of the Title I departments mobile units visits.
Cooperative District Events	Title I, Early Childhood Education (Head Start), Exceptional Student Education, and the English Speakers of Other Languages (Title III), and Student Services departments consolidate and coordinate parent literacy trainings. Services are provided to district families from district partners and community stakeholders.

4. Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement plan in improving the quality of the Title I, Part A schools [Section 1118(a)(2)(E)].

The LEA will evaluate the effectiveness of its parental involvement activities by having participants complete an evaluation form and/or on-line survey after each parent engagement activity. The feedback provided from the evaluation form will be shared with the Title I Executive Parent Advisory Council, their suggestions and recommendations will be considered in improving and implementing any necessary changes needed throughout the year. An annual evaluation will be held at both the school and district level, the data will be analyzed and a summary of needs will be formulated by the district Title I Executive Parent Advisory Council (EPAC) and the schools' School Advisory Council (SAC). The information generated will be used to strengthen and plan the parent involvement plan and activities for the upcoming school term. The Title I parents will be encouraged regularly to attend these forums, to contact the LEA and schools with questions, concerns, and suggestions to build capacity for increased parent engagement within our district.

5. If the LEA plans to implement LEA-wide activities, describe the activities the LEA will take to build the schools' and parents' capacity for strong parental involvement. The actions ensure effective involvement of parents and support a partnership among

the school(s) involved, parents, and the community to improve student academic achievement [Sections 1118 (a)(2)(C), 1118 (e)(1-14)].

If all activities will be conducted at the school-level, check ☐.

Content and Type of Activity	Person Responsible	Correlations to Student Achievement	Timeline	Evidence of Effectiveness
Title I Orientation Annual Public Meeting (Face-to-Face meeting)	Parent Involvement Program Specialist	An informative meeting regarding Section 1118 and parents' rights under the law, the district PIP, school-level plan/compact, aspects of the Title I program and the services provided by Title I, Part A.	September 24, 2015	Sign-In Sheets Evaluations (Parent Feedback)
Reading Parent Training (Face-to-Face meeting)	Parent Involvement Program Specialist	Content specific session will be provided for parents. Information will include modeling fluency, strategies parents can use at home and assessments methods.	October 15, 2015	Sign-In Sheets Evaluations (Parent Feedback)
College Career Readiness	Parent Involvement Program Specialist	Content specific session will be provided for parents. This workshop will target middle school and high school parents. Guidance Counselors and school personnel will be on-hand to discuss and bring awareness to	October 29, 2015	Sign-In Sheets Evaluations (Parent Feedback)

		comprehending report cards/progress reports, progress monitoring and resources and/or programs availability.		
Reading Parent Training (Face-to- Face meeting)	Parent Involvement Program Specialist	Content specific session will be provided for parents. Information will include modeling fluency, strategies parents can use at home and assessments methods.	November 12, 2015	Sign-In Sheets Evaluations (Parent Feedback)
Writing Parent Training (Face-to- Face meeting)	Parent Involvement Program Specialist	Content specific session will be provided for parents. Information will include modeling writing strategies parents can use at home and assessments methods.	December 10, 2015	Sign-In Sheets Evaluations (Parent Feedback)
Annual Parent Seminar Parent Conference (All day Face-to-Face meeting)	Parent Involvement Program Specialist	Content specific concurrent sessions will be provided for parents. Information will include Key-note address, workshops and resources parents can use at home.	January 30, 2016	Sign-In Sheets Evaluations (Parent Feedback)
Mathematics	Parent Involvement Program Specialist	Content specific session will be provided for parents. Information will	February 18, 2016	Sign-In Sheets Evaluations (Feedback)

		include modeling mathematical concepts and strategies that parents can use at home and assessments methods.		
Science	Parent Involvement Program Specialist	Content specific session will be provided for parents. Information will include awareness of science terminology, modeling ways to introduce science with hands-on experiments and strategies parents can use at home and assessments methods.	March 31, 2016	Sign-In Sheets Evaluations (Feedback)
Academic Games	Parent Involvement Program Specialist	Family literacy night; where quality family time through interaction with an academic game is modeled and encouraged.	May 19, 2016	Sign-In Sheets Evaluations (Feedback)
Collaboration with the Healthy Mothers, Healthy Babies Coalition (Fatherhood Mentorship Program) institute the "Men-That-Care" and "Me and My	Title I Parent Involvement Program Specialist, Head Start Department, and Healthy Mothers and Healthy Babies Program Manager Title I Community Liaison	Parenting skills for fathers, male guardians and mentors. Technology and financial workshops will be provided.	Monthly Meetings	Sign-In Sheets Evaluations (Feedback)

Dad Challenge”				
Parent Computer Class Training	Title I Parent Involvement Program Specialist and Paraprofessionals	Participants will gain computer literacy (components and utilization of the computer, navigation through the district’s website for increased parental involvement, etc.)	Bi-annually	Sign-In Sheets Evaluations (Feedback)
Urban League of Broward County, Florida	Title I Parent Involvement Program Specialist Title I Community Liaison	Partner and support the Community of Hope “Parent Dream Team Project” Parents will network with other parents and develop a mentorship of support to strengthen their parent literacy skills.	Monthly	Sign-In Sheets Surveys Evaluations (Feedback)

6. Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Parent Literacy Workshops (Train-the-Trainer)	Assigned Program Specialist Principals Community Liaisons	Staff and parents will be provided a training module to effectively attain parenting skills, positive strategies to	September	Correspondences/Flyers Agenda Sign-in sheets Training Evaluation

		conduct clear and concise communication, and ways to build their child's self-esteem.		
Title I Liaisons' Technical Assistance Training	Program Specialists	Bring awareness of the law, the roles and responsibilities of the schools, and provide best practices to increase parent participation at the school level.	Quarterly	Correspondences/Flyers Agenda Sign-in sheets Training Evaluation Title I Liaisons' CAB Conference Archives
Communicating and working with parents (How to effectively conduct conferences)	School Leaders Guidance Counselor Parent Leaders	Improving the ability of staff to work with parents through the effective use of school agenda books.	September	Correspondences/Flyers Agenda Sign-in sheets Training Evaluation Title I Liaisons' CAB Conference Archives Student Agendas
Active Parenting (six sessions) (Train-the-Trainer)	Exceptional student Education/ FDLRS Program Specialist- Parent Services	Provide staff and parents with guidance and support to transform the challenges of instructing and raising children into productive members of society for today and tomorrow.	Quarterly	Correspondences/Flyers Agenda Sign-in sheets Training Evaluation Title I Liaisons' CAB Conference Archives

7. Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents of children with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in language parents can understand [Section 1118(e)(5) and 1118(f)].

The LEA will provide the Parent Involvement Plan (PIP) in English, Spanish, and Haitian-Creole as feasible. Parents will be sent notification of the plan's location in the school's newsletters, on schools' websites, and in the front lobbies of schools. The district and schools will develop the parent involvement plans to include language that is understandable and parent-friendly. Translators will be available as feasible at parent meetings and made available at school sites to provide translation services to ensure that all parents (ESOL and migratory) are able to fully participate in the parent meetings. If other languages are needed schools will have in-house bi-lingual staff provide translation services. At the beginning of each school year, schools are required to have parents complete registration information regarding emergency information and the various languages spoken in the home. The LEA collects this data and through the English Speakers of Other Languages (ESOL) Department translators are provided in the various languages of the student population. All workshops/training locations are held at sites that provide accessibility (wheelchair access, ramps, and restrooms) for parents that may have special needs. In addition, consideration is made regarding the distance of the meeting area (school cafeteria, media center, classroom, etc.) from the training room to the parking lot for parents with limited mobility and/or disabilities.

Discretionary LEA Parental Involvement Plan Components

The LEA parental involvement policy/plan may include additional discretionary activities that the LEA, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement [Section 1118(e)].

☐ Check here if the LEA does not plan to implement the discretionary activities listed below.

Check all activities the LEA plans to implement:

- ✓ Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];
- ✓ Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)];
- ✓ Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];
- ✓ Training parents to enhance the involvement of other parents [Section 1118(e)(9)];
- ✓ Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times or conducting in-home conferences

between teachers or other educators who work directly with participating children and parents who are unable to attend those conferences at the school [Section 1118(e)(10)];

- ✓ Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)];
- ✓ Establishing a LEA-wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs [Section 1118(e)(12)]; and
- ✓ Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)];
- ✓ Providing other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118 (e)(14)].

8. Describe how the discretionary activities checked above will be implemented.

Activity	Description of Implementation Strategy	Person Responsible	Correlation to Student Achievement	Timeline
Train parents and staff as leaders.	Train-the-Trainer Workshops	Parent Involvement Program Specialist; Title I Staff; Community Liaisons	Improve parents and staff ability to work effectively with other parents to build increased parent participation.	Throughout the year (various trainings will be provided)
Literacy Training	Coordinate 8 District-level Parent Workshops, in which participants will receive training on research-based instructional strategies.	Parent Involvement Program Specialist; Title I Liaison; School Principal	Provide parents with grade specific instructional strategies and resources that can be used to enhance their child's education at home.	Monthly (district) Quarterly (school-level)
Pay reasonable and necessary expenses to conduct activities.	Child care; Transportation	Parent Involvement Program Specialist; Title I Liaison; Principal	Provide parents with supervision of younger children, allowing them to acquire the	Monthly

			knowledge and resources that are being presented.	
Maximizing parental involvement by arranging flexible school meetings, etc.	Events and Workshops will be held during mornings, evenings, and on weekends.	Parent Involvement Program Specialist; Title I Liaison; SAC Chair; PTSA Chair	Provide parents opportunities of flexibility to become actively engaged in their child's education.	Throughout the year
Establish a LEA Parent Advisory Council	Biannually in the Spring at the PTA meeting, elections will be held by consensus. The elected group will meet quarterly or as often as needed.	Parent Involvement Program Specialist	Involve parents in the decision-making process in their child's education; allow appropriate advocacy that is in the best interest of all children.	Quarterly
Develop appropriate roles for community-based, faith-based, and businesses in parent involvement activities.	Businesses, agencies, and community/faith-based organizations will be invited to become involved in our district as partners, EPAC members or conferencing partners.	Parent Involvement Program Specialist	Collaborate and coordinate viable services with external organizations that will support and give additional information and resources to the families that we serve.	Throughout the year Throughout the year
Provide other reasonable support for parental involvement activities under section 1118 as parent may request.	As needed	Title I Director; Title I Program Specialists; School Staff	Provide parents the opportunity to make suggestions and give effective input to better their child's education.	Throughout the year (as necessary)
Parent Dream Team Project	Parents to Parent Facilitation	Urban League of Broward County Coordinator;	Partner and support the Community of	Monthly

		Title I Parent Involvement Specialist; Title I Community Liaison	Hope "Parent Dream Team Project" Parents will network with other parents and develop a mentorship of support to strengthen their parent literacy	
--	--	--	--	--

Provide evidence that the LEA PIP was developed with the input of parents and based on the evaluation of the 2014-2015 PIP.

The School Board of Broward County
Title I
Executive Parent Advisory Council
Meeting Minutes

May 28, 2015

Present:	Kimberly Snyder – Chairperson	Sara Lassalle – Recording Secretary
	Maureen Durand – Vice-Chairperson	Melina Markos – Assistant Secretary
	Helen Francis – Voting Member	Shakema Glover – Voting Member
	Theresa Smith – Voting Member	Linda Howard – Title 1 Program Specialist
	Heather Sykes – Voting Member	Olivia Holloway – Parliamentarian
	Joanne Brezault – Voting Member	Sharon Eady – Voting Member

Call to Order 7:07 p.m. Quorum was met

Theresa Smith attended via Telephone Conference.

The Pledge of Allegiance was given by the children of the attending members.

Mrs. Snyder greeted the members.

Reports of Officers

Mrs. Howard gave an update on the media center for Broward Estates. Broward Estates Elementary School does have a media center but no media specialist. They had a mold problem in the media center and when it was renovated the books were replaced with new books. The books that have been collected by members of the Title 1 board will be given to the teachers in this school for their classrooms. Mrs. Lassalle suggested that Bennett Elementary could also use some additional books for their library.

Mrs. Snyder suggested that additional workshops could be given for Parent Engagement. These workshops would be on Saturdays at a centrally located conference room. Suggestions were given for Dunkin Donuts and Art Serve. These workshops could address the grading system of the public schools (not the students) so parents would come to understand what an "F" grade for a school really means.

Mrs. Howard mentioned that the South Training Academy might be moved from Attucks to Boulevard Heights Elementary to get more parents involvement. Mrs. Markos made a motion for this change. Mrs. Glover seconded. The motion passed.

Mrs. Markos suggested that Sawgrass Elementary could host a Parent Training Academy in the future as well.

Mrs. Markos brought up the bill put forth by a senator that Title 1 dollars follow the impoverished child instead of the school allocation. She wants to create an email with information about who to contact about the individualizing funds bill. She wants to educate herself how Title 1 funds are utilized. Mrs. Snyder stated she has witnessed individual schools holding Title 1 events and advertising them as Title 1 events, thus increasing Title 1 awareness.

It was discussed that Title 1 may be able to help to remove the stigma of Free and Reduced Lunch. The Title 1 mobile unit may help people to sign up for Free and Reduced Lunch. The Food & Nutrition Administration also has a mobile unit that goes to certain schools over the summer to help parents sign up for Free and Reduced Lunch.

Mrs. Howard stated that Mrs. Hines suggested that we, the board, attend a class on parliamentarianism given by the District Advisory Council (DAC). Mrs. Snyder stated that we would have to adopt the Robert Rules of Order as a group before we implement them. Mrs. Markos is now a DAC representative. Mrs. Howard will see if a workshop is available.

Review, Development and Revision of the 2015-2016 District LEA Parent Involvement Plan

Any school that received Title 1 funds must adhere to this plan.

Mrs. Howard reviewed pages 2-8 of the LEA Parent Involvement Plan, Council members were allowed to ask questions and provide input as necessary.

At 8:41 p.m. Mrs. LaSalle had to leave and Ms. Markos resumed the recording of the Council minutes.

Mrs. Howard read c. on page 9 – and page 10 No. 3

Mrs. Linda reviewed on EHS (Childhood Learning) and Head Start – how funds will be coordinated pg. 10-11. Other areas discussed in the plan were: Migrant Education, Professional Development, Bilingual Services, Annual Parent Seminar, Title I Parent Center on Wheels and Cooperative District events

Ms. Glover read Section, pg 11, number 4

Mrs. Howard read pg 12, number 5

Moved along from 12 to 14 outlining the highlights

Ms. Howard at 8:55 pm pg 15, number 6

Moving over to pg 16

Read number 7, page 16, Mrs. Howard

Ms. Brezault read pg 16-17 under 7

Ms. Markos asked for a breakdown of language to the parents also means speaking in the layman's understanding and to be parent friendly.

Mrs. Howard added her input and will implement this information pg. 16 number 7

At 9:04 pm Mrs. Howard read over the LEA P.I.P on pg 17

Browse through page 17, 18, 19

Mrs. Howard went over the Adoption page 20, She further stated the availability of the 2015-2016 Plan within our schools upon a parents request.

Mrs. Markos requested that parent/guardian language be added throughout the LEA plan.

Mrs. Howard will implement the ideas the members have given. She will take it up for advisement/approval.

Ms. Holloway to accept the potential changes to LEA PIP.

Mrs. Holloway made a motion to accept and approve the LEA with all of the recommended changes.

Ms. Snyder seconded the motion to accept and approve the LEA with all of the recommended changes.

All council members present voted and approved the LEA plan for 2015-2016.

9:08 pm meeting adjourned

Mrs. Linda reviewed on EHS (Childhood Learning) and Head Start – how funds will be coordinated pg. 10-11. Other areas discussed in the plan were: Migrant Education, Professional Development, Bilingual Services, Annual Parent Seminar, Title I Parent Center on Wheels and Cooperative District events

Ms. Glover read Section, pg 11, number 4

Mrs. Howard read pg 12, number 5

Moved along from 12 to 14 outlining the highlights

Ms. Howard at 8:55 pm pg 15, number 6

Moving over to pg 16

Read number 7, page 16, Mrs. Howard

Ms. Brezault read pg 16-17 under 7

Ms. Markos asked for a breakdown of language to the parents also means speaking in the layman's understanding and to be parent friendly.

Mrs. Howard added her input and will implement this information pg. 16 number 7

At 9:04 pm Mrs. Howard read over the LEA P.I.P on pg 17

Browse through page 17, 18, 19

Mrs. Howard went over the Adoption page 20, She further stated the availability of the 2015-2016 Plan within our schools upon a parents request.

Mrs. Markos requested that parent/guardian language be added throughout the LEA plan.

Mrs. Howard will implement the ideas the members have given. She will take it up for advisement/approval.

Ms. Holloway to accept the potential changes to LEA PIP.

Mrs. Holloway made a motion to accept and approve the LEA with all of the recommended changes.

Ms. Snyder seconded the motion to accept and approve the LEA with all of the recommended changes.

All council members present voted and approved the LEA plan for 2015-2016.

9:08

pm

meeting

adjourned

**SCHOOL BOARD OF BROWARD COUNTY, FL
LEA Evaluation of 2014-2015**

Building Capacity Summary

1. Provide a summary of the activities provided during the 2014-2015 school year designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)].

Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
Title I Orientation 1/2/14	1	140	An informative meeting were provided regarding Section 1118 and parents' rights under the law, the district LEA PIP, school-level plan/compact, aspects of the Title I program and the services provided by Title I, Part A and other external resources that are provided.
Reading I (Primary) 10/30/14	1	109	Content specific session were provided for parents. Information included modeling fluency, strategies parents can use at home and assessments methods.
Reading II (Intermediate) 11/20/14	1	154	Content specific session were provided for parents. Information included modeling fluency, strategies parents can use at home and assessments methods.
Writing 12/18/14	1	51	Content specific session were provided for parents. Information included modeling strategies parents can use at home to bring awareness of the new standards and strengthen writing achievement.
Annual Parent Seminar 1/31/15	1	504	A full day parent conference with concurrent sessions were provided for parents. Information included Key-note address, workshops and resources parents can use at home.
Mathematics 2/19/15	1	53	Content specific session were provided for parents. Information included modeling strategies parents can use at home to bring awareness of the new standards and strengthen math achievement.
Science 3/12/15	1	35	Content specific session were provided for parents. Information included modeling and strategies parents can use at home to strengthen science achievement.
Academic Games Family Learning With Academic Games 5/14/15	1	48	Family literacy night were conducted; activities focused on quality family time through interaction with an academic game is modeled and encouraged.
Computer Literacy Training Six Weeks 11/3/14 – 11/19/14 4/13/15 – 5/20/15	2	21	Parents were introduce to technology through the use of computers. Education that consisted on the use of basic computer terms, computer components and their functions. Parents were further instructed on the use of a word processing program (Microsoft Word). Facilitators instructed parents on accessing vital information from the School Board's website

			on student attendance, grades, test scores and tardiness. In addition, emphasis were placed on setting up and utilizing email as a means to enhance effective parental communication between the home and school.
Men-That-Care Initiative Partnership with Head Start and the Healthy Mothers, Healthy Babies Coalition	1	250	Supported and provided men with the necessary knowledge, skills and resources that will strengthen them in their role as responsible fathers/father figures.
Parent Engagement District Initiative	1	21	Promoted awareness regarding the support and resources that are offered within the Broward County Public School System that are readily available to both students and parents/guardians geared to enhance student success.
Parent Dream Team Partnership with Broward Estates and Broward Urban League Coalition	3	155	Parent meeting sessions were held and facilitated by trained parent facilitators. The workshop sessions provided support to parent participants. Parents were able to network with other parents and develop a mentorship to strengthen their parent literacy skills.

Staff Training Summary

2. Provide a summary of the professional development activities provided during the 2014-2015 school year regarding the following:
 - to educate staff on the value and utility of contributions of parents;
 - how to reach out to, communicate with, and work with parents as equal partners;
 - the implementation and coordination of parent programs; and
 - how to build ties between parents and the school [Section 1118 (e)(3)].

Content and Type of Activity	Number of Sessions	Number of Participants	Correlation to Student Achievement
Title I Liaisons' Technical Assistance Training	3	415	Parental Involvement participation were strengthened through increased parent involvement at the school level.

Private School Summary

3. Provide a summary of the professional development activities provided during the 2014-2015 school year for private schools implementing a Title I, Part A program [Section 1120(a)(1)].

Name of the Activity	Number of Participants	Schools Participating	Correlation to Student Achievement
Parent Workshops – reading and math	27	Various Private schools	Helping parents assist their children at home with reading/math.
Parent Workshop – Study Skills	36	Various Private schools	Assisting parents in promoting and maintaining good study habits.
Parent Workshop – Test	36	Various Private schools	Helping parents assist their

Taking Strategies			children with test taking strategies.
Parent Workshop – Involvement with school	20	Various Private schools	Providing parents with opportunities to become involved in activities at their children's school.
Parent Workshop – Family Literacy Night	12	Various Private schools	Interactive activity giving parents an opportunity to explore various aspects of literacy. Take home activities provided.
Parent Workshop – Think Stretch	65	Various Private schools	Providing parents with information on summer learning loss and engaging them in the process of helping their children prevent learning loss during the summer.

Barriers

4. Describe the barriers that hindered participation by parents in parental involvement activities during the 2014-2015 school year. Include the steps the LEA will take during the 2015-2016 school year to overcome the barriers and design more effective parental involvement policies (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Barrier (Including the Specific Subgroup)	Steps the LEA will Take to Overcome
1. Communication - Consistent translation for Haitian-Creole and Spanish population needed	1. Locate individuals employed within the district that speak fluent Haitian-Creole and Spanish. These individuals will be assigned to work with and translate to the Haitian-Creole and Spanish parents that attend the Parent Training Academy meetings. Collaborate with English Speakers of Other Languages Department to provide consistent translations at parent activities.
2. Male Involvement	2. Partner with Healthy Mothers, Healthy Babies Fatherhood Program. Relocate meetings to a non school-based site. Partner with businesses to provide incentives that will attract more male participation.

5. Describe the parental involvement activity/strategy implemented during the 2014-2015 school year the LEA considers the most effective. This information may be shared with other LEAs as a best practice. (Optional)

Content/Purpose	Description of the Activity