

BENNETT ELEMENTARY SCHOOL
Parent Involvement Plan
2016-2017

Mission Statement

The mission of Bennett Elementary is to establish a safe environment where each child can reach his or her highest academic potential.

Involvement of Parents

Bennett Elementary School will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Parents, of students attending Bennett Elementary School, will be invited and encouraged to become active members of the School Advisory Council (SAC). At SAC meetings parents will be provided with information regarding the school's Title I allocation, as well as other pertinent information. Parents will be encouraged to provide input in the development and decision-making process for the Title I activities related to our school. An annual Title I Parent Survey will be distributed to analyze and to evaluate the effectiveness of our school's parent involvement program. The Title I Parent Survey is printed in the home languages of Haitian-Creole and Spanish to meet the needs of our student population and their families. The Title I Parent Survey is available in hard copy form, as well as on the web. Parents will be notified of activities and meetings that they will be encouraged to attend and participate in using the following methods: Public Meeting Flyer, School Website, Parent Link, School Marquee, Student Agendas.

Coordination and Integration

Bennett Elementary School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

<i>Count</i>	<i>Program</i>	<i>Coordination</i>
<i>1</i>	Individuals with Disabilities Education Act (IDEA)	Supplemental instruction provided by the school will be discussed with parents during the development of IEP's.
<i>2</i>	VPK	Our school will work with the VPK Program to coordinate transition programs for students entering the regular public school program. Activities may include: coordinated meetings with parents, VPK

		teachers, and the kindergarten teachers to discuss specific learning needs of the students.
3	Head Start	Head Start pre-kindergarten teachers will conduct at least two home-visits; hold joint parent meetings to discuss specific learning needs of students and academic achievement.
4	Title III	ELL camp for students grade K-5 to help support their language development in ELA, Math, and Science. Supplemental materials are used in the classroom with ELL children.

Annual Parent Meeting

Bennett Elementary School will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Public Meeting Flyer	Title I Liaison	4th Week of August	Flyer, School Website
2	Announcement Marquee	Office Staff, Head Custodian	2nd Week of Sept.	Parent Link
3	Agenda, Sign-in Sheets	Principal, A.P., Principal's Secretary	2nd Week of Sept.	Agenda, Sign-in Sheets
4	Annual Title I Meeting/Open House	Principal, A.P.	Beg. of school year-in Sept.	Flyer, Agenda, Sign-in Sheets

Flexible Parent Meetings

Bennett Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

To better accommodate our parents, Bennett Elementary will schedule meetings to be held at different times during the morning, afternoon, or evening. Our school's first invitation to parents and students is the Title I Meet and Greet in August prior to the opening of school. This meeting serves as an orientation for parents and students. We share Title I school wide information and inform parents of our school's

participation in this project. We encourage parents to review our school's Title 1 Parent Involvement Plan and we welcome revisions to it. An explanation of statewide and district assessments, standards, and other accountability measures are addressed at our evening Title 1 Public Meeting/Open House.

During the school year our teachers schedule individual parent conferences in their classrooms before, during or after school hours. Parents are given a summary of test scores, interpretation of these scores, and an explanation of possible interventions to support or to enrich their child. Parents are given materials and are shown strategies to help their child at home. Additional help and support for parents is offered at Title 1 family events scheduled throughout the school year. Childcare and translators are provided as needed.

Building Capacity

Bennett Elementary School will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].

<i>Count</i>	<i>Content/Type of Activity</i>	<i>Person Responsible</i>	<i>Correlation to Student Achievement</i>	<i>Timeline</i>	<i>Evidence of Effectiveness</i>
<i>1</i>	Annual Open House	Principal, A.P., Support Staff, Teachers	To inform parents of Title One and how Title One can help parents and schools increase student achievement.	September	Flyer Agenda Sign-in Sheets Parent Link
<i>2</i>	Reading Family Event	Principal, A.P., Support Staff, Teachers	To celebrate literacy skills through readers theater and performances by the students. Parents will be provided with grade specific book lists and strategies to use at home when helping their child.	December	Flyer Agenda Sign-in Sheets Parent Link
<i>3</i>	Technology Parent Night (K-5)	Principal, A.P., Support Staff, Teachers	Parents will learn about the Digital 5 program and how to assist their children at home with their laptops. The rules and responsibilities of taking the laptop home will be discussed as well. 4th grade will learn about what their students are doing in the digital 4th grade classroom. K-1 will highlight the IFL program. 2nd and 3rd will complete a parent training on the different websites such as BEEP,	October	Flyer Agenda Sign-in Sheets Parent Link

			Tumblebooks, Destiny, Etc.		
4	Reading/ Writing Parent Family Event	Principal, A.P., Support Staff, Teachers	An author will provide a family night presenting the creative writing process. Starting with an active imagination and forming a story. Parents will be provided with resources to help support writing at home.	February	Flyer Agenda Sign-in Sheets Parent Link
5	Writing Celebration	Principal, A.P., Support Staff, Teachers	Students will share a writing piece they have been working on for 6 weeks. Students will be highlight what writing techniques they used and learned throughout the unit. Students writing will be displayed.	January	Flyer Agenda Sign-in Sheets Parent Link
6	Kindergarten Round up	Principal, A.P., Support Staff, Teachers	To assist parents with the transition to Kindergarten.	May	Flyer Agenda Sign-in Sheets Parent Link
7	Literacy/ Science (student –led conference) Family Night	Principal, A.P., Support Staff, Teachers	Students will conduct a parent conference highlighting their achievement in all disciplines throughout the year. Students' work will be showcased using a variety of technology tools. Also students' science boards will be on display. Students will discuss the scientific process with their families. Students 3-5 will conduct mini experiments on the stage.	April/May	Flyer Agenda Sign-in Sheets Parent Link
8	Breakfast and a Book	Principal, A.P., Support Staff, Teachers	Students will read a book or have a book read to them by their parents. They will discuss the meaning of the book through questioning and retelling.	March	Flyer Agenda Sign-in Sheets Parent Link
9	Doughnuts with Dad	Principal, A.P., Support Staff, Teachers	Dads are invited to enjoy doughnuts and a reading activity with their child(ren).	September	Flyer Agenda Sign-in Sheets Parent Link
10	Muffins with Mom	Principal, A.P., Support Staff, Teachers	Moms are invited to enjoy muffins and a reading activity with their child(ren).	October	Flyer Agenda Sign-in Sheets Parent Link

Staff Training

Bennett Elementary School will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Curriculum Planning Sessions with specific grade levels	Literacy Coach	Planning lessons based on student assessments/needs and Florida Standards in relation to all disciplines. Increase student achievement through the implementation, review, and assessment of the standards for each grade level through performance based activities.	All Year	Students meeting Language Arts Florida Standards (LAFS) and Mathematics Florida Standards (MAFS) completing performance based activities related to Florida Standards.
2	Formative Assessments	Literacy Coach	Formative assessments will give teachers a more in-depth analysis of every student. The results will allow teachers to provide differentiated instruction to every child in their class.	September/ October	Results from Formative Assessments Daily Instruction
3	RtI Process	ESE Specialist	Teachers will be able to target their Tier 1,2, and 3 students to plan instruction/interventions accordingly to increase student achievement.	October	Intervention groups in the classroom and pullout groups.
4	Small Group	Literacy	Teachers implement	Sept - May	LLI, Guided Reading

	Instruction	Coach	effective targeted strategies in small group based on student assessments.		
5	Writing Effective IEPs/Progress Monitoring (ESE/PreK)	ESE Specialist	Increasing student achievement based on their goals in the IEP. Teachers are able to monitor if students' needs are being met and adjust instruction.	Aug - May	Students meeting their IEP Goals. Assessment tools for progress monitoring
6	Effective Parent Conferences/ Report Cards/Interims	Guidance	Writing effective parent –teacher conferences. Turning negative statements into positive ones. Being specific on student's academic levels.	September	Teacher-parent conference forms
7	Learning Goals & Performance Scales	Literacy Coach	Positively impact student achievement by implementing standards based instruction and tracking student progress toward the goals.	September & Follow Up throughout	Goals evident during visits, projects displayed with scales, and increased student achievement.

Other Activities

Bennett Elementary School will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Title 1 Mobile Unit visits are scheduled during the school year four times. Students, accompanied by their parents, are invited to check out books, educational games and learning materials. The Title One Liaison will complete the District Request Form for the Title 1 Mobile Unit and provide mobile unit sign-in sheets.

The Title 1 Parent Resource Center information is shared with parents on our school website quarterly. School Website counter will be utilized for the number of visitors logged in. Also, parents signing-in at the Main Office will notice fliers, parenting magazines, website fliers, NCLB and Title 1 brochures, too.

Additionally, the school website includes updates on curriculum, classroom procedures, activities and

special projects available to our parents.

Communication

Bennett Elementary School will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A)];

- *Timely information about the Title I programs [Section 1118(c)(4)(A)];*
- *Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].*

Bennett Elementary School will provide information about Title I programs in a timely manner using many forms of communication, e.g. school website, meetings, parent link, marquee, school letters, and flyers. Next Generation Standards, Common Core State Standards, Grade Level Expectations, forms of academic assessments, and Title I information will be shared with parents during our Title I Public Meeting/ Open House. Parents will be given the opportunity to ask questions and to be informed of school options. In addition, FCAT assessment data and Annual Yearly Progress will be available on the school website.

Accessibility

Bennett Elementary School will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]

Bennett Elementary School will share this Title I School Parent Involvement Plan on the school website which translates the contents of the document to the parents home language. This plan will also be made available in the main office upon request.

All other correspondences regarding Title I Family trainings, meetings and events are translated on the school website. Whenever possible, translators will be made available for parent meetings, trainings, and Title I Family Nights.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

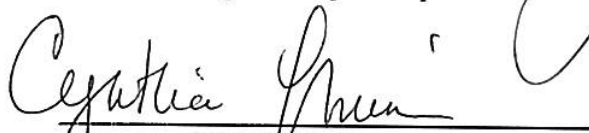
Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on May 17, 2016 and will be in effect during the 2016-2017 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2016.


Signature of Principal

5-17-16
Date


SAC Chairperson

5-17-16
Date