

CHICKASAW ELEMENTARY Title I, Part A Parental Involvement Plan

I, Janet Medina-Maestre, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].


Signature of Principal or Designee

9/30/16
Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Our mission is to foster parent involvement by promoting school-home communication and providing parents a variety of learning opportunities. We also wish to support their children's academic success. We want all parents to become actively involved in our school community.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parents will be invited to attend our Title I Annual Meeting in August where we discuss what Title I is and how being a Title I School can impact the learning of their child. Funding will be discussed as well as parental involvement activities. Feedback from parents is welcome and encouraged. Parents are also encouraged to attend the Parent Teacher Association (PTA), School Advisory Council (SAC) or Parent Leadership Council (PLC) meetings throughout the year to offer their opinions and suggestions on how to make our school more successful. At the Title I Annual meeting, a Parental Involvement committee will be formed. The purpose of this committee will be to develop the Parental Involvement Plan. We utilize input from parents' comments to help us formulate the plan from year to year.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title II	Training parents to enhance the involvement of other parents through our Parent Leadership Council Trainings
2	Title III	Provides bilingual materials and resources for parents, including translation services.
3	VPK	Introduces the role of education in the home. Promotes a positive and structured educational experience. Encourage parents to support their child at home by providing home learning experiences through homework.
4	Title I	Provides funding for parental involvement activities, tutoring services, and staff positions.
5	Title X	Provides federal funding for the purpose of supporting district programs that serve homeless students.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Agenda and presentation materials developed	Principal and Assistant Principal	September 2016	Number of participants
2	Orientation date will be posted on school marquee	Principal and Assistant Principal	September 2016	Posting on school marquee
3	Reminder meeting flyer will be sent home to encourage parent participation	CRT	September 2016	Number of participants
4	Prepare and Print Sign-in sheet	CRT	September 2016	Number of participants

5	Title I Annual Meeting	Principal and Assistant Principal	September 2016	Attendance- See Sign in Sheets in the Title I documentation; Evaluation forms of Parental Involvement Plan
6	Maintain documentation	CRT	September 2016	Title I documentation. Documentation will be shared with Title I office for monitoring purposes.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: · Monthly events are held on campus at 6:00 pm to provide opportunities for parents and their children to work together on curriculum topics. (Ex. Reading Night; Math Night; Science Night; Assessment Night; etc...

· Parent Teacher Association (PTA) and School Advisory Council (SAC) Meetings are held at school at 3:30pm and 9:45am for parents wanting to be involved in those committees. Minutes from these meetings will be posted on our school website for parents to view who were unable to attend.

· Parent/Teacher Conferences are always available to parents on an as needed basis. Conferences can be scheduled at different times during the day (before school, during planning periods, after school, at night) to meet parents' schedules. Phone conferences are also an option for those with scheduling or transportation problems.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Resource Center	Compliance Teacher	Parents are able to better support their students with academics.	August 2016-June 2017	Sign in Sheet/Parent Comments
2	Family Workshops	Guidance Counselor	Increased parent participation, communication, and knowledge	August 2016-June 2017	Sign in Sheet/Parent Comments
3	Provide translation at school events through the use of the "talk system". Events: Title I Annual Meeting, Assessment Parent Night, etc.	Compliance Teacher	Increased parent participation, communication and knowledge. Parents are able to better support their students with academics.	August 2016-June 2017	Increased Communication

4	AVID Parent Information Session for parents of 4th-5th grade students to explain the AVID system and how they can support their child at home.	Principal, CRT, Teachers	Increased parent participation, communication, and knowledge	September 17, 2015	Sign In Sheet/Parent Comments
5	Family STEM Night	STEM Committee Teachers	Parents are able to better support their students with academics.	November 2016	Sign In Sheet/Parent Comments
6	Family Literacy Night	Reading Teachers, Media Specialist	Parents are able to better support their students with academics.	January 2017	Sign In Sheet/Parent Communication
7	Assessment Parent Night: Parents' Night for 3rd -5th grade students to learn about FSA and ways they can help at home.	CRT, Teachers	Increased parent participation, communication and knowledge	September 2016	Sign In Sheet/Parent Comments
8	Family STEM Night	Teachers, TIF Stem support teachers	Parents are able to better support their students with academics.	March 2017	Sign In Sheet/Parent Comments

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Teachers will be given information/resources to learn why it is important to involve parents in the school.	Additions Coordinator	Increased parent participation, communication and knowledge	Ongoing	Increased Parental Participation
2	Parent Involvement Modules/Resources: Training in Value of Parental Involvement	CRT, Title I Contact	Increased parent participation, communication, and knowledge	November 2016	Staff Development attendance sheets, Increased Parental Participation
3	Parent Involvement Modules/Resources: Communicating and working with parents	CRT, Title I Contact	Increased parent participation, communication, and knowledge	January 2017	Staff Development attendance sheets, Increased Parental Participation
4	Parent Involvement Modules/Resources: Implementation and coordination of parental involvement	CRT, Title I Contact	Increased parent participation, communication, and knowledge	March 2017	Staff Development attendance sheets, Increased

					Parental Participation
5	Parent Involvement Modules/Resources: Building ties between home and school	CRT, Title I Contact	Increased parent participation, communication, and knowledge	May 2017	Staff Development attendance sheets, Increased Parental Participation

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: · A variety of activities will be hosted throughout the year to encourage and support parents in more fully participating in the education of their children. Ex. Reading Night; STEM Nights; Assessment Night; etc.

· Parent Resource Center(PRC): Parents may come to the PRC to pick up pamphlets and materials to help students at home in the following areas: test taking strategies, reading strategies, bullying, assisting with homework, learning styles, being responsible, how to stay organized, and specific grade level assistance. The PRC will be open from 7:55- 3:15 pm. A sign in sheet is available for parent comments. The Compliance Teacher is responsible for the PRC.

* Meet the Teacher- Parents will be invited in August to meet the child's teacher and begin communication about the upcoming school year.

· Open House- Parents will be invited in September to come to an informational meeting with their child's teacher to learn about school programs and how parents and teachers can work together to make students successful.

· Report Card Conference Night- A conference night will be scheduled at the end of the first quarter in November to allow parents an opportunity to discuss their child's progress. Conferences will always be available in addition to this night as requested.

· Media Center is made available after school on Mondays and Tuesdays for parents and children to utilize resources and to encourage independent reading.

· Reading Connection newsletters are given out each month. The newsletter provides resources, activities, and ideas for families to do at home.

· An on-line grade book called Progress Book will be available to all 2nd-5th grade parents so they can keep informed regarding their child's academic progress.

· Off campus events are offered regularly to build relationships with families in a less intimidating setting (ex. CiCi's Pizza Evenings at local Pizza restaurants; Skate Night at the local skating rink; Student showcases at Barnes and Noble etc...)

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];

- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: · Flyers will be sent home (event flyers; newsletters; district notifications; upcoming meetings; etc...)

· The school marquee will be updated regularly with current information about upcoming events/meetings.

· The "Connect Orange" phone system will be used to send pre-recorded messages to homes as needed.

· Our school website is updated frequently with a calendar of upcoming events as well as resources for parents to use.

· Student planners have been purchased for each child to write homework in nightly and includes a space for parents and teachers to write notes back and forth to one another if needed.

· As for parents having access to curriculum information, that information will be presented in a variety of formats including: Parent /Teacher Conferences; Parent Teacher Association (PTA), School Advisory Council (SAC), and Parent Leadership Council (PLC) meetings; Our School Website; & Newsletters with curriculum information.

· Parents in grades 2-5 will have access to an on-line grading system called Progress Book where they can not only access grades for their child and upcoming homework assignments, but can communicate directly with the teacher using the email links provided.

· All of our written communication is provided in English and Spanish; All flyers sent home to families will be provided in the requested language.

· Email will be utilized for increased communication options between teachers and parents.

· Parent Information Board will display current school events and share resources with parents.

· Monthly calendar will be sent home to share upcoming school events.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: · Parents were asked in their initial packet to identify the language they would like to receive communication in from the school. Teachers keep track of this

information and provide school flyers, district information in the requested language to ensure parent comprehension.

- At events, parents also have the option to check out a "talk system" monitor. If information is being presented in English, parents who wear the earpiece will hear the same information translated into their language (ex. Spanish) by a staff member.
- A list is provided for staff that tells us which languages our own staff speaks so that we can use them as resources when/if a translation issue becomes apparent.
- Disabled parents will be provided necessary accommodations on an as needed basis. Example: A conference for a hearing impaired parent is coordinated with an American Sign and Language interpreter from the district.
- All buildings are accessible and accommodate parents with physical disabilities.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Parent Leadership Council Trainings	Title II Parent Liaison	Increased parent participation, communication and knowledge.	October 2016, December 2016, february 2017, May 2017
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Meetings and events will be at a variety of times and days of the week to for parents. Phone conferences are also available.	Activity Coordinators for each event & Classroom Teachers.	Increased parent participation, communication and knowledge.	August 2016-June 2017

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Family Science Night	2	271	Parents are able to better support their students with academics.
2	Parent FSA Session	1	7	Increased parent participation, communication, and knowledge; Parents are able to better support their students with academics.
3	Parent Leadership Council	3	23	Increased parent participation, communication, and knowledge
4	Title I Annual Meeting	1	30	Increased parent participation, communication, and knowledge
5	Meet Your Teacher	1	497	Increased parent participation, communication and knowledge. Parents are able to better support their students with academics.
6	Open House	2	444	Increased parent participation, communication, and knowledge
7	Family Literacy Night	1	172	Increased parent participation, communication, and knowledge; Parents are able to better support their students with academics.
8	Report Card Conference Night	1	680	Increased parent participation, communication, and knowledge

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Presentation of Parental Involvement Plan at Faculty Meeting	1	62	Faculty will learn about communicating and working with parents.
2	Module 1- Importance of Parent Involvement	1	62	Faculty will learn implementation and coordination of Parent Involvement programs.
3	Module 2- Building Ties between Home and School	1	62	Faculty will learn the value of building ties between home and school.
4	Module 3- Implementation and Coordination of Parental Involvement Programs	1	62	Faculty will learn the value of parental involvement
5	Module 4- Communicating and Working with Parents	1	62	Set clear goals of parental involvement with faculty

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Limited English understanding by parents (Subgroup: ELL)	Implement use of Talk System at all parent events; provide translations of all materials/resources sent home
2	Limited ability to come to various school events (Subgroups: Economically Disadvantaged, ELL, SWD, African Americans, Hispanics)	Schedule on various nights; Provide resources online and on Information Board
3	Limited understanding of how to help students at home (Subgroups: Economically Disadvantaged, ELL, SWD, African Americans, Hispanics)	Provide Family Workshops by Guidance Counselor; Provide Family Nights in the content areas; Encourage open communication between families and staff

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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