

ESTATES ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Jill Rexford , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: To create partnerships among the school, families, and the community to help all students reach high levels of academic and social achievement.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Monthly School Advisory Council (SAC) meetings will address the distribution of Title I parental involvement funds. The election of SAC members will follow Collier County Public Schools Board Policy 2125. All items presented to the SAC will be voted on, when a quorum is present, with the majority ruling.

The Parent/Teacher Organization (PTO) will continue to work collaboratively to support school initiatives and inform parents of decision-making activities.

Newsletters, flyers, website postings, social media, monthly calendars, Parent Handbook, and the Parent Phone Link system will also be utilized to keep our parents apprised of decision-making opportunities.

Additional SAC meeting announcements will be a standard part of all our parent evenings, Remarkable Students Breakfast celebrations, and Parent Institutes.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Parent Institutes	There is a series of 4 workshops planned throughout the year. Each month a guest presenter will provide information on a variety of topics to parents. Scheduled meetings are September 20, 2016 (Love and Logic), October 11, 2016 (Empowering Parents), January 17, 2017 (The Great T.V. Alternative), February 28, 2017 (A Healthier You!).
2	Remarkable Student Breakfast Celebrations	Eight Breakfasts are planned throughout the school year to celebrate student achievement and provide parents with information on how to help their children in the content areas.
3	Literacy Night	Literacy Night will be held on January 24, 2017 to provide parents with various strategies, activities and programs to help their child at home.
4	STEAM Night	This event will teach parents about the components of S.T.E.A.M. (Science, Technology, Engineering, Arts, Math) so they are better able to help their children at home.
5	Make Your Mark program	An incentive program for parents who take an active role in their children's education by attending the events listed above, volunteer in the classroom, and/or attend district and school workshops.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Send invitation (both languages represented at EES) via backpack.	Principal	September 13, 2016	Parent Sign-in Sheets

2	Include notice of translation at meeting in invitation and list of topics to be covered.	Principal	September 13, 2016	Parent Sign-in Sheets
3	Discuss Title I status during Annual Title I Meeting. This includes use of funding, etc.	Principal	September 13, 2016	Parent Sign-in Sheets

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: School Advisory Committee meetings will be held at 7:15 a.m. Parent Academies will begin at 5:00 p.m. Child care will be provided for all of these meetings.

Additional parent involvement events such as Literacy Night, S.T.E.A.M. Night, Music Performances, and the Winter Palooza will be held in the evenings throughout the year. Remarkable Students Breakfast, which is both a recognition of effort and an opportunity to provide parents with information on ways to help their children at home, will be held 8 times throughout the year at 7:45 a.m.

Workshops may be provided to guide parents in becoming parent volunteers in the school setting, instruction to be given with regard to procedures, policies and logistics in attaining that role. Surveys will also be provided to ascertain grade level and content area interest of future parent volunteers. Student-Led Conferences will take place twice during the 2016-2017 school year, during afternoon and evening hours. In providing such parent involvement opportunities, parents will play an even larger role in furthering student achievement and development, thus moving towards meeting academic goals.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Volunteer Program (certification and training of parents)	Guidance Counselor	Parent volunteers will have a positive impact on student achievement and development	September 2016 and ongoing throughout the course of the school year, as necessary	Students will make measurable academic, social and emotional gains
2	Monthly PTO meetings	PTO President/Administration/Teachers	A strong parental/school partnership will strengthen academic goals and initiatives	Monthly	Students will make measurable academic, social and

					emotional gains
3	Student-Led Conferences	Parents/Students/Teachers	Students will share with parents their academic strengths/weaknesses with specific goals for achievement in content areas	September 13, 2016 and Spring	Students will take ownership and responsibility of their own personalized learning goals and objectives
4	Remarkable Students Breakfast	Reading Coach, Math Coach, ELL Contact Teacher	Students and parents will be invited to school to share student success in a specific content area. Parents will receive information on in the celebrated content area in order to provide greater academic awareness of the curriculum.	Monthly	Students will make measurable gains in reading and math proficiency
5	Parent Institutes	Principal/Assistant Principal	Parents will be empowered by providing them with the necessary tools and resources to help their children succeed in the classroom and beyond.	Series of 4 throughout the year	Increased student achievement and self-efficacy
6	Academic Events	Reading Coach, Math Coach, ELL Contact, Assistant Principal	Students and parents will be invited to school to provide greater academic awareness of the curriculum.	September, November, January, and May	Increase student achievement and self-efficacy as well as to promote parent academic awareness.
7	Make Your Mark Parent Involvement Program	Leadership Team	Parents will be empowered by providing them with the necessary tools and resources to help their children succeed in the classroom and beyond.	August 2016 and ongoing throughout the year.	Increase student achievement and self-efficacy as well as to promote parent academic awareness.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Teacher In-service with regards to reaching out to communicate with and work with parents as equal partners to further student achievement.	Parent Volunteer Coordinator/Teachers/Administration	Parent involvement and active participation within the classroom setting, supporting instruction, will positively impact student achievement and development	Throughout the 2016-2017 school year	Students will make measurable academic, social and emotional gains
2	Online Training regarding non-instructional personnel working with parents	Office Manager	Parent involvement and active participation within the classroom setting, supporting instruction, will positively impact student achievement and development	Throughout the 2016-2017 school year	Students will make measurable academic, social and emotional gains
3	Make Your Mark Program	Leadership Team	Parent involvement and active participation within the classroom setting and supporting instruction.	Throughout the 2016-2017 school year	Students will make measurable academic, social and emotional gains.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response:

Make Your Mark program - information provided at reception, along with posters throughout the school.

Parent information section of the Media Center

Flyers - sent home with students

Website - relevant information, event calendar, meeting notice

Social Media - relevant information, events posted

Child Care - provided during parent training/information meetings

email - relevant information, events, meeting notices

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Parents will be invited to Curriculum Night (September 13, 2016) where they will be informed of subject specific grade level expectations and assessment tools to be used to monitor student progress. Parents will be encouraged to provide input and to keep an open line of communication with their child's teacher and other school personnel who may play a key role in ensuring the students' success. Student-Led conferences will be held during curriculum night in September and during our the Spring of 2017. In addition, parents will be encouraged to make any necessary appointments with teachers throughout the school year to discuss their child's academic progress. Tips will be provided on how parents can best help their children prepare for standardized testing in grades 3, 4 and 5 during parent meetings and communication. All communication with regard to invitations to these events will be made in two (2) languages (English, and Spanish) on-site translators will be made available at the events. Parents of students with IEP's, and EP's will be invited and encouraged to attend all such meetings, including yearly reviews, assessing student's attainment of current instructional and behavioral objectives and setting forth future attainable goals. Parental involvement will continue to be strongly encouraged.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: To ensure that all parents have the opportunity to participate in parent involvement events. Estates Elementary School provides activities with bilingual staff and materials. In addition, translating equipment (Talk and Listen system) is available for all events. Flyers and announcements regarding parent involvement activities are translated and distributed to all parents. Parents with disabilities are welcome to attend all activities and/or services and accommodations are made to allow them access. Event flyers include this information so that parents who need translations or accommodations know ahead of time.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	A variety of night time events are designed to encourage families to participate within the school and their child's education.	Reading/Math Coaches/ Guidance Counselor/Administration	Parents will have a more comprehensive understanding of the Florida Standards, state assessments, and an in depth view of what levels of proficiency are required to reach those standards.	Throughout the 2016-2017 school year.

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I annual Meeting	1	458	Students made measurable academic, social and emotional gains
2	Parent Volunteer Program (certification and training of parents)	8	25	Students made measurable academic, social and emotional gains
3	Monthly PTO meetings	9	15	Students made measurable academic, social and emotional gains
4	Student- Led Conferences	2	548	Students made measurable academic, social and emotional gains
5	Star Student Breakfast	8	400	Students made measurable academic, social and emotional gains

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Teacher In-service with regard to the effective utilization of parent volunteers	8	20	Students made measurable academic, social and emotional gains

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Not able to attend event due to work schedule	Hold events at various times – mornings, afternoons, and evenings. This is helping to improve parent attendance, we will continue to offer program/events at various times throughout the day.
2	Unable to attend due to child care	Increased communication that child care will be provided free of cost by the school. We will add child care for morning SAC meetings.
3	Uncomfortable attending due to language barriers	Increased communication that translators and/or translation devices will be available for all school functions.

4	Lack of desire to attend school events	Addtion of Awards and music programs to entice parent support
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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