LAKE SHIPP ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Stacy Nelson , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: District and School-based Title 1 Parent Involvement Programs in Polk County will strive to BUILD RELATIONSHIPS to create real family engagement for EVERY child, EVERY family, EVERY teacher, EVERY day.

PCSB Mission statement: To Provide a high quality education for all students.

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Lake Shipp Mission: To create a culture that motivates success and equips students for the future.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parents will be involved in the planning, review, and improvement of Title 1 programs including involvement in the decisions regarding funds for Parent Involvement. Parents from SAC are able to bring forth ideas to encourage parent involvement along with helping to plan activities here at school. All the current happenings at school are reported to the rest of the parents through the monthly school newsletter. In addition, we will offer further opportunities to express opinions through the Title I Evaluations after the Annual parent meeting and by having parents fill out a Parent Involvement questionnaire containing many suggestions and recommendations. The PTO is also able to provide input on Title 1 activities along with suggestions and additional school wide activities. 1% of the Title 1 budget will be utilized for parent involvement expenditures.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C,

Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)]. count **Program** Coordination The Title 1 funds provide supplemental instructional resources and intervention for students with academic achievement needs. This program supports after-school Title 1, Part A and summer instructional programs, supplemental instructional materials, resource teachers, technology for students, professional development for staff, and resources for parents. Title II and The District coordinates with Title II and Title III programs to ensure that staff Title III development needs are addressed cordially. Title I, Part C -Title I Migrant Liaison - Recruit and provide proper services for migrant families and the student. Migrant A program that provides services to students speaking English as their second **ESOL** language. Transition Facilitators assist students with transition from Department of Juvenile Justice facilities back into their zoned school. The Transition Facilitators Title I, Part D communicate with the Guidance Counselors at school to facilitate the transfer of records and appropriate placement. Parent Outreach Liaison serves the partnership between home and school, helps set both Outreach short and long term goals for students. Program IDEA Providing services to individuals with disabilities. The Hearth program, funded through Title X, provides support for identified homeless students. Title I provides additional support for this program, and many Title X activities implemented by the Hearth program and carried out in cooperation with Homeless the Migrant Education Program (MEP) funded through Title I, Part C.The Hearth program, funded through Title X, provides support for identified homeless students. Title I provides additional support for this program, and many activities

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		implemented by the Hearth program and carried out in cooperation with the Migrant Education Porgram (MEP) funded through Title I, Part C.
9	Title II	Professional development resources are available to all schools through Title II funds. In addition, School Technology Services provide technical support, technology training, and licenses for software programs and web-based access via Title II-D funds as made available.
10		Title III provides supplemental resources for English Language Leaner's (ELL) and their teachers in Title I Schools, as well as professional learning opportunities for school staff.
11		Prevention programs, such as anti-bullying, gang awareness, and gun awareness, etc.,to promote a safe school environment.
12	Housing Program	Students with needs are referred to the Homeless Student Advocate.
13		Sharing a campus with our VPK unit allows the students to be included in school-wide events such as Book Fair and Title 1 events

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to

demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Meeting/Reading Strategies	Principal, Title 1 Contact	September 20, 2016, 5:00- 6:30PM	Parent Evaluations,Sign-In Sheets
2	Flyers, Newsletter, Agendas, & School Marquee	Principal,Title 1 Contact, & Staff	August - September, 2016	Parent Participation & Sign-in
3	Develop Agenda, Sign-In Sheets, & Parent Evaluation, call pizza place	Title 1 Contact	September 1- 16, 2016, 6:00PM	Copies of Agenda, PowerPoint, Sign-In Sheets, Individual Classroom Visits, & Evaluation Responses
4	Presentation of Title 1 Power Point	Principal, Title1 Contact	September 20, 2016, 5:00- 5:30PM	Parent Evaluation Responses
5	Closing Activity of Title 1	Principal, Title 1 Contact	September 20, 2016	Evaluations turned in
6	At home reading strategies to use	5th grade Reading teachers	September 20, 2016 5:40- 6:15PM	Parent Participation
7	Discussion of Curriculum/State Assessments	K-5 Content Area Teachers	September 20, 2016, 6:15- 6:30PM	Power Point, Handouts
8	Maintain Title 1 Documentation	Principal, Title 1 Contact	September 20- 23, 2016	Documents File in Title 1 Online TaskHub & Shared w/LEA in District Title 1 Office

Flexible Parent Meetings

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evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Parent Outreach Facilitator - Home Visits As Needed.

IEP meetings and parent/teacher conferences are scheduled through the classroom and resource teachers throughout the year from 7:30-3:30PM.

We will offer 1 Kindergarten workshop during the day for parents who can not make the evening workshops.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section

1118 as parents may request [Section 1118(e)(14)].

count	Content and	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Provide Parent Resource Room(if funding is available)	School Title 1 Contact	Parents receive resources and materials to increase their involvement with their child's homework.	Ongoing 2016 - 2017	Surveys and conversations with parents as to their welcome involvement and participation in school.
2	School Advisory Council (SAC)	Principal & School Title 1 Contact	Increase parental involvement	Ongoing Monthly Meetings 2015 - 2016	Administration/Staff/Parents & Parent Feedback
3	Parent Informational Resource Center	School Title 1 Contact	Materials and resources provided to parents to help their child.	Ongoing 2016-2017	Attendance & Feedback
4	Parent University	School Title 1 Contact	•	Fall 2016 and Spring 2017	Attendance & Feedback
5	Parent - Teacher Conferences	Teachers in Grades Pre K- 5		Throughout the School Year	Parent - Teacher Conference Logs
6	Parent Portal	District & School Technology Para	Parents/Guardians can monitor child's attendance and academic performance	Ongoing Throughout the School Year	Increased student achievement and standardized test scores
7	Title 1 School Parent Survey	District Title 1 Coordinator	Better help meet the needs of parents and students in meaningful		Increased student achievement and/or standardized test scores

		and School Title 1 Contact	ways that will improve academic achievement		
8	Math Center Night	Math teachers, Title 1 contacts	Increase interest in Math	October 20th	surveys
9		teachers, Vice	Prepare parents for getting students ready to start Kindergarten	Spring 2017	Looking to enroll more than last year
10		Mr. Stone, Ms. Martiniz, Ms. Peterson	Help build confidence and reading skills	December 13th, 2016	Engagement
11	Science Night	II ASCHARE IIIIA	Motivate students in Science	November 15th	Parent Survey
12	Writing Carnival	l. 7	Writing scores will increase	January 10th, 2017	Parent survey
13	Great Amenrican Teach in	iGuidance.	Motivate students to learn		Volunteer surveys and student input

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Data Day		Increased Instructional Effectiveness	September 19, 2016	Increase instructional effectivenss
2	Positve Behavior Support	Linda Hayes and Dr. Nelson	Decrease office referrals	Ongoing Throughout the school term2013- 14	Decrease office referrals
3	Ruby Payne	IVICE Principal	Increase student achievement	isnring /iii/	Increased knowledge of students
4	CHAMPS	Vice Principal, Principal	Increases time on task		Decrease in referrals, monthly data reports for PBS
5	Student Led conferencing	students, Vice	Increase student achievement through student self monitoring	Ongoing	Conference logs

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The Title 1 Contacts, Technology Para, Reading/Math Coaches, and Grade Level Teachers will be responsible for conducting all parent workshops throughout the school year. A ticket out the door evaluation will be completed by the parents.

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Monthly newsletters, flyers sent home with students, and our school website provide resources frequently for parents. Pamphlets for the District Parent Informational Resource Centers and the District Parent University are distributed.

The school will participate in the We 3 EXPO.

Computer/Parent Portal resources provided by the Technology Para will be offered to parents throughout the school year.

Lake Shipp's Parent Resource Center will provide parents with materials and resources for home use that will help increase student achievement.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Parents will be notified in a timely manner of Title 1 programs and activities during the 2016-2017 school year by the following communication channels: flyers, School Messenger, school website, agenda notifications, monthly newsletters, the school marquee, and parent folders sent home with children weekly on Tuesday.

Descriptions of the curriculum at the school and forms of academic assessment used to measure student progress are detailed in the Grade Level Curriculum Maps, based upon the Florida State Standards, for the following subjects: Math, Reading/Social Studies, and Science. Progress Monitoring Assessments measure proficiency levels, set by the District, in grades 3-5. Additionally grade level curriculum and assessment information is distributed to parents in the school's monthly newsletter.

The proficiency goal is to move all students to a level 3 and above on the Florida State Standards Assessments.

Lake Shipp's Parent Compact is issued to each student at the beginning of the school year. The compact is an agreement among the school, parent, and child to ensure the child will meet or exceed Florida's Academic Standards. Various conference times will be available to meet parent needs via contacting the Grade Level Teacher. Parent/teacher

partnership is highly recommended. Parents are invited to join the School Advisory Council (SAC) for the 2015-2016 school year.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Two full-time staff members are bi-lingual and available to help translate for limited English speaking parents and students. The Title 1 Parent Center provides materials needed to meet the needs of parents with limited English proficiency.

The Title 1 Migrant is an additional program made available to meet the parent and student needs through a Migrant Liaison.

Parent information sent home via flyer, website, and ConnectED will provide English and Non-English translations to reach all parents.

Parents are given the opportunity to become involved in the educational decision making process of their child's education by joining the School Advisory Council (SAC), Parent Teacher Association (PTA), and the District Parent Advisory Team (D-PAT).

Facilities are accessible to wheelchairs.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1		Development	Principal, AP, SB Coaches, & Title 1 Contact	Social Studies, and	Ongoing 2016- 2017

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2	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Parent Academic Workshops	SB Coaches, Grade Level Teachers	Programs designed to show parents effective ways to build capacity with their child at home.	Ongoing 2016- 2017
3	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Volunteer Programs	Title 1 Contact	Parents sharing the responsibility to help improve student achievement.	Ongoing 2016- 2017
4	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting inhome conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parent/Teacher Conferences, Home Visits, Tutoring & PIRC Information	Administration/Title 1 Contact, SB Coaches, Grade Level Teachers	Designed to help improve student achievement.	Ongoing 2016- 2017
5	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Breakfast/Dinner Family Workshops	Title 1 Contact/ SB Coaches, Grade Level Teachers, Students	Fun family academic workshops designed to increase parental involvement within the school and home.	Ongoing 2016- 2017
6	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Volunteer & Mentor Program	Title 1 Contact, Community Business Partner Coordinator	Volunteers and Mentors help bridge the academic gap by helping improve a child's self-esteem, attendance, communication and behavior.	Ongoing 2016- 2017

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan. Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact. <u>Uploaded Document</u>

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Title I Parent and Family Engagement Polk County Public Schools

2016-2017 Polk County Public TITLE I Schools

Lake Shipp Elementary School





District and School-based Title I Parent and Family Engagement Programs in Polk County Public Schools will strive to **BUILD RELATIONSHIPS** in order to create real family engagement for **every** child, every family, **every** teacher, **every** day.

This Compact outlines how the parents/family, the entire school staff, and the students will share the responsibility for improved student academic achievement. By linking learning, the school and parents will build and develop a partnership that will help our students achieve the state's high standards for the school year.

We will support learning in the following ways:	Staff Responsibilities	Parent/Family Responsibilities	Student Responsibilities
Curriculum - High Academics	I will expect excellence from every student. Instructional lessons will align with the Florida Standards and include complex text, strategies designed to increase critical thinking, & problem solving skills; I will set targets to improve reading, writing, listening, and speaking skills. I will expect my students to read daily in the classroom and at home.	I will set realistic expectations for my child's achievement. I will expect my child to finish all class and homework assignments. I will expect my child to graduate high school. I will expect my child to pursue additional education. I will read with my child every day.	I will read daily, in the classroom and at home. I will be positive and work through learning challenges, ask for help when necessary, and complete all class and homework assignments. I will strive for honor roll recognition and perfect attendance each nine weeks.
Monitoring Student Progress	I will assess each child's abilities and progress using formative and summative assessments. Individual student achievement will be tracked through the collection of assessment data. Student data will be shared with grade team teachers during collaborative planning.	I will take time each day to talk with my child about school, projects, friendships, activities, etc. I will read my child's report card; we will discuss grades and goals for improvement. I will login into my child's Portal weekly with my child to review and discuss assignments & performance.	I will review my Student Portal each week and speak to me teachers and parents about how to increase my success. I will take responsibility for learning and give my best effort on every assignment and assessment. I will give my repor card and all take home papers to my parents/guardians.
Partnership - Be Involved	I will support all Title 1 school events that build capacity with students, parents/guardians and the community. I'll be active in school activities and encourage parents to support and participate in school functions.	I will volunteer in my child's school. I will attend school activities. I will participate in the PTO. I will support Teacher Recognition days. I will encourage other parents to participate as well.	I will attend all school activities including workshops, special programs, and after school clubs. I will give my parents/guardians all school newsletters, flyers, and calendar reminders. I will take pride in my school and treat it respectfully by obeying all the rules.
Communication - Stay Informed I will communicate frequently with parents/guardians through student agendas, the student portal, conferences, workshops, newsletters, email, and phone calls. I will establish and maintain open and meaningful communication with parents/guardians.		I will attend Parent-Teacher conferences. I will tell my child's teacher about anything that could be affecting my child's school achievement or behavior. I will call the school or write a note if my child is sick or needs to miss school.	I will inform my parents about school activities and invite them to participate. I will check my Student Portal, the school and district websites weekly to stay informed. I wil read all newsletters/flyers/letters sent home and have my agenda signed nightly.
Learning Learning Environment I will cultivate a respectful, responsible, safe, and organized learning environment by using Positive Behavior Support (BPS) incentives. I will work to improve student achievement through professional development, effective instruction, and family involvement.		My child will attend school every day, arrive on time, and obey the Code of Conduct; he/she will attend all classes each day. Daily my child will bring a backpack to school that contains the necessary classrooms supplies. I will reinforce adherence to the LSE values at school: be respectful, responsible, cooperative, peaceful, & successful.	I will act responsibly, respectfully, cooperatively, successfully, and peacefully in the classroom and throughout the campus. Daily I will arrive with supplies and an organized book bag. I will obey school rules, procedures, and my teachers. I will keep my school neat and clean.
nstruction, test dates, staf mportant dates. f you do not have access to	bsite for additional information including curriculum and f contact information, Title 1 resources, and other http://lse.polk-fl.net o our website please visit the Lake Shipp front office for our school at 863-291-5384.	Visit the www.polk-fl.net website for important information; type the keyword in the search box: PARENT PORTAL VOLUNTEERING PARENT CENTERS OF PARENT UNIVERSITY FLORIDA STANDARDS TESTING Online Free/Reduced Lunch Application (Keyword: Nutrition) or call 863-534-0588	Signatures: Parent/Guardian Student Teacher This compact was discussed on//

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact. Uploaded Document

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Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I

annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
 1	Reading Strategies	3	11	Increase in parent/guardian participation in students' education. Homework help, reading etc
ピノ	Annual Title 1 Meeting	4	197	More parent participation in students' education
3	Science and Technology workshop	3	50	Provide training information, support services that strengthen the relationship between parents and the school in meaningful ways that improve academic achievement
4	Math Strategies	7	90	Increase in math scores and engagement
5	Polar Express	4	130	Inform parents of standards and information on helping their child at home with reading
6	Writing strategies Parent Workshop	10	40	knowledge of ELA standards, how to support ELA at home

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school (Section 1118 (a)(3))

parent	it programs; and now to build ties between parents and the school [Section 1118 (e)(3)].					
count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement		
1	MTSS/RTI	1	40	Increased Engagement		
2	Data Day	3	40	Increased Instructional Effectiveness		
3	Math Training	1	30	Increase Math scores		
4	Understanding Florida Standards	1	121(1	Increase effectiveness of lesson delivery		
in .	Positve Behavior Support	2	40	Decrease office referrals		
6	Reading Wonders	1	30	Increase reading scores		
7	Title 1 Interventionist Meetings	5	2	Increased student achievement and standardized test scores		
ix i	School Based Coach Meetings	5	17	Icreased instructionsl effectiveness and improed student achievement		

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

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