

## OLYMPIA HEIGHTS ELEM. SCHOOL Title I, Part A Parental Involvement Plan

I, Frances Nobregas, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

  
Signature of Principal or Designee

10/28/16  
Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

Response:

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the



planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Olympia Heights Elementary believes in involving parents in the planning, review, and improvement of parental involvement through the implementation of EESAC and PTA meetings. The school also promotes parent involvement through the Title I District Advisory Council (DAC) meetings and Title I meetings at the school site. Parents are given the opportunity through EESAC and PTA meetings to provide input on school activities; identify ways to improve school performance; and discuss implementation of Title I budget allocation in ways to develop required District forms such as Parental Involvement Plan (PIP), and School Improvement (SIP).

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Parent Academy	The Parent Academy Office and Olympia Heights Elementary will work together to coordinate parent informational meetings that may include: Safety, Living a healthy life, Florida Standards, among other topics.
2	VPK	Title I collaborates with VPK office to coordinate activities such as teacher-parent conferences and kindergarten transition meetings in which parent orientation is provided for the upcoming year.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title I Orientation	Administrator; CIS	September 13, 2016	Sign-in Sheets; Parent Attendance
2	Advertisement of event	Administrator	September 6, 2016	Flyer; Connect-Ed message
3	Volunteer Orientation	Administrator; CIS	September 6, 2016	Flyer; Connect-Ed message

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Olympia Heights Elementary School will collaborate and coordinate activities along with the Bilingual Outreach Parent Program provided through Title I. Many of the parents at our school work full-time; therefore, our parent informational meetings will be offered at varying times to include morning and evening sessions. The schedule of meetings may be modified as needed based on parental participation.



## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Bilingual Outreach parent meetings	Bilingual Outreach	Parent Involvement	September 21, 2016- May 17, 2017	Parent Attendance; Sign-in Sheets
2	Field Day	Administrator	Parent Involvement	May 15, 16, 17, 18, 2017	Parent Attendance; Sign-in Sheets
3	PTA Meetings/Activities	PTA President	Parent Involvement	September 7, 2016- May 17, 2017	Parent Attendance; Sign-in Sheets
4	Data Analysis meetings	Administrator	Data analysis with teachers to discuss student progress and identify intervention strategies	October 2016- February 2017	Data meeting attendance roster
5	Individual parent conferences for parent portal access	Community Involvement Specialist	CIS will provide individual assistance to parents on how to access the parent portal and apply to become school volunteers	September 2016- June 2017	Presentation materials
6	The school's parent survey compilation of results is analyzed and used in the PIP meeting at the school site for the current year	Administrator; Community Involvement Specialist	Parent Involvement	September 2016	Increased achievement in standardized test scores
7	The Title I Administration Parent Involvement Monthly School Report is used to coordinate and plan the year's parent involvement activities	Administrator; Community Involvement Specialist	It provides training and information that strengthen the relationship between parents and the school	August 2016 - May 2017	Increased achievement in standardized test scores
8	Title I CIS school site ongoing meetings for parents	Administrator; Community Involvement Specialist	It provides training and information that strengthen the relationship between parents and the school	August 2016 - May 2017	Increased achievement in standardized test scores
9	MDCPS EESAC Training	Administrator; UTD Steward; EESAC Chairperson	It provides training on effectively managing EESAC so that parents are fully involved in the	October 3, 2016	Increased achievement in standardized test scores



			development and review of the SIP		
10	School site Parent Resource Center	Administrator; Community Involvement Specialist	The PRC implements and displays activities that are linked to student achievement	August 2016 - June 2017	Increased achievement in standardized test scores
11	Title I Annual meetings conducted at the school level	Administrator; Community Involvement Specialist	To implement and encourage use of the Parent Portal	September 13, 2016	Increased achievement in standardized test scores

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Volunteering through Classrooms, Field Trips, and/or other school-related activities	PTA	Network with the community to involve businesses in the coordination of student incentive programs	September 2016- June 2017	Parent Attendance; Sign-in Sheets
2	Monthly school calendar of events	Administrator	Provide information to parents on school-related activities	September 2016- June 2017	Presentation materials
3	Implementation and coordination of parental involvement plan	Administrator; Community Involvement Specialist	Improve communication between teachers and parents	September 2016- June 2017	Presentation materials
4	MDCPS EESAC training	Principal; UTD Steward; EESAC Chair	Provides training in effectively implementing EESAC so that parents are fully involved in the development and review of the SIP	October 3, 2016	Increased achievement in standardized test scores
5	Title I CIS Orientation meeting and Mid-year meeting	Community Involvement Specialist	Implement the NCLB act and increase parent involvement through the parent portal	October 2016 - May 2017	Data derived from school monthly reports
6	Title I annual meetings conducted at school site	Administrator; Community Involvement Specialist	Implement the NCLB act and increase parent involvement through the parent portal	September 13, 2016	Increased achievement in standardized test scores

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Olympia Heights Elementary involves parents in the coordination and implementation of school activities such as the Holiday Show and End of the Year programs. In addition, the school updates a parent resource center located in the main



lobby in order to inform parents fully of their opportunities to become part of their children's educational plan.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** The Title I Parent Involvement Plan (PIP) is provided to parents through Parent-Student (PTA) meetings. The school's Title I Annual meeting reflects discussion of the PIP, and the the Title I School-Compact form. Title I encourages and promotes parent participation in activities through Connect-Ed messages to all students. All communication, including monthly calendars, meetings' announcements, and school activities are communicated to parents in English and Spanish.

Olympia Heights' staff makes reasonable attempts to provide communication to all parents, students, and stakeholders in English and Spanish. Parents, especially, are aware of the availability of staff members who are bilingual and can assist with translation services during meetings, and/or teacher conferences.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Olympia Heights Elementary conducts Connect-Ed messages regularly to keep the parents abreast of all school-related activities on a monthly basis. In addition, the school provides parents with a monthly calendar of school events, and/or informational flyers. All information (including via phone, flyer, and/or calendars) is provided in Spanish for parents with limited English Proficiency. Furthermore, the school's marquee is updated on a monthly basis with school-related activities.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
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1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	PTA meetings	Administrator; PTA President	Improve communication between teachers and parents	September 2016 - June 2017
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parent workshops through the Bilingual Parent Outreach center	Community Involvement Specialist	Impact on maximizing student learning and achieving high stakes on testing	September 2016- May 2017

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### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

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### Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

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### Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Orientation meeting	1	361	CIS provided individual assistance to parents in how to access parent portal; complete lunch applications online; complete volunteer applications online; assist on applications for Kid Care
2	Bilingual Outreach Parent Meetings	23	856	Parental Involvement
3	PTA meetings/Activities	2	27	Parental Involvement
4	Individual conferences with parents on access to Parent portal and lunch applications	10	176	Parental Involvement

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Volunteering in the classroom	4	170	Network with the community to involve businesses in the coordination of student incentive programs

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Building capacity for Involvement (Times and/or dates of meetings not accessible to parents)	School will offer flexible number of meetings

### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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1	Building Capacity of Parents	TPA Workshops
2	Effective Communication	Newsletter; Connect-Ed messages; monthly calendars
3	Increasing Parent Participation	TPA Workshops; PTA activities

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