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FLORIDA DEPARTMENT OF
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Pam Stewart
Commissioner of Education

October 28, 2016

Ms. Luwanda Wright-Hines
Broward County School District
701 NW 31st Ave.
Ft. Lauderdale, FL 33311

Dear Ms. Wright-Hines:

We are pleased to inform you that the Bureau of Federal Educational Programs has received Broward County's 2016-17 LEA Parental Involvement Policy.

Please be reminded that the LEA Parent Involvement Policy/Plan must meet all of the requirements outlined in Section 1118 of the Elementary and Secondary Education Act. The LEA is also required to share the contents of the parental involvement policy with parents of children participating in the Title I program. The information must be provided in an understandable and uniform format, including alternative formats upon request.

If you have questions or need additional information, please contact Tony Graham via email at Tony.Graham@fldoe.org, or by telephone at 850-245-9893.

Sincerely,

Sonya G. Morris

SGM/tog



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

701 NW 31st Avenue • Fort Lauderdale, Florida 33311 • Office: 754-321-1400 • Fax: 754-321-1440

TITLE I, MIGRANT & SPECIAL PROGRAMS
LUWANDO WRIGHT-HINES, DIRECTOR
754-321-1420
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www.browardschools.com

**The School Board of
Broward County, Florida**

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Superintendent of Schools

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2016 AUG 22 AM 10:15

August 17, 2016

Florida Department of Education
325 West Gaines Street, Suite 348,
Tallahassee, FL 32399-0400

To Whom It May Concern:

Enclosed you will find the signed Title I, Part A Parental Involvement Plan from the School Board of Broward County, Florida.

The Broward County School District requests approval to ensure a seamless implementation of the 2016-2017 initiatives in order to be in compliance.

Thanks for your assistance in this matter.

Sincerely,

Luwando Wright-Hines
Director, Title I, Migrant & Special Programs

LWH/pc
Enclosures

MAILED
8/23/16-RD

BROWARD Title I, Part A Parental Involvement Plan

I, Robert W. Runcie, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of parental involvement defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and

Robert W. Runcie (Signature)

08/03/2016 (Date)

Signature of Superintendent or Designee

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

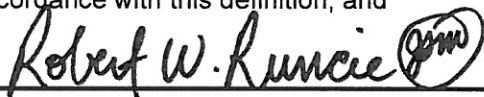
Response: We, the Title I, Migrant Education and Special Programs Department of the Broward County School Board believe that a partnership must exist between our parents and our schools. We will promote positive communication between the schools and our students' homes that will strengthen the school, family, and community partnership. We further pledge to coordinate and build capacity for increased parent participation through enriching and engaging activities whereby parents can exhibit effective parenting skills

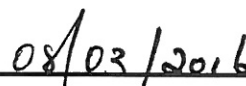
BROWARD Title I, Part A Parental Involvement Plan

I, Robert W. Runcie, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of parental involvement defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and





Signature of Superintendent or Designee

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: We, the Title I, Migrant Education and Special Programs Department of the Broward County School Board believe that a partnership must exist between our parents and our schools. We will promote positive communication between the schools and our students' homes that will strengthen the school, family, and community partnership. We further pledge to coordinate and build capacity for increased parent participation through enriching and engaging activities whereby parents can exhibit effective parenting skills

that will provide stabilization in the home and ultimately improve the academic achievement of our students.

Involvement of Parents

Describe the actions the LEA will take to involve parents in the following required policies/plans:

- LEA-wide parental involvement policy (PIP)[Section 1118(a)(2)];
- LEA plan [Sections 1112 (c)(H), 1112(d)(1)]; -and
- How the funds reserved for parental involvement will be spent [Section 1118(a)(2)].

Response:

Technical Assistance

Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance [Section 1118(a)(2)(B and C) and 1118(e)(1-14)]. Include a description of the process the LEA will use to review the school-level PIP to ensure compliance with all requirements of Section 1118 [34 CFR 200.30(e)]. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Response: The LEA provides the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

Orientation and technical assistance meetings are provided to new principals and Title I Liaisons of all Title I schools to assist in the development, implementation, review of all required plans, and ensure that schools are knowledgeable of their expectant roles and responsibilities.

Quarterly Title I Liaisons technical assistance meetings serve as the main forum for sharing information regarding the federal requirements of the district as a recipient of Title I, Part A funds. The Program Specialists and Grant Facilitators are responsible for providing information and technical assistance to schools. Additionally, there is a daily two-way communication via an email system (Office 365/CAB Conference) for Title I Liaisons to address concerns and/or inquiries as it relates to Title I processes/procedures.

The LEA reviews each school-level parent involvement plan, school-parent compact, and annual parent survey results to ensure compliance and that the activities planned will provide meaningful opportunities for parents to become more involved in their child's education. This review process is conducted during July and feedback is provided to the schools by August (by way of the FDOE Parent Involvement Online Submission Evaluation and School Improvement Plan Committee feedback sessions). Schools begin developing and administering the documents during the months of March through May. The Parent Involvement Specialist is responsible for monitoring the completion of the

school-level PIP, compact and annual evaluation.

Grant Facilitators assigned to various innovation zone schools are responsible for monitoring SAC/SAF/PTSA/Parent Workshop flyers, agendas and minutes that provide evidence that parents are included in the decision-making process.

Parent Literacy Workshops will be provided by the LEA as an additional reasonable support for parental involvement activities. The Facilitators will provide train-the-trainer opportunities for Title I Liaisons, parent representatives, and other school staff to enhance their abilities to present parental involvement information and promote parent literacy. These trainings will be conducted as requested and will be available throughout the course of the school year.

Coordination and Integration

Describe how the LEA will coordinate and integrate parental involvement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPPY), Voluntary Pre-Kindergarten, Title I, Part C, Title I, Part D of Title I, Title III, and Title IV, Part A) [Sections 1118 (a)(2)(D) and 1118(e)(4)].

count	Program	Coordination
1	Early Childhood Education Dept. (Head Start)	The LEA will coordinate services through the Early Childhood Department (Head Start). Title I, part A funds will be utilized to support 27 four year old early childhood classrooms by providing instructional positions, research-based curriculum and resources to assist students in the emergent stages of learning transition successfully to primary education. Title I, Part A funds will be used to provide professional development activities to meet the specific needs of teachers. These funds will also be used to increase parental involvement and provide educational workshops for parents to assist their child(ren) at home. In addition, Title I, Part A and Head Start in conjunction with the Healthy Mothers, Healthy Babies Coalition will coordinate the Men-That-Care initiative to provide fathers, male guardians and mentors viable resources for increased engagement.
2	Migrant Education Program (Title I-C)	Title I, Part A will have ongoing collaboration with the Title I, Part C, Migrant Education Program (MEP). The MEP program will have two Identifiers/Recruiters which are partially funded by Title I, Part A as well as Pre-K teacher and paraprofessional to address the identified needs of migrant students and families. Title I, Parts A, C and D will collaborate efforts to inform parents of available services and programs offered through the Parent Involvement Program to include: School/District Community Workshops, Title I Parent Training Academy and Computer Literacy Training.
3	Professional Development (Title II-A)	Professional development for Pre-K-12 principals, teachers and other support staff will be supported through Titles II-A and the English Speakers of Other Languages (ESOL) Department. Title II, Part A will support additional academic coaches in Title I, Part A schools.
4	Bilingual Services (Title III)	English Speakers of Other Languages Department (Title III) will coordinate with Title I to offer translation/interpretive services (i.e., parent workshops, multilingual brochures, etc.). Title III has developed and will continue to support Parent Involvement Resource Centers at two targeted Title I schools and their feeder schools. Title III will also support Title I by providing translation services of district/departments correspondences and bilingual staff at the monthly Title I Parent Training Academies and the Annual Parent Seminar. Title I will support Title III with the coordination of a Parent Leadership Training for Title I, Title III and Head Start parents. The goal of the training will be to bring awareness of

		parents legislative rights and build capacity for increased parent engagement.
5	Annual Parent Seminar	Title I, English Speakers of Other Languages (Title III), Early Childhood Education (Head Start), and Exceptional Student Education departments collaborate and coordinate an annual full day conference for district parents. Parents participate in trainings and academic implementation strategies.
6	Title I Parent Center on Wheels	The Title I, English Speakers of Other Languages and Early Childhood Education (Head Start) departments provide educational supplementary materials that are on loan to Title I and Head Start parents. These resources are made available to the parents at daily visits to the Title I/Head Start schools at Family Literacy Nights and community events by way of the Title I department mobile units visits.
7	Cooperative District Events	Title I, Early Childhood Education (Head Start), Exceptional Student Education, and the English Speakers of Other Languages (Title III), and Student Services departments consolidate and coordinate parent literacy trainings. Services are provided to district families from district partners and community stakeholders.

Annual Evaluation

Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the academic quality of the Title I, Part A schools [Section 1118(a)(2)(E)].

Response: The LEA will evaluate the effectiveness of its parental involvement activities by having participants complete an evaluation form and/or on-line survey after each parent engagement activity. The feedback provided from the evaluation form will be shared with the Title I Executive Parent Advisory Council, their suggestions and recommendations will be considered in improving and implementing any necessary changes needed throughout the year. An annual evaluation will be held at both the school and district level, the data will be analyzed and a summary of needs will be formulated by the district Title I Executive Parent Advisory Council (EPAC) and the schools' School Advisory Council (SAC). The information generated will be used to strengthen and plan the parent involvement plan and activities for the upcoming school term. The Title I parents will be encouraged regularly to attend these forums, to contact the LEA and schools with questions, concerns, and suggestions to build capacity for increased parent engagement within our district.

Building Capacity

If the LEA plans to implement LEA-wide activities, describe the actions the LEA will take to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Sections 1118(a)(2)(C), 1118(e)(1-14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Orientation-Annual Public Meeting (Face-to-Face meeting)	Title I Parent Involvement Program Specialist	An informative meeting regarding Section 1118 and parents' rights under the law, the district PIP, school-level plan/compact, aspects of the Title I program and the services provided by Title I, Part A.	September 22, 2016	Sign-In Sheets/Evaluations/Parent Feedback

2	Reading - Parent Training (Face-to-Face meeting)	Title I Parent Involvement Program Specialist	A content specific session will be provided for parents. Information will include modeling fluency, strategies parents can use at home and assessment methods.	October 20, 2016	Sign-In Sheets/Evaluations/Parent Feedback
3	College Career Readiness (Face-to-Face)	Title I Parent Involvement Program Specialist Grant Facilitator	A content specific session will be provided for parents. This workshop will target middle school and high school parents. Guidance Counselors and school personnel will be on-hand to discuss and bring awareness to comprehending report cards/progress reports, progress monitoring and resources and/or programs availability.	November 10, 2016	Sign-In Sheets/Evaluations/Parent Feedback
4	Writing Parent Training (Face-to-Face meeting)	Title I Parent Involvement Program Specialist	A content specific session will be provided for parents. Information will include modeling writing strategies parents can use at home and assessment methods.	December 15, 2016	Sign-In Sheets/Evaluations/Parent Feedback
5	Annual Parent Seminar Parent Conference (All day Face-to-Face meeting)	Title I Parent Involvement Program Specialist	Content specific concurrent sessions will be provided for parents. Information will include Key-note addresses, workshops and resources parents can use at home.	January 28, 2017	Sign-In Sheets/Evaluations/Parent Feedback
6	Mathematics (Face-to-Face meeting)	Title I Parent Involvement Program Specialist	A content specific session will be provided for parents. Information will include modeling mathematical concepts and strategies that parents can use at home and assessment methods.	February 9, 2017	Sign-In Sheets/Evaluations/Parent Feedback
7	Science (Face-to-Face meeting)	Title I Parent Involvement Program Specialist	A content specific session will be provided for parents. Information will include awareness of	March 16, 2017	Sign-In Sheets/Evaluations/Parent Feedback

			science terminology, modeling ways to introduce science with hands-on experiments and strategies parents can use at home and assessment methods.		
8	Health & Wellness (community event for Title I schools)	Title I Parent Involvement Program Specialist and Head Start/Pre-K-2 Social Worker	Promote healthy living by providing education in personal health, good nutrition, exercise and wellness.	April 22, 2017	Sign-In Sheets/Evaluations/Parent Feedback
9	Summer Learning - Prevention for Academic Loss during the Summer (Face-to-Face meeting)	Title I Parent Involvement Program Specialist,/Head Start Department/HMHB Manager/Community Liaison	Family literacy night; where quality family time through interaction with an academic game is modeled and encouraged to avoid the summer learning slide.	May 11, 2017	Sign-In Sheets/Evaluations/Parent Feedback
10	Collaboration with the Healthy Mothers, Healthy Babies Coalition (Fatherhood Mentorship Program) institute the iMen-That-Care and iMe and My Dad Challenge	Title I Parent Involvement Program Specialist, Head Start Department, and Healthy Mothers and Healthy Babies Program Manager Title I Community Liaison	Parenting skills for fathers, male guardians and mentors. Technology and financial workshops will be provided.	Monthly Meetings	Sign-In Sheets Evaluations (Feedback)
11	Parent Computer Class Training	Title I Parent Involvement Program Specialist Title I Community Liaison	Participants will gain computer literacy (components and utilization of the computer, navigation through the district's website for increased parental involvement, etc.)	Bi-annually	Sign-In Sheets Surveys Evaluations (Feedback)
12	Collaboration with the Urban League of Broward County, Florida	Title I Parent Involvement Specialist	Promote awareness of the Living Well program. The goal of the Living Well program is to improve the lives of those at risk for developing diabetes or who have been diagnosed with the disease. Health education and activities are designed to focus on being active, healthy	Monthly	Sign-In Sheets Surveys Evaluations (Feedback)

			eating/monitoring, taking medication, problem solving, reducing risk and healthy coping strategies.		
13	Summer Learning Program	Title I Parent Involvement Specialist Title I Community Liaisons and Paraprofessionals	Provide interactive learning software programs to reinforce and strengthen weak academic areas for students. Students will engage in these activities to avoid the summer learning slide.	June - August	Sign-in Sheets Surveys Evaluations
14	Partnership with the Broward Health Community Health Services and the Sickle Cell Disease Association of Broward County, Inc.	Title I Parent Involvement Specialist	Provide health awareness and information as it relates to the well-being of the families we serve.	Monthly	Sign-in Sheets Surveys Evaluations
15	Partnership with the Broward County Library	Title I Parent Involvement Specialist	To serve the needs of students and families in our community by creating, promoting and implementing environments and tools which support life-long learning, including access to print and database materials. These book-based learning services, materials and tools will provide free and open access, self-empowerment, and exploration to acquire knowledge for learning advancement.	Monthly	Sign-in Sheets Surveys Evaluations

Staff Training

Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
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1	Parent Literacy Workshops (Train-the-Trainer)	Assigned Program Specialist, Principals, Community Liaisons	Staff and parents will be provided a training module to effectively attain parenting skills, positive strategies to conduct clear and concise communication, and ways to build their child's self-esteem	September	Correspondences/Flyers Agenda Sign-in sheets Training Evaluation
2	Title I Liaisons Technical Assistance Training	Title I Program Specialists	Bring awareness of the law, the roles and responsibilities of the schools, and provide best practices to increase parent participation at the school level.	Quarterly	Correspondences/Flyers Agenda Sign-in sheets Training Evaluation Title I Liaisons CAB Conference Archives
3	Communicating and working with parents (How to effectively conduct conferences)	School Leaders Guidance Counselor Parent Leaders	Improving the ability of staff to work with parents through the effective use of school agenda books.	September	Correspondences/Flyers Agenda Sign-in sheets Training Evaluation Title I Liaisons CAB Conference Archives Student Agendas
4	Active Parenting (six session series) (Train-the-Trainer)	Exceptional student Education/ FDLRS Program Specialist- Parent Services	Provide staff and parents with guidance and support to transform the challenges of instructing and raising children into productive members of society for today and tomorrow.	Quarterly	Correspondences/Flyers Agenda Sign-in sheets Training Evaluation Title I Liaisons CAB Conference Archives

Communication and Accessibility

Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].†

Response: The LEA will provide the Parent Involvement Plan (PIP) in English, Spanish, and Haitian-Creole as feasible. Parents will be sent notification of the plan's location in the schools' newsletters, on schools' websites, and in the front lobbies of schools. The district and schools will develop the parent involvement plans to include language that is understandable and parent-friendly. Translators will be available as feasible at parent meetings and made available at school sites to provide translation services to ensure that all parents (ESOL and migratory) are able to fully participate in the parent meetings. If other languages are needed schools will have in-house bilingual staff provide translation services. At the beginning of each school year, schools are required to have parents complete registration information regarding emergency information and the various languages spoken in the home. The LEA collects this data and through the English Speakers of Other Languages (ESOL) Department translators are provided in the various languages of the student population. All workshops/training locations are held at sites that provide accessibility (wheelchair access, ramps, and restrooms) for parents that may have special needs. In addition, consideration is made regarding the distance of the meeting area (school cafeteria, media center, classroom, etc.) from the training room to the parking lot for parents with limited mobility and/or disabilities.

Discretionary Activities

The LEA parental involvement policy may include additional discretionary activities that the LEA, in consultation with the parents, chooses to undertake to build parents capacity for involvement in the school and school system to support their children's academic achievement [Section 1118(e)]. Check here if the LEA does not plan to implement the discretionary parental involvement activities. Check all activities the LEA plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];	Train-the-Trainer Workshops	Parent Involvement Program Specialist; Title I Staff; Community Liaisons	Improve parents and staff ability to work effectively with other parents to build increased parent participation	Throughout the year (various trainings will be provided)
2	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)];	Coordinate 12 District-level Parent Workshops, in which participants will receive training on research-based instructional strategies.	Parent Involvement Program Specialist; Title I Liaison; School Principal	Provide parents with grade specific instructional strategies and resources that can be used to enhance their child's education at home.	Monthly (district) Quarterly (school-level)
3	Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];	Child care; Transportation	Title I Director; Parent Involvement Program Specialist; Title I Liaison; Principal	Provide parents with supervision of younger children, allowing them to acquire the knowledge and resources that are being presented	Throughout the year (as necessary)
4	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Events and Workshops will be held during mornings, evenings, and weekends.	Parent Involvement Program Specialist; Title I Liaison; SAC Chair; PTSA Chair	Provide parents opportunities of flexibility to become actively engaged in their child's education.	Throughout the year
5	Adopting and implementing model approaches to	Title I Parent Involvement will facilitate PLCs with	Parent Involvement Program Specialist; Community	Improve parent engagement and strategies utilized	Throughout the year (as necessary)

	improving parental involvement [Section 1118(e)(11)];	Title I Parent Involvement Team	Liaisons, Paraprofessionals and Bus Operators	at home to improve student performance.	
6	Establishing a LEA-wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs [Section 1118(e)(12)]; and	Bi-annually in the Spring, elections will be held by consensus. The elected group will meet quarterly or as often as needed.	Parent Involvement Program Specialist	Involve parents in the decision-making process in their child's education; allow appropriate advocacy that is in the best interest of all children.	Quarterly
7	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Businesses, agencies, and community/faith-based organizations will be invited to become involved in our district as partners, EPAC members or conferencing partners.	Parent Involvement Program Specialist	Collaborate and coordinate viable services with external organizations that will support and give additional information and resources to the families that we serve.	Throughout the year (as necessary)

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of the activities offered to help build the capacity of parents improve their children academic achievement [Section 1118(e)(1-2)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Orientation-Annual Public Meeting 9/24/15	1	177	An informative meeting was provided regarding Section 1118 and parents' rights under the law, the district LEA PIP, school-level plan/compact, aspects of the Title I program and the services provided by Title I, Part A and other external resources that were provided.
2	Reading I (Primary) 10/15/15	1	98	A content specific session was provided for parents. Information included modeling fluency, strategies parents can use at home and assessment methods.
3	Science 11/12/15	1	84	A content specific session was provided for parents. Information included modeling and strategies parents can use at home to strengthen science achievement.
4	Writing 12/10/15	1	101	A content specific session was provided for parents. Information included modeling strategies parents can use at home to bring awareness of the new standards and strengthen writing achievement.
5	Annual Parent Seminar 1/30/16	1	533	A full day parent conference with concurrent sessions was provided for parents. Information included Key-note address, workshops and resources parents can use at home.
6	Mathematics 2/18/16	1	84	A content specific session was provided for parents. Information included modeling strategies parents can use at home to bring awareness of the new standards and strengthen math achievement.
7	Reading II (intermediate) 3/31/16	1	78	A content specific session was provided for parents. Information included modeling fluency, strategies parents can use at home and assessments methods.
8	Science 4/21/16	1	102	A content specific session was provided for parents. Information included modeling and strategies parents can use at home to strengthen science achievement.
9	Family Learning - Avoiding the Summer Slide with Academic Games 5/19/16	1	120	A family literacy night was conducted; activities focused on quality family time through interaction with an academic game is modeled and encouraged.
10	Computer Literacy Training Six Weeks 4/11/16 ñ 5/17/16	1	15	Parents were introduced to technology through the use of computers. Education that consisted of strategies on the usage of basic computer terms, computer components and their functions. Parents were further instructed on the use of a word processing program (Microsoft Word). Facilitators instructed parents on

				accessing vital information from the School Board's website on student attendance, grades, test scores and tardiness. In addition, emphasis was placed on setting up and utilizing email.
11	Men-That-Care Initiative Partnership with Head Start and the Healthy Mothers, Healthy Babies	1	364	Supported and provided men with the necessary knowledge, skills and resources that will strengthen them in their role as responsible fathers/father figures.

Staff Training Summary

Provide a summary of the professional development activities provided by the LEA to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118(e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Liaison Technical Assistance Training	4	453	Parental Involvement participation will be strengthened through increased parent involvement at the school level.

Private School Summary

Provide a summary of the parental involvement activities provided for private schools implementing a Title I, Part A program [Section 1120(a)(1)]

count	Content and Type of Activity	Number of Participants	Schools Participating	Anticipated Impact on Student Achievement
1	Parent Workshops: reading and math	53	Various Private schools	Helping parents assist their children at home with reading/math.
2	Parent Workshop: Study Skills	36	Various Private schools	Assisting parents in promoting and maintaining good study habits.
3	Parent Workshop: Test Taking Strategies	36	Various Private schools	Helping parents assist their children with test taking strategies.
4	Parent Workshop: Involvement with school	66	Various Private schools	Providing parents with opportunities to become involved in activities at their children's school.
5	Parent Workshop: Family Literacy Night	27	Various Private schools	Interactive activity giving parents an opportunity to explore various aspects of literacy. Take home activities provided.
6	Parent Workshop: Think Stretch	16	Various Private schools	Providing parents with information on summer learning loss and engaging them in the process of helping their children prevent learning loss during the summer.

Barriers

Describe the barriers which hindered participation by parents in parental involvement activities during the previous school year. Include the steps the LEA will take during the upcoming school year to overcome the barriers and design more effective parental involvement policies (with particular attention to parents

who are economically disadvantaged, disabled, have limited English proficiency, limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(2)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Communication: Consistent translation for Haitian-Creole and Spanish population needed	Locate individuals employed within the district that speak fluent Haitian-Creole and Spanish. These individuals will be assigned to work with and translate to the Haitian-Creole and Spanish speaking parents that attend the Parent Training Academy meetings. Collaborate with English Speakers of Other Languages Department to provide consistent translations at parent activities.
2	Perception: Reversing prior negative experiences with schools	Outreach to Title I after-school programs, parks/recreation centers, local businesses and municipalities will build relationships engage more parents and community

Best Practices (Optional)

Describe the parental involvement activity/strategy implemented during the previous school year that the LEA considers the most effective. This information may be shared with other LEAs as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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THE SCHOOL BOARD OF BROWARD COUNTY, FL

Local Education Agency Parent Involvement Plan

2016-2017

2016-2017 Broward County LEA Parent Involvement Plan

In support of strengthening student academic achievement, each Local Educational Agency (LEA) that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement plan that contains information required by Section 1118(a)(2) of the Elementary and Secondary Education Act (ESEA). The plan establishes the LEA's expectations for parental involvement and describes how the LEA will implement a number of specific parental involvement activities, and is incorporated into the LEA's plan submitted to the Florida Department of Education (FDOE) as required in Section 1112(b)(P) of ESEA.

Assurances

The Broward County School Board LEA agrees to implement the following statutory requirements:

- ✓ The LEA will put into operation programs, activities, and procedures for the involvement of parents in its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- ✓ Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA.
- ✓ The LEA will incorporate this LEA-wide parental involvement policy into its LEA plan developed under Section 1112 of the ESEA.
- ✓ In carrying out the Title I, Part A parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities and parents of migratory children. The LEA will provide information and school reports required under Section 1111 of the ESEA in an understandable and uniform, easily read format and to the extent practicable, in a language parents understand [Section 1118(f)].
- ✓ If the LEA plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE [Section 1118(b)(4)].
- ✓ The LEA will involve the parents of participating children served in Title I, Part A schools in decisions about how not less than 1 percent of Title I, Part A funds reserved for parental involvement is allocated, and will ensure that not less than 95 percent of the one percent reserved is distributed directly to the schools, after

equitable provisions have been provided to participating private schools [Section 1118(a)(3)(A-C)].

- ✓ The LEA will be governed by the statutory definition of “parental involvement” as defined in Section 9101(32), and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition.

Statutory Definition of Parent Involvement

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

(A) that parents play an integral role in assisting their child's learning;

(B) that parents are encouraged to be actively involved in their child's education at school;

(C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA. (U. S. Department of Education)

Broward County's Parent Involvement Resource Center

Parent center serves families of Title I children in grades pre-kindergarten through twelve. Families obtain appropriate educational services for their children's academic needs; work to improve educational results for all children; train and inform parents and professionals on a variety of topics; resolve problems between families and schools or other agencies; and connect parents to community resources that address their child's needs and promote student achievement.

The following centers/websites are available for parents:

Broward County's Title I Center for Parent Involvement

701 Northwest 31st Avenue

Ft. Lauderdale, FL 33311

754-321-1425

<http://www.browardschools.com/departments/title-I>

Broward County's District Parent Engagement Website

<http://www.browardschools.com/Parents-Students/Parents>

PART II. District - Wide LEA Parent Involvement Plan (PIP)

Parental Involvement Mission Statement

We, the Title I, Migrant Education and Special Programs Department of the Broward County School Board believe that a partnership must exist between our parents and our schools. We will promote positive communication between the schools and our students' homes that will strengthen the school, family, and community partnership. We further pledge to coordinate and build capacity for increased parent participation through enriching and engaging activities whereby parents can exhibit effective parenting skills that will provide stabilization in the home and ultimately improve the academic achievement of our students.

1. Describe the actions the LEA will take to involve parents in each of the following required policies/plans. Address each plan and how parents will be consulted before the plan is finalized.
 - a. LEA-wide parental involvement policy (PIP) [Section 1118 (a)(2)];
 - b. LEA Plan [Sections 1112 (c)(H), 1112 (d)(1)]; and
 - c. How the funds reserved for parental involvement will be allocated [Section 1118 (a)(2)].

The Local Educational Agency (LEA) has developed the District's Title I Executive Parent Advisory Council (EPAC), which is comprised of parents from various Title I schools. Elections for the EPAC are held every two years during the spring. Parent volunteers are nominated to serve as Title I Executive Parent Advisory Council officers and members. Elections are held by nominations of candidates. The Council consists of a minimum of 15 voting members; with representation of parents from the north to the south sectors of the county; at least two community stakeholders; one Title I Staff member and an alternate Title I Staff member. The Council provides input into the development, implementation and evaluation of all district related plans, including but not limited to the District Improvement and Assistance Plan (DIAP), the LEA District's Parent Involvement Plan (PIP), the Title I, Part A application, and use of the parent involvement allocation. The Broward LEA will present all projected district activities for the upcoming school year to the district's Title I Executive Parent Advisory Council (EPAC)(notice of meetings dates will be mailed to council members). During the Title I EPAC meetings (September, December, March, May, and any additional meetings that must be held to reach an agreeable consensus by the Council) members will review, provide recommendations and modifications regarding the projected parent involvement activities and district parent involvement plan. The LEA and the Title I EPAC members are expected to reach, a consensus regarding the parent involvement activities.

All schools receive training and information on ways to include parents in the school improvement process, school-level parental involvement plan, school-parent compact, and the activities of the school through the Title I Liaisons' Technical Assistance Training.

The Division of Talent Development provides professional development for the School Advisory Council (SAC) personnel at each school site. Training includes gaining a thorough understanding of the School Improvement Plan (SIP) template and process for developing a plan, writing an agenda and conducting a SAC meeting, ways to build strong team membership, increase team commitment and involvement in the SAC, and strategies for monitoring the SIP goals/objectives on an ongoing basis. These trainings are open to all parents who are participants in the school improvement process;

Parents/Guardians are invited and encouraged to become active members of the SAC and provide input in the development and decision-making process of all plans related to school improvement. Surveys are distributed to stakeholders and the results are then analyzed to evaluate the school needs. Data collected throughout the year is shared with each SAC. The results are utilized to plan effective parental involvement activities for the new school term.

Decisions involving the use of the parental involvement funds will be made during the development of the SIP by the SAC at the Title I schools. Parents of students in Title I schools are involved at their individual school's Council. Of the one percent, not less than 95% will be allocated to schools. Parents will participate in the development of the school's Title I budget through participation in the school's SAC meetings. The parent involvement activities will be developed with the input (recommendations and/or suggestions) of the parents. The LEA will monitor SAC membership to ensure that parents are represented and involved in the process.

The LEA will conduct the following activities using the parent involvement set-aside to build the capacity for increased parental involvement as outlined in our Parental Involvement Plan:

- 1) Conduct an Annual Public Meeting (September 22, 2016);
- 2) Provide monthly Title I Parent Training Academy meetings that focus on literacy, academic instruction in the areas of reading, writing, math, science/technology, college/career readiness, and health/wellness; learning to advocate for your children;
- 3) Training and support to the Title I schools (Title I Liaisons technical assistance meetings and support visits) on how to effectively increase parental participation at the school-level;
- 4) Parent Literacy training (train-the-trainer model) offered to school personnel and parents. This training will allow parents to engage with other parents as they acquire parent literacy skills that help build success for children, parents and teachers through books, trainings and partnerships with schools and communities;
- 5) Utilization of Parent Involvement staff to provide scheduled visitations by way of two mobile units (Parent Center on Wheels); Title I schools and Community Partners request

the units to increase parent engagement at schools' literacy nights, academic/health fairs and community events in which Title I, Title II ELL (English Language Learners), Head Start, and Homeless parents can borrow educational materials and receive information regarding events and services provided within the county;

6) Title I Parent Involvement Resource Center, which offers a welcoming atmosphere for parents, provides free educational resources and take-home materials that can be utilized to strengthen academic knowledge. The materials are appropriate for grade levels Pre-K through 12;

7) Computer literacy training will also be provided through our Title I Parent Involvement Resource Center. Parents will be introduced to basic and advanced concepts of the computer. Participants will learn how to create an email account to communicate with their children's teachers/school and how to maneuver through the district's website to monitor their child's progress, as well as other concepts and skills that will enhance the parent's capability for career and personal advancement;

8) Coordinating an annual Parent Seminar with other federally funded grant programs, parents will attend academic concurrent sessions to improve literacy skills, school and community involvement. During this event parents will also receive valuable resources from community partners;

9) Partnership with the Healthy Mothers, Healthy Babies Coalition to institute the "Men-That-Care" and "Me and My Dad Challenge" initiative which actively employs male involvement with the mission to strengthen and provide training sessions for increased male participation;

10) Purchase current research-based instructional materials (for parent workshops, technical assistance training to schools, Parent Involvement Resource Center and mobile units);

11) Provide registration fees and transportation for Title I parents to participate in district and community sponsored parent involvement events/activities;

12) Institute a summer learning initiative using the Title I mobile units, whereby the units will partner with various community camps to provide technology learning stations for Title I students to avoid the summer learning loss;

13) Collaborate with the Urban League of Broward County, FL to promote awareness of the Living Well program. The goal of the Living Well program is to improve the lives of those at risk for developing diabetes or who have been diagnosed with the disease. Health education and activities are designed to focus on being active, healthy eating/monitoring, taking medication, problem solving, reducing risk and healthy coping strategies;

14) Partnership with the Broward Health Community Health Services and the Sickle Cell Disease Association of Broward County, Inc. to provide health awareness and information as it relates to the well-being of the families we serve;

15) Partnership with the Broward County Library to serve the needs of students and families in our community by creating, promoting and implementing environments and tools which support life-long learning, including access to print and database materials. These book-based learning services, materials and tools will provide free and open access, self-empowerment, and exploration to acquire knowledge for learning advancement.

2. a. Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance [Section 1118(a)(2)(B and C) and 1118 (e)(1-14)].

The LEA provides the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

Orientation and technical assistance meetings are provided to new principals and Title I Liaisons of all Title I schools to assist in the development, implementation, review of all required plans, and ensure that schools are knowledgeable of their expectant roles and responsibilities.

Quarterly Title I Liaisons technical assistance meetings serve as the main forum for sharing information regarding the federal requirements of the district as a recipient of Title I, Part A funds. The Program Specialists and Grant Facilitators are responsible for providing information and technical assistance to schools. Additionally, there is a daily two-way communication via an email system (Office 365/CAB Conference) for Title I Liaisons to address concerns and/or inquiries as it relates to Title I processes/procedures.

- b. Include a description of the process the LEA will use to review the school-level PIP to ensure compliance with Section 1118[34CFR 200.30(e)].

The LEA reviews each school-level parent involvement plan, school-parent compact, and annual parent survey results to ensure compliance and that the activities planned will provide meaningful opportunities for parents to become more involved in their child's education. This review process is conducted during July and feedback is provided to the schools by August (by way of the FDOE Parent Involvement Online Submission Evaluation and School Improvement Plan Committee feedback sessions). Schools begin developing and administering the documents during the months of March through May. The Parent Involvement Specialist is responsible for monitoring the completion of the school-level PIP, compact and annual evaluation.

Grant Facilitators assigned to various innovation zone schools are responsible for monitoring SAC/SAF/PTSA/Parent Workshop flyers, agendas and minutes that provide evidence that parents are included in the decision-making process.

c. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Parent Literacy Workshops will be provided by the LEA as an additional reasonable support for parental involvement activities. The Facilitators will provide train-the-trainer opportunities for Title I Liaisons, parent representatives, and other school staff to enhance their abilities to present parental involvement information and promote parent literacy. These trainings will be conducted as requested and will be available throughout the course of the school year.

3. Describe how the LEA will coordinate and integrate parental involvement strategies from Title I, Part A with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Parts C and D of Title I, Title III, and Part A of Title IV) [Sections 1118 (a)(2)(D) and 1118 (e)(4)].

Program	Coordination
Early Childhood Department (Head Start)	The LEA will coordinate services through the Early Childhood Department (Head Start). Title I, part A funds will be utilized to support 27 four year old early childhood classrooms by providing instructional positions, research-based curriculum and resources to assist students in the emergent stages of learning transition successfully to primary education. Title I, Part A funds will be used to provide professional development activities to meet the specific needs of teachers. These funds will also be used to increase parental involvement and provide educational workshops for parents to assist their child(ren) at home. In addition, Title I, Part A and Head Start in conjunction with the Healthy Mothers, Healthy Babies Coalition will coordinate the Men-That-Care initiative to provide fathers, male guardians and mentors viable resources for increased engagement.
Migrant Education Program (Title I-C)	Title I, Part A will have ongoing collaboration with the Title I, Part C, Migrant Education Program (MEP). The MEP program will have two Identifiers/Recruiters which are partially funded by Title I, Part A as well as Pre-K teacher and paraprofessional to address the identified needs of migrant students and families. Title I, Parts A, C and D will collaborate efforts to inform parents of available services and

	programs offered through the Parent Involvement Program to include: School/District Community Workshops, Title I Parent Training Academy and Computer Literacy Training.
Professional Development (Title II-A)	Professional development for Pre-K-12 principals, teachers and other support staff will be supported through Titles II-A and the English Speakers of Other Languages (ESOL) Department. Title II, Part A will support additional academic coaches in Title I, Part A schools.
Bilingual Services (Title III – English Speakers of Other Languages)	English Speakers of Other Languages Department (Title III) will coordinate with Title I to offer translation/interpretive services (i.e., parent workshops, multilingual brochures, etc.). Title III has developed and will continue to support Parent Involvement Resource Centers at two targeted Title I schools and their feeder schools. Title III will also support Title I by providing translation services of district/department's correspondences and bilingual staff at the monthly Title I Parent Training Academies and the Annual Parent Seminar. Title I will support Title III with the coordination of a Parent Leadership Training for Title I, Title III and Head Start parents. The goal of the training will be to bring awareness of parents' legislative rights and build capacity for increased parent engagement.
Annual Parent Seminar	Title I, English Speakers of Other Languages (Title III), Early Childhood Education (Head Start), and Exceptional Student Education departments collaborate and coordinate an annual full day conference for district parents. Parents participate in trainings and academic implementation strategies.
Title I Parent Center on Wheels	The Title I, English Speakers of Other Languages and Early Childhood Education (Head Start) departments provide educational supplementary materials that are on loan to Title I and Head Start parents. These resources are made available to the parents at daily visits to the Title I/Head Start schools at Family Literacy Nights and community events by way of the Title I department mobile units visits.
Cooperative District Events	Title I, Early Childhood Education (Head Start), Exceptional Student Education, and the English Speakers of Other Languages (Title III), and Student Services departments consolidate and coordinate parent literacy trainings. Services are provided to district families from district partners and community stakeholders.

4. Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement plan in improving the quality of the Title I, Part A schools [Section 1118(a)(2)(E)].

The LEA will evaluate the effectiveness of its parental involvement activities by having participants complete an evaluation form and/or on-line survey after each parent engagement activity. The feedback provided from the evaluation form will be shared with the Title I Executive Parent Advisory Council, their suggestions and recommendations will be considered in improving and implementing any necessary changes needed throughout the year. An annual evaluation will be held at both the school and district level, the data will be analyzed and a summary of needs will be formulated by the district Title I Executive Parent Advisory Council (EPAC) and the schools' School Advisory Council (SAC). The information generated will be used to strengthen and plan the parent involvement plan and activities for the upcoming school term. The Title I parents will be encouraged regularly to attend these forums, to contact the LEA and schools with questions, concerns, and suggestions to build capacity for increased parent engagement within our district.

5. If the LEA plans to implement LEA-wide activities, describe the activities the LEA will take to build the schools' and parents' capacity for strong parental involvement. The actions ensure effective involvement of parents and support a partnership among the school(s) involved, parents, and the community to improve student academic achievement [Sections 1118 (a)(2)(C), 1118 (e)(1-14)].

If all activities will be conducted at the school-level, check ☐.

Content and Type of Activity	Person Responsible	Correlations to Student Achievement	Timeline	Evidence of Effectiveness
Title I Orientation Annual Public Meeting (Face-to-Face meeting)	Parent Involvement Program Specialist	An informative meeting regarding Section 1118 and parents' rights under the law, the district PIP, school-level plan/compact, aspects of the Title I program and the services provided by Title I, Part A.	September 22, 2016	Sign-In Sheets Evaluations (Parent Feedback)
Reading Parent Training (Face-to-Face meeting)	Parent Involvement Program Specialist	A content specific session will be provided for parents. Information will include modeling fluency, strategies parents can use at	October 20, 2016	Sign-In Sheets Evaluations (Parent Feedback)

		home and assessment methods.		
College Career Readiness	Parent Involvement Program Specialist	A content specific session will be provided for parents. This workshop will target middle school and high school parents. Guidance Counselors and school personnel will be on-hand to discuss and bring awareness to comprehending report cards/progress reports, progress monitoring and resources and/or programs availability.	November 10, 2016	Sign-In Sheets Evaluations (Parent Feedback)
Writing Parent Training (Face-to-Face meeting)	Parent Involvement Program Specialist	A content specific session will be provided for parents. Information will include modeling writing strategies parents can use at home and assessment methods.	December 15, 2016	Sign-In Sheets Evaluations (Parent Feedback)
Annual Parent Seminar Parent Conference (All day Face-to-Face meeting)	Parent Involvement Program Specialist	Content specific concurrent sessions will be provided for parents. Information will include Key-note addresses, workshops and resources parents	January 28, 2017	Sign-In Sheets Evaluations (Parent Feedback)

		can use at home.		
Mathematics (Face-to-Face meeting)	Parent Involvement Program Specialist	A content specific session will be provided for parents. Information will include modeling mathematical concepts and strategies that parents can use at home and assessment methods.	February 9, 2017	Sign-In Sheets Evaluations (Feedback)
Science (Face-to-Face meeting)	Parent Involvement Program Specialist	A content specific session will be provided for parents. Information will include awareness of science terminology, modeling ways to introduce science with hands-on experiments and strategies parents can use at home and assessment methods.	March 16, 2017	Sign-In Sheets Evaluations (Feedback)
Health & Wellness (community event for Title I schools)	Parent Involvement Program Specialist	Promote healthy living by providing education in personal health, good nutrition, exercise and wellness.	April 22, 2017	Sign-In Sheets Evaluations (Feedback)
Summer Learning - Prevention for Academic Loss during the Summer (Face-to-Face)	Parent Involvement Program Specialist	Family literacy night; where quality family time through interaction with an academic game is modeled and encouraged to	May 11, 2017	Sign-In Sheets Evaluations (Feedback)

meeting)		avoid the summer learning slide.		
Collaboration with the Healthy Mothers, Healthy Babies Coalition (Fatherhood Mentorship Program) institute the "Men-That-Care" and "Me and My Dad Challenge"	Title I Parent Involvement Program Specialist, Head Start Department, and Healthy Mothers and Healthy Babies Program Manager Title I Community Liaison	Parenting skills for fathers, male guardians and mentors. Technology and financial workshops will be provided.	Monthly Meetings	Sign-In Sheets Evaluations (Feedback)
Parent Computer Class Training	Title I Parent Involvement Program Specialist and Paraprofessionals	Participants will gain computer literacy (components and utilization of the computer, navigation through the district's website for increased parental involvement, etc.)	Bi-annually	Sign-In Sheets Evaluations (Feedback)
Collaboration with the Urban League of Broward County, Florida	Title I Parent Involvement Program Specialist	Promote awareness of the Living Well program. The goal of the Living Well program is to improve the lives of those at risk for developing diabetes or who have been diagnosed with the disease. Health education and activities are	Monthly	Sign-In Sheets Surveys Evaluations (Feedback)

		designed to focus on being active, healthy eating/monitoring , taking medication, problem solving, reducing risk and healthy coping strategies.		
Summer Learning Program	Title I Parent Involvement Specialist Title I Community Liaisons and Paraprofessionals	Provide interactive learning software programs to reinforce and strengthen weak academic areas for students. Students will engage in these activities to avoid the summer learning slide.	June - August	Sign-in Sheets Surveys Evaluations
Partnership with the Broward Health Community Health Services and the Sickle Cell Disease Association of Broward County, Inc.	Title I Parent Involvement Specialist	Provide health awareness and information as it relates to the well-being of the families we serve.	Monthly	Sign-in Sheets Surveys Evaluations
Partnership with the Broward County Library	Title I Parent Involvement Specialist	To serve the needs of students and families in our community by creating, promoting and implementing environments and tools; which support life-long learning,	Monthly	Sign-in Sheets Surveys Evaluations

		including access to print and database materials. These book-based learning services, materials and tools will provide free and open access, self-empowerment, and exploration to acquire knowledge for learning advancement.		
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6. Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Parent Literacy Workshops (Train-the-Trainer)	Assigned Program Specialist Principals Community Liaisons	Staff and parents will be provided a training module to effectively attain parenting skills, positive strategies to conduct clear and concise communication, and ways to build their child's self-esteem.	September	Correspondences/Flyers Agenda Sign-in sheets Training Evaluation
Title I Liaisons' Technical Assistance Training	Program Specialists	Bring awareness of the law, the roles and responsibilities	Quarterly	Correspondences/Flyers Agenda Sign-in sheets Training Evaluation Title I Liaisons' CAB

		of the schools, and provide best practices to increase parent participation at the school level.		Conference Archives
Communicating and working with parents (How to effectively conduct conferences)	School Leaders Guidance Counselors Parent Leaders	Improving the ability of staff to work with parents through the effective use of school agenda books.	Continuous	Correspondences/Flyers Agenda Sign-in sheets Training Evaluation Title I Liaisons' CAB Conference Archives Student Agendas
Active Parenting (six sessions) (Train-the-Trainer)	Exceptional student Education/ FDLRS Program Specialist-Parent Services	Provide staff and parents with guidance and support to transform the challenges of instructing and raising children into productive members of society for today and tomorrow.	Quarterly	Correspondences/Flyers Agenda Sign-in sheets Training Evaluation Title I Liaisons' CAB Conference Archives

7. Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents of children with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in language parents can understand [Section 1118(e)(5) and 1118(f)].

The LEA will provide the Parent Involvement Plan (PIP) in English, Spanish, and Haitian-Creole as feasible. Parents will be sent notification of the plan's location in the schools' newsletters, on schools' websites, and in the front lobbies of schools. The district and schools will develop the parent involvement plans to include language that is understandable and parent-friendly. Translators will be available as feasible at parent meetings and made available at school sites to provide translation services to ensure that all parents (ESOL and migratory) are able to fully participate in the parent meetings. If other languages are needed schools will have in-house bilingual staff provide translation services. At the beginning of each school year, schools are required to have parents

complete registration information regarding emergency information and the various languages spoken in the home. The LEA collects this data and through the English Speakers of Other Languages (ESOL) Department translators are provided in the various languages of the student population. All workshops/training locations are held at sites that provide accessibility (wheelchair access, ramps, and restrooms) for parents that may have special needs. In addition, consideration is made regarding the distance of the meeting area (school cafeteria, media center, classroom, etc.) from the training room to the parking lot for parents with limited mobility and/or disabilities.

Discretionary LEA Parental Involvement Plan Components

The LEA parental involvement policy/plan may include additional discretionary activities that the LEA, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement [Section 1118(e)].

☐ Check here if the LEA does not plan to implement the discretionary activities listed below.

Check all activities the LEA plans to implement:

- ✓ Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];
- ✓ Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)];
- ✓ Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];

Training parents to enhance the involvement of other parents [Section 1118(e)(9)];

- ✓ Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times or conducting in-home conferences between teachers or other educators who work directly with participating children and parents who are unable to attend those conferences at the school [Section 1118(e)(10)];
- ✓ Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)];
- ✓ Establishing a LEA-wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs [Section 1118(e)(12)]; and

- ✓ Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)];
- ✓ Providing other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118 (e)(14)].

8. Describe how the discretionary activities checked above will be implemented.

Activity	Description of Implementation Strategy	Person Responsible	Correlation to Student Achievement	Timeline
Train parents and staff as leaders.	Train-the-Trainer Workshops	Parent Involvement Program Specialist; Title I Staff; Community Liaisons	Improve parents' and staff's ability to work effectively with other parents to build increased parent participation.	Throughout the year (various trainings will be provided)
Literacy Training	Coordinate 12 District-level Parent Workshops, in which participants will receive training on research-based instructional strategies.	Parent Involvement Program Specialist; Title I Liaison; School Principal	Provide parents with grade specific instructional strategies and resources that can be used to enhance their child's education at home.	Monthly (district) Quarterly (school-level)
Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to	Child care; Transportation	Title I Director; Parent Involvement Program Specialist; Title I Liaison; Principal	Provide parents with supervision of younger children, allowing them to acquire the knowledge and resources that are being presented.	Throughout the year (as necessary)

participate in school-related meetings and training sessions [Section 1118(e)(8)]; - 3				
Maximizing parental engagement by arranging flexible school meetings, etc.	Events and Workshops will be held during mornings, evenings, and weekends.	Parent Involvement Program Specialist; Title I Liaison; SAC Chair; PTSA Chair	Provide parents opportunities of flexibility to become actively engaged in their child's education.	Throughout the year
Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; - 6	Title I Parent Involvement will facilitate PLCs with Title I Parent Involvement Team	Parent Involvement Program Specialist, Community Liaisons, Paraprofessionals and Bus Operators	Improve parent engagement and strategies utilized at home to improve student performance.	Throughout the year (as necessary)
Establish a LEA Parent Advisory Council	Bi-annually in the Spring, elections will be held by consensus. The elected group will meet quarterly or as often as needed.	Parent Involvement Program Specialist	Involve parents in the decision-making process in their child's education; allow appropriate advocacy that is in the best interest of all children.	Quarterly
Develop appropriate roles for community-based, faith-based, and businesses in parent involvement activities.	Businesses, agencies, and community/faith-based organizations will be invited to become involved in our district as partners, EPAC members or conferencing partners.	Parent Involvement Program Specialist	Collaborate and coordinate viable services with external organizations that will support and give additional information and resources to the families that we serve.	Throughout the year
Provide other	As needed	Title I	Provide parents	Throughout

reasonable support for parental involvement activities under section 1118 as parent may request.		Director; Title I Program Specialists; School Staff	the opportunity to make suggestions and give effective input to better their child's education.	the year (as necessary)
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Provide evidence that the LEA PIP was developed with the input of parents and based on the evaluation of the 2015-2016 PIP.

**The School Board of Broward County, FL
Title 1
Executive Parent Advisory Council
Meeting Minutes**

June 7, 2016

Present:

Kimberly Snyder-Chairperson	Helen Francis-Voting Member
Melina Markos-Assistant Secretary	Olivia Holloway-Parliamentarian
Hari Heller-Parent	Linda Howard-Title I Program Specialist
Jerard Heller-Southern District Parent DAC	Sara Lassalle-Recording Secretary
Theresa Smith-Voting Member	Heather Sykes-Voting Member
Maureen Durand-Vice Chairperson	Beverly Thompson-Title I, P.I.T.
Luwando Wright-Hines, Director, Title I	

Call to Order 7:00 PM, Quorum was established

7:00 PM	The Pledge of Allegiance Welcome Approval of minutes
7: 23 PM	Hari made a motion to approve, Ms. Hines seconded the motion. All accepted, providing corrections would be made.
7:26 PM	Florida Kid Care – reviewed by Ms. Howard to share that the 5 year waiting period has changed and on July 1 st , 2016 those who want to apply under the new immigration guidelines have a new opportunity.
7:28 PM	Ms. Hines states that the flyer can be revitalized to promote the health insurance through Florida Kid Care.

- 7:29 PM Mrs. Snyder promoted the use of the Title I Bus and how the parents/children were excited about the benefits of having it.
- 7:32 PM Ms. Holloway made a motion, seconded by Theresa Smith, with all in favor of approving Helen Francis to become the group's 2016-2018 Recording Secretary.
- 7:35 PM Mrs. Snyder reviewed the evaluation from 05/19/16 Parent Training Academy held at Wilton Manors.
- 7:40 PM Mrs. Snyder discussed the reason why the high schools were not Title I. Mrs. Hines explained there was limited funding.
- 7:44 PM Mrs. Snyder goes over "Let us hear your voice" on the Parent Survey from 05/19/16. There was a discussion on how to make improvements. Mrs. Hines mentioned the Summer Work Schedule of the Community Liaisons when answering the question "Is the Title I Office open in the summer?"
- 7:46 PM Mrs. Hines discusses an Open House is in the planning stage for welcoming parents back.
- 7:47 PM Mrs. Hines states data is needed to view for assisting in promoting more awareness of what Title I is and how to utilize it.
- 7:50 PM Hari discussed the Title I training flyers are not provided at the school level. What can be done? Hari is taking the liberty to forward and copy (please provide in different languages). Mrs. Howard states that is doable. A grey scale copy can also be provided, for schools that do not have the ability to make copies in color.
- 7:57 PM Mrs. Snyder discussed to distribute and carry out the duties of engagement. Melina stated the PIP at school level is changing for the better. Parent Orientation-Maureen stated that liaisons will have to attend. Theresa – questions about children going to after care- can they provide flyers there as well? Mrs. Hines states there are some after cares that our employees work with and home owner's association meetings are being attended by Title I staff, too.
- 8:03 PM Theresa discussed an event she went to that promoted work/college at a fair she attended.
- 8:07 PM Going over PIP by-laws-LEA. Mrs. Howard goes over packet.

- 8:12 PM Mrs. Snyder discussed what each school's PIP looks like and how the process works for an effective PIP. Mrs. Hines communicated how it should be handled.
- 8:22 PM Hari offered her voice as to the PIP/or Title I dollars. Mrs. Snyder discussed how parents just want to know.
- 8:27 PM Mrs. Howard goes over how the state defines Parent Involvement, NCLB, Every Student Succeeds Act, ESSA. Parent resource center page on Bylaws, made corrections, Mrs. Hines to center(s) – take out.
- 8:30 PM Mrs. Howard goes over wide LEA PIP, pages 6 & 7.
- 8:41 PM Sara asked about the language of 1% of 95% on page 7, referring to the use of Title I funds and how it is distributed. Mrs. Hines clarified how it breaks down.
- 8:43 PM Hari asked if there are any funds set aside for training parents how to advocate. Mrs. Hines states they partner with other organizations and can bring that to a Parent Training Meeting.
- 8:44 PM Page 8, spelling corrections noted by Mrs. Hines. Hari asked how do parents get to literacy workshops, if they have no transportation. Mrs. Howard says they can assist with that on a case by case basis.
- 8:50 PM Page 9, spelling corrections by Mrs. Hines. Page 10, 3 Early Childhood – verbiage changes as to how many four-year-old classes. Correction Professional Development, 4 to 27, Correction PK not K.
- 8:54 PM (PIP) Page 11, pull together sentences, Page 12, OK. Pages 13, 14, 15, 17, 18, 19, 20 corrections to spelling and grammar provided by Sarah, Mrs. Hines, Hari, Mrs. Snyder, Theresa, Mrs. Howard, Helen, Melina and Maureen.
- 9:07 PM Completed review of PIP plan.
- 9:10 PM Approval of PIP with a motion by Melina, seconded by Hari, all approve by consensus.
- 9:12 PM Hari makes a motion to adjourn the meeting, seconded by Melina.

SCHOOL BOARD OF BROWARD COUNTY, FL
LEA Evaluation of 2015-2016

Building Capacity Summary

1. Provide a summary of the activities provided during the 2015-2016 school year designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)].

Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
Title I Orientation 9/24/15	1	177	An informative meeting was provided regarding Section 1118 and parents' rights under the law, the district LEA PIP, school-level plan/compact, aspects of the Title I program and the services provided by Title I, Part A and other external resources that were provided.
Reading I (Primary) 10/15/15	1	98	A content specific session was provided for parents. Information included modeling fluency, strategies parents can use at home and assessment methods.
Science 11/12/15	1	84	A content specific session was provided for parents. Information included modeling and strategies parents can use at home to strengthen science achievement.
Writing 12/10/15	1	101	A content specific session was provided for parents. Information included modeling strategies parents can use at home to bring awareness of the new standards and strengthen writing achievement.
Annual Parent Seminar 1/30/16	1	533	A full day parent conference with concurrent sessions was provided for parents. Information included Key-note address, workshops and resources parents can use at home.
Mathematics 2/18/16	1	84	A content specific session was provided for parents. Information included modeling strategies parents can use at home to bring awareness of the new standards and strengthen math achievement.
Reading II (Intermediate) 3/31/16	1	78	A content specific session was provided for parents. Information included modeling fluency, strategies parents can use at home and assessments methods.
Science 4/21/16	1	102	A content specific session was provided for parents. Information included modeling and strategies parents can use at home to strengthen science achievement.
Family Learning - Avoiding the Summer Slide with Academic Games 5/19/16	1	120	A family literacy night was conducted; activities focused on quality family time through interaction with an academic game is modeled and encouraged.
Computer Literacy Training Six Weeks 4/11/16 – 5/17/16	1	15	Parents were introduced to technology through the use of computers. Education that consisted of strategies on the usage of basic computer terms, computer components and their

			functions. Parents were further instructed on the use of a word processing program (Microsoft Word). Facilitators instructed parents on accessing vital information from the School Board's website on student attendance, grades, test scores and tardiness. In addition, emphasis was placed on setting up and utilizing email as a means to enhance effective parental communication between the home and school.
Men-That-Care Initiative Partnership with Head Start and the Healthy Mothers, Healthy Babies Coalition	1	364	Supported and provided men with the necessary knowledge, skills and resources that will strengthen them in their role as responsible fathers/father figures.

Staff Training Summary

2. Provide a summary of the professional development activities provided during the 2015-2016 school year regarding the following:

- to educate staff on the value and utility of contributions of parents;
- how to reach out to, communicate with, and work with parents as equal partners;
- the implementation and coordination of parent programs; and
- how to build ties between parents and the school [Section 1118 (e)(3)].

Content and Type of Activity	Number of Sessions	Number of Participants	Correlation to Student Achievement
Title I Liaisons' Technical Assistance Training	4	453	Parental Involvement participation were strengthened through increased parent involvement at the school level.

Private School Summary

3. Provide a summary of the professional development activities provided during the 2015-2016 school year for **private schools** implementing a Title I, Part A program [Section 1120(a)(1)].

Name of the Activity	Number of Participants	Schools Participating	Correlation to Student Achievement
Parent Workshops: reading and math	53	Various Private schools	Helping parents assist their children at home with reading/math.
Parent Workshop: Study Skills	36	Various Private schools	Assisting parents in promoting and maintaining good study habits.
Parent Workshop: Test Taking Strategies	36	Various Private schools	Helping parents assist their children with test taking strategies.
Parent Workshop: Involvement with School	66	Various Private schools	Providing parents with opportunities to become involved in activities at their children's school.

Parent Workshop – Family Literacy Night	27	Various Private schools	Interactive activity giving parents an opportunity to explore various aspects of literacy. Take home activities provided.
Parent Workshop – Pack it in for Summer Success	16	Various Private schools	Providing parents with information on summer learning loss and engaging them in the process of helping their children prevent learning loss during the summer.

Barriers

4. Describe the barriers that hindered participation by parents in parental involvement activities during the 2015-2016 school year. Include the steps the LEA will take during the 2016-2017 school year to overcome the barriers and design more effective parental involvement policies (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Barrier (Including the Specific Subgroup)	Steps the LEA will Take to Overcome
1. Communication - Consistent translation for Haitian-Creole and Spanish population needed	1. Locate individuals employed within the district that speak fluent Haitian-Creole and Spanish. These individuals will be assigned to work with and translate to the Haitian-Creole and Spanish speaking parents that attend the Parent Training Academy meetings. Collaborate with English Speakers of Other Languages Department to provide consistent translations at parent activities.
2. Perception: Reversing prior negative experiences with schools	2. Outreach to Title I after-school programs, parks/recreation centers, local businesses and municipalities will build relationships engage more parents and community participation in the lives of our students.

5. Describe the parental involvement activity/strategy implemented during the 2015-2016 school year the LEA considers the most effective. This information may be shared with other LEAs as a best practice. (Optional)

Content/Purpose	Description of the Activity



State Board of Education

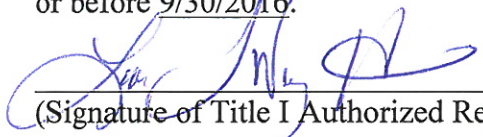
Marva Johnson, *Chair*
John R. Padget, *Vice Chair*
Members
Gary Chartrand
John A. Colón
Rebecca Fishman Lipsey
Michael Olenick
Andy Tuck

Pam Stewart
Commissioner of Education

2016-2017 LEA Parental Involvement Adoption Page

The School Board of Broward County, Florida:

This plan was adopted by the LEA on 06/07/2016 and will be in effect for the period of one year through 08/31/2017. The Local Educational Agency will distribute this plan and make it accessible in a variety of ways (Title I website, Title I Executive Parent Advisory Council meeting, Title I Liaisons' Technical Assistance meetings, schools' websites and front office lobbies, The Office of Parent Engagement, School Advisory Council meetings, Title I PTSA/SAF/PTO meetings, Family Literacy workshops, and Parent Involvement Resource Centers) to all parents of participating Title I, Part A children on or before 9/30/2016.


(Signature of Title I Authorized Representative)

07/25/2016
(Date)

Provide evidence that the LEA PIP was developed with the input of parents and based on the evaluation of the previous year PIP.

A copy of the Title I Executive Parent Advisory Council Meeting minutes dated June 7, 2016 have been included within the plan evidence of parental input in the development and revision of the Broward County LEA Parental Involvement Plan.