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FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

Pam Stewart
Commissioner of Education

October 28, 2016

Ms. Christine Murno
Charlotte County School District
1445 Education Way
Port Charlotte, FL 33948

Dear Ms. Murno:

We are pleased to inform you that the Bureau of Federal Educational Programs has received Charlotte County's 2016-17 LEA Parental Involvement Policy.

Please be reminded that the LEA Parent Involvement Policy/Plan must meet all of the requirements outlined in Section 1118 of the Elementary and Secondary Education Act. The LEA is also required to share the contents of the parental involvement policy with parents of children participating in the Title I program. The information must be provided in an understandable and uniform format, including alternative formats upon request.

If you have questions or need additional information, please contact Tony Graham via email at Tony.Graham@fldoe.org, or by telephone at 850-245-9893.

Sincerely,

Sonya G. Morris

SGM/tog

CHARLOTTE Title I, Part A Parental Involvement Plan

I, Steve Dionisio, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of "parental involvement" defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and


Signature of Superintendent or Designee

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)


Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Charlotte County Public Schools will foster and support a partnership among the home, school, and community to increase student success.

Involvement of Parents



Marva Johnson, *Chair*
John R. Padget, *Vice Chair*
Members
Gary Chartrand
Rebecca Fishman Lipsey
Michael Olenick
Andy Tuck

2016-2017 LEA Parental Involvement Adoption Page

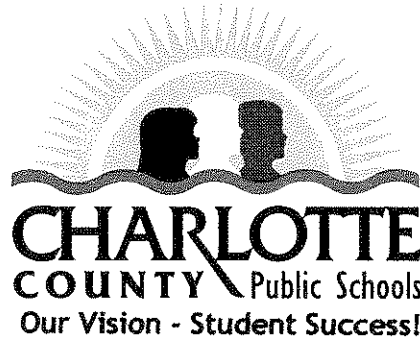
LEA or District Name: Charlotte

This policy was adopted by the LEA on 06-1-2016 and will be in effect for the period of one year through 06-1-2017. The LEA will distribute this policy to all parents of participating Title I, Part A children on or before 11-01-2016.

[Signature] 10/17/16
(Signature of Title I Authorized Representative) (Date)

Provide evidence that the LEA PIP was developed with the input of parents and based on the evaluation of the previous year PIP.

Steve Dionisio
Superintendent



School Board

Barbara Rendell, Chairman
Bob Segur, Vice-Chairman
Alleen Miller
Lee Swift
Ian Vincent

October 18, 2016

Dear Tony Graham:

Enclosed are the signed 2016-17 Assurance Page and the Parental Involvement Plan Adoption Page for Charlotte County Public Schools.

The scanned copies have been sent via email to you.

Thank You,

Renee Wiley

Title I Resource and Family Engagement Liaison

Charlotte County Public Schools

941-255-0808-3051

CHARLOTTE Title I, Part A Parental Involvement Plan

I, Steve Dionisio, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of "parental involvement" defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and

Signature of Superintendent or Designee

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Charlotte County Public Schools will foster and support a partnership among the home, school, and community to increase student success.

Involvement of Parents

Describe the actions the LEA will take to involve parents in the following required policies/plans:

- LEA-wide parental involvement policy (PIP)[Section 1118(a)(2)];
- LEA plan [Sections 1112 (c)(H), 1112(d)(1)]; -and
- How the funds reserved for parental involvement will be spent [Section 1118(a)(2)].

Response: The LEA utilizes the district's schools' PIPTs (Parent Involvement Planning Team), comprised of parents from Title I schools and representative of the school's demographics, school staff, and Title I school administrators. Additionally, district staff, the Coordinator of State and Federal Programs, the Title I Resource and Family Engagement Liaison collaborate with the PIPT's to develop, implement, support, and review the Student Success Plans, the District Parent Involvement Plan, and schools' Parent Involvement Plans. Also reviewed and revised are the Student Success Plan (SSP), which is Charlotte County's school improvement plan, as well as plans and funding related to these plans. Parents are encouraged and invited to participate in all levels of district and school planning. There is ongoing consultation with these stakeholders in all aspects of information related to schools and the district. Information is provided to the schools' PIPTs, SAC, and PTO organizations. The district provides a day in the spring for school PIPTs to meet to discuss, review, and provide input for revisions of the district PIP, including use of funds, barriers to parent involvement, best practices, and professional development opportunities regarding family engagement. As PIPT members leave the school teams new members are recruited and trained. Ongoing consultation to review the progress of the plan is held at individual schools and at the district level.

Parents are notified of opportunities to participate on this and other planning committees through the Parent Guide, school newsletters, school and district websites, school and district apps, through PTO and SAC membership, invitations, letters sent home and personal phone or face-to-face invitations from administrators and Achievement & Family Associates (AFA).

Parental input regarding plans is documented through the annual Title I Parent Survey Report and the schools' PIPT PIP (Parent Involvement Plan) evaluation process.

Schools' planning committees include parents, often SAC members, administrators, staff, guidance counselor, reading coach, AFA and Title I Resource staff. Committee members review the school's Needs Assessment Survey, the annual Title I Parent Survey Report, the Family Reading Experience data and other data on student achievement and demographics to develop the Student Success Plan.

The Title I Resource Staff offers training for staff at each Title I school on the importance of involving parents in all levels of partnership based on Joyce Epstein's Six Keys to Parent Involvement. Several trainings, including but not limited to Creating Family Friendly Schools, Opening Doors to Family Friendly Schools, Navigating the Parent Involvement Experience, Effective Problem Solving Techniques, Using Student Data for Effective Parent Conferences, Conferencing Skills, Using Volunteers in the Classroom, and Active Parenting are offered to district staff to increase awareness and understanding on ways to support family engagement for student achievement.

Title I Resource Staff and schools provide training throughout the year to parents regarding their important role as their child's first and most important teacher, their partnership with the school, SAC membership and responsibilities, the school plans and understanding the use of data in plan development.

The LEA set-aside funds for parental involvement are used to support the district's initiative of locating and supporting a Family Center in each Title I school. These funds provide full time staff, including staff with translation skills. A Title I AFA from each Title I school participates in a monthly training and PLC. The first focus for this year's PLC is technology training and using technology to reach parents. A second focus will be helping meet the needs of families with struggling students by connecting them with community resources. The third focus will be providing differentiated instructional activities for the Title I AFA's providing remediation for students. Funding is also utilized to purchase a variety of resources, including materials for literacy, math, and parent training, and supplies for parent communication. Funds also provide for a parent involvement Title I Resource & Family Engagement Liaison to coordinate family engagement training and activities. Funds are used to provide registration and transportation for Title I AFA's, parents, and school staff to the "Hooked on Family Engagement to Increase Student Achievement" Conference in St. Petersburg, FL on November 4, 2016. Funds may be used for translators, child care, and transportation on an as needed basis.

Technical Assistance

Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance [Section 1118(a)(2)(B and C) and 1118(e)(1-14)]. Include a description of the process the LEA will use to review the school-level PIP to ensure compliance with all requirements of Section 1118 [34 CFR 200.30(e)]. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Response: The LEA will provide coordination, technical assistance and other support to assist Title I, Part A schools in planning and implementing effective parental involvement programs to improve student achievement and school performance in the following ways:

- The Title I Staff will provide technical assistance to all Title I schools in April/May to review the Title I, Part A requirements for parental involvement as it relates to increasing student achievement, including best practices.
- Title I Resource provides each school with the following files: DOE PIP school template, Title I requirements, sample letters to parents, Title I Annual Meeting Toolkit from DOE, parent involvement strategies to increase student achievement, and other resources.
- Title I schools posted the call for stakeholders for parent involvement and formed a Parent Involvement Planning Team (PIPT) which may include two parents, two teachers, a guidance counselor, a lead teacher, the school parent involvement paraprofessional, a community partner, and an administrator. On May 5, 2016 each school's PIPT attended an all day district Title I PIPT training covering the following topics: six types of parental involvement and their benefits; the "Charting a New Course for Family Engagement", website resources for parents, using technology to reach families, strategies for working with EL families, using data to develop action strategies, overall most effective practices; review of SY15-16 school compact and school and district PIP, funds availability and usage, and time for action plan development. Barriers, research-based best practices, current data and SY15-16 plan review/evaluation/revision were used to develop goals

and strategies for SY16-17. Subgroups were assigned and are responsible for a goal and implementing corresponding strategies. The school level PIPT will meet monthly or quarterly to review, revise and evaluate plan strategies. The PIPT will garner support from stakeholders to implement strategies. In the fall the SAC will review the PIP and offer suggestions. The PIPT will then approve the PIP. As members leave the committee, they will be replaced and trained.

- Title I schools receive a Title I Family Engagement notebook with technical assistance materials including timelines, forms, and strategies for engaging parents in their child's education.
- The Title I Resource & Family Engagement Liaison will review each school's Parent Involvement Plan to ensure compliance and to ensure all strategies enhance student achievement. Plans are due for yearly review by September 1, 2016.
- Principals will receive parental involvement resources and information at quarterly Title I principal meetings for school newsletters and websites.
- Title I Resource & Family Engagement Liaison provides Title I schools with monthly "Family Activity Calendars" for families with Pre-K through and elementary age students in both English and Spanish.
- Title I Resource & Family Engagement Liaison will present, as requested by individual Title I schools, to Title I school's faculty to inform staff on the requirements of the Title I law, share the benefits of parental involvement, and/or strategies to build the home-school relationship to support student achievement.
- Title I Resource & Family Engagement Liaison meets monthly with designated parent involvement staff from all Title I schools to share strategies, provide training, and review data on parent participation. The monthly meeting and PLC will focus on strategies for increasing family engagement to support student success. This year's PLC focus is three-fold: (1) technology training to enhance skills for reaching families using technology; (2) using community resources to support struggling families; (3) using differentiated instructional activities for small group remediation.
- Title I Resource & Family Engagement Liaison provides technical assistance and resources to support implementation of parent workshops, trainings and outreach efforts.
- Each Title I school keeps an excel file with all events involving parents and families. This is reviewed twice a year by the Title I Resource & Family Engagement Liaison.
- The Title I Resource & Family Engagement Liaison provides a powerpoint training, "Your Important Role as a Parent," during SAC Committee Meetings.
- The Parent Involvement Title I Resource & Family Engagement Liaison offers several trainings to school and district personnel on the benefits of parent involvement.

Coordination and Integration

Describe how the LEA will coordinate and integrate parental involvement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Title I, Part C, Title I, Part D of Title I, Title III, and Title IV, Part A) [Sections 1118 (a)(2)(D) and 1118(e)(4)].

count	Program	Coordination
1	Early Head Start, Head Start, Pre-K ESE	Family Reading Experience (FRE) - families with children in early childhood programs attend and Head Start Family Services Workers help during FRE

2	Head Start, Pre-K ESE	"Preparing Your Pre-K Student for Kindergarten Math" workshop presented by the Title I Resource & Family Engagement Liaison
3	Head Start, Pre-K ESE	Parent Power Hour
4	Head Start	Monthly Family Engagement Team Training
5	Early Head Start, Head Start, Pre-K ESE	Dolly Parton Imagination Library program
6	Title III	Family Resource Centers with parent resources and literacy materials in Spanish
7	Title III	English classes are available through the Family Centers at a centrally located Title I elementary school
8	Title III	Strategies are provided at the annual District PIPT Training; Parent Institute website link for all Title I schools; Spanish translation of the Parent Guide
9	Title X	Strategies are provided at the annual District PIPT Training; Parent Institute website link for all Title I schools
10	Title X	Homeless Liaison and other community resource agencies presents at Title I Achievement and Family Associate Team PLC to share materials and strategies used for working with homeless families

Annual Evaluation

Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the academic quality of the Title I, Part A schools [Section 1118(a)(2)(E)].

Response: The Title I Resource Staff provides a day long training with all School PIPTs in April/May for review and revision of schools' and the district's PIP, and the school compact. Working as teams, the PIPTs complete an activity requiring their input for the LEA PIP on "Ways parents can help their child raise their academic achievement," "Ideas for educating school staff on parental involvement," "Why parents are not involved," "The most effective strategy for family engagement, according to you." In September the district PIP will be sent to schools' PIPT and SAC to review, revise and approve the plan that was developed during the May meeting. In January the LEA plan will be reviewed by schools' PIPT and SAC regarding the progress of the implementation of the plan. In April/May of 2017 the LEA PIP will be reviewed during the annual PIPT training day. The Title I Parent Survey Report (developed, distributed to a random sampling of parents at each Title I elementary school, and a random sampling of parents at the Title I middle school is analyzed, and summarized by the Title I Evaluator with the results disseminated and discussed with the Title I schools' PIPT) will be reviewed along with the district data and the PIP evaluation questions, including barriers to and best practices of parental involvement, as they consider revisions for the next year's LEA PIP. Future parental involvement initiatives will be discussed and included in the new PIP.

Building Capacity

If the LEA plans to implement LEA-wide activities, describe the actions the LEA will take to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Sections 1118(a)(2)(C), 1118(e)(1-14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Family Engagement Planning Team	Title I Resource Staff	School PIPTs receive Family Engagement training and work together to develop school and	April/May	Agenda, sign-in, powerpoint, resources on

	Training/PIP Development		district PIP based on goals to increase student achievement		schools' jump drive, draft plans
2	Title I link on district website to both "Parent Involvement" and to "Title I Part A"	Title I Resource Staff	Provide information to parents on their rights and ways to become involved in increasing student achievement	On-going	Parent Surveys and District website
3	Title I Family Engagement APP	Title I Resource Staff	Parent involvement to increase student achievement	on-going	Parent Survey
4	Family Resource Centers	Title I Resource & Family Engagement Liaison	Resource information / trainings provided to families to support learning at home and capacity building	August - May	Family Center Calendar, district and school websites, sign-in sheets, FRC data, Parent Survey Report
5	Family Engagement Team Meetings	Title I Resource & Family Engagement Liaison	AFA receive a documentation notebook, participate in a monthly PLC and receive related training activities on School, Family, and Community Partnership, receive resources, strategies and train-the-trainer training information to increase student achievement through family engagement	Monthly	Agendas, sign-in, minutes, Agendas, sign-in, Documentation notebook
6	Monitoring Technical Assistance	Title I Resource Staff	Technical assistance will be provided to schools to monitor compliance and documentation regarding Section 1118 with compliance to the laws and use of best practices	On-going basis	Electronic storage of documentation in compliance
7	Parent Institute	Title I Resource & Family Engagement Liaison	Increase effective parenting skills to support student success	Ongoing	Parent Survey
8	Family Reading Experience	Title I Resource Staff	Family engagement to increase student achievement	August-May	Sign-in, database, parent survey
9	Dolly Parton Imagination Library program	Title I Staff	Provide early childhood modeled reading training for staff and parents	On-going basis	Agenda, sign-in, handouts, parent surveys
10	Hooked on Family Engagement to Increase Student Achievement Conference	Title I Resource & Family Engagement Liaison	Family engagement to increase student achievement	November 4, 2016	Agenda, registration, evaluations
11	Title I Parent Survey	Title I Resource & Family Engagement Liaison	Parent input used to inform school and District plans	February-April	Survey results; effective school and District plans
12	District SAC Meeting	District Leadership Team	Parent input used to inform school and District plans	Planning to meet one time a year	Input and approval of school and District plans

13	EL Parent Meeting	Title I Staff	Build capacity for EL families to increase student achievement	Three times during the school year	Agenda, sign-in, minutes
14	Principals' Meetings	Title I Staff	Sharing Title I resources and initiatives for parent involvement to increase student achievement	Monthly	Agenda, sign-in, minutes

Staff Training

Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Technology Training & Differentiated Instructional Activities	Title I Resource & Family Engagement Liaison	Home-school partnership to increase reading achievement	Year-long PLC with Title I AFA's	Agenda, sign-in, handouts, evaluation
2	Navigating the Parent Involvement Experience	Title I Resource & Family Engagement Liaison	A partnership school increases opportunities for family engagement to increase student achievement	Throughout the year	Agenda, sign-in, handouts
3	Using Data for Effective Parent Conferences	Title I Resource & Family Engagement Liaison	Family engagement to enhance student achievement	Throughout the year	Agenda, sign-in, handouts
4	Monthly Parent Involvement Team Training/PLC	Title I Resource & Family Engagement Liaison	Title I AFA receive a documentation notebook, participate in a monthly PLC and receive related training activities on School, Family, and Community Partnership, receive resources, strategies and train-the-trainer training information to increase student achievement through family engagement	Monthly	Agenda sign-in handouts, mid-year reflection, end of year reflection
5	Communicating with Parents	Title I Resource & Family Engagement Liaison	A partnership school increases opportunities for family engagement student achievement	Throughout the year	Agenda, sign-in, handout, evaluation
6	Parent Involvement in Your Title I School	Title I Resource & Family Engagement Liaison	A partnership school increases opportunities for family engagement to increase student achievement	Throughout the year	Agenda, sign-in, handout, evaluation
7	Opening Doors to Family Friendly Schools	Title I Resource & Family Engagement Liaison	A welcoming school environment increases opportunities for family engagement to increase student achievement	Throughout the year	Agenda, sign-in, handout, evaluation

8	Creating Family Friendly Schools	Title I Resource & Family Engagement Liaison	A partnership school increases opportunities for family engagement to increase student achievement	Throughout the year	Agenda, sign-in, handout, evaluation
9	Parent Involvement Planning Team Training/PIP Development	Title I Resource & Family Engagement Liaison	School PIPTs receive family engagement training and work together to develop school and district PIP based on goals to increase student achievement	May	Agenda, sign-in, powerpoint, resources on schools' jump drive, draft plans

Communication and Accessibility

Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: · The LEA PIP will be available to families in the Parent Guide on the District and school websites. Hard copies are available in each school's front office and in each Family Center in the Title I Parent notebook. Each family will receive a tri-fold brochure outlining the LEA PIP in family-friendly language.

· The LEA Parent Guide has one cover and pages in English and the other cover and pages in Spanish. Each family receives a hard copy, and the Parent Guide is posted on the district website and on the District Family Engagement app.

· The LEA website and hard copies at schools provide information in two languages regarding community services available to families.

· The LEA partners with the local Haitian-Creole radio station and church for translators for parent events, translated documents and parent information, and dissemination of information to families.

· The LEA maintains a list of translators to call upon as needed for parent events and provides for translation of materials in Spanish and other languages through local translators and /or Trans/Act.

· Each school's Family Resource Center has parent information and literacy materials in Spanish, as well as An AFA who builds capacity with EL parents utilizing their skills to assist other EL parents, including providing classes in English acquisition. Family Resource Centers offer Sed de Saber kits to families.

· The District Family Portal website link provides families with achievement, attendance, and discipline data which includes a translation feature.

· The LEA provides weekly English grammar classes for English to EL families at a centrally located school.

· The LEA has educated schools, including giving them resource materials, on the requirements of communicating with all families, including those with disabilities, homeless, and speakers of other languages.

· The LEA provides each schools reception desk staff with frequently asked questions by parents and answers in other languages to facilitate communication between staff and parents.

· At the annual PIPT training day the Title I Staff will provide technical assistance on website resources for EL families.

. Each school website and district website will include a link to "Parent Institute", a resource for all families including Spanish speakers.

. School information on ways families can support their child's academic success is sent home with students, available on the District and school websites, and through conferences with the classroom teacher or administrator.

.The District Family Engagement app will provide families with academic standards, ways to support learning at home, workshop opportunities, ways to be engaged as a parent, family resources, and much more.

.An EL Parent Meeting with translators offered 3 times a year will provide updates on the EL program and information and resources to support the academic achievement of EL students.

. As new families enroll in schools, the Title I AFA, located in each Title I school, welcomes the families and provides them with information on family engagement to increase student achievement.

Discretionary Activities

The LEA parental involvement policy may include additional discretionary activities that the LEA, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement [Section 1118(e)]. Check here if the LEA does not plan to implement the discretionary parental involvement activities. Check all activities the LEA plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];	Transportation will be provided to parents via car pools, Dial-A-Ride will be available to families.	School principals	Parental involvement increases student success.	Throughout the school year for family events.
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	District PIPT Training Day	Title I Resource & Family Engagement Liaison	Family engagement supporting student success	May 2016
3	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)];	District Family Engagement App	Title I Resource & Family Engagement Liaison	Knowledgeable parents have a positive impact on student achievement	Throughout the school year

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

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Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of the activities offered to help build the capacity of parents improve their children academic achievement [Section 1118(e)(1-2)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Involvement Planning Day/PIP Development	1	80	School PIPTs receive PI training and work together to develop school and district PIP based goals to increase student achievement
2	Title I link on district website to both "Parent Involvement" and "Title I Part A"	1	200	Provide parents on their rights and ways to support their child's academic success
3	Family Resource Centers/Family Reading Experience	610	23311	Resource information/variety of genres of literature for students home reading/ trainings provided to families to support learning at home and capacity building
4	Parent Institute	1	475	Increase effective parenting skills to support student achievement
5	How to Prepare Your Child for Kg Math	3	11	Supporting math achievement through effective home activities
6	Fun Family Math Games	3	297	Supporting math achievement through effective home activities
7	FSA Information for Families	7	74	Provide strategies and websites for families to use to prepare students for FSA
8	CCPS ELL Parent Meeting	3	32	Share resources with families to support their child's academic success
9	Increasing Your Child's Higher order Thinking Skills	5	61	Provides information on brain development and levels of questioning and natural conversation to increase child's critical thinking skills
10	Making a Positive Difference through Organizational Skills	4	24	Strategies parents can use at home to help their child become an organized, responsible student
11	Helping Your Child Become a Better Reader	4	31	Strategies for increasing a child's reading skills
12	Dolly Parton Imagination Library	1	1	Ways parents can develop their child's love of reading and developing early literacy skills
13	What Your Middle Schooler Needs from YOu as a Parent	1	17	Ways parents can be involved in their child's academic experience to support student achievement
14	District SAC Meeting	1	1	Involving parents in decision making roles to strengthen the home-school connection
15	Chatting with Your Kids about Being Online	2	5	Providing guidance with the tools to help their children understand the use of and pitfalls of social media
16	STEM Wars	2	126	Supporting STEM achievement through effective home activities
17	Transition to Middle School	4	52	Ways families can make a smooth transition into middle school to increase student achievement
18	Family Engagement Conference	1	13	Providing an oppportunity for parents to attend a regional conference on family

				engagement and learn a variety of tools/strategies parents can use at home to increase student achievement and
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Staff Training Summary

Provide a summary of the professional development activities provided by the LEA to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118(e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Involvement Planning Day/PIP Development	1	80	School PIPTs receive PI training and work together to develop school and district PIP based goals to increase student achievement
2	Monthly Achievement and Family Associate Team Training /PLC	11	13	Title I AFA Para IIIs receive strategies and resources for working with families in their schools to strengthen the home-school partnership
3	STEM Wars Workshop Train-the Trainer	1	13	Train-the-Trainer model for Title I AFA Para IIIs to show parents engaging activities to increase their child's math skills
4	Title I Principals' Meeting	1	13	Strategies to work with families to increase student academic achievement
5	Chatting with Your Kids about Being Online Train-the-trainer	1	13	Title I AFA Para IIIs provide families with tools, guidance, and information on ways they can guide their children through the benefits and pitfalls of social media
6	Transition to Middle School Train-the-trainer	1	13	Title I AFA Para IIIs provide families with ways to make a smooth and successful transition to middle school
7	Famiy Engagement Conference	1	30	School staff attend one day conference to learn ways to engage families to increase student achievement

Private School Summary

Provide a summary of the parental involvement activities provided for private schools implementing a Title I, Part A program [Section 1120(a)(1)]

count	Content and Type of Activity	Number of Participants	Schools Participating	Anticipated Impact on Student Achievement
1	Helping My Child Become a Better Reader	0	St. Charles Borromeo School	Parent Involvement to increase student achievement
2	Improving Your Child's Critical Thinking Skills	14	Good Shepherd Day School, St. Charles Borromeo School	Parent involvement to increase student achievement
3	Making a Positive Difference in My Child's Organizational Skills	2	Good Shepherd Day School	Parent involvement to increase student achievement
4	Fun Family Math Games	57	Genesis Christian School	Engaging math activities to increase student achievement

5	Title I Annual Meeting	34	Genesis Christian School, Good Shepherd, Port Charlotte Adventist, St. Charles Borromeo	Benefis of Title I to increase student achievement
6	PIPT Planning Training Day	9	Charlotte Academy, Gator Wilderness Camp, Genesis Christian, Good Shepherd Day, St. Charles	Developing parent involvement strategies to increase student achievement and home-school partnership
7	Your Important Role as a Parent	34	Genesis Christina School, Good Shepherd Day School, Port Charlotte Adventist, St. Charles Borromeo	Parent Involvement to increase student achievement
8	Family Engagement Conference	8	Genesisi Christian School	Parent Involvement to increase student achievement

Barriers

Describe the barriers which hindered participation by parents in parental involvement activities during the previous school year. Include the steps the LEA will take during the upcoming school year to overcome the barriers and design more effective parental involvement policies (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(2)(E)].

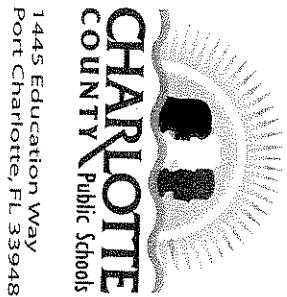
count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Families in survival mode (low income)	Title I Program Specialist will share community resources list with struggling families and they will partner with schools' social workers and Family Service Workers to provide support to families; computers are available to families weekly in the Family Centers; donated Friday backpacks with food sent home with students; donated store gift cards, donated gas cards, shoes, clothing items, holiday meals and gifts for students will be provided
2	Transportation (disabled, low income)	Provide vouchers for taxi; Dial-A-Ride; information sent home in newsletters and on website
3	Childcare	Children are welcome to attend events with parents and when appropriate childcare will be provided at the school
4	Families don't know how to get involved (low income, ELL)	Schools will clearly communicate in English and Spanish, using a variety of methods, ways parents can partner with the school. Parents will be supported by the school's parent specialist; materials for home-school partnership will be sent home in backpacks and on the school website
5	Time/Work Schedules (all subgroups)	Schools will hold meeting and family events at a variety of times based on request s by families; information will be available to families through the Family Centers and website; quick fun ways parents can support learning will be shared with families in English and Spanish
6	Fear of Failure Low income, limited literacy)	Information on fun and easy ways parents can support learning in the home will be share with families; parent specialists will give personal invitations and encouragement to families. Materials will be provided for families
7	Family not sure how to help their child. (low income, ELL, limited literacy)	A variety of parent-friendly resources will be made available to families through the Family Centers, on the websites, and through family workshops - materials in Spanish, translators available
8	Comfort level (unwelcomed, limited literacy, ELL)	Parent specialists receive training on helping their schools to be inviting and welcoming to all families; PIPT training for all schools

9	Lack of communication (ELL, limited literacy)	New District Family Engagement App will increase communication of information to families
10	Difficulty communicating with school staff (two-way)	School personnel will receive tips on ways to communicate with parent
11	Parents do not know grade level expectations (all subgroups)	Standards are available on websites, from school, parent workshops

Best Practices (Optional)

Describe the parental involvement activity/strategy implemented during the previous school year that the LEA considers the most effective. This information may be shared with other LEAs as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Building Capacity of Parents	Family Reading Experience
2	Evaluation/Review	District PIPT Training Day
3	Evaluation/Review	Parent Survey
4	Professional Development	Title I AFA Para III Monthly PLC
5	Building Capacity of Parents	District Title Family Engagement App
6	Building Capacity of Parents	Family Engagement Workshops
7	Building Capacity of Parents	Family Engagement Conference
8	Building the Capacity of Schools	Family Engagement Conference



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