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October 28, 2016

Ms. Sharon Hathcock  
Taylor County School District  
318 N. Clark Street  
Perry, FL 32347

Dear Ms. Hathcock:

We are pleased to inform you that the Bureau of Federal Educational Programs has received Taylor County's 2016-17 LEA Parental Involvement Policy.

Please be reminded that the LEA Parent Involvement Policy/Plan must meet all of the requirements outlined in Section 1118 of the Elementary and Secondary Education Act. The LEA is also required to share the contents of the parental involvement policy with parents of children participating in the Title I program. The information must be provided in an understandable and uniform format, including alternative formats upon request.

If you have questions or need additional information, please contact Tony Graham via email at [Tony.Graham@fldoe.org](mailto:Tony.Graham@fldoe.org), or by telephone at 850-245-9893.

Sincerely,

Sonya G. Morris

SGM/tog

## TAYLOR Title I, Part A Parental Involvement Plan

I, Paul Dyal, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of "parental involvement" defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and

  
Signature of Superintendent or Designee

9-6-2016  
Date Signed

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)



## 2016-2017 LEA Parental Involvement Adoption Page

**LEA or District Name:** Taylor County

This policy was adopted by the LEA on September 6, 2016 and will be in effect for the period of one year through September 6, 2017. The LEA will distribute this policy to all parents of participating Title I, Part A children on or before 10/25/2016.

 10/18/16  
(Signature of Title I Authorized Representative) (Date)

Provide evidence that the LEA PIP was developed with the input of parents and based on the evaluation of the previous year PIP.

• See the attached scan

## TAYLOR Title I, Part A Parental Involvement Plan

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### Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of "parental involvement" defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and

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#### Signature of Superintendent or Designee

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)

Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** The Taylor County School District is committed to equipping students for life-long learning through lessons in academics, accountability, and attitude. The Taylor County School District believes that a positive family engagement program is essential to maximizing student growth and achievement and thus encourages families to participate in school educational planning and decision-making.

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## Involvement of Parents

Describe the actions the LEA will take to involve parents in the following required policies/plans:

- LEA-wide parental involvement policy (PIP)[Section 1118(a)(2)];
- LEA plan [Sections 1112 (c)(H), 1112(d)(1)]; -and
- How the funds reserved for parental involvement will be spent [Section 1118(a)(2)].

**Response:** The Taylor County School District will take the following actions to involve parents in the joint development of its district-wide parental involvement plan under section 1112 of the ESEA:

- The District will provide opportunities for parental input at School Advisory Council meetings. SACs are comprised of parents from Title I schools representative of the school's demographics, district and Title I school administrators and staff, and will be involved in the development, implementation, support, and/or review of the LEA Parent Involvement Plan, the schools' Parent Involvement Plans, the School Compact, DIAP Plans and funding related to these plans. Parents are notified, encouraged and provided opportunities to participate in district and school planning.
- The District will ensure that families are notified of opportunities to participate in planning and decision-making activities by utilizing the Blackboard Connect-Ed phone messaging system, the LEA's Parent Guide, home/school newsletters, school and district websites, PTA and SAC memberships, backpack communications, and invitations from administrators.
- The District will ensure all Title I principals place the Title I Parent Involvement Plan on the schools' School Advisory Council agendas for parental review.
- The District will use public service announcements through local media and school level "Back-to-School Orientation" and Title I Annual Meeting events to provide family engagement information.
- The District will provide Title I Information in Title I School newsletters.
- The District will use the Connect-Ed parent communication system to provide information to families in the district.
- The District will provide information to parents using the district web-site by providing information to assist student success in the educational program.
- The District's PI set-aside funds are used to support the Parent Resource Rooms located at each Title I school, to purchase a variety of resources, including materials that promote literacy, math, parent training, and supplies for parent communication.

Each month, each school's SAC has conversation regarding Title I, including the PIP and decision-making on family engagement and the use of related PI funds. All meetings are open to parents and dates are published in monthly school newsletters, the local paper, and on Connect Ed messages.

Minutes from monthly SAC meetings reflect parental involvement on various topics, including the use of 1% set-aside funding. To provide opportunities for parental input on LEA issues, allocation, and policy development, the Director of Instruction meets a minimum of 2 times a year to discuss LEA issues, including PI, DIAP, DA school visits

and seeks parental input and decision-making.

- The District ensures that each Title I school provides its parents with a district web-site link which will describe Title I PI activities and opportunities.
- The District will ensure that each Title I School provides parents with a copy of the school's Parent Involvement Policy.
- The District will provide on-going information to parents using the Blackboard Connect Ed messaging system, the school website, and the district website.
- The District will provide training for school leadership teams and teachers on the research-based Academic Parent Teacher Teams program.
- The District will include information related to parental involvement to improve student achievement and school performance in student planners, handbooks, and separate mailings.
- Each school, to the extent possible, will send notifications to parents in other languages and in a format that parents can understand.

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## Technical Assistance

Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance [Section 1118(a)(2)(B and C) and 1118(e)(1-14)]. Include a description of the process the LEA will use to review the school-level PIP to ensure compliance with all requirements of Section 1118 [34 CFR 200.30(e)]. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

**Response:** The Taylor County School District will take the following actions to ensure coordination, technical assistance and other support to assist Title I schools in planning and implementing effective parental involvement programs to improve student achievement and school performance:

- District personnel will provide an ESSA/Title I technical assistance update annually to the SAC of each Title I school, which will include: requirements of Title I, reporting on student assessment data, school grade targets, and best practices of parental involvement.
- The District will hold monthly meetings with Title I principals to discuss and review TI-related matters, including family engagement strategies and activities.
- The District will provide professional development for parent liaisons to build their capacity in the area of family engagement.
- At the end of each school year, District personnel will meet with administrators and staff of the Title I schools to review assessment data, parent evaluations, and climate surveys and use in developing plans for the upcoming year designed to improve student achievement, school performance, and meaningful parental involvement.
- The District will provide a minimum of one (1) Peer Review event in order for Title I

schools and district personnel to review, discuss, and revise (if necessary) the parent involvement policies.

- The District will provide annual technical assistance for Title I administrators and staff, including strategies for engaging parents in their child's education.
- The District ensures that each Title I school provides its parents with a district web-site link which describes Title I PI activities and opportunities.
- The District will ensure that each Title I School provides parents with access to a copy of the school's Parent Involvement Policy.
- The District will provide on-going information to parents using the Blackboard Connect Ed messaging system, the school website, and the district website.
- The District will include information related to parental involvement to improve student achievement and school performance in student planners, handbooks, and separate mailings.
- Each school, to the extent possible, will send notifications to parents in other languages and in a format that parents can understand.

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## Coordination and Integration

Describe how the LEA will coordinate and integrate parental involvement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Title I, Part C, Title I, Part D of Title I, Title III, and Title IV, Part A) [Sections 1118 (a)(2)(D) and 1118(e)(4)].

count	Program	Coordination
1	Early Childhood Directors Roundtable	The LEA, partnering with Perry Primary School, will host an annual professional development and articulation meeting to assist the Perry Primary, Child Development Center, and Early Learning Coalition of the Big Bend, Head Start, and private pre-K providers in providing timely and developmentally appropriate curriculum, assisting parents with transition, and facilitating readiness for school.
2	Teen-Age Parent Program	District personnel, Taylor County Health Department, Child Development Center, Head Start, and Taylor County High School will partner to provide academic and social services to teen-age parents.
3	VPK, Early Learning Coalition of the Big Bend, Pre-K ESE, Head Start, and FDLRS	The LEA will assist with the facilitation of articulation opportunities for parents and students as they progress from pre-K to primary school. The District will ensure that activities which include kindergarten orientation, parent trainings for kindergarten preparation, student assessments, and reading/literacy opportunities for parents are provided for a seamless transition for students and parents.

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## Annual Evaluation

Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the academic quality of the Title I, Part A schools [Section 1118(a)(2)(E)].

**Response:** The Taylor County School District will coordinate and integrate parental involvement evaluation strategies in Title I, Part A, through the following actions to conduct, with the involvement of parents, an annual evaluation of the content and

effectiveness of this parental involvement policy and the schools' parent involvement policy, in improving the quality of its Title I schools. The evaluation will include, but not limited to: identifying barriers to greater participation by parents in parental involvement activities (with particular attention paid to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The District will use the findings of the evaluation regarding its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary, its parental involvement policies. To accomplish the above, the District will:

- Partner with the Early Learning Coalition, Child Development Center, and Head Start to ensure an effective annual evaluation of parental involvement policies.
- Ensure that Title I Schools conduct an annual evaluation of the content and effectiveness of parental involvement policies, share the results with school staff, parents, and the district office, and use the data to guide needed revision of the LEA PI policies.
- Ensure that a variety of evaluation options are used, including Survey Monkey, hard-copy evaluations, and Blackboard Connect Ed, so that as many parents as possible are included in the assessment.
- Ensure that surveys include the following: quality and number of parental offerings during the school year, methods of assessment, and barriers to effective parental involvement.
- Ensure that attendance records, agendas, and evaluations are kept at the school and district level to document parent activities.
- Ensure that Title I Schools develop jointly with parents a school-parent compact and outline how parents, school and students share responsibility for improved academic achievement.
- Ensure that parental involvement evaluations are used by Title I schools in the planning of their School Improvement Plan.
- Ensure that schools' provide services such as child care and transportation in order to increase parental involvement at school/district sponsored activities.
- Share district and school evaluation results from the Department of Education in order to improve parent involvement activities.

## Building Capacity

If the LEA plans to implement LEA-wide activities, describe the actions the LEA will take to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Sections 1118(a)(2)(C), 1118(e)(1-14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Annual ESSA Update for Schools & Parents	Director of Instruction	Parents will be provided with powerpoint outlining and identifying the NGSSSs, student assessments, and	1-30-17	Parent surveys, notices in newspapers, documentation



			strategies they can use at home.		
2	Academic Parent Teacher Teams	Principal & Teachers	Teachers will meet a minimum of 3 times/year to discuss child's assessment results, expectations, & goals for sy.	9-2016, 1-2017, 4-2017	Sign-In Sheets
3	Professional Development for Parents	Director of Instruction / Principals	APTT School Level Planning	7-2016	Sign-In Sheet, Participant Surveys
4	Professional Development for Teachers and Staff	Director of Instruction / Principals	Small group, content specific sessions for teachers and staff concentrating on strengthening and maintaining positive teacher/parent relationships	Through-out the year	Attendance Rosters, Staff Climate Surveys
5	Back to School Orientations	Principals	Sharing information about the school	August 8, 2016	Sign-in sheets
6	Title I Annual Meeting	Principals	Present Title I information to schools	August, 2016	Sign-in sheets
7	Grandparent's Day	Principals	Special days set aside for grandparents to share how they can help their grandchildren in school	September 11, 2016	Sign-in sheets
8	SAC Meetings	Principals	Monthly input from parents on decision-making.	Monthly-- various schools use different dates	Sign-in sheets
9	Bring Your Dad to School Day	Principals	Male role models involved in their child's education	September 28, 2016	sign-in sheets

## Staff Training

Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Professional Development on Strengthening Parent / Family Relationships	Director of Instruction/Principals	Content specific sessions for teachers to use with parents, including ways they strengthen their involvement in their child's education	First 9 Weeks	Sign-in Sheets, teacher surveys, IPDPs parent surveys
2	Professional Learning Communities	School Principal/Parent Liaisons	School level Parent Involvement Committee book study activities	Ongoing throughout school year	Sign-in sheets, teacher surveys, IPDPs
3	Professional Development for Teachers and Staff on Academic Parent Teacher Teams	Director of Instruction / Principals	Small group, content specific sessions for teachers and staff	Through-out the year	Attendance Rosters, Staff Climate Surveys
4	Academic Parent Teacher Teams	Director of Instruction / Principals	Training for new hires and updated APTT 2.0	July 27 and 28, 2016	PD Follow-up

## Communication and Accessibility

Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** The District will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Child Development Center, Head Start, the Early Learning Coalition of the Big Bend, and private preschool programs, and conduct other activities such as operating parent resource centers and parents' night-out programs, that encourage and support parents in participating in the education of their children. All school facilities and meeting locations meet ADA regulations and will be wheelchair accessible. These activities will include participation opportunities for ALL parents - ELL, Disabled, Disadvantaged, and Migratory - by:

- Participating and collaborating with the Taylor Early Learning Coalition,
- Participating and collaborating with the Shared Services Network,
- Collaborative Targeted outreach to ELL, Disabled, Disadvantaged, and Migratory families through Title I Parent Liaisons, and the District Child Find Parent Specialist,
- Providing links on the district website announcing APTT family engagement opportunities and other educational web-based links such as Study Island, CPALMS, FOCUS and Think Central.
- Providing each Title I school with Parent Liaisons to work with parents to increase meaningful parental involvement.
- Providing notifications on the district calendar, Blackboard Connect Ed, and through local media notifying families and the community of parent involvement activities,
- Providing child care and transportation for PI activities,
- Provide, as feasible, translations of the following:
  1. Title I parent involvement plans, both school and district,
  2. ESSA Parent Right to Know notices, and
  3. Blackboard Connect Ed messages and communications.

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## Discretionary Activities

The LEA parental involvement policy may include additional discretionary activities that the LEA, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement [Section 1118(e)]. Check here if the LEA does not plan to implement the discretionary parental involvement activities. Check all activities the LEA plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
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1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];	DPAC Focus Groups	Title I Director	Increase student achievement of foundational skills	May, 2017
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	APTT Partners	School Based Leadership Teams	Increase the number of parents attending Academic Parent Teachers Teams	Ongoing 2016-17
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Three Evening APTT Nights	District and School Leadership	Increased student performance on targeted skills	Ongoing 2016-17
4	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)];	4th Year Implementation of Academic Parent Teacher Teams	LEA	Increased student proficiency on core reading, math, and writing standards	Ongoing 2016-17
5	Establishing a LEA-wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs [Section 1118(e)(12)]; and	Facilitating Quarterly District Parent Advisory Council Activities	Title I Director	DPAC will serve to focus family engagement efforts	Ongoing 2016-17

### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of the activities offered to help build the capacity of parents improve their children academic achievement [Section 1118(e)(1-2)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Annual Meeting	3	601	Parents were provided with information outlining federal Title I services and programs offered at the school
2	Student Conferences	3	454	Teachers met one on one with families to discuss school expectations and student achievement
3	Family Orientations at Title I Schools	3	1122	Back to school event where families met teachers, reviewed student compacts and classroom expectations
4	Academic Parent Teacher Team Meetings	9	1786	Families learned about their child's achievement and were provided activities to support learning at home
5	Academic Parent Teacher Team Professional Development	11	136	Trained school leaders and teachers will enable a successful APTT program
6	Annual ESSA update for schools and parents	8	669	Parents learned about grade level requirements

### Staff Training Summary

Provide a summary of the professional development activities provided by the LEA to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118(e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	APTT School Leadership Team Training	7	55	Schools will learn how to facilitate an effective APTT Program
2	APTT Teacher Training @ each Title I School	7	132	Teacher learned how to prepare for the APTT meetings

### Private School Summary

Provide a summary of the parental involvement activities provided for private schools implementing a Title I, Part A program [Section 1120(a)(1)]

count	Content and Type of Activity	Number of Participants	Schools Participating	Anticipated Impact on Student Achievement
1	Literacy Night	11	1	Families learned how to support literacy development at home
2	Student Achievement	10	1	Study skills and organizational strategies

### Barriers

Describe the barriers which hindered participation by parents in parental involvement activities during the previous school year. Include the steps the LEA will take during the upcoming school year to overcome the barriers and design more effective parental involvement policies (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(2)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Flexibility in scheduling to enable families to attend	Have scheduled three Academic Parent Teacher Team nights that do not overlap
2	Lack of school staff capacity	Provide APTT training and school level support
3	Child care	Provide child care and activities for students during APTT nights
4	Transportation	Offer transportation to APTT meetings through the classrooms/school sites

### Best Practices (Optional)

Describe the parental involvement activity/strategy implemented during the previous school year that the LEA considers the most effective. This information may be shared with other LEAs as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Building Capacity of Parents	Academic Parent Teacher Teams SBR Model

FILE

# Taylor County School District Sign-In Sheet

Topic: District Parent Advisory Committee Date: 5/5/16 Time: 1:00

Printed Name	Signature	School Site	Grade Level(s)	Position
1 Leslee Sunderland	Leslee Sunderland	PPS Toms	1 <sup>st</sup> , 6 <sup>th</sup>	Parent
2 Stacey Eika	Stacey Eika	PPS/Parent		Parent/Student
3 Linda Fix	Linda Fix	Steinbocker	PreK - 5 <sup>th</sup>	Parent/Student
4 Debra Dannel	Debra Dannel	PPS	2nd	Parent
5 Melissa Moody	Melissa Moody	TCES	3-5	liaison
6 Sharon Hathcock	Sharon Hathcock	District	K-12	DET
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# Taylor County School District

May 5, 2016

## Title I Parent Advisory Council

School	Steinhatchee	Perry Primary	Taylor Elementary
	<i>Sharon Hathcock</i>	<i>Sherry Causey</i>	
Parent Rep.			
Parent Rep.			
Parent Rep.		Leslie Sunderland	
Parent Rep.		Deidra Dunnell	
Teacher			
Parent Liaison	Linda Fix	Stacey Fike	Melissa Moody

## Meeting Notes for May 5, 2016 at 1:00

### Director of Instruction's Conference Room

#### 1. Welcome

#### 2. Review 2/11/16 Meeting Notes

#### 3. 1% Parent Involvement Budget Report – April, 2016

- TCES has spent all of their money except \$10.78.
- TCES spent most of their money on supplies.
- Steinhatchee still has \$191.53 balance.
- Linda Fix wanted to know if they can spend the money on books for the students to take home for the summer.
- PPS still has \$675.45 balance. Discussed ideas on how to spend money. Sharon suggested summer transition materials, or purchasing from Parent Institute: informational flyers.
- Must spend all of Title I money.

#### 4. 2016 Title I Parent Involvement Survey Results

- 207 parents responded
- Majority was from PPS
- 80% of parents feel their child's homework is not challenging.

- Only 80% feel principal is available to schedule meetings with as needed.
- 82% feel principal is easy to talk to.
- Parents still prefer phone calls over other forms of communications.
- 70% of the parents responding attended at least 1 APTT meeting.
- Parent liaison should be on open house and 1<sup>st</sup> APTT meeting agenda to let parents know what exactly a "Parent Liaison" is and what services they can provide and where they are located in the school.
- Need more open communications between principals and parents.
- 50% parents don't know about parent-teacher groups (PTO, VIPS, etc.)

#### 5. Planning for 2016-17 District Parent Involvement

- Planning dates for APTT nights for 16-17 years.
- Who can we contact to make sure about no time conflicts, and to publicize about APTT nights?
  - Soccer
  - Football
  - Baseball
  - T-Ball
  - Softball
  - Basketball
  - Stacey Fike can contact coaches at High School
  - Deidre taking Boys and Girls Club & softball
  - Melissa taking Upward
  - Leslie taking Middle School, Gymnastics and Kids Corner.
  - Sharon taking Chamber and Early Childhood
  - Chamber-regarding pageants-Moon Pie
  - Send list to principals of all schools.
  - Jack and Jill after school program

#### a. Building Capacity Summary due from all schools by May 26, 2016

#### 6. District Parent Involvement Plan Evaluation

Areas	Evaluation of 2015-16	Suggestions for 2016-17
<b>Involvement of Parents</b> <ul style="list-style-type: none"> <li>• SAC</li> <li>• Parent Communications</li> <li>• PTO/VIPS/PTA</li> </ul>	The 15-16 plan has been implemented well. + on parent communications, APTT continues to improve family engagement.	Parent involvement, family engagement needs to be on all SAC agendas during the 16-17 school year.



<b>Technical Assistance</b> <ul style="list-style-type: none"> <li>• SAC Updates</li> <li>• Peer Review</li> </ul>	District presentations were very informative SAC peer review process is good	-Need to include family TA on Technology - Educational Programs
<b>Coordination and Integration</b> <ul style="list-style-type: none"> <li>• Early Learning Roundtable</li> <li>• Teen Age Parent Program</li> <li>• Pre-K/Head Start Articulation</li> </ul>	-Early childhood transition meetings and provider network meetings = + -Transition orientations for K and 2 families	-Need to include more event promotion and publicity -Look into partnering with businesses
<b>Annual Evaluation</b> <ul style="list-style-type: none"> <li>• Suggestions</li> <li>• Barriers</li> </ul>	-achievement data will be late	-Need to plan training for new parent liaisons
<b>Building Capacity</b> <ul style="list-style-type: none"> <li>• Professional Development for: Teachers  Parents</li> <li>• Conferencing</li> </ul>		-provide additional touch points to focus on student achievement
<b>Communication and Accessibility</b> <ul style="list-style-type: none"> <li>• Network with other entities</li> </ul>		-APTT should be a part of the 6 <sup>th</sup> grade program -Schools may want to provide optional times (day sessions)

**\*Please email Sharon Hathcock @ [sharon.hathcock@taylor.k12.fl.us](mailto:sharon.hathcock@taylor.k12.fl.us) if you have additional 15-16 data analysis comments or 16-17 suggestions by June 30, 2016.**

## **7. Academic Parent Teacher Teams – APTT**

### **a. Planning for 2016 – 2017**

#### **1. School Level Professional Development**

**July 27 and 28 for School leaders, parent liaisons, and lead teachers**

### APTT (Academic Parent Teacher Teams) 2016-17 Empowering Families

As parents we want our children to be successful. We also want to be involved in the formal education of our children. Sometimes, however, many families don't know where to start, when to find the time, or how to go about making meaningful connections with the school.

Taylor County Schools are excited to kick off the fourth year of APTT---partnering with families to enable all children to succeed. In an effort to increase family engagement, raise test scores, and equip parents with the necessary tools to help their children academically, the Taylor County K-5 schools are working together to implement an innovative way of parent conferencing through the Academic Parent Teacher Team (APTT) model.

*The traditional parent-teacher conference is being replaced by the APTT model which consists of three group meetings throughout the year, where teachers meet with all parents in their classroom. Each parent is provided with a folder of their child's performance indicators. Teachers then provide an in-depth coaching session on how to interpret this data based on overall classroom performance, school benchmarks, and state standards. Parents are provided with strategies and tools to help support learning at home. While working together, parents and teachers set goals for their students both individually and as a class.*

Research has proven that when parents and schools work together, children are more successful. As a school system, we need to educate parents on ways to help their children. APTT is a positive way for teachers and parents to work together and enhances communication between the two stakeholders. It also provides parents with the knowledge needed for helping their child become the best student they can possibly be. All Taylor County parents are encouraged to attend their child's school on the following designated APTT nights:

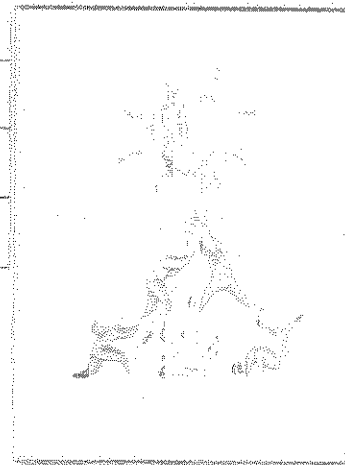
FALL

WINTER

SPRING

Make sure to check for starting times at your child's school.

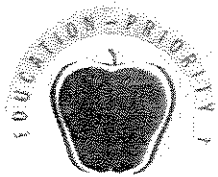
Taylor County Pre-K	September 29	February 2	May 4
Perry Primary School	September 20	January 24	May 2
Taylor County Elementary	September 27	January 31	May 9
Steinhatchee Elementary	September 22	January 26	May 4



Gracias

Thank You Grazie

Merci



Taylor County School District

## Academic Parent Teacher Teams 2015-2016 Parent Focus Group Meeting Key Questions

1. How well do you think our school system is preparing your child for the future?

It depends on child's learning capability, school not offering testing for child with learning difficulty.

More work on students who are struggling.

Steinhatchee needs more computers/laptops.

Seems to be an overwhelming number of computer resources, maybe a parent how-to-use technology workshop.

Technology workshop nights, and give parents passwords. Maybe schedule same night as APTT.

Communication of resources available.

2. Do you feel like you get the information that you need to help your child at home with academic learning? Why or why not?

No, Common Core is being taught. Parents teaching the way we know, which is wrong according to new methods.

Yes, DOJO can be used for parents to learn how to understand classwork/homework.

3. Tell us about your experience with APTT meetings.

a. What do you think worked well?

Likes graphs showing student gains and one on one with teachers.

Like the take home activities that teachers give and explain how to do at home with your children.

Family interactions with each other.

b. What could be improved?

### Scheduling if you have more than one child:

Maybe teachers could send home notes to parents about which child's teacher the parent should meet with.

Schools could contact multi student parents before APTT night.

Develop a way to show child's growth if they are already meeting end of year standards.  
(Change graph)

4. Have there been changes in the way you support your child's learning at home since attending APTT meetings? If there have been changes, what are they?

No. gains that are given usually end up trashed. Activity was mastered quickly and disposed of. Write down ideas to extend use of activities.

5. Is there anything else our school could be doing to better assist your efforts in supporting your child's learning?

Provide one on one sessions with parents.

6. is there anything we could do to support other parents in attending APTT meetings?

Free homework pass, student showcases, class parties, transportation, free food.

Communicating with sports teams about schedules to make sure they do not interfere with APTT meeting nights.

Parents don't  
say that way  
to a kid  
Copy to  
L. J.

# Taylor County APTT District Data 2014 - 2015

APTT Night #1

	Total Students	Number of Families Attending	Percentage Attending
PKS	672	321	46.30%
Kindergarten	243	105	43.2
First Grade	252	108	43.4
Second Grade	203	108	53.2
<b>SS</b>	<b>86</b>	<b>59</b>	<b>69.00%</b>
<b>TCEs</b>	<b>572</b>	<b>129</b>	<b>22.50%</b>
3rd	198	52	26.20%
4th	190	44	23.20%
5th	184	33	17.90%
<b>Total Families Engaged</b>	<b>1330</b>	<b>509</b>	<b>38%</b>

2015-16

APTT Night #1

	Total Students	Number of Families Attending	Percentage Attending
Kindergarten	222	136	61.3%
First Grade	262	147	56.1%
Second Grade	236	113	47.9%
PKS	720	396	55.0%
<b>SS</b>	<b>64</b>	<b>39</b>	<b>60.9%</b>
3rd	279	120	52.4%
4th	180	103	57.2%
5th	159	66	41.5%
ESE	38	21	55.3%
TCEs	606	310	51.2%
<b>Total Families Engaged</b>	<b>1390</b>	<b>745</b>	<b>53.6%</b>

APTT Night #2

	Total Students	Number of Families Attending	Percentage Attending
PKS	672	251	37.35%
Kindergarten	243	80	32.90%
First Grade	252	71	28.20%
Second Grade	203	109	49.3
<b>SS</b>	<b>81</b>	<b>47</b>	<b>58%</b>
<b>TCEs</b>	<b>569</b>	<b>120</b>	<b>21%</b>
3rd	193	45	23%
4th	191	42	22%
5th	185	33	17%
<b>Total Families Engaged</b>	<b>1322</b>	<b>413</b>	<b>31%</b>

APTT Night #2

	Total Students	Number of Families Attending	Percentage Attending
Kindergarten	223	128	57.40%
First Grade	263	112	42.58%
Second Grade	237	78	32.90%
PKS	723	313	43.98%
<b>SS</b>	<b>59</b>	<b>31</b>	<b>51%</b>
3rd	234	86	37%
4th	176	68	38%
5th	157	59	25%
ESE	41	26	63%
TCEs	610	219	36%
<b>Total Families Engaged</b>	<b>1392</b>	<b>568</b>	<b>41%</b>

APTT #3

	Total Students	Number of Families Attending	Percentage Attending
PKS	712	173	24.40%
Kindergarten	248	90	19.51%
First Grade	243	59	24.32%
Second Grade	199	55	28.41%
<b>SS</b>	<b>85</b>	<b>52</b>	<b>61%</b>
<b>TCEs</b>	<b>564</b>	<b>61</b>	<b>11%</b>
3rd	190	20	11%
4th	191	32	17%
5th	183	9	5%
<b>Total Families Engaged</b>	<b>1361</b>	<b>286</b>	<b>21%</b>

APTT #3

	Total Students	Number of Families Attending	Percentage Attending
Kindergarten			
First Grade			
Second Grade			
PKS			
<b>SS</b>			
3rd			
4th			
5th			
ESE			
TCEs			
<b>Total Families Engaged</b>			

	Fall	Winter	Spring
Taylor County Pre-K	15 Sep	28 Jan	5 May
Perry Primary School	22 Sep	26 Jan	10 May
Taylor County Elementary	28 Sep	28 Jan	17 May
Steinhilber Elementary	24 Sep	28 Jan	12 May

2013-14 Annual Averages	2014-15 Annual Averages	2012-13 Annual Averages
1329 Students	1420 Students	1308 Stuc Avg. 81
Avg. 401%	Avg 615	43.30%
30%	Total APTT Attendance F	Total PC Night Attendance
1204	1,846	244

Compared to 244 Parent Conferences recorded on Parent Conference Nights in 2012-13 = 493% increase in 13-14

Compared to 244 Parent Conferences recorded on Parent Conference Nights in 2012-13 = 757% increase in 14-15

Compared to 1204 Parent Conferences recorded on Parent Conference Nights in 2013-14 = 153% increase in 14-15

**Taylor County District School Board  
Office of the Superintendent  
Agenda Item for School Board Approval**

Date Submitted 08/24/2016 Board Meeting Date 09/06/2016

Date agenda item is due in the Superintendent's Office 08/25/2016

Person submitting the item: Sharon Hathcock

Name of document placed on agenda: Title I District Parent Involvement

Summary description regarding this action item:

Please review and approve the attached

Title I Parent Involvement Plan for 2016-17.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Signatures Required**

Yes ☒ No ☐

Reviewed by:

Director of Finance \_\_\_\_\_

The action described above is provided for and is consistent with relevant contract and grant provisions and the Board approved budget as amended.

Director of Personnel \_\_\_\_\_

The action described above is provided for and is consistent with the Board approved staffing plan and collective bargaining agreements.

Director of Instruction Sharon Hathcock

The action described above is provided for and is consistent with relevant Federal programs and the Board approved School Improvement, Instructional and Curriculum Plans.

Superintendent \_\_\_\_\_