

LAKE STEVENS MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Dr. Mark Soffian, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: It is our belief at Lake Stevens Middle School that the unique and ultimate goal of education is to maximize the physical, mental, and educational development of our students in those skills that are vital to becoming lifelong learners and productive citizens in a competitive and technological society. Our school promotes a safe, orderly, caring, and supportive environment. Each student's self-esteem is fostered by positive relationships with students and staff. We strive to have consistent parental involvement each and every day to enhance student success.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The Lake Stevens Middle School Educational Excellence School Advisory Committee (EESAC) is the vehicle that enables parents in the planning, review, and improvement of Title I programs. Participation in EESAC allows parents to be included in the decisions regarding how funds for parental involvement will be allocated.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Reading/ Social Studies PIE Night	Ms. Barnes and Ms. Gooden- Parents learn about the curriculum and activities to support classroom instruction.
2	Math PIE Night	Ms. Olive - Parents learn about the curriculum and activities to support classroom instruction.
3	Science PIE Night	Mrs. Palmer-Morris - Parents learn about the curriculum and activities to support classroom instruction.
4	Science Fair	Mrs. Palmer-Morris - Expose parents to Science Fair projects that integrate science into real-world experiences.
5	Awards Assembly	Ms. Thornton- Parents are given the opportunity to share their success with their children.
6	Open House	Dr. Soffian - Parents are given the opportunity to meet teachers and learn about the curriculum and classroom policies that take place throughout the school year.
7	Monthly Parent Workshops	Ms. Jessica Gonzalez- The Parent Bilingual Outreach Program (PBOB) is designed to instruct parents in their specific native language to navigate and become familiar with the school system and resources available in order to help their child succeed
8	EESAC	Mr. Fernandez- EESAC involves parents in the decision making process of school's budget, policies, and programs.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	PIE Nights-Fliers,Calendar, Website, Announcements, and Connect Ed message.	Dept. Chairs	01/31/2014	Sign-in sheet
2	Open House- Fliers,Calendar, Website, Announcements, and Connect Ed message.	Ms. Milian	09/23/2014	Sign-in sheet
3	Parent Orientation- Fliers,Calendar, Website, Announcements, and Connect Ed message.	Ms. Thornton	08/9/2014	Sign-in sheet

4	EESAC- Connect Ed, Poster, Emails	Mr. Fernandez	Monthly	Sign-in sheet
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Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Parent Teacher Conference meetings are held every Tuesday from 6:50 to 7:15 a.m. If parents need to meet with teachers at a different time, they can request to speak to the appropriate counselor and make an appointment to see the teacher.

Home visits are also made by the Community Involvement Specialist (CIS) as needed.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Bilingual workshops	Ms. Jessica Gonzalez, CIS	Providing parents with strategies to assist their children with home learning activities	Monthly	Non-english speakers are being provided with information
2	Parent Academy Workshops and classes	Ms. Jessica Gonzalez, CIS	Improved student attendance, achievement and behavior	Monthly	Greater parental involvement
3	EESAC Meetings	Mr. Alexander Fernandez, EESAC Chair	Planning and implementation of school improvement	Monthly	Increased test scores

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Staff Training at Faculty Meetings	Ms. Milian, Assistant Principal	Increased knowledge and awareness of strategies to encourage parental involvement	Monthly	Greater attendance at parent teacher team conferences

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: In an effort to encourage parental involvement, Lake Stevens currently offers a Parent Resource Center and Media Center to support parents in fully participating in the education of their children. Both locations are equipped with computers which can access the internet as well as all of the technology resources used to deliver and support the curriculum.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Parents will be informed about curriculum, assessments, programs, and upcoming meetings through Open House, Orientation, Connect Ed., PTSA, EESAC, flyers, and via the school's website.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The Parent Bilingual Outreach Program (PBOP) assists parents with limited English proficiency through monthly meetings in their native language. School flyers are sent to parents in more than one language, English, Creole, and Spanish. When a parent-teacher meeting is conducted and the services of a translator are necessary, one is always available to assist.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
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1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	BPOP, PIE Nights	Ms. Milian, Assistant Principal	Assists with learning deficiencies by subject area.	Ongoing
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	PTSA and EESAC	Ms. Jessica Gonzalez, PTSA President and Mr. Alexander Fernandez, EESAC Chair	Building community relationship and involvement in student education.	Ongoing
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parent meetings and Workshops	Teachers, Counselors, Administration, and CIS	Educating parents about student progress.	Ongoing
4	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	PTSA, EESAC, Faculty Meetings	Ms. Jessica Gonzalez, PTSA President, PTSA Members, Teachers, Administration	Increasing the parent awareness of their child's daily school activities.	Ongoing
5	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	EESAC	Mr. Alexander Fernandez, EESAC Chair, Administration	Collaborating with a group of stakeholders to make proper decision-based ideas for maximizing student achievement.	Ongoing

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	PIE Nights	4	267	Increased scores on standardized assessments
2	Science Fair Night	1	52	Increase participation on essential science labs conducted in class
3	Awards Assembly	1	310	Recognition for academic excellence
4	Open House	1	452	Overview of school wide strategies, programs and curriculum updates

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Faculty Meetings	8	38	increased knowledge and awareness of parental involvement strategies

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents of ELL students usually have hesitation to attend school events because of a fear of language barrier.	Offer all parents workshops in English and Spanish to break down the language barriers and allow all parents to take part in their child's education.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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