

## PELICAN ISLAND ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Kevin Browning, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

  
Signature of Principal or Designee

10/8/2014  
Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** In order for students to reach their full potential, both academically and socially, our mission at Pelican Island Elementary is to develop lifelong learners who will be able to effectively read, write, listen and speak, by utilizing a balanced literacy plan across all curriculum areas.

Our vision is to prepare our students for college and career choices in a competitive 21st Century global economy by providing research based differentiated instruction that

address the needs of all learners in a safe, educational environment aligned to the Florida Standards and supported by technology, real life applications and targeted professional development.

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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Pelican Island Elementary will involve parents in an organized, on-going, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used through:

-Title I Annual Meetings

-SAC Team

-Parent survey

-PTA/PTO meetings

-Grade level Parent Information Nights

-School Website and online calendar

-Marquee

Pelican Island Elementary as a school wide Title I program receives ongoing support and technical assistance(beginning in August) designed to assist them in the development of effective parent involvement activities. Regular technical assistance meetings are provided to the principal and leadership team to review student achievement data and to assist school-based staff development and implement all components of the required plans. These include but are not limited to: State and regional parent involvement forums/conferences/TA meetings.

Coordination and technical assistance is provided via a variety of ways including support from district Title I resource teacher, on-site training, phone calls, emails, site visits, and staff development for the staff.

Title I Program staff provide training and present parent involvement information at faculty meetings on a regular basis.

The district Title I Office provides technical assistance and support to Pelican Island regarding the development of their school-level PIP. The district Title I coordinator, project specialist, Title I resource teacher and parent involvement specialist meet with the Title I leadership team to review the PIP to ensure that all requirements of Section 1118 [34 CFR 200.30(e)] are met. A Title I district staff person participates at Pelican Island school-level SAC meetings and facilitates the presentation of the PIP to the SAC members. The SAC meetings occur on a quarterly basis throughout the school year.

Title I staff review the agendas of school-level parent involvement meetings and activities to assist the school in ensuring that the activities are effective and designed to promote student achievement. Bilingual Title I staff facilitate parent involvement trainings and meetings to ensure that parents whose heritage language is not English, may participate fully in meaningful opportunities to become more involved in the education of their child.

Specific actions the LEA will take to provide coordination, technical assistance, and other support to assist Pelican Island as a Title I, Part A school in planning and implementing effective parental involvement activities to improve student academic achievement and school performance is detailed below:

Technical assistance meetings are provided at Pelican Island throughout the school year for all Title I Administration and School Leadership Teams (SLT) to support schools in their review of current FCAT/Florida Standards Assessment data and the development, implementation, and review of their Title I Parent Involvement Plan and SIP.

The LEA provides monthly technical assistance and collaboration with the school parent involvement leadership team representatives to ensure NCLB parent involvement requirements for district and school are met for the School Improvement Plan, Parent Involvement Plan, and School Parent Compacts.

The LEA provides technical assistance and collaboration with school leadership team representatives (via meetings, e-mails, and phone calls) to ensure NCLB parent involvement requirements for district and schools are met for the School Improvement Plan, Parent Involvement Plan, and School Parent Compacts.

The District Title I Team, in consultation and coordination with the school based leadership teams and the Professional Development Department, recommend district training and professional development for principals and associated staff on interpretation and implementation of current legislation. Additionally, the Title I team provide opportunities for guest speakers and family involvement presentations upon request.



District staff provides the "School Family Partnership" training for school staff members to enhance their abilities to engage families in the education of their child.

Pelican Island Title I Parent Involvement Plan ensures that activities provide meaningful opportunities for parents to gain the needed skills and/or knowledge to become more involved in their child's education.

The District Title I staff regularly participate in regional East Coast Technical Assistance Center (ECTAC) family involvement team meetings and through this process is kept abreast of the most current research based findings and programs for family involvement. The leadership meetings serve as the main forum for sharing and disseminating ECTAC and FLDOE information; however, the District Title I staff share information through informal means as well and are available (to schools) for consultation and assistance as requested.

Parents, parent involvement school representatives, principals, and teachers are invited to attend Regional, District, and State sponsored training sessions, workshops, and conferences designed to support parent involvement and strengthen student academic achievement.

The LEA shares information with Pelican Island Elementary School regarding all available parent involvement/family engagement workshops and trainings as the information becomes available.

The school must submit to the Title I office each semester a Parent Involvement Activity Plan/Calendar. The Parent Involvement Plan serves as a school /parent activities tracking form. Additionally, the LEA requires sample copies of flyers, agendas, and sign-in sheets for all parent involvement activities (e.g., Orientation, Open House, ProKids, ELA, Math and STEM Nights).

The Title I leadership team solicits recommendations, ideas and suggestions on parent involvement activities from parents and school staff throughout the school year.

The LEA and school site funds opportunities for guest speakers to provide parent involvement workshops and trainings and to purchase researched based books and materials on parent Involvement for Title I Schools to support parent assistance with the curriculum (ie. math manipulatives, books and bi-lingual materials).

The District Title I staff provides technical assistance in the effective use of the Parent Resource Room at Pelican Island.

The Title I Social Worker facilitates the access of community resources needed to support the engagement of families. With collaboration from a variety of local agencies services include but are not limited to providing and assisting with counseling, crisis intervention, uniforms, clothing, shoes, food, transportation, housing assistance, and shelter.

The Title I Social Worker facilitates access to community resources for parents as needed.

The SDIRC Superintendent's Coffee Series provides parents an opportunity to speak with the Superintendent in a relaxed setting. This provides an opportunity for parents and the community to share input on school improvement, required plans and methods that will engage families and the community to improve academic achievement and overall school/district performance.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title II	Title II schools with supplemental funding to support the professional development needs of staff related to parent involvement with the School-Family Partnership PowerPoint. Funds are used to support attendance at state and regional conferences and pay for consultants related to parental involvement.
2	Title III	Title III funds are used to support parent involvement activities for parents of English language learners. Title staff work closely with Title III staff to collaborate activities whenever possible.
3	Title I part C	Migrant staff will conduct home visits. Migrant staff also assist and facilitate parent involvement meetings since many of the migrant students attend Title I schools.
4	Title X	Homeless program staff work closely with the Title I Office to coordinate services for homeless students. Activities may include: coordinated meetings with parents, meetings with Title and Homeless Education Program staff to discuss the barriers to success of homeless students.
5	VPK	Title I Part A supplements the funding of the district's VPK program at the highest ranked poverty school in the district. The Title I and VPK office work together to coordinate appropriate early childhood programs and transition programs for pre-K students who will enter kindergarten. Activities include Kindergarten roundup meetings, parent meetings, and literacy nights. Title I teachers coordinate with VPK teachers to discuss specific learning needs and referrals. In addition, the Title I Program supports a summer learning opportunity for students who completed VPK and will enter Kindergarten at a Title I school in the Fall. This summer program helps to reduce the potential of "summer slide" for the VPK completers.
6	Title I Adult Education	Adults and school age children attend evening sessions receiving Rosetta Stone and homework assistance
7	The Learning Alliance	The Learning Alliance (TLA) support the District's Moonshot Moment goal to have 90% of all children reading on grade level by the end of third grade in 2018! The Learning Alliance initiated a "Moonshot Moment Book Drop Off" Program to supply students who attend a Title I school appropriate books to support parents and students at home. In addition, the Learning Alliance provided funding for vision screening and eyeglasses, if needed, to students during the Title I Summer



		Program. This ensured students needing eyeglasses were prepared for the start of the new school year. The Learning Alliance also hosted a Moonshot Milestone Mission Kickoff where parents and grandparents were encouraged to visit the Vero Beach Museum of Art on September 27th to see the Walter Wick exhibit and to get a first-hand demonstration on how to use ART to develop a child's reading milestones. The Learning Alliance assists parents in preparing their children to be "Ready for Kindergarten".
8	Education Foundation	The Education Foundation of Indian River County's mission is to enrich and enhance educational opportunities. Through the generosity of community partners such as Impact 100, Bank of America, The Community Foundation, The John's Community Service League, The John's Island Foundation, Motorola, AT&T, Toyota of Vero Beach, School District Education Foundation Matching Grant Program (from the Florida Legislature), Indian River Lawyers Auxiliary and a Business Partnership with Piper Aircraft, they have been able to help the Indian River School District achieve BIG Dreams. Some projects include: "Achieving Our Green Dreams - Planting the Seeds for the Future" Working with Vero Beach Elementary School to provide self-sustaining education for their students with a Nutrition Kitchen and Community Garden and a "Model Classroom at Dodgertown Elementary School" Creating the first model 4 year old pre-kindergarten classroom (VPK) for the school district; Sneaker Exchange; School Supplies.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Enlist parents for Parent Involvement at Orientation and throughout the year	Sharon Klein	September 2014	list of parent names
2	Enlist parents for parent involvement at Open House	Sharon Klein, Andrea Williams	September 2014	list of parent names
3	Enlist parents for parent involvement at SAC meeting	Sharon Klein, Theresa Wagner, Charlotte Jobe	September 2014	list of parent names
4	Plan meeting with Title I Leadership Team and SAC	Shelly Miedona, Charlotte Jobe	October 2014	agenda/ sign in sheet
5	Send information flyers home	Theresa Wagner	October 2014	flyer
6	Info home on Connect Five	Kevin Browning	October 2014	Connect Five printout

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Pelican Island will offer parent meetings at different times during the day and evening. Our goal is to host a number of meetings at different times in order to meet the needs of our families.

SAC meetings are in the afternoon. PTA meetings are in the afternoon. Parent training and information meetings are at 6:00 PM. Parent conference meetings are offered before, during, and after school, and during the district conference night.

Title I program staff work with parents and teachers to coordinate and provide flexibility in the scheduling of conferences (child care, home visits, etc).

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	District Title I Annual Meetings	Alice Blanco, Karen Malits, Shelly Miedona, Krista Sadlers, Julie Green, School Administrators	Involve parents in planning	September	Open communication with parents
2	School based Title I Annual Meetings	Karen Malits, Shelly Miedona SAC CHAIR	Involve parents in planning; discussion of barriers	October	Input from parents
3	Orientation	Kevin Browning	Provide information about schedules	August	Parents more comfortable in school
4	Back to School Open House	Administration and Staff	Provide parents with expectations for students	September	Parents are prepared to work with their children
5	SAC meetings/ PTA meetings	Kevin Browning/ Tina Cambell/Charlotte Jobe	Information to parents; input from parents	September, December, February, April	Administration and parents working together
6	Parent Teacher Conferences	All staff	Provide information on child's current level and develop a plan to reach their goals	On-going, all teachers in November, February, April	Academic improvement of students
7	Parent Involvement Activities Calendar	Kevin Browning, Theresa Wagner, Shelly Miedona	Involve parents in attending events to help them support the child	September , February	Increase numbers of parents attending events
8	Award Ceremonies	Kevin Browning, Theresa Wagner	Encourage and acknowledge achievement success	November, February, April, May	Improved academic success
9	Family Celebrations	Administrative Staff, PTA	Parents involved in school activities	October, May	More parents involved in school
10	3rd-5th Grade FSA Testing Information-how and when the	Academic coaches, resource, Ms. Fornabio	Provide information on standards and	January or February	Academic improvement of students



	students will be assessed; how parents can help prepare the child	and classroom teachers	how to help your child		
11	Family Reading Nights	Academic coaches, resource and classroom teachers	Provide information on expectations and how parents can help the child	November	Academic improvement of students
12	Science and Writing Night	Academic coaches, resource, Mrs. St. Petery and classroom teachers	Provide information on expectations and how parents can help the child	November	Academic improvement of students
13	Book Fair Night	Media specialist	Provide materials for parents	November	Academic improvement of students
14	Pro Kids- upbeat presenter shares lessons with parents and kids on life and academic skills	Mr. Scott	Provide information on expectations and how parents can help the child	September	Academic improvement of students
15	Make and Take Literacy/Math	Academic Coaches, resource teachers and classroom teachers	Provide support to parents so that they can better assist their children at home in core content areas.	October	Academic improvement of students
16	Are You Smarter Than a 3rd/4th/5th Grader?	3rd-5th grade teachers, resource teachers and academic coaches	Pep Rally to encourage students and build confidence in their readiness for spring testing	April	Academic improvement of students
17	Attendance Initiative	IRFL Team	To encourage students to come to school on time and every day with the support of parents	Throughout the school year	Academic improvement
18	Culminating Summer Enrichment Activity	Karen Malits, Shelly Miedona, School Administration, Math and Science Camp Teachers	Students will demonstrate what they have learned during the Math and Science Camp	June	Improved academic performance

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	School-Family Partnership	Cynthia Zans, Beth Hofer, Administration, Andrea Williams	Teachers gain more understanding for communication with parents	December	Increased parent involvement



2	Consultation with teachers	Andrea Williams, Jean Marie Oshea	Training to provide strategies for working with parents	throughout the year	Increased parent participation
3	Mindset	Administration	Teachers gain more understanding for communication with parents	September	Increased parent involvement
4	Thinking Maps	Administration and Coaches	Teachers will use maps to help students and parents with content	throughout the year	Increased student achievement

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Family Resource Center

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Pelican Island Elementary School will provide parents with timely information by:

- \* back pack letters
- \* Connect Five in English and Spanish
- \* Personal calls home
- \* emails
- \* school website
- \* district website
- \* newspaper school reports
- \* Orientation Night
- \* Back to School Night
- \* FSA Parent Night

- \* Math Family Night
- \* Reading Family Night
- \* Science Family Night
- \* Title I meetings
- \* SAC meetings
- \* PTA/PTO
- \* conferences with the teacher
- \* conferences with the principal
- \* school marquee
- \* notes in agenda

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** The PI Plan is discussed and distributed during SAC meetings to all parents of Pelican Island students. Parents of students who were unable to participate in the SAC meeting receive a PI Plan via backpack upon request. Parents requesting the Plan in Spanish will receive that support. The Parent Involvement Plans are distributed and made available via hard copy and on the district and school's website.

All pertinent written communication is provided for parents in English and Spanish and in other languages, when feasible. English and Spanish are the primary languages spoken in the homes of SDIRC students. Whenever feasible, the district will provide translations in other languages either by volunteers, district employees, or outside companies. All Title I schools have bilingual staff who serve as interpreters to ensure that all parents are fully able to participate in parent meetings and activities. The district's Title I Parent Specialist, Title I Social Workers, and Project Specialist are also bilingual and facilitate communication between the home and the school.

The Title I Office works closely with the district's ESOL program and the Migrant Education Program to ensure that specific language barriers are addressed. They also collaborate in the implementation of parent involvement activities and meetings for both the ESOL and Migrant Programs. Both the Title I Coordinator and the District Project Specialist also support the Migrant (MEP), ESOL, and Homeless programs.

All Title I schools have bilingual staff who serve as interpreters to ensure that all parents are fully able to participate in parent meetings and activities.

The district also works collaboratively with the Exceptional Student

Education department to ensure that parents may fully benefit from the parent involvement activities.

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### **Discretionary Activities**

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:  
☒ Not Applicable

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### **Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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### **Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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### **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].



Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	District Annual Title I meeting	1	12	Open communication with parents
2	School Based Annual Title I meeting	1	190	Parent input
3	Back to School Orientation	1	286	Creating a comfortable atmosphere for parents
4	Back to School Open House	1	279	Provide back to school information and teach parents what they can do to help children be more successful
5	SAC/PTA meetings	8	59	Administration and Parents working together
6	Parent/Teacher Conferences	2	797	Academic Improvement of Students
7	Award Ceremonies	8	215	Improved Academic Success
8	Family Celebrations	2	140	More Parents Involved in School
9	Family Reading Night	1	7	Academic Improvement of Students
10	Science and Writing Nights	2	58	Academic Improvement of Students
11	Spelling Bee	1	131	Academic Improvement of Students
12	DARE Graduation	1	19	Celebration of Student Success
13	Back to School Sports Night	1	22	Parental Involvement
14	Summer School Celebration	1	73	Celebration of Student Success and Learning
15	Omega Man	1	190	Academic and Social improvement for students

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	School Family Partnerships	1	35	Teachers working meaningfully with parents

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have

limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents not comfortable in a school setting	Train staff to ensure parents feel welcome in their child's school. School Social worker serves as an advocate with the family and school.
2	Parents speak a heritage language other than English	Provide interpreters to facilitate meetings. Train staff to ensure understanding of other cultures.
3	Parents working multiple jobs	Hold parent meetings/activities on the same evening and provide for babysitting.
4	Time and location of parent/teacher conferences	Schedule meetings at flexible times (before, during and after school). School social worker serves as an advocate with the family and school.

### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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