



# 2018-2019 Title I Parent and Family Engagement Plan

## New Beginnings High School



### General introduction of school's vision for parent and family engagement.

New Beginnings High School will transform each student academically and socially into productive, independent members of society. District and School-based Title 1 Parent Involvement programs in Polk County will strive to Build Relationships to create real family engagement for every child, every family, every teacher, every day.

All parents/families were invited and encouraged to provide input and suggestions on developing/reviewing this plan. This plan is available on our school website and in the Title I informational notebook located in our front office.

Principal: Terri Nelson

Date: July 31, 2018

### Involvement of Parents

If the school wide program plan under Section 1116 (b) (1) is not satisfactory to the parents of participating children, the school will include/submit the parents' comments with the plan that will be made available to the local education agency Section 1116(b) (4).

Polk County Public Schools Title I program requires schools to submit evidence that documents parent input and approval for how the funds are spent. This documentation is monitored for compliance and kept on file in the Title I online monitoring file system. Parent input is gathered through a parent meeting or SAC meeting.

<i>Describe how this plan is a shared responsibility and families give input to review and improve this plan? How often?</i>	Parents and families are given opportunities to provide input through surveys, evaluations, and email during each parent night.
<i>How do you use the information from reviewing the plan to design strategies for more effective engagement?</i>	This plan is reviewed three times throughout the school year to check progress and make changes to what has been planned. Reviewing student data provides valuable information to help determine where we need additional support to help our families understand the curriculum, state assessments and provide strategies, materials, and resources to help support learning at home.
<i>How will you involve parents/families in the decision making of how your Title I programs and how Title I funds will be used for Parent and Family Engagement Activities?</i>	Parents are surveyed when developing/revising this plan and asked what types of trainings and/or workshops they would like the school to provide to assist in helping their child's achievement. Results from surveying parents is used to plan parent and staff trainings.
<i>What evidence do you have to document parent/family participation in writing/reviewing your plan? (meeting date, agenda, minutes, charts, sign in sheets)</i>	New Beginnings High School Title I program holds a parent meeting to develop or write/revise their "Parent and Family Engagement Policy". NBHS is required to provide evidence of documents; how parents were invited, an agenda for the meeting, sign in sheets, and minutes and/or specific input given by parents. The Title I Program Coordinator monitor NBHS for compliance and evidence is uploaded and kept on file in an online monitoring.
<i>How will this plan assist in providing high quality instruction for all learners?</i>	This plan helps ensure that we provide parents/families with information, materials, and resources to support their child's learning at home by offering parent workshops on the Florida Standards, Literacy, and test taking tips to support the high quality instruction provided during the school day.
<i>How will the school share comments received from parents/families?</i>	All parent comments and suggestions given for the plan are considered, documented, and kept on file as evidence of parents providing input for both FLDOE and the District. When feasible, parent suggestions are incorporated into the plan.
<i>How will this plan be made available to the community?</i>	This plan is available to all parents, business partners, and School Advisory Council. The plan is also available on our school website and in the Title I parent informational notebook that is located in our front office.

## Flexible Parent Meetings:

NBHS provides trainings, meetings, and family activities at flexible times and dates throughout the year. If requested, opportunities for regular meetings to participate in decisions relating to the education of their children. NBHS may provide, if reasonable and necessary, transportation, childcare, or home visits using Title I funds. **Section 1116(c) (2) (8)**

<b>Describe how you provide flexible dates and times for activities, workshops, events, so that all parents may have an opportunity to attend?</b>	Parents are provided a calendar of events at the start of school. All dates and times of events are posted on <a href="http://www.newbhs.net">www.newbhs.net</a> <u>East Campus Dates: 9/11, 10/23, 11/13, 2/12, 4/2, 4/30</u> <u>South Campus Dates: 9/12, 10/24, 11/14, 2/13, 4/3, 5/1</u> <u>West Campus Dates: 9/13, 10/25, 11/15, 2/14, 4/4, 5/2</u>
<b>Describe what childcare, home visits and/or transportation services are provided by your school.</b>	NBHS provides limited childcare for children who attend the workshop. NBHS Teachers and Staff also conducts ongoing recruitment and marketing opportunities throughout the school year to foster parent involvement and to increase student success.

## Annual Parent Meeting

New Beginnings High School will conduct an Annual Meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), school choice, the rights of parents and timely information about the Title I programs **Section 1116(c)(1)**

Every Title I school in Polk County is required to hold an Annual Parent Meeting by September 30. Schools are monitored to ensure that parents are invited to the Annual Meeting in a timely manner, and notifications are other languages, and sent in multiple ways (via backpack, school marquee, school website, newsletters, callout) Schools are required to conduct a parent evaluation of the meeting to gather input. Evidence that schools comply is documented with; notifications and invitations; agendas, sign in sheets, copy of the PowerPoint with specific school information and parent evaluations.	
<b>Date and time you will hold your meeting?</b>	NBHS will hold its Annual Parent Meeting on Tuesday, September 11, Wednesday, September 12, & Thursday, September 13, 2018, 4:30-6:30 p.m. All parents are invited and encouraged to attend one of the meetings.
<b>Notification and Invitation:</b> <ul style="list-style-type: none"> <li>How will you inform and invite parents/families in a timely way about the Annual Meeting.</li> </ul>	NBHS parents will be notified of the Annual parent meeting via school website, email, school marquee, auto-dialer system, and school personnel. NBHS also conducts ongoing recruitment and marketing opportunities throughout the school year to foster parent involvement and to increase student success.
<b>Information:</b> <b>Please describe how your meeting will cover information about:</b> <ul style="list-style-type: none"> <li>The Title I program, the benefits, and how it affects your school; School choice; Parents right to know; and (the qualifications of their child's teacher, or paraprofessional and/or if their child has been assigned or taught by a teacher 4+ consecutive weeks who is out of field.</li> </ul>	<p>The agenda for our Annual Parent meeting will include a whole group presentation with a PowerPoint on how the Title 1 program benefits our students, school choice, parents right to know and how parents will be informed of the qualifications of their child's teacher and/or Para. In addition, information about this plan and our school compact is discussed.</p> <p>New Beginnings High School Title I program is required to have a copy of the "Parents Right To Know" letter on our website at <a href="http://www.newbhs.net">www.newbhs.net</a> and in a parent and family information notebook kept in the front office. The district Title I office monitors and keeps documentation of this on file.</p>
<b>Barriers:</b> <ul style="list-style-type: none"> <li>What barriers will you address to encourage parents/families to attend? Example: Childcare, Transportation, Meal, Translation</li> </ul>	Transportation is not offered to parents. Translation of materials given out will be translated in English, Spanish, and Haitian Creole as well as we will provide a translator at the meeting. Light refreshments will be provided after the meeting. Parents are welcome to bring their child(ren) to the meeting so childcare is not needed.
<b>Evaluations:</b> <ul style="list-style-type: none"> <li>How will you get feedback from parents about the meeting?</li> </ul>	Every parent who attends the annual meeting will be asked to complete a short evaluation of the meeting. The evaluations is their ticket out the door and ask if there is any additional information about Title 1, the curriculum, or testing that they would like to learn more.

**Parents who do not attend?**

- How will you get the information home to parents who do not attend the meeting?

For parents who are not able to attend this meeting, a power-point presentation will be available on [www.newbhs.net](http://www.newbhs.net)

## Building Capacity of Parents

NBHS will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1116(e) (1-3). NBHS will provide materials and training to help parents work with their child to improve their child's academic achievement. [Section 1116(e) (2).

Explain how parents are invited to participate in activities such as parent trainings that are linked to student achievement.

- How will your school help parents gain an understanding of such topics as; the state's standards, state assessments, achievement levels or proficiency and how to monitor their child's progress.

Title Topic	Impact on Student Achievement	Materials	Tentative Date/Time Is it flexible?	Transportation	Refreshments	Childcare	Translation
Curriculum /Florida Standards	Provide information to parents on standards by grade level and how they can help their child at home.						
State Tests & Achievement Levels	Provide test taking strategies to parents and also information on the assessments their child will be expected to take.						
Transition (Kdg, MS, HS)	N/A						
Literacy 1116 (e)	Provides parents with strategies to help them read with their child at home.						
Technology, Parent Portal	Provide parents information on how to navigate Compass Learning and Power School to check their child's grade						
College and Career	Provides an opportunity for students to attend college fairs. Students will be provided with post graduation options. Guest speakers will be scheduled to speak to seniors/parents on savings and investments to educate families on future planning.						
Graduation Requirements/Scholarships	Provide/educate students and parents with testing scores, testing dates, and SSR.						
How do you assess the needs of parents? Do you survey parents to ask what type of events or workshops you have at your school?	<ul style="list-style-type: none"> <li>• SAC meetings</li> <li>• Parent surveys, District parent survey</li> <li>• Evaluations at previous workshops</li> <li>• Parent meetings to review compact/old PIP/PFEP</li> </ul>						
How do you evaluate effectiveness?	<ul style="list-style-type: none"> <li>• Survey results</li> <li>• Comments on surveys</li> <li>• Student achievement data</li> </ul>						

Explain how your school provides materials and trainings to assist parents/families to work with their child (ren) to support learning at home? Give examples.	<ul style="list-style-type: none"> <li>• Compass Odyssey material</li> <li>• Projects</li> <li>• Curriculum guides</li> <li>• Strategies for parents/students</li> <li>• Information in other languages</li> </ul>
Explain how your school implements activities that build relationships with the community, business partners, and churches, to improve student achievement?	New Beginnings High School continues to institute and preserve relationships with the local community for the purpose of strengthen and utilizing resources to sustain the school, student performance and parent involvement. NBHS continues to maintain an active affiliation in the local Greater Winter Haven and Lakeland Chamber Commerce to establish connections between the school and businesses that serve the community. NBHS builds and sustain partnerships with various community outlets that often share and contribute their resources to support student achievement.

- The school will provide materials and training to help families work with their child to improve achievement, such as literacy training and using technology, as appropriate, to foster parental involvement. List all that apply; Florida standards/ curriculum, testing, progress monitoring, literacy, transition information (Kdg, MS, HS), College and Career, Graduation requirements & scholarships, technology, etc.

## Building Capacity of Staff (Trainings)

NBHS will educate teachers, pupil services personnel, principals, and other staff in the value and the utility of parents' contributions. Educators should also receive guidance in ways to reach out to parents; to communicate with them; to work with them as equal partners; to implement and coordinate parent programs; and to build ties between parents and the school [Section 1116(e) (3)].

Please describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff ...				
<ul style="list-style-type: none"> <li>○ how to reach out to, communicate with, and work with parents/families as equal partners,</li> <li>○ the value and utility of contributions of parents/families</li> <li>○ how to implement and coordinate parent/family programs</li> </ul>				
how to build ties between parents/families and the school				
Please describe below how you do this.				
Topic -Title	Purpose?	Implementation format: (Workshop, book study, etc.) Presenter?	Who is the audience?	Tentative Date/Time
Who We Serve	Learn about the community we serve to have an understanding of their needs and how to serve them better.	Summer Workshop: Ashlee Wright	ALL NBHS staff	July 25-July 27, 2018
Why We Serve	Learn the ultimate purpose of the importance for building relationships with every student and parent.	Summer Workshop: Gwendolyn Davis	ALL NBHS staff	July 25-July 27, 2018
Reaching Them	Learn strategies and techniques on how to reach every student and parent.	Summer Workshop: Maria Alou	ALL NBHS staff	July 25-July 27, 2018

## Communication

NBHS will provide parents of participating children; a description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1116(c)(4)(B)]; If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1116(c)(4)(C)];		
How do you notify each family, in a timely manner when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who is out of field?	NBHS is required to notify each family, in a timely manner when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who is out of field via an out of field letter. A four-week letter will be sent home with each student and documentation of these letters and a list of the parents who receive the letter is kept on file as documentation for auditing purposes.	
How do you provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals?		
Describe how parents are informed of the curriculum; forms of assessment used to measure student progress and the achievement levels students are expected to obtain?	<ul style="list-style-type: none"> <li>• Annual Parent meeting</li> <li>• Website</li> <li>• Parent conferences</li> <li>• Parent workshops</li> <li>• Progress monitoring</li> <li>• Extended Learning</li> <li>• Boot camps (test prep)</li> <li>• English, Spanish &amp; Haitian Creole Languages are provided</li> </ul>	
Describe how the school will provide each family an individualized report about their child (ren) on the state assessments?	N/A	
How do you ensure that your school holds parent-teacher conferences, at least annually, during which the compact is discussed as it relates to the individual child's achievement?	NBHS provides parents with assessment information at Parent dinner nights and workshops throughout the year.	

## Coordination and Integration:

The school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e) (4)].

**Describe how you coordinate and integrate parent and family engagement programs listed below to help parents learn how to help their children at home:**

○ <b>Homeless</b>	<ul style="list-style-type: none"> <li>Hearth program.</li> <li>Director of Customer Service Identifies through student surveys.</li> </ul>
○ <b>Migrant</b>	<ul style="list-style-type: none"> <li>NBHS provides information/materials in native language of students.</li> <li>Home visits.</li> </ul>
○ <b>Preschool</b>	N/A
○ <b>ESOL</b>	<ul style="list-style-type: none"> <li>ESOL/ESE para provided for students.</li> <li>Information provided in native language.</li> <li>Parents invited to meetings</li> </ul>
○ <b>SAC School Advisory</b>	<ul style="list-style-type: none"> <li>All Parents are invited to attend meetings.</li> <li>Parents are notified via the school website, email, school marquee, auto-dialer system and school personnel.</li> <li>Important information is provided</li> </ul>
○ <b>PTO/PTA</b>	N/A
○ <b>Community Agencies</b>	<ul style="list-style-type: none"> <li>Community Stakeholders are invited to participate in events at NBHS.</li> <li>Stakeholders are informed via phone calls and emails.</li> </ul>
○ <b>Booster Clubs</b>	N/A
○ <b>Business Partners</b>	N/A

## Accessibility

The school will provide information and services in a welcoming environment with accommodations such as physical arrangement of the room(s), ramps, sign language facilitators, and translators. Sec 1116(e)(5) and 1116(f)

<p><b>What opportunities do parents have to participate in their child (rens) education?</b>  <b>Volunteer?</b> Section 1116 (d) (c)  <b>Mentor?</b></p>	<p>New Beginnings High School will provide opportunities for students' parents to participate in parent involvement activities such as SAC meetings. Surveys will be provided at all events and meeting for parents to give their feedback and suggestion about the relevancy of the specific program and any other concerns. NBHS has a staff that consists of bilingual teachers as well as administrative staff that can provide information for parents of children with limited English proficiency.</p>
<p><b>What forms of communication do you provide parents, in an understandable and uniform format related to;</b></p> <ul style="list-style-type: none"> <li>• School and parent programs</li> <li>• Meetings</li> <li>• School reports</li> <li>• And other activities</li> </ul>	<ul style="list-style-type: none"> <li>• Parent and Family Engagement Plan and School Compact</li> <li>• School auto-dialer</li> <li>• Flyers, notifications/invitations</li> <li>• School calendars</li> <li>• Website/marquee</li> <li>• Parent workshops</li> <li>• Progress reports</li> <li>• Interim reports, state assessment/curriculum information</li> </ul>
<p><b>What barriers hinder participation by parents in parental involvement activities?</b>  <b>What steps will you take this school year to overcome these barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background)</b></p>	<p><u>Barriers:</u> (Transportation, Language, childcare, work schedules, homeless, disabilities)</p> <p><u>Overcome Barriers:</u></p> <ul style="list-style-type: none"> <li>• Translators provided</li> <li>• Light meals provided</li> <li>• Balance staff</li> </ul>
<p><b>How does your school provide information to parent's in their native language?</b>  <b>What languages do you provide?</b> Section 1116 (e) (5)  <b>Do you provide translators or facilitators at parent events/workshops? Or, do you provide workshops in a parent's native language? Explain</b></p>	<ul style="list-style-type: none"> <li>• Translation is provided at all school events via school personnel</li> <li>• All communication is provided in callouts, website, marquee, flyers.</li> </ul>
<p><b>How will the school encourage and support additional opportunities for more meaningful engagement in the education of their child.</b></p> <ul style="list-style-type: none"> <li>• Title I Parent/Family Resource Centers</li> <li>• Books Bridge Buses</li> <li>• Parent University</li> <li>• Other</li> </ul>	<ul style="list-style-type: none"> <li>• Information is provided on <a href="http://www.newbhs.net">www.newbhs.net</a></li> <li>• Parent/Family Informational Notebook (PIN)</li> </ul> <p>Send home</p> <ul style="list-style-type: none"> <li>• Send home flyers</li> <li>• Books bridge schedule</li> </ul>