



2018-2019 School Parental & Family Involvement Policy (PFEP)

School: Golden Gate Middle School

Each participating Title I public school must develop jointly with families a written school-level Parent & Family Engagement Policy/ Plan (PFEP) that describes how the school will build family capacity [ESEA Section1116]. Please complete this form and upload in the ADNTITLE1SCHOOLS share drive.

Assurances

Please check all the boxes

- ☒ Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent?
- ☒ The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101 of ESEA
- ☒ Jointly develop/revise with families the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community
- ☒ Involve parents and families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan
- ☒ Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy
- ☒ Provide each family timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals
- ☒ Provide each family with timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is out of field
- ☒ Provide to each family an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [ESEA Section1116]

Valee Hernandez
Principal Signature

8.23.18
Date Signed

1. Involvement of Parents

Describe how your school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used?

We will conduct an Open House, SAC Meetings, Parent-Teacher Conferences, PTO meetings, Title 1 Meetings. Parents will have the opportunity to review and plan improvements of the Title 1 program. Planned opportunities include, but are not limited to: Bulling Awareness, A Math Problem a Day, Helping Your Child with Homework, and Letting Your Library Help You.

2. Coordination and Integration with Other Federal Programs

Describe how your school will coordinate and integrate parent and family engagement programs and activities **with Other Federal Programs?**

During parent-teacher conference GGMS school counselors will determine how we can best assist the student and coordinate the efforts of other federal programs. Through the combined efforts of our school and other programs we can help provide groceries, clothing, mental health care, legal assistance, and temporary housing.

Describe how your school will coordinate and integrate parent and family activities that **teach** parents how to help their child(ren) at home?

[ESEA Section 1116]

The District office has provided the parents with an Organization Station that offers tips on how to work with their children and keep their activities organized. School counselors teach parents how to check their child's grades, monitor homework assignments, and contact their child's teachers.

3. Annual Parent Meeting

Describe the specific steps your school will take to conduct an annual meeting designed to inform parents and families of participating children about the school's Title I program

Prior to our Annual Title 1 meeting, GGMS sends home an informative flyer, we display information on two marquees, and an auto-dialer in English, Creole, and Spanish goes out to all student's families giving the date, time, and location of the Title 1 meeting.

Provide a description of the nature of the Title I Program that will be shared with parents and families (schoolwide or targeted assistance).

A presentation at the Annual Title 1 Meeting covers the specifics of the Title 1 program and all of the benefits that Title 1 provides for the students, parents, families, and the community.

Provide a description of how the meeting will cover the rights of parents at the annual meeting?

At the Annual Title 1 Meeting, Mrs. Hernandez will give a presentation informing the parents and families about the Title 1 program.

4. Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening.

Parent Involvement meetings, SAC meeting, Parent/Teacher Conferences, and PTO meetings are held during school hours or in the early evening to help accommodate parents.

How will your school provide, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement?

Child care will be provided at all parent involvement meetings to allow for focused instruction and feedback.

5. Building Capacity

Please describe all activities that will address the following questions;

- How the school will implement activities that will build the capacity for meaningful parent/family involvement?
- How will the school implement activities that will build relationships with the community to improve student achievement?
- How the school will provide materials and trainings to assist parents/families to work with their child(ren)?
- How the school will provide other reasonable support for parent/family engagement activities?

Content and Type of Activity	Timeline
Annual Title 1 Meeting/Curriculum Night	August 30, 2018
Parent/Teacher Conferences	Ongoing during 2018-2019
Fall Festival	October 19, 2018
SAC Meetings	3 rd Thursday each month
Multi-Cultural Festival	February 28, 2019

6. Staff Training

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families on:

- How to reach out, communicate, and work with parents/families as equal partners
- The value and utility of contributions of parents/families
- How to implement and coordinate parent/families programs, and build ties between parents and schools

On August 31, 2018, the entire faculty will review the specifics of Title 1 and the teachers part in contributing to the goal of teaching our students, with the help of parents, families, and community to be successful at school.

7. Other Activities

Describe How other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)?

A parent resource lab will provide training on computers, literature, and resources for parents within the school office. The Guidance department also provides literature and resources in three languages. During Parent's Night, computers will be available so parents may register for district programs with staff assistance.

8. Communication

Describe how will your school provide timely information about the Title I programs?

Timely information will be sent out through school dialers and Social media postings in English, Creole, and Spanish, School website (including a translate button), Twitter, Facebook, flyers, and the school marquees.

How will your school describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?

The Curriculum Fair provides the parents with subject area specifics, grading practices, and learning standards. Parent conferences provide an opportunity for parents to find specifics for their child.

How, if requested by parents, will your school provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

Discussions regarding the SIP. Discussions at SAC meetings.

How will your school submit parents/families comments if the school-wide plan is not satisfactory to them?

Title 1 Annual meeting notes and feedback. Parent/Teacher Conferences and meetings with guidance counselors. SAC meetings.

9. Accessibility

Describe how your school parent/family engagement activities for all parents/families?(*including parents with limited English proficiency, disabilities, and migratory children*).

Parents and families are informed of all activities via flyers and auto-dialers in English, Creole, and Spanish and two campus marquees. All meetings are shared through our school website and social media.

Describe how your school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

Translation is provided at parent/teacher conferences and at meetings via electronic translators. All translation is available in English, Creole, and Spanish.

10. Discretionary Activities

Describe if the school provides Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement, etc.)

By arranging school meetings at various times or conducting in-home conferences between teachers and other educators, who work directly with the students, we are able to meet with parents who are unable to attend conferences at the school.

11. Barriers

Describe the barriers that hindered participation by parents during the previous school year. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children)?

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Language	Translators are available at all conferences, meetings, and school events.
Transportation	Events are scheduled such that public transportation is available
Contact Information	On-going efforts to have data entry update student emergency information.

12. Upload Evidence of Input from Parents on the development of the PIP

Upload a copy of SAC minutes that include statement that parents were given the opportunity to discuss and provide input on the **FY18 Parent Involvement Policy(PIP)** prior to approval. Please upload document in your school PI Policy folder (#1) in the ADNTITLE1SCHOOLS drive. [Link](#)

13. Upload Parent-School Compact

Upload an electronic version of the FY18 Parent-School Compact. Please upload document in your school Compact folder (#3) in the ADNTITLE1SCHOOLS drive. [Link](#)

14. Upload Evidence of Parent Involvement in Development of Parent-School Compact

Provide copy of SAC minutes that include statement that parents were given the opportunity to discuss and provide input on the **FY18 Parent –School Compact** prior to approval. Please upload document in your school Compact folder (#3) in the ADNTITLE1SCHOOLS drive. [Link](#)