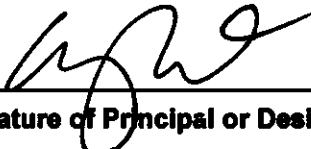


ALTOONA SCHOOL Title I, Part A Parental Involvement Plan

I, Walter Schmidt, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee

8/24/18

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response:

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The Altoona School will announce all Charter Board meetings. The Charter Board meetings invite public input. The Altoona School will hold Title I meetings in conjunction with PTO meetings. There will be surveys, informational notes to be taken home by students, accountability reports and letters home to parents about student achievements. Each parent and child sign the Title I Compact. There is an FSL to facilitate parental involvement. Teachers and the Altoona School administration will be responsible for the effective implementation of this plan.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Section	Program	Coordination
1	Home Liaison	School works with homeless liaison and Title X.
2	IDEA	School will use IDEA funds to outfit classrooms in need.
3	Title III	Teachers at Altoona School are ESOL certified. A translator is available on campus daily. Rosetta Stone is used for qualifying ELL students.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Section	Activity/Task	Responsible	Timeline	Evidence
1	Set a time and place for meeting	Principal/FLS	August	Notes from board and PTO meeting.
2	Set agenda.	Principal/FLS	August	Board and PTO minutes.
3	Develop and disseminate invitations.	Principal/FLS	8/13/18	Flyers sent home with students.
4	Advertise the event in local paper, website and on school sign.	Principal	Last week of August, 1 st week of Sept.	Sign at school and newspaper.
5	Develop sign in sheet.	FSL	Date of event, 9/6/18	Sign in sheets for classrooms.
6	Develop speech and info session.	Principal/FLS	September 9/6/18.	Copy of speech.
7	Maintain documentation and minutes.	FSL	September 9/6/18.	Filed in Title I file in Library.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: At Altoona School, our very existence is predicated upon how well we are able to serve the community both academically and in a supportive role. Therefore, it is imperative that we make the proper arrangements to meet with our parents in any way that makes it possible for their attendance. Our staff will meet with parents when it is convenient, especially in a time of economic crisis and people working odd hour jobs or unemployed and unable to transport themselves. We maintain an extended learning center (ELC) that provides free short-time childcare in the event of a conference. In

addition, there have been times that teachers and staff from the school have visited homes in order to speak to individuals who could not come into campus. The goal is student achievement, and whatever it takes to do so is what is done. Parent workshops are held at varying times throughout the year so that parent schedules and accommodated.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Meet the Teacher	Teachers/ Administration	Students and Parents will meet the teachers and get information about curriculum, our school and student expectations	8/10/18	Sign in sheets, website and advertisements
2	Progress reports and report cards	Teachers	Parents will be provided progress reports that reflect the levels of Sunshine State Standard mastery by their student.	A report every 4 ½ weeks	Increased parental involvement, improvement in grades
3	Conferences with individual parents	Teachers	Teachers will conduct individual conferences to discuss student performance and expectations.	Once/twice a year per family and as requested	Teachers will keep track of conferences and fill out conference logs.
4	Title 1 Compacts	Leadership Team	Students pledge to be prepared and ready to learn.	September	Check off sheet
5	Open House/Title 1 meeting	Principal/ Assistant Principal/ FSL	Students "show off" their school and show pride in what they have accomplished. Parents understand a Title I school.	9/6/18 5-7	Sign in sheets, flyer, agenda, increase in family participation
6	Food Backpacks	FSL	Improved Communication	Weekly	Increase in school grades & parent participation
7	Classroom Newsletters	Teachers	Parent survey	Weekly/ Monthly	Improved communication, increase parental participation
8	Donuts with Dad	Administration/FSL	Increased parent involvement	September	Sign in sheets, flyer, agenda, increase in family participation
9	Science/ STEM Night	Teachers/ FSL/Administration	Improve Grades/Student performance	October	Sign in sheets, flyer, agenda, increase in family participation
10	Math Night	Teachers/ FSL/Administration	Improve Grades/Student performance	February	Sign in sheets, flyer, agenda, increase in family participation

11	FSA Night	Teachers/ FSL/Administration	Improve Grades/Student performance	April	Sign in sheets, flyer, agenda, increase in family participation
12	Family Resource Center	FSL	Improve Grades/Student performance	Aug-May	Sign in sheets, check out sheets, improved grades
13	Kindergarten Round Up	Kindergarten Teachers/ Administration	Increased parent involvement	April	Sign in sheets, flyer, agenda, increase in family participation

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Staff Training	Leadership Team	Teachers will be familiar with strategies to work with parents and how to reach out to them	Monthly	Discussion - minutes
2	FSL Training	FSL	Improved student achievement	Monthly	Increased parent participation at school, agenda, handouts

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parent Resource Centers place, time, and available materials for parent checkout will be advertised to parents through the school's newsletter, notes sent home, and the school's website. Library will provide parents with access to helpful resources. In addition, Title I computers with software is available. Educational and resource websites will be shared with parents along with the PIRC link.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Parents will be notified as to the dates and times of our parent and family events in a timely manner through a variety of mediums such as monthly newsletters, flyers, website, telephone calls, newspaper notices, parent-teacher conferences, and home visits. At the Annual Title I Parent Meeting in September, Altoona Charter School will present information about the Title I Programs, the curriculum, and academic assessments. Parents will learn about the schoolwide program, how to schedule parent-teacher conferences, and opportunities for participation in decisions related to the

education of their child. During Open House Night, teachers will provide additional information on subjects they teach, assessment plans, and how parents can help at home. Information will be provided in an informational packet distributed the following day for all parents unable to attend. Teachers will maintain sign-in sheets and provide a copy to the Family/School Liaison who will maintain documentation.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Parent and family events are held on varying dates and times intended to accommodate parent's schedules. Communications, oral and written, pertaining to parent events and meetings are provided in an understandable language. The English Language Survey, completed during student registration, provides information concerning students whose parents may need oral or written communication in a language other than English. Parents with disabilities will be provided accommodations on a case-by-case basis so they can participate.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.
Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.
Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.
Uploaded Document

Evaluation of the 2018-2019 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2018-2019 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Meet the Teacher			Sign in sheets, website and advertisements
2	Progress reports and report cards			Increased parental involvement, improvement in grades
3	Conferences with individual parents			Teachers will keep track of conferences and fill out conference logs.
4	Title 1 Compacts			Check off sheet
5	Open House/Title 1 meeting			Sign in sheets, flyer, agenda, increase in family participation
6	Food Backpacks			Increase in school grades & parent participation
7	Classroom Newsletters			Improved communication, increase parental participation
8	Donuts with Dad			Sign in sheets, flyer, agenda, increase in family participation
9	Science/ STEM Night			Sign in sheets, flyer, agenda, increase in family participation
10	Math Night			Sign in sheets, flyer, agenda, increase in family participation
11	FSA Night			Sign in sheets, flyer, agenda, increase in family participation
12	Family Resource Center			Sign in sheets, check out sheets, improved grades
13	Kindergarten Round Up			Sign in sheets, flyer, agenda, increase in family participation

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2018-2019 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Staff Training			Discussion - minutes
2	FSL Training.			Increased parent participation at school, agenda, handouts

Barriers

Describe the barriers that hindered participation by parents during the 2012-2013 school year in parental involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (including the specific subgroup)	Steps the School will Take to Overcome
1	Economically disadvantaged lack of transportation	Home visits

2	Communication does not always get home to families	Update website, use of social media, REMIND
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2011-2012 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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