



2018-2019 School Parental & Family Involvement Policy (PFEP)

School: Palmetto Elementary

Each participating Title I public school must develop jointly with families a written school-level Parent & Family Engagement Policy/ Plan (PFEP) that describes how the school will build family capacity [ESEA Section 1116]. Please complete this form and upload in the ADNTITLE1SCHOOLS share drive.

Assurances

Please check all the boxes

- ☒ Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent?
- ☒ The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101 of ESEA
- ☒ Jointly develop/revise with families the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community
- ☒ Involve parents and families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan
- ☒ Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy
- ☒ Provide each family timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals
- ☒ Provide each family with timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is out of field
- ☒ Provide to each family an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [ESEA Section 1116]

Christopher Krenn
Principal Signature

8/28/18
Date Signed

1. Involvement of Parents

Describe how your school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used?

We share out the Title 1 Budget to our SAC and ask for input on how we should spend the budget. As we need to make changes on the budget, we discuss this as a SAC.

2. Coordination and Integration with Other Federal Programs

Describe how your school will coordinate and integrate parent and family engagement programs and activities **with Other Federal Programs?**

We will have 3 parent nights throughout the year (math, science, ELA), as well as other parent involvement and information nights as we see fit.

Describe how your school will coordinate and integrate parent and family activities that **teach** parents how to help their child(ren) at home?

[ESEA Section 1116]

We will utilize the CCPS Parent Institute materials at our 3 parent nights.

3. Annual Parent Meeting

Describe the specific steps your school will take to conduct an annual meeting designed to inform parents and families of participating children about the school's Title I program

We communicated the event to our parents and made it a part of the meet the teacher day. We had a presentation that was translated if needed

Provide a description of the nature of the Title I Program that will be shared with parents and families (schoolwide or targeted assistance).

Support personnel, and instructional materials, and the after school program.

Provide a description of how the meeting will cover the rights of parents at the annual meeting?

School data is shared, the rights of parents, and the school choice methods will be shared at the annual meeting.

4. Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening.

We vary the meetings from morning to evening events.

How will your school provide, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement?

Childcare will be provided if needed.

5. Building Capacity

Please describe all activities that will address the following questions;

- How the school will implement activities that will build the capacity for meaningful parent/family involvement?
- How will the school implement activities that will build relationships with the community to improve student achievement?
- How the school will provide materials and trainings to assist parents/families to work with their child(ren)?
- How the school will provide other reasonable support for parent/family engagement activities?

| Content and Type of Activity | Timeline |
|------------------------------|----------|
| Parent Institute: Math | October |
| Parent Institute: Science | February |
| Parent Institute: Reading | January |
| | |
| | |

6. Staff Training

Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parents/families on:

- How to reach out, communicate, and work with parents/families as equal partners
 - The value and utility of contributions of parents/families
 - How to implement and coordinate parent/families programs, and build ties between parents and schools
- Staff will receive professional development through PLCs in: communicating to parents, and increasing parent engagement

7. Other Activities

Describe How other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)?

We are open to meeting with parents are answering any questions they have on how they can be more involved in their child's education

8. Communication

Describe how will your school provide timely information about the Title I programs?

Newsletters, posting on social media, marquee, callers to the parents

How will your school describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?

This will be shared through newsletters, SAC, PTO meetings, parent nights, and curriculum night

How, if requested by parents, will your school provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

We will conduct informal parent meetings on a quarterly basis, or meet with parents when they have suggestions

How will your school submit parents/families comments if the schoolwide plan is not satisfactory to them?

we will share these at leadership meetings, SAC, and PTO and discuss ways to improve

9. Accessibility

Describe how your school parent/family engagement activities for all parents/families?(including parents with limited English proficiency, disabilities, and migratory children).

We provide translations in spanish and creole at the events

Describe how your school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

We provide translations in spanish and creole

10. Discretionary Activities

Describe if the school provides Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement, etc.)

11. Barriers

Describe the barriers that hindered participation by parents during the previous school year. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children)?

| Barrier (Including the Specific Subgroup) | Steps the School will Take to Overcome |
|---|---|
| Timing if events | Offer morning/afternoon sessions as often as possible |
| | |
| | |

12. Upload Evidence of Input from Parents on the development of the PIP

Upload a copy of SAC minutes that include statement that parents were given the opportunity to discuss and provide input on the **FY18 Parent Involvement Policy(PIP)** prior to approval. Please upload document in your school PI Policy folder (#1) in the ADNTITLE1SCHOOLS drive. [Link](#)

13. Upload Parent-School Compact

Upload an electronic version of the FY18 Parent-School Compact. Please upload document in your school Compact folder (#3) in the ADNTITLE1SCHOOLS drive. [Link](#)

14. Upload Evidence of Parent Involvement in Development of Parent-School Compact

Provide copy of SAC minutes that include statement that parents were given the opportunity to discuss and provide input on the **FY18 Parent –School Compact** prior to approval. Please upload document in your school Compact folder (#3) in the ADNTITLE1SCHOOLS drive. [Link](#)