

2014-2015 School Parental Involvement Policy/Plan
School: Wetherbee Elementary School LEA: Orange County

In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy that contains information required by section 1118(b)(1) of the Elementary and Secondary Education Act (ESEA). The policy establishes the expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities, and is incorporated into the schoolwide Title I / School Improvement Plan submitted to the Florida Department of Education (FDOE) as required in Section 1114(b)(2) of ESEA.

Assurances

Innovations agrees to:

- ✓ Be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- ✓ Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(a)(3)(B)];
- ✓ Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- ✓ Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118(b)(1)];
- ✓ Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(2)(E)];
- ✓ Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- ✓ If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- ✓ Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- ✓ Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly

2014-2015 School Parental Involvement Policy/Plan
School: Wetherbee Elementary School LEA: Orange County

qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and

- ✓ Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals, as described in Section 1111(h)(6)(A) [Section 1111(h)(6)(A)].

Parental Involvement Mission Statement

To lead our students to success through the support and involvement of families and the community.

1. Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

Wetherbee Elementary will involve parents through PTA, SAC, Title I Annual meetings, community meetings and PLC meetings.

· People responsible are members of the SAC committee, members of the school leadership and administrative team, and members of the PTO.

· SAC member selection will be voted on at the first meeting.

· The input from parents will be documented through surveys, question and answer sections, evaluation forms, and meeting minutes.

· Parents will be involved in the development of the plan through the end of the year SAC meeting and beginning of the year Title I Annual meeting.

· Continued parental input will be collected during scheduled SAC and PTO meetings.

· The school will offer family nights where parents will receive training on student activities related to reading, math, and science.

2. Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home to the extent feasible and appropriate (including but not limited to other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI) [Section 1118(e)(4)].

Program	Coordination
VPK Pre- Kindergarten	VPK teachers will work with parents and Kindergarten teachers to help with students' transition into the regular school program. VPK teachers will meet with parents and Kindergarten teachers to discuss the skills acquired by the students

2014-2015 School Parental Involvement Policy/Plan
School: Wetherbee Elementary School LEA: Orange County

	along with areas of academic and behavioral need.
McKinney-Vento	The McKinney-Vento program provides assistance for students' families that have housing barriers, with enrolling, attending, food, clothing and succeeding in school.
IDEA	The Individual with Disabilities Act ensures children with Disabilities a free and appropriate public education in the least restrictive environment. Currently, we are serving 114 students with exceptionalities, including Gifted, at our school.
ELL (English Language Learners)	We promote second language acquisition and academic achievement for English Language Learners. We promote cultural awareness, community involvement and quality services through best practice. Our PLC, Parent Leadership Council, meets 4 times a year to discuss various topics concerning our ELL students.
Title 1	Parents will be invited to attend curriculum nights in reading, math and science. Information will be provided on how they can help their child with their studies and content covered in the common core curriculum by grade level.

3. Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental education services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Activity/Task	Person Responsible	Timeline	Evidence of Effectiveness
1. Meet Your Teacher Connect Orange	Principal	August 2014	Number of Participants
2. Annual Title I Meeting/Open House Flyer	Assistant Principal	Sept. 2014	Flyer
3. Preparation of Power Point Presentation	Principal	Sept. 2014	Copy of Power Point
Title I Annual Meeting	Assistant Principal	Sept. 2014	Sign- In sheet/ Power Point

4. Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Wetherbee will offer flexible meetings in the morning prior to school hours and in the evenings. Parent/teacher conferences before and after school, during teacher planning and if coverage is needed during the teacher's planning time this will be provided.

2014-2015 School Parental Involvement Policy/Plan
School: Wetherbee Elementary School LEA: Orange County

5. Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Family Literacy Night	Reading Coaches, CRT, Asst. Principal/Principal, Literacy Committee	Parents will learn early reading strategies to help their child increase their phonemic awareness, phonic skills, and fluency.	October 2014	Sign-In
Science Night	Science Coach, CRT, Principal	Parents will learn about the scientific process and how to increase student understanding at home.	March 2015	Sign- In
Math Night	Math Coach, CRT, Asst. Principal/Principal, Math Committee	Parents will learn early math strategies to help their child with basic math facts and concepts.	March 2015	Sign- In
Parent Leadership Council Mtg.	Compliance Teacher	Parents will learn and receive support for our ELL students.	Ongoing	Sign- In
Meet Your Teacher	CRT, Teacher, Principal	Parents will learn about their students goals and strategies to start the year.	August 2014	Sign- In
Open House	CRT, Teacher, Principal	Parents will learn about digital curriculum, view students work, and academic success thus far.	September 2014	Sign- In
Report Card Conference Night	CRT, Teacher, Principal	Parent will learn about student progress and next step strategies.	October 2014	Sign- In

6. Describe the training the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of

2014-2015 School Parental Involvement Policy/Plan
School: Wetherbee Elementary School LEA: Orange County

parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Parental Involvement Modules on Share Point (4)	Assistant Principal	Activity and exit slip designed to inform instructional staff regarding parental involvement in 4 modules.	1 module each quin with an Exit slip	Exit slip and changes in plan as needed.
Building ties between home and school/ Information session provided by the Homeless Department	Compliance Teacher/ Parent Liason	To provide staff with opportunities to build relationships with their students' parents.	1 st Quarter	Sign- In Sheet
Building ties between home and school/ Information session provided by outside counselor	Compliance Teacher/ Parent Liason	To provide staff with opportunities to build relationships with their students' parents.	1 st Quarter	Sign+ –In Sheet

7. Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their child [Section 1118 (e)(4)].

1. Family events to build capacity will happen throughout the school year. They will include reading/math and science. These will give parents the tools to help his/her student be successful at school and at home. These events will be held in the evening.
2. Media Specialist will schedule two book fairs during the school year.
3. Parents will be informed and invited through the use of flyers, posters, phone, and school marquee.
4. Parent and volunteers to run the book fair will be requested via email and letters.
5. Success of the activity will be determined by the amount of parent participation during the book fair family night and the amount of volunteers.

2014-2015 School Parental Involvement Policy/Plan
School: Wetherbee Elementary School LEA: Orange County

8. Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

Connect orange announcements, flyers sent home, newsletter, website links in the webpage, progress monitoring documents with teachers to share with parents strategically and frequently, SAC meetings, Title 1 programs, PTO meetings, PLC meetings, communication between parents and teachers consistently with conference documentation

9. Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

*All school newsletters and invitations to school-wide activities will be provided in Spanish.

*Information for activities will be made available to those parents that can't attend due to their disability. Phone conferences are available form parents who are unable to attend do to a physical disability.

*Information will be available in the school's front office for parent's knowledge.

*Information will be disseminated in English and Spanish. Copies will be kept for evidence.

Discretionary School Level Parental Involvement Policy Components

Check here if the school does not plan to implement the discretionary activities.

Check all activities the school plans to implement:

- ☐ Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];

2014-2015 School Parental Involvement Policy/Plan
School: Wetherbee Elementary School LEA: Orange County

- ☐ Providing necessary literacy training for parents from Title I, Part A funds, if the school has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)];
- ☐ Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];
- ☐ Training parents to enhance the involvement of other parents [Section 1118(e)(9)];
- ☐ Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];
- ☐ Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and
- ☐ Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].

10. Describe how each discretionary activity checked above will be implemented.

Activity	Description of Implementation Strategy	Person Responsible	Correlation to Student Achievement	Timeline

School-Parent Compact:

As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Provide a copy of the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

The parental involvement policy/plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by.

This policy/plan was adopted by the school on 9/18/2014 and will be in effect for the period of 1year. The school will distribute this policy to all parents of participating Title I, Part A children on or before 10/22/2014.

2014-2015 School Parental Involvement Policy/Plan

School: Wetherbee Elementary School

LEA: Orange County

(Signature of Authorized Representative)

(Date)

Provide evidence that this policy/plan has been developed with the input from parents and based on the review of the 2013-2014 PIP.