## Eastside ElementaryTitle I, Part A Parent and Family Engagement Plan

I, ***Mr. Roger Little***, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

|  |  |
| --- | --- |
| **Signature of Principal or Designee**  | Date Signed |

**Mission Statement**

Parental Involvement Mission Statement

**Response:**

*The Parent Engagement Program at Eastside Elementary strives to create and maintain a family friendly atmosphere where open communication is established and information for academic success is shared by all parents, students, teachers, and administrators. Furthermore, the staff of Eastside Elementary, in collaboration with parents and the community, establishes high expectations for all students by providing a safe, nurturing environment where students have the opportunity to become productive, knowledgeable, and responsible citizens.*

**Involvement of Parents**
**Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for Title I will be used (ESEA Section 1116).**

**Response:**

*Eastside shall ensure that information related to school and parent program, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand:*

*Parent information and opportunities to become involved at Eastside is given to all parents throughout the year. All parents are given a survey at the end of each year seeking input on activities, training, and materials they feel are important to help their children be successful at school and at home. Eastside Elementary will offer the following activities to all parents: Meet Your Teacher Day, Open House, Title 1 Annual Meeting, School Wide Parent-Teacher Conferences held 3 times a year, Volunteer Orientation, Parent Workshops, PTO meetings,Transition Nights, and the opportunity to become a member of the School Advisory Council. Information on time, dates, and activities will be available in newsletters, displayed on the automated marquee,sent home via take home flyers, displayed on the school website, and call outs to all parents through the automated school messenger.*

*Parents will have the opportunity to join the School Advisory Council. Open enrollment for SAC will begin during the Open House which is held in September and during our Volunteer Orientations. It will also be highlighted in the school newsletter, school messenger system and on the school website. Members will be voted on during the first SAC meeting. As a member, parents and business representatives will have the right to vote on issues brought before SAC, such as activities planned by the school. The allocation and spending of funds will always be shared during the SAC meetings, and parent input will always be solicited.*

*SAC representatives who participate on the School Advisory Council are our decision-making entity of the school. The SAC committee will review and discuss strategies and activities for the SIP and for the PFEP. The SAC Committee will also be responsible for creating the School Improvement Plan and conducting a SIP midyear review. As part of SAC, the use of Parental Engagement funds will be discussed at SAC meetings. Parental input and suggestions on allocation of funds will be discussed and taken into consideration. Funding will also be discussed at the Annual Title 1 Meeting held no later than the first 6 weeks of school. Our documentation will be agendas and minutes of SAC monthly meetings, as well as participation logs, surveys and sign in sheets. Title 1 updates, as well as, a review and report on parent engagement activities, attendance and evaluations for all activities will be shared with the School Advisory Counsel throughout the year*

**Coordination and Integration with Other Federal Programs
Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.**

**Response:**

*Eastside shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children;*

*Eastside will coordinate and integrate family engagement programs that help teach parents how to help their children at home by inviting participation from the above agencies in programs scheduled throughout the year, such as Kindergarten Orientation, VPK programs, Transition Nights, and outreach programs held at local daycare agencies. The Curriculum Resource teacher will act as liaison between other federal programs and the schoolwide Title 1 program at Eastside Elementary.*

|  |  |  |
| --- | --- | --- |
| **count** | **Program** | **Coordination** |
| 1 | IDEA |  Funding supports integration and cooperation of parent involvement and activities that teach parents how to help their children at home. |
| 2 | Title I, Part C - Migrant Students |  Funding supports integration and coordinated of parent involvement and activities that teach parents how to help their children at home. |
| 3 | Title Il |  Funding supports integration and coordinated of parent involvement and activities that teach parents how to help their children at home. |
| 4 | Title III - ELL Students |  Funding supports integration and coordinated of parent involvement and activities that teach parents how to help their children at home.**.** |
| 5 | Title IV | Funding provides students with a well rounded education including programs such as college and career counseling, STEM, arts, civics:Supports safe and healthy students with comprehensive school mental health, drug and violence prevention, and health and nutrition, along with supporting the effective use of technology. |
| 6 | Title V | Coordinate with Title 1 objectives |
| 7 | Title IX - Homeless Education | The district receives funds to provide resources (social work and tutoring)for students identified as homeless under the McKinney-Vento Act to eliminate barriers for a free and appropriate education. |
| 8 | Suwannee Valley 4 C's Head Start, Early Learning Coalition of Fl. Gateway and community daycares. | Community preschool children and their parents will be invited to a school tour and kindergarten screenings. Agencies will be asked to post or disseminate flyers advertising this activity to community businesses, churches, daycares, and the Public Library. |

**Annual Parent Meeting
Describe the specific steps the school will take to conduct an annual meeting designed to inform parents and families of participating children about the school’s Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequate Yearly Progress, school choice, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].**

**Response:**

*Eastside shall provide assistance to parents of children served by the school or local agency, as appropriate, in understanding such topics as the challenging State academic standards, State and local assessments, the requirements of this part, and how to monitor a child’s progress and work with educators to improve the achievement of their children. The following steps will be taken to plan and implement the Annual Parent Meeting in accordance with Title 1 requirements:*

*An Annual Title 1 Parent meeting will be held during the first six weeks of school to inform parents and families of participating children about the school’s schoolwide Title 1 program , requirements, adequate yearly progress, state and local assessments, and the rights of parents. The meeting will be advertised with flyers being sent home via backpack, on the school marque, and by automated school messenger call out system. Information on the above topics will be presented to parents via the school broadcast system A powerpoint and / or handout will also be provided to parents outlining the Title 1 program requirements, a description of the school wide Title 1 program, parent’s rights, school grade, and adequate yearly progress. When applicable, Eastside shall ensure that information related to school and parent program, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.*

*Furthermore, parents will be informed that communication about the Title 1 Plan will be supported through the use of the school newsletter. Updates on the Schoolwide Title 1 Plan and the PFEP will be included in the school newsletter each month, as a way of keeping parents informed, and as a means for parents to give their input. Tear off slips will be included at the bottom of the newsletter for parents to send in comments and suggestions about the schoolwide plan and implementation of its components.*

*Finally, the importance of home school communication will be explained during Open House, which follows the Annual Title 1 Meeting. Teachers will explain the curriculum at the school, the forms of assessments used to measure student progress and the achievement levels students are expected to obtain.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **count** | **Activity/Tasks** | **Frequency** | **Person Responsible**  | **Timeline** | **Evidence of Effectiveness** |
| 1 | Annual Title I Meeting: The Annual Title 1 meeting will explain:(Title I program, Type of Program, School Grade, SPAR, School Choice, Rights of Parents) | One to two times a yearBefore Open House and at a Volunteer Orientation. | Curriculum Resource/Title 1 Teacher | September-October | Sign in sheets for the current year will show an increase in parent/guardian participation.Survey results from the Title 1 Survey given at the end of the year will show an increase in understanding of the Title 1 Program, requirements, FPEP, and parent’s rights. |
| 2 | School Newsletter: Eastside shall ensure that information related to school and parent program,meetings, and other activities is sent to the parents ofparticipating children in a format and, to the extent practicable, in a language the parents can understand; | Nine times throughout the year. | CRT and/or Title 1 para professional. | Septem-ber 2018-May 2019. | Increased parent knowledge of school expectations, assessments, and activities aligned to student success as evidenced by the results from the Title 1 Survey that is given at the end of the school year. |
| 3 | Title 1 Brochure:A brochure including information on the Title 1 Schoolwide Program will be sent out to all parents. | 1 mass send out upon completion of the Title 1 Brochure, and throughout the year to new families enrolling at the school | CRT  | Upon completion of printing - October 2018 through 2019. | Increase awareness of the Title 1 Schoolwide Program as evidences by the results from the Title 1 Survey taken at the end of the school year. |
| 4 | Parent Notification: Letters / flyers, newsletter, email, class dojo. | Monthly as needed. | CRT/Title 1 para professional. | Septem-ber 2018-May 2019. | Sign in sheets for the current year will show an increase in parent/guardian participation.Survey results from the Title 1 Survey given at the end of the year will show a positive parent engagement response.  |
| 5 | Parent Portal | on going | ParentsFaculty | Sept.-May | Increased parent knowledge of the Parent Portal as evidenced by the results from the Title 1 Survey |

**Parent Notifications**

***Describe how the school will provide each family with timely notification of their right to request information on the professional qualifications of the student’s classroom teachers and paraprofessionals.***

**Response:***Eastside Elementary shall notify parents that they have the right to request information on the professional qualifications of their student’s classroom teacher and paraprofessional via a district composed letter being sent home to each family via backpack. A copy of the letter will also be located in the Title 1 Notebook located in the front office, and the information will be posted on the school web page, as well as on the district Title 1 web page.*

***Describe how the school will notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by teacher who is our of field or does not meet the state licensure requirements.***

**Response:** *Eastside Elementary will notify each family in a timely manner,(4 to 6 weeks) by sending a standard, district composed letter, on school letterhead, informing them when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who is out of field or does not meet the state licensure requirements.*

***How will the school provide each family with an individualized annual report about the performance of their child(ren) on the State and Local assessment (ESEA Section 1116 - Florida State Statute 1008.22)***

**Response:**

*Eastside shall provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child’s progress and work with educators to improve the achievement of*

*their children in the following ways:*

*Any results from the Florida State Assessments received prior to the last report card, will be sent home with the report card****.*** *Upon further release of the FSA student results, parents will be notified by an automated school call out, explaining that results from the Florida State Assessments will be available for pick up at the school office during the summer months. After the completion of local iReady and/or Performance Matters assessments, results will be sent home to all parents via backpack and/ or explained to parents during parent conferences. Student results will be presented to parents, both verbally and pictorially through a comparison graph. Strategies that parents can use at home will be discussed. Student results from all other assessments will be discussed with parents during school parent teacher conferences held throughout the school year.*

**Flexible Parent Meetings
Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and will the school provide, with Title I funds, transportation, child care, or home visits, as such services related to parent and family engagement [ESEA Section 1116 ].**

**Response:** *Eastside Elementary will offer parent workshops and parent - teacher conferences at various times during the day and or night. Volunteer Orientation will be held in the morning, in the afternoon, and on different days, to allow parents to choose the best time to attend. When applicable, Title 1 funds will be allocated for funding the workshops, providing child care, and taking part in home visits, as such services related to parent and family engagement. When feasible, workshops will be video taped and materials sent home to parents unable to attend the scheduled meetings.*

*The Annual Title 1 Survey results on meeting times will be used when planning flexible times and number of meetings for the upcoming year:*

*The Survey results were: Mornings - 45% vs Afternoons - 38%*

*The best days were equally divided between Monday-Thursday.*

*Work schedules seems to be the biggest barrier when scheduling parent meetings.*

**Building Capacity**

***How will the school implement activities that will build the capacity for meaningful parent/family involvement?***

**Response:** *Eastside shall provide materials and training to help parents work with their children to improve their children’s achievement, such as literacy training, technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement. In addition, Eastside shall ensure that information related to school and parent program, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand. These activities will be planned and implemented during the first and second semester. Responses from the Title 1 Survey, school data, and parent input will drive the implementation of activities that will build capacity for meaningful parent/family involvement.*

***How will the school implement activities that will build relationships with the community to improve student achievement?***

**Response:** *Eastside will implement activities that will build relationships with the community to improve student achievement by planning activities that bring the school and community together. The following community agencies will be invited: the Fire Department during Fire Safety Week, the Police Department, the Wildlife and Game Department, local Voting Agency personnel are invited to assist with school elections, members of the African American community are invited to participate in Black History month, local dentists participate in programs for grades Kindergarten and First grade on proper dental care, and Bellamy Beaver presents programs about the importance on our local springs and environment.*

***How will the school provide materials and trainings to assist parents / families to work with their child to improve their child’s academic achievement?***

**Response:** *Eastside shall provide materials and training to help parents to work with their children to improve their children’s achievement,such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement in the following ways:*

*Literacy, math, and technology trainings will be available to parents throughout the year to assist parents/families on ways to improve their child’s academic achievement. These trainings will be scheduled in the morning and or evening based on parent input. Materials will be available to reinforce the trainings. In addition, Math and Reading Home to School folders will be prepared and available to parents as another way to work with their child at home in order to reinforce reading and math skills. The Curriculum Resource teacher will be available at all times to assist parents with questions and concerns about what they can do at home to improve their child’s academic achievement.*

***How will the school provide other reasonable support for parent and family engagement activities? (ESEA Section 1116).***

**Response:** *Eastside shall educate teachers, specialize instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parent and the school in the following ways:*

**Requirements:**

**List of Activities**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| 1 | Annual Title 1 Meetingwill be conducted to present Title 1 requirements, explain parents’ rights,and school accountability,  | CRT | Increase of parent knowledge on their rights, the Title 1 Program, requirements, and the resources available to help their child succeed, will result in an increase in student achievement. | Sept. 2018 and when needed throughout the year. | Sign in sheets will show an increase of parents attending the Title 1 Meeting, and the Title 1 Survey will show an increase in parent awareness of their rights and resources. |
| 2  |  Parent teacher conferences. State and local assessments will be discussed and strategies to increase proficiency will be shared with parents. In addition, grade level expectations will be discussed will parents. |  Teachers, CRT | Increased student achievement and parent understanding of each assessment, their child’s progress, and strategies to implement at home will be discussed at conferences and result in improving student achievement. |  Septem-bre 2018-May 2019. | 100% of parents will attend at least 2 parent conferences.Title 1 Survey results will show an increase in parent understanding of assessments. |
|  | Kindergarten Orientation Parents will be informed about the Kindergarten curriculum and expectations for the year. | CRT, teachers, Administration |  Provide information to parents on kindergarten expectations, standards, and school procedures. | April-May | Sign in sheets from Kindergarten Round Up, flyers, and Kindergarten handbook will be given out to parents. |
| 4 | SAC meetings will be held throughout the year. Title 1 updates, school activities, and school accountability, will be shared with parents and members of the School Advisory Council. Parent and business input will be gathered at SAC meetings. | SAC chair/ CRT/ Administration. |  Improve the ability of the school and parents to work together effectively in improving student achievement and school efficiency. | October - May | Flyers, minutes, agendas, will show an overall increase in attendance at meetings, improved parental understanding of the school’s procedures, as noted on Title 1 Survey. |
| 5 | Volunteer Orientation:the process and guidelines will be discussed with parents and individuals expressing a desire to volunteer. | CRT | Provide information to parents/individuals on what they can do to assist the teacher in the classroom. Student achievement will be supported with additional help in the classroom. |  Sept. - May | Volunteer hours will increase by 1%. |
| 6 | Open House - parents have the opportunity to increase their knowledge of grade level expectations, state and local assessments, and ways to become involved in their child's education as evidenced in Title 1 surveys by attending the Open House event. |  CRT/Administration/ Teachers | Parents will gain knowledge and increase understanding of ways in which they can support their student's achievement through available Title 1 resources. | Sept. 2018 | Sign in sheets and evaluation forms will show an increase in participation and evidence of parent satisfaction. |
| 7 | Publish and distribute newsletters, which will increase parents' knowledge of the Title 1 Program, state and local assessments, and school activities, which are planned throughout the year. | CRT/ Title 1 paraprofessional | The newsletter will contain homework strategies, test taking strategies, and/or information on the curriculum at the school. As a result,student achievement will be enhanced. | Sept.2018-May 2019. | increased parent knowledge of school expectations, assessments, strategies to use at home, and school activities as evidences in the Title 1 Survey. |
| 8 | Notifying parents in multiple ways: online, newsletters, flyers, school messenger, multiple languages when needed, and emails. | Principal, CRT  | Increased participation of school events and increased knowledge of school information.. |  |  Increased participation at school functions as documented by sign in sheet and input on the Title 1 Survey.  |
| 9 | Parent Resource Room | CRT/ Title 1 para professional. | Increased checkout of Parent Resource material. | Sept 2018-May 2019. |  Increased use of Parent Resource Room material as evidenced by check out log. |
| 10 | School Compacts | CRT | Increased parent understanding of the State Standards, state and local assessments, how to monitor a child’s progress and work with teachers to improve the academics of their children. | Sept.2018-May 2019 | 100% of School Compacts will be signed during parent conferences. |
| 11. | Parent Workshops,to include, but not limited to, Literacy, Math, Technology, Science | CRT/teachers | Increased parent understanding of grade specific expectations and ways that parents can help their children at home in order to increase student achievement. | Sept-May | Increase parent participation by 1%. Title 1 Survey results will support the implementation of parent workshops. |
| 12. | Transition Night | CRT/teachers/administration | Parents will receive information on upcoming grade level expectations and ways that they can assist their child in preparing for the upcoming school year. | April - May | Increased participation by 1% as documented with sign in sheets. |

**Staff Development**
***Describe the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, and other school leaders and other staff with the assistance of parents / families in the value and utility of contributions of parents and families?***

**Response:**

*((1)Eastside shall educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parent and the school in the following ways:*

 *The Parent Engagement Program at Eastside Elementary strives to create and maintain a family friendly atmosphere where open communication is established and information for academic success is shared by all parents, students, teachers, and administrators. Furthermore, the staff of Eastside Elementary, in collaboration with parents and the community, establishes high expectations for all students by providing a safe, nurturing environment where students have the opportunity to become productive, knowledgeable, and responsible citizens in the following ways:*

**List of Activities**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| .1 | Positive reception when entering the school’s front office.  |  Front desk personnel, faculty and staff. | Create a safe and welcoming environment that support student achievement. and makes parents feel welcome and valued. | .Aug,-May | Positive results from Title 1 Survey. |
| 2 | Asking and valuing parent input. | CRT/ SAC Chairman, PTO President/Admin. | Building relationships will result in higher student achievement. |  Sept-April | Positive results from Title 1 Survey. |
| 3. | Creating a safe and positive school climate. | Faculty and Staff | Create a safe and positive environment that fosters student success. | Sept-May | Positive results from Title 1 Survey. |
| 4. |  |  |  |  |  |

***Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders, and other staff with the assistance of parents / families, in how to reach out to, communicate with, and work with parents / families as equal partners?***

**Response:**

*Eastside shall educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parent and the school in the following ways:*

**List of Activities**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| . |  Beginning of the year welcome calls |  Teachers |  Increased student achievement and increased positive parental perception of the school. | August/Sept. | Positive results from the Title 1 Parent Survey. |
|  | Use of school website to reach out and build ties between parent and school. | Administration, Media SPecialist, CRT, Title 1 paraprofessional | Increased awareness of positive activities and programs implemented at the school for parent engagement and implemented to support student achievement. | Sept-May | Positive results on Title 1 Survey |
|  | Positive Parent Notifications | CRT/Teachers/ Staff | increased communication between home and school. | Aug-May | Positive results from the Title 1 Parent Survey |
|  |  |  |  |  |  |

***Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders, and other staff with the assistance of parents / families, in implementing and coordinating parent / family programs, and in building ties between parents / families and the school?***

**Response:**

*Eastside shall educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parent and the school*.

**List of Activities**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** | **Evidence of Effectiveness** |
| . | Teacher Parent Conference Training |  CRT/ Teachers |  Increase in student achievement and increase in parent understanding of classroom expectations. |  Sept - May | Positive results on Title 1 Survey. |
|  | Planning Curriculum Nights based on parent and student needs. |  CRT/ Media Specialist/ Faculty and Staff | Increased parent understanding of grade specific expectations and ways that parents can help their children at home in order to increase student achievement. | Sept-May | Positive results on Title 1 Survey.Sign in sheets and evaluations. |
|  | Planning Data Chats | Teachers | Increase in student achievement and an increase in parent understanding of classroom expectations, and their student’s progress. | Oct-April | Increase in Compacts signed and Conferences held during each semester.  |
|  |  |  |  |  |  |

**Other Activities**

***Describe how other activities, such as parent resource centers (rooms), the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their children [ESEA Section 1116].***

**Response:**

*Eastside shall provide materials and trainings to help parents work with their children on improving their children’s achievement, such as literacy training and using technology to foster parental involvement. The Parent Resource Center will house educational games and materials for parents to check out and use at home with their student. Reading and/or Math Homework folders will be prepared for students, upon request, for parents wanting additional support materials for their student.Check out logs will be kept. Summer packets will be prepared for students to do over the summer to support student achievement and prepare students for the upcoming grade. Activities such as Fall Festival, Dads, Take Your Child to School Day, Grandparents Day, I am Thankful Program, and Night of the Arts are ways in which the school will also build relationships with parents and guardians.*

**List all activities that will be implemented:**

|  |  |
| --- | --- |
| **1** | **Parent Resource Room** |
| **2** | **Homework Folders** |
| **3** | **Reading Nights** |
| **4**  | **Incentives to support student achievement/Tiger of the Month, Student of the Week.** |
| **5** | **Dads, Take Your Child to School** |
| **6** | **We Are Thankful For Program** |
| **7** | **Night of the Arts** |

**Communication**
***Describe how the school will provide timely information about the Title I programs?***

**Response:**

*Information about the Title 1 program will be presented during the first six weeks of school via the Annual Title 1 Meeting. During this meeting, the Schoolwide Title 1 Program, the requirements of the program, assessment, school accountability, and parent rights will be explained. This will be presented via power point, broadcast, and or/ written pamphlets for parents to have. The information will also be a part of the Title 1 Notebook which is available in the front office.*

***Explain how the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?***

**Response:**

*The curriculum of the school, the forms of assessment used to measure student progress and the achievement levels students are to obtain will be explained at Open House in the fall, throughout the year at parent student conferences, and at parent workshops. The information will be delivered by the teacher and/or CRT. Support materials will be gathered for parents to take with them at the close of the conference or meeting. Parent workshops will be planned to explain the curriculum, assessments and grade level expectations that students are expected to obtain. Parents will be made aware that this information is also found in the Pupil Progression Plan which can be found on line at the Columbia County home page.*

***Explain how, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children?***

**Response:**

*Upon request, parents may meet with teachers and administration to discuss suggestions and to participate, as appropriate, in decisions relating to the education of their children. Times convenient to all parties will be arranged. The school provides opportunities for parents to become involved with the decisions relating to the education of their children by being a part of the following organizations: PTO and SAC.*

***Explain the process the school will use to submit parents / families comments if the schoolwide plan is not satisfactory to them (ESEA Section 1116)***

**Response:**

*The Schoolwide Plan will be reviewed during the beginning of the year SAC meeting. Suggestions and comments may be given and worked through at this time.*

*In addition, the Schoolwide Plan will be located in the Title 1 Notebook which will be located in the front office. Parents may request a copy by signing the request form in the front of the notebook. All input and suggestions will be discussed at SAC meetings, and all parents are invited to attend. Notices of SAC meetings are sent out to members, posted on the school calendar, and listed in the school newsletter.*

**Accessibility**

***Describe how the school will provide full opportunities for participation in parent / family engagement activities for all parents / families?***

**Response:**

*Every effort will be made for all parents to participate in parent/family engagement activities. The activities will be offered at various times and days. If parents are unable to attend an activity, materials will be gathered and sent home upon request. Child care will be offered when feasible. Every effort will be made to ensure participation of all subgroups including migrant families, parents/families who are disabled, and those who have limited English proficiency. The school will share information related to school and parent / family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents / families can understand.*

***Describe how the school will share information related to school and parent / family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents / families can understand?***

**Response:**

*To ensure understanding,the school will share information related to school and parent / family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents / families can understand by meeting with parents in small group or one on one. Upon request, the district has the ability to change information written in the English language to the language being spoken in the home.*

**Discretionary Activities**

Discretionary School Level Parental and Family Engagement Policy Components

***Will the school provide any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent / family engagement, etc.)***

**List all activities that will be implemented:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Count** | **Activity**  | **Description of Implementation Strategy** | **Person Responsible**  | **Anticipated Impact on Student Achievement** | **Timeline** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Barriers**
**Describe the barriers that hindered participation by parents during the previous school year. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents / families who are disabled, have limited English proficiency, have limited literacy, and parents / families of migratory children)? [ESEA Section 1116].**

**The following items were**

|  |  |  |
| --- | --- | --- |
| **count** | **Barrier (Including the Specific Subgroup)** | **Steps the School will Take to Overcome** |
| 1 | Work Schedules (55%) | Gather parent input for the best times to hold parent activities that don’t interfere with work. |
| 2 | Knowledge of the PFEP (6\*%) | The CRT will break down the Plan and explain sections in the school newsletter each month, |
| 3 | Knowledge of the opportunity to give input into the Plan. (68%) | Highlight and include tear off slips for parent input as part of the school newsletter each month. |
| 4 | lUse of the Parent Portal (83% aware) | Iform parents of the Parent Portal and how it provides ongoing information on their child’s progress through the newsletters, flyers and callouts.  |

**Supply Evidence of Input from Parents**

Note: As an assurance of the school-level parent and family engagement plan, each school shall involve parents of children served in Title I, part A in decision about how Title I, Part A funds are spent.

***Upload evidence of how parents were involved in making decisions in the FA399 folder.***

**Supply Evidence PFEP Plan was Jointly Developed**

Note: As an assurance of the school-level parent and family engagement plan, each school shall jointly develop/revise the PFEP with parents and made available to the local community.

***Upload evidence of how the plan was jointly developed in the FA399 folder.***

**Supply Evidence Planning, Reviewing and Improving the Schoolwide Plan**

Note: As an assurance of the school-level parent and family engagement plan, parents and families are to be involved in planning, reviewing and improving the schoolwide program plan

***Upload evidence of how parents were involved in planning, reviewing and improving the schoolwide program plan in the FA399 folder.***

**Supply Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

***Upload an electronic version of the Parent-School Compact in the FA399 folder. Done***

**Supply Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

***Upload evidence of parent input in the development of the compact in the FA399 folder.***

## Evaluation of the previous year's Parent and Family Engagement Plan

**Building Capacity Summary**

**Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1. | Title 1 Annual MeetingOpen House | 2016 2017 2 2 |  2016 2017302 377 | Parents will gain knowledge of how the Schoolwide Title 1 program supports academic achievement, and f the opportunities available to participate in to help their children at home. |
| 2 | Explanation of PFEP | 2 2 | 302 377 | Parents will gain knowledge of how the PFEP and how it supports academic achievement, and the opportunities that are available for parents to participate in to help their children at home. |
| 3 | FSA Night | 1 1 | 59 20 | Increased student achievement as indicated from student data. Increased parent knowledge of the FSA. |
|  | Reading Night | 9 9 | 281 189 | Increased reading achievement from students spending more time engaged in reading. |
|  | Math Night | 4 1 | 92 32 | Increased math fluency and understanding of standards. |
|  | Science Night | 1 1 | 50 32 | Increased student achievement and increased parent knowledge of science expectations. |
|  | SAC Meetings | 5 4 | 33 42 | Building capacity and awareness of the Title 1 Schoolwide Program. |
|  | Meet the TeacherKind Orientation | 2 2 | 606 779 | Building capacity and knowledge of kindergarten standards and expectations. |
|  | Transition Night | 0 1 |   | Building capacity and knowledge of of grade level expectations. |
|  | Meals - Dads, Grandparents Day, I Am Thankful For, Mother’s Day | 4 4 | 425 500 | Building capacity. |
|  |  |  |  |  |
|  |  |  |  |  |
|  | Home to School Packets | 60 110 | 60 110 | Building the home to school connection  |
|  | Compacts/Parent Teacher Conferences | 2 2 | 1075 1240 | Building the home school connection |
|  | Title 1 Brochure | 1 1 | 595 610 | Increase knowledge of the Title 1 Program |
|  | Newsletter | 9 8  | 5533 4918 | Increased student achievement by sharing activities that support student achievement. Building capacity.  |
|  | Shared results from local and state assessments | 3 3 | 1842 1875 | Increased communication between home and school. Increased student achievement by sharing results and strategies to fo at home. |
|  | Volunteer Orientation | 2 3 | 189 130 | Increased student achievement by having additional support in the classroom to help students succeed. |
|  |  |  |  |  |

**Staff Training Summary**
***Provide a summary of the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, and other school leaders and other staff with the assistance of parents / families in the value and utility of contributions of parents and families?***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
| 1 | Beginning of the year welcome calls | 20-25 per teacher | 60 | Increased parental satisfaction and support of building capacity. |
| 2 | Use of school website | 30-40 | 60 | Increased awareness of school activities supports parent engagement and student achievement. |
| 3 | Positive Parent Notifications | 620 | 60 | Building connections between home and school increases student achievement. |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

***Provide a summary of the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, other school leaders, and other staff with the assistance of parents / families, in how to reach out to, communicate with, and work with parents / families as equal partners?***

*Eastside Elementary will provide professional development in the following areas: training of faculty and staff in welcoming parents to the school, Asking and valuing parent input, and creating a safe and positive school climate that supports building relationships and strengthening student achievement.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **count** | **Content and Type of Activity** | **Number of Activities** | **Number of Participants** | **Anticipated Impact on Student Achievement** |
|  | Positive Front office  |  ongoing | 3 | Creating a safe and welcoming school supports student achievement. |
|  | Asking for parent input. | .ongoing | 620 | Providing opportunities for parental input supports a positive school climate that supports student achievement. |
|  | Creating a safe and positive school climate. | Faculty and Staff | 70 | A safe school supports student achievement. |
|  |  |  |  |  |

**Best Practices**
**Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective.**

|  |  |  |
| --- | --- | --- |
| **count** | **Content/Purpose** | **Description of the Activity** |
|  |  |  |
| 1 | Student data sharing. | Sharing of student data during school conferences with graphs and strategies for parents to help their students at home. |
| 2 | Parents awareness of assessments. |  Assessments discussed at parent teacher conferences. Survey results were up 5% points.  |
| 3 | Dads, Bring Your CHild to School Day | Dads bring their child to school for breakfast and then visit their classrooms to see how the day begins. |
|  |  |  |