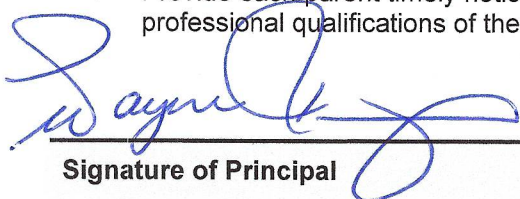


I, Wayne King, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances – The school will:

- Be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 8101 of ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent;
- Jointly develop/revise with parents the school Parent and Family Engagement Plan and distribute it to parents of participating children and make available to the local community;
- Involve parents, in an organized, ongoing, and timely way, in the joint development of planning, reviewing, and making improvements to the Parent and Family Engagement Plan
- Use the findings from the Parent and Family Engagement Plan review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy;
- If the plan for Title I, Part A, developed under [ESEA Section 1116], is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency;
- Provide to each parent an individualized student report about the performance of their child(ren) on the state assessments [ESEA Section 1116];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is out of field; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.



Signature of Principal



Date

Mission Statement

Parent and Family Engagement Mission Statement (optional)

Response: It is the intent of Sebastian Middle School to welcome and actively engage parents in all aspects of school life because we believe in the value of parent involvement. We will do this by providing an environment of cooperation and partnership, communicating regularly about school events and student progress, and actively involving parents in school decisions.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [ESEA Section 1116].

Response: A Title 1 Annual meeting will be held at the beginning of the school year. At this time, parents will hear a presentation on Title I, inviting them to become involved in PTO or SAC committees to make decisions regarding Title I. At least 51% of non-employee parent representation is required for a quorum to vote on agenda items. A Title I brochure will be distributed to all parents, along with an explanation of how parents will be notified of student progress throughout the school year. Parent surveys will be explained and parents will be encouraged to complete their surveys. Trainings for parents on how to use Schoology and Home Access Center will be provided so that parents can stay abreast of their student's progress throughout the school year. An online newsletter (The Eagle Eye) will be sent via email to all parents twice a month throughout the school year, and a printed newsletter (The Sebastian Sentinel) will be mailed to all parents on a quarterly basis (in July, October, January, and April). In order to receive our communications, we will encourage parents to keep their contact information up-to-date (for email, voicemail and texts) and to check our school website as well as backpack items advising parents of calendar events and ways they can participate in school activities.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [ESEA 1116].

	Program	Coordination
1	Parent Teacher Organization (PTO)	The agenda at various PTO meetings will include tips for parents, from discussions on reading with your child to teaching math at home through normal home activities.
2	School Advisory Council (SAC)	The SAC committee may have guest speakers relating to parenting skills and holds discussions by and for parents to share stories and learn from each other to best serve their children academically.
3	School Website	The school principal will update website frequently and share various strategies on parenting skills, as well as information unique to helping middle school age children be successful in school.
4	Schoology	Teachers provide classwork, homework and project information, along with study guides, makeup, homework help and tutorials to help parents assist their children. Training sessions will be held at the start of the school year to help parents navigate the Schoology site.
5	Home Access Center	Enables parents to review grades, attendance, and discipline information via the internet at any time.
6	Parent-Teacher Conferences	Teachers provide numerous strategies for parents when they meet with them to discuss their child's progress. These may include study tips, how to help with homework, and how to access Schoology and Home Access Center.
7	Title III	Parents are encouraged to participate in district level parent trainings that focus on how parents can help their children.
8	Parent Workshops	Parents will be invited to attend trainings and workshops at SMS throughout year on topics such as developing a growth mindset, communicating with your middle schooler, how to recognize and stop bullying, social media and internet safety, and more.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), Adequate Yearly Progress, school choice, and the rights of parents.

	Activity/Tasks
1	Title 1 Brochure distributed to all parents via 1st day information packet
2	Open House:meet/conference with teachers
3	Annual Title 1 Meeting: Title 1 information explained to parents along with rights of parents
4	Website, Newsletters, Voicemail, Text notification of Parent Meetings and Trainings throughout year

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parent and family engagement [ESEA Section 1116].

Response: Parents will be accommodated as to their availability for meetings and activities. We offer various times and opportunities (before, during and after school) for parents to become involved and/or meet with teachers. Conferences can be held over the phone, if transportation or work schedules are an issue. Student performances are offered at various times during the school year to accommodate family schedules. Advanced notice is given for activities so that parents can arrange their schedule or request child care. Home visits are made in special circumstances. We also look to streamline the SAC Meetings in order for parents to be able to remote in when applicable.

Building Capacity

Describe how the school will implement activities that will build the capacity for meaningful parent/family involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community **to improve student academic achievement**. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent/family engagement activities under [ESEA Section 1116)].

	Content and Type of Activity	Anticipated Impact on Student Achievement
1	Teacher communication: emails, voicemails, teacher Schoology pages	By providing parents access to curriculum information and study tips, parents can work with their child to improve their academic achievement.
2	Conferences	Allows parents the opportunity to meet and work with teachers to improve their child's academic achievement.
3	Home Access Center	Provides current grade and assignment information to parents to help assist in their academic achievement.
4	Academic Showcases	Gives parents the opportunity to celebrate student academic achievement.
5	School communication: school website,	Keeps parents informed about exam schedules, deadlines, activities and ways to help improve academic achievement.

	newsletters, voicemails, texts and emails	
6	Communication Cornerstone	Monthly sessions designed to engage with parents on ideas and ways to become involved with their child's academic achievement.

Staff Development

Describe the professional development activities the school will provide to educate the teachers, specialized instructional personnel, principals, other school leaders and other staff with the assistance of parents/families, in the value and utility of contributions of parents/families, including how to reach out to, communicate with, and work with parents/families as equal partners. Include implementation and coordinating of parent/family programs and in details of building ties between parents/families and the school. [ESEA Section 1116]

	Content and Type of Activity	Building Ties Between Parents/Families and the School
1	Professional Development for all teachers and staff: Tips for Parent Conferences and Increasing Parent Communication/Involvement	Research shows that parent involvement has a positive effect on student achievement including test scores, grades and attendance.
2	Department Meetings: Increasing Parent support with academics	Research shows that parent involvement has positive effect on student achievement including test scores, grades and attendance.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their children [ESEA Section 1116].

Response: We offer parent resources through our guidance department including parenting tips, study tips, tutoring referrals, community resource contact information. In addition to our own biweekly school newsletter, we send parents the monthly newsletter "Middle School Years" which provides parents with practical ideas that promote school success, parent involvement and more effective parenting.

Communication

Describe how the school will provide parents of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to obtain;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the school-wide program plan is not satisfactory to the parents of participating children, how the parents will submit the parent/family comments [ESEA 1116].

Response: Timely information about Title I programs will begin with the Annual meeting which will coincide with the Annual Open House to encourage attendance. Communication will continue throughout the year via email, voice mail, text, school website, school newsletters, classroom Schoology pages, school marquee and handouts.

Parents will have access to an explanation of school curriculum, pupil progression and proficiency level requirements. In addition, they can have access to student grades and progress monitoring scores via Home Access Center.

Progress monitoring tests used are FSA (reading, math and writing), FCAT (8th grade science), EOC (civics, algebra, geometry, and biology), district or teacher created midterm (semester) exams for all year-long subjects and district-created final exams for all subjects not assessed by an EOC or FSA. Explanations of these scores are provided.

In addition, report cards are issued to parents four times a year. Parent Conferences to discuss student progress and curriculum are encouraged and are arranged on an as-needed basis. A school climate survey is conducted annually to determine parent satisfaction and improvement possibilities. Parents are also encouraged to participate in PTO and SAC.

For the 2019 – 2020 school year, we will retain Susan Connor on staff at SMS as our Parent Involvement Liaison. In this part-time position, she is responsible for leading parent engagement events and communicating to that cohort.

Accessibility

Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Response: Based on need and recommendations, school correspondence and activities will be translated as needed utilizing TransAct, including an interpreter at meetings for parents who may be hard of hearing.

Discretionary Activities (optional)

Discretionary School Level Parental Involvement Policy Components: include any activities that are not required, but will be paid for through Title I, Part A funding (for example home visits, transportation for meeting, activities related to parent/family engagement, etc.

Evaluation of the Previous Year's Parent and Family Involvement Plan

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children) [ESEA Section 1116].

	Barrier	Steps the School will Take to Overcome
1	Lack of transportation (ED)	Provide at home materials and access information for our Parent Involvement Liaison
2	Lack of communication (ED)	Continue to update records and send home information in a variety of ways (email, mail, handouts distributed to students)
3	Meeting times (ED)	Vary meeting times for parent events throughout year; invite parent participation by phone when feasible; record and/or livestream parent meetings and trainings so that parents can download and watch at their convenience.
4	Language barriers (ELL)	Provide interpreters and/or translated materials

Building Capacity Summary from the Previous Year

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I annual meeting.

	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Communication Cornerstone	6	75	Provides parents with ideas and ways to become involved with their child's academic achievement and success
2	Conferences	250	350	Allows parents the opportunity to meet and work with teachers to ensure student success
3	AVID Nights, Science Fair, History Fair, Night of the Arts, Music Concerts	6	500	Gives parents the opportunity to be involved and see their child's work/skills on display
4	Inquiry Hour Exhibition Events	2	100	Provides a community centered approach to Inquiry Learning
5	Title I Annual Meeting	1	300	Gives parents the opportunity to learn about programs offered
6	Parent Trainings/Workshops	5	75	Provides tips on successful parenting strategies during the middle school years

Attach Evidence of Input from Parents

Attach Parent-School Compact

Attach Evidence of Parent Involvement in Development of Parent-School Compact