

Westside Elementary

2019-2020 Title I, Part A Parental Involvement Plan

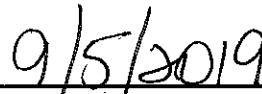
I, Kristina Stratton, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee



Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Westside Elementary will provide an engaging and challenging educational experience in a collaborative, student-focused environment. Together, our staff and school community will empower all students to be competent, productive, caring, and responsible citizens.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response:

The main method Westside Elementary uses to involve our parents in an organized, ongoing, and timely manner, to review, plan and assist in improving the Title I programs as well as being included in the involvement of decision-making concerning how our funds will be used is with our Title I Committee. This Committee, which may consist of an unlimited number of parents and/or guardians, the Title I Facilitator, administration, teachers and staff, and community members, are vital in sharing news about happenings at WES and Title I information. Parents are selected for this committee through staff nominations and parent interest forms completed at Open House. If parents were not able to attend the Open House, an invitation will also be sent out via the classroom teachers. Grade level teacher representatives are also invited to become members of the Title I Committee. All interested school parents/guardians; staff, community, and business partners are accepted as members of the Title I Committee at WES. Title I Committee meetings are held quarterly along with SAC Meetings. Invitations will be sent to remind members of meeting dates and times for the Title I Committee Meetings, as well as being posted on the school marquee. An agenda will be provided at every meeting. Parents will be encouraged to offer suggestions and provide input concerning revisions of the required plans for WES as well as how the Title I funds may be spent. Suggestions or input will be documented through minutes taken at each of the Westside Elementary Title I Meetings (also known as the Parent Tiger and Community Club Meeting). These then are dispersed out at the next meeting for any corrections to be made. There will be at least four Title I Committee Meetings during the school year. Social media pages such as Facebook, Twitter, and the HCSD mobile application are a method of keeping parents informed as well.

Evidence of parental and/or guardian input and involvement in the Title I Committee Meetings will be from meeting minutes, sign-in sheets, and agendas.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate.

Response:

1	ESOL and Title III	The Title I Facilitator works closely with the WES's ESOL paraprofessional to offer translation services (conferences, meetings, phone messages, or notes/letters sent home) that may be needed for parents of ELL students.
2	Boys and Girls Club of Hernando County	WES works with the Boys and Girls Club on various projects to support administration and the Title I Facilitator in family and parent events. The Boys and Girls Club's VPK program feeds into WES and the teachers collaborate with WES on curriculum and Kindergarten readiness skills to help parents help their children be ready for Kindergarten.
3	ESE Pre-K	WES has two ESE Pre-K classes for children who have been identified through FDLRS screening and the Child Find Network. Parents receive information about Kindergarten Round Up and assistance is provided in registering for Kindergarten. Hernando County offers a free Voluntary Pre-K program for eligible students to help children prepare for Kindergarten.
4	Grades K-5	Family nights will be offered where parents are informed of ways to help their children at home.
5	Parent Academy	The Parent Academy offers classes and resources to help families on various topics.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program.

Response:

1	The Title I Committee will meet in September to provide input on the Title I Annual Meeting	Title I Facilitator, School Faculty and Staff	Within 1 month after school begins	Agenda, Sign-In Sheets, and Minutes of the Meeting
2	Inform the parents/guardians of the date and time of the Title I Annual Meeting	Title I Facilitator, School Faculty and Staff	2 weeks prior to the Annual Meeting date	Event added to the Edline calendar, Annual Meeting Invitation, Copy of Blackboard Connect script, photos of the school marquee, Twitter, and Facebook
3	Annual Title I Meeting training for teachers	Title I Facilitator, School Faculty and Staff	At least 2 weeks prior to the Annual Meeting	Sign-In Sheets
4	Title I Annual Meeting Information Packets	Title I Facilitator, School Faculty and Staff	Ready within 1 week of the Annual Meeting date	Sample Information Packet
5	Title I Annual Meeting	Title I Facilitator, School Faculty and Staff	Within the month of October	Sign-In Sheets, Event Response Forms
6	Title I Annual Meeting Information Packet sent to families that did not attend the event	Title I Facilitator, School Faculty and Staff	Within the week following the Annual Meeting date	"Sorry we missed you" parent information signature from teacher on class list verifying Packet was sent home

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response:

- Title I Committee Meetings, together with SAC Meetings, and will be held once a month at a time agreed upon by the committee.
- Open House will take place pre-school week according to the district set schedule.
- The Title I Annual Meeting will take place in the evening within the month of September, prior to the end of the 1st 9 weeks. Teachers will offer parent conferences time during the Title I Annual Meeting to discuss student data and sign the Title I Compact.
- WES Administration and the Title I Facilitator schedule parent workshops and family events alternating between different days and times, these are preferred days according to responses on a parent survey.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement.

Response:

Westside Elementary will offer parents the opportunity to participate in several home-school activity opportunities during the year. These may include Title I Meetings, subject area/grade level nights, literacy week family night, open house, and Title I Annual Meeting.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Response:

Westside Elementary will offer the teachers a training on school compacts, Title I Annual Meeting and McKinney-Vento to help inform teachers on ways to reach out to parents and resources available of how to reach out to parents who are in the most challenging circumstances. This will help teachers and staff develop a rapport between school and home

Communication

Describe how the school will provide parents of participating children the following:

- Timely information about the Title I programs Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children and;
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response:

- The Title I Annual Meeting/Conference Night is held within the first quarter of the school year. All grade levels will participate in this event, and parents are given handouts concerning Title I at the Annual Meeting to look over at home.
- Title I Committee Meetings, scheduled with SAC Meetings, at least four times during the school year.
- Parents receive information in one or more of the following ways: school marquee, chalk, class DoJo, school website, flyers, social media pages, report cards, SAC/Title I meetings, email, phone calls, and /or parent conferences.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Response

Westside Elementary Staff will provide full opportunities for participation in parental involvement activities using the following methods to communicate with families: notes in communication folder, school website, school marquee, flyers, Spanish translation of some documents, phone calls, ADA accommodations needed for parents attending parental involvement activities.

2018-2019 Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Count	Content and Type of Activity	Number of Activities	Number of Participants	Describe Level of Success
1	Annual Meeting	1	205 families	Very Good, 51% of students were represented
2	Title I committee meetings	7	15	Could be better, Need to get more families involved
3	Literacy Week Family Night	1	58 families	Good, Need to get more families involved
4	Thankful for you	1	78 families	Good, Positive home school connection
5	Family Engagement Meetings	3	0	Unsuccessful
6	Back to School Bash-Always Fierce Celebration	1	319 people/ 104 families	Excellent. Positive interaction between families and school
7				

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Count	Content and Type of Activity	Number of Activities	Number of Participants	Describe Level of Success
1	Compact and Title I training	1	45	Successful 95% of compacts signed
2				100% Compliance.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Lack of parent interest in attending school workshops and meetings.	Combine academic workshops with fun family events. Events will be offered on varying days according to information received from parent surveys. Childcare will be offered when possible.
2		