

**North Side Elementary**  
**School-Level Parent and Family Engagement Plan (PFEP)**  
**2019-2020**

**Mission Statement**

Our mission at North Side Elementary is to educate all students to reach their highest potential.

**Engagement of Parents and Families**

*North Side Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].*

North Side Elementary agrees to:

Be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental Involvement means the participation of parents in regular, two way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) That parents play an integral role in assisting their child's learning
- (B) That parents are encouraged to be actively involved in their children's education at school
- (C) That parents are full partners in their children's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their children
- (D) The carrying out of other activities, such as those described in section 1118 of the ESEA
  - Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds that are reserved for parental involvement are spent.
  - Develop and revise, as necessary, the schools Parental Involvement Policy and distribute the policy to the parents of participating children, in addition to make copies of the Parental Involvement Plan available to the local community
  - Conduct a joint annual review of the content and effectiveness of the school's Parental Involvement Policy with parents
  - Use the findings of Parental Involvement Policy Evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the school's Parental Involvement Policy
  - Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF)
  - Make revisions to Title I, Part A plan, developed under section 1112, as suggested by the parent (s) of a participating child (ren) and include suggested amendments and/or comments with the plan when

submitting to the District

- Provide an individual student report to each parent about the performance of their child on the State's assessment in Reading, Language Arts, and Mathematics
- Provide timely notice to each parent when their child has been assigned to or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002)
- Provide timely notice to each parent regarding information related to the professional qualifications of the child's classroom teacher (s) and/or paraprofessional (s), as described in section 1111 (h) (6) (A)

## Coordination and Integration

*North Side Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].*

Count	Program	Coordination
1	Individuals with Disabilities Education Act (IDEA)	<p>Supplemental instruction and support provided by North Side will be discussed with parents during the development of the student's Individual Education Plan (IEP) or Educational Plan (EP). The ESE Specialist will contact parents to schedule yearly IEP's and EP's by sending home a Parental Participation Form. The parent will be encouraged to participate in the planning of their child's educational goals and objectives for the year using the child's present level of performance.</p> <p>The ESE Specialist will also inform our school's Gifted, ESE, and ELL parents about upcoming District meetings and workshops.</p>
2	VPK	<p>North Side Elementary will work with the VPK Office to coordinate transition programs. Activities may include:</p> <ul style="list-style-type: none"> <li>• Co-ordinated meetings with VPK teachers, Kindergarten teachers and parents to address the specific learning needs of their child</li> <li>• Discussions with parents on the transitional process from VPK to Kindergarten, etc.</li> </ul>

3	Head Start	Head Start and Pre-Kindergarten teachers will conduct at least two home-visits, hold joint parent meetings to discuss the child's specific learning needs as well as the current academic progress.
4	Extended Learning Opportunities	<p>North Side Elementary will work with students to meet state and local Florida Standard assessment performance task in core academic subjects, such as Reading and Math.</p> <p>North Side Elementary will offer students a broad array of enrichment activities to complement the regular academic curriculum. In addition, Literacy and other educational services will be provided to the families of participating children. Together with a detailed progress report and conference with parent and child, both will be regularly updated on the progress or lack thereof throughout the on-going enrichment environmental projects.</p>

### Annual Parent Meeting

*Insert School Name will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].*

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Public Meeting Flyer	Title I Liaison	August	Flyer Newsletter Website
2	Announcement (Parent Link and Marquee)	Assistant Principal Head Custodian	August	E-mail/Request Parent Link Report
3	Create Agenda & Sign-in Sheets	Principal Title One Liaison	September	Agenda Sign-in Sheets
4	Annual Public Meeting	Principal Support Staff Title I Liaison	September	Flyer Agenda Sign-in Sheets Newsletter Website

## Flexible Parent Meetings

*North Side Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].*

North Side Elementary will schedule meetings during the evening to better accommodate our working parents. An Annual Title 1 Public Meeting will be held during the first month of school to inform parents at each grade level of the school's participation in the Title 1 program and to encourage them to become actively involved with reviewing and revising our school's Parent Involvement Plan.

The Parent Involvement Plan stipulates that teachers will have a minimum of two conferences with the parents of children in their classroom during the school year. They will explain their grade level expectations in Reading, Writing, Math, and Science as well as the Standard-based Curriculum.

Teachers will inform parents on the ways in which they can help their child become successful in school. Homework and grading procedures will also be explained. Parents will be advised on how to access Virtual Counselor (where parents can view a summary of their child's FSA test scores, attendance, and grades). Each year, North Side Elementary will also offer parents a special workshop to provide an explanation of statewide assessment systems, standards, and other accountability measures.

## Building Capacity

*Insert School Name will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].*

Count	Content/ Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (frequency/du ration)	Evidence bas research
1	Title 1 Presentation Linking the Library to Literacy Anti-Bullying ESOL Department Game Night	Title 1 Liaison Academic Coaches Administration Natalie	Give grade specific handouts outlining and identifying standards and strategies to boost the participation of the struggling students at home Teach the parents of ELL learners ways to help their	September '19	Making Cities Stronger: Public Library contribution local economic development  Urban Libraries

2	School Preparedness Curriculum & Standards Hispanic Heritage Show	Administration School Counselor	Guide parents through performance task activities and discuss goals and work needed to progress toward grade-level readiness	October 2019	School Readiness  <a href="http://www.christieclerk.com/news/article/school-readiness">www.christieclerk.com/news/article/school-readiness</a>
3	Family Math/ Literacy Night	Math Coach Reading Coach Lead Teachers	Provide parents to classroom instruction as active participants with grade specific instructional resources and strategies that can be use at home	November *19	Critical Literacy Comprehension Expanding Reading Response  By:M McLaughlin Glenn McVoog
4	Multicultural Night Holiday Show	Ms. Wilson Ms. Phanor Ms. Lamy	Build home-school partnerships by celebrating and bringing together an inclusive community around a shared common purpose	December *19	What we can learn from Multicultural Education Research  <a href="http://www.ascd.org">www.ascd.org</a>
5	Linking the Library to Literacy Family Writing	Literacy Committee Literacy Coach	Introduce parents to student's writer's notebook to show how the varied writing processes methods and tools can increase student achievement in every subject area as well as Florida Standard Assessment	January 2020	Improving Literacy Skills through learning reading writing: The iW method presented and tested  <a href="http://www.sciencedirect.com">www.sciencedirect.com</a>

6	Black History Show	Black History Committee	Showcase, from the student's perspective, the important contributions and accomplishments of African-Americans throughout history Connect meaningful experiences of the past to the present for parents and students	February 2020	America is losing the Real Meaning of Black History Month  By: Theodore R. Johnson  <a href="http://www.time.com">www.time.com</a>
7	Technology Night Guidance & Testing Promotion Criteria	Guidance Counselor Reading Coach Math Coach	Review the testing expectations and promotion criteria to make sure parents understand grade-level readiness Emphasize the positive impact of technology in every subject area when used consistently	March 2020	The Differences between Retained and Promoted Children in Educational Services Received  <a href="http://www.ncbi.nlm.nih.gov">www.ncbi.nlm.nih.gov</a>
8	Health & Science Family Fair	Museum of Discovery Science Academic Coaches Lead Teachers	Explore and play with hands-on activities and engaging experiments by applying standard-based Science content to spark conversations with the parent and child about real-world application leading to a better understanding of their world	April 2020	Awareness of Parents about Characteristics of a Healthy Backpack  <a href="http://www.ncbi.nlm.nih.gov">www.ncbi.nlm.nih.gov</a>
9	Haitian Heritage Show Summer Reading Kick-off & Spaghetti Dinner	Haitian Heritage Committee Ms. Lamy	Celebrate the history and diverse culture while recognizing the individual Reading abilities of every student by planning for extended summer learning opportunities outside of the classroom with parents and	May 2020	Summer Reading  <a href="http://www.hca.org">www.hca.org</a>



## Staff Training

North Side Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	North Side Elementary Newsletter: Keeping parents and community partners informed	Administration Title I Liaison	Bridge the gap between home and school Provide parents and stakeholders with progress updates, activities, meetings and workshops Reinforce school norms, i.e. curriculum, behaviors, uniform	Monthly	Newsletter
2	Communication Folders & Student Agendas	Administration. Title I Liaison. Teachers Parents Volunteers	Organize homework, activities, and projects Keep parents up-to-date with classroom assignments, school events & initiatives Communicate student's needs Hold all stakeholders accountable to each other	Aug. '19 - June '20	Agenda Sign-In Sheets Parent Survey Title I - Suggestion Box
3	Parent Link	Administration Title I Liaison Lead Teachers	Notify parents immediately of important information	Sept. '19 - June '20	Agenda Sign-In Sheets Parent Survey

4	Cultural Sensitivity	Administration Title 1 Liaison Lead Teachers Parents Volunteers	Allows for tolerance and acceptance of each other and to increase the cultural awareness of North Side's demographic Recognize that diversity is our strength	Aug. '19 – June '20	Agenda Sign-In Sheets Parent Survey Title 1 – Suggestion Box
5	Diversity Sensitivity Training	Administration Guidance Counselor	Bring together diverse ideas, suggestions, and feedback to collectively engage in processes and practices that support school initiatives and school goals	Aug. '19 – June '20	Power Point Agenda Sign-In Sheets Title 1 – Suggestion Box

## Other Activities

***North Side Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].***

North Side Elementary School Marquee increase parent awareness of school activities and initiatives as well as promotes and announces school functions

Title 1 Liaison will reserve Title 1 Mobile Unit for visits to North Side Elementary throughout the school year. The Title 1 Mobile Unit will provide, to parents, grade-level appropriate resources to help their child at home as well as give suggested uses of the resources selected.

Title 1 Family Resource Center is located at 701 Nw 31<sup>st</sup> Avenue, Fort Lauderdale, 33313 in Portable #6. Parents can be visit the Family Resource Center to utilize available resources at their convenience. New books, flash cards, story cd's equipment and educational games can be checked up by any parent. Also, the Title1 Equipment Lab is open to parents only to use the computer and print at no cost. The Title 1 Equipment Lab is available on Monday through Thursday from 9:00 a.m. – 1:30 a.m. And, free computer are offered to parents on Monday and Wednesday of each week from 9:00 a.m. – 11:00 a.m.

Parent Link will inform parents of the days and times of scheduled Parent Nights; in addition to emergency notices,



understands.

North Side's school website will make available links to the SIP plan, Parent surveys, Broward District website and online school payments. Parents can receive information on upcoming events, FSA testing dates, health-related visits, transportation, registration, attendance as well as District News/Updates.

## Communication

***North Side Elementary will provide parents of participating children the following [Section 1116(c)(4)]:***

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

North Side Elementary will provide information about Title 1 programs to parents in a timely manner via the school's newsletter, website, Parent Link, SAC meetings, and through written correspondence. Information about special Title 1 programs such as State Benchmarks and Standards, Grade Level Expectations, Mini Benchmarks, Extended Learning Opportunities, and FSA will be shared during Open House by Administration and the Support Staff.

Additional information will be given to parents at monthly SAC meetings, Academic Themed Parent Nights and Parent Conferences. Parents will be given the opportunity to ask questions and offer input regarding all school initiatives.

The District will notify parents of students who qualify for Extended Learning Options. Student performance data on Florida State Assessments (FSA) and the District's Mini-Benchmarks (BAFS) will be shared throughout the year at SAC meetings and individually at Teacher-Parent Conferences.

## Accessibility

*North Side Elementary will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)]*

North Side Elementary will provide the School Parent Involvement Plan (SPIP) in English, Spanish, and Haitian Creole. Parents will be sent notification of the plan in the school's newsletter, the website, and made available in the front office of the school.

All correspondences regarding the parent meetings will be created in the aforementioned languages and distributed to parents to increase participation. Translators will be available at all parent meetings and whenever the need arise.

## School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

## Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on May 13, 2019 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 28, 2019.

  
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Signature of Principal  
  
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Sac Chairperson

5/13/19  
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Date  
5/13/19  
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Date