# **Sessums Elementary School**



2014-15 School Improvement Plan

### **Sessums Elementary School**

11525 RAMBLE CREEK DR, Riverview, FL 33569

[ no web address on file ]

#### **School Demographics**

School Type Title I Free/Reduced Price Lunch

Elementary Yes 60%

Alternative/ESE Center Charter School Minority

No No 59%

#### **School Grades History**

Year	2013-14	2012-13	2011-12	2010-11
Grade	Α	Α	Α	А

#### **School Board Approval**

This plan is pending approval by the Hillsborough County School Board.

#### **SIP Authority and Template**

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or with a grade of F within the prior two years. For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <a href="https://www.floridaCIMS.org">https://www.floridaCIMS.org</a>.

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**Appendix 3: Budget to Support Goals** 

### **Purpose and Outline of the SIP**

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a "living document" by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the "Date Modified" listed in the footer.

#### **Part I: Current School Status**

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school's Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

#### Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., "SMART goals") for the coming school year in context of the school's greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

#### Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify resources available to support the goals and barriers that could hinder achieving those goals (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

#### **Appendices**

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

### **Differentiated Accountability**

Florida's Differentiated Accountability (DA) system is a statewide network of strategic support, differentiated by need according to performance data, and provided to schools and districts in order to improve leadership capacity, teacher efficacy and student outcomes. DA field teams collaborate with district and school leadership to design, implement and refine improvement plans, as well as provide instructional coaching, as needed.

#### **DA Regions**

Florida's DA network is divided into five geographical regions, each served by a field team led by a regional executive director (RED).

#### **DA Categories**

Traditional public schools are classified at the start of each school year, based upon the most recently released school grades (A-F), into one of the following categories:

- Not in DA currently A or B with no F in prior three years; charter schools; ungraded schools
- Monitoring Only currently A or B with at least one F in the prior three years
- Prevent currently C
- Focus currently D
  - Planning two consecutive grades of D (i.e., DD), or a grade of F immediately followed by a grade of D in the most recent grades release (i.e., FD)
  - Implementing two consecutive grades of D in the most recent grades release preceded by a grade below C (i.e., FDD or DDD)
- Priority currently F
  - Planning declined to a grade of F in the most recent grades release and have not received a planning year or implemented a turnaround option during the previous school year
  - Implementing two consecutive grades of F (i.e., FF), or three consecutive grades below C with an F in the most recent grades release (i.e., FDF or DDF)

#### **DA Turnaround and Monitoring Statuses**

Additionally, schools in DA are subject to one or more of the following Turnaround and Monitoring Statuses:

- Former F currently A-D with at least one F in the prior three years; SIP is monitored by FDOE
- Planning Focus Planning and Priority Planning; district is planning for possible turnaround
- Implementing Focus Implementing and Priority Implementing; district is implementing the Turnaround Option Plan (TOP)

#### 2014-15 DA Category and Statuses

DA Category	Region	RED
Not In DA	4	Jim Browder
Former F		Turnaround Status
No		

#### Part I: Current School Status

#### Supportive Environment

#### School Mission and Vision

#### Provide the school's mission statement

Instill in all our students the love of learning through high expectations, innovative instruction, parent communication and involvement of family and community.

#### Provide the school's vision statement

The students at Sessums will be responsible citizens, lifelong learners, and challenged to their fullest potential.

#### **School Environment**

# Describe the process by which the school learns about students' cultures and builds relationships between teachers and students

We begin the school year with a "Meet and Greet" where the parents and families are invited to meet the teacher, learn school procedures, and ask questions. We also hold an Open House in September. Parent conferences are held throughout the year. There are three dates during the year that parents can come in the evenings for conferences. We solicit parent feedback through various formal and informal means, including school meetings and newsletters. We hold a variety of events targeted to parents and community members.

# Describe how the school creates an environment where students feel safe and respected before, during and after school

We have staff members strategically assigned duties in the morning and after school. Staff members greet children and families as they arrive on campus. Students and family members are welcomed and we work to provide assistance to each individual as needed. We continuously seek parental input into the programs and procedures that we have established as well as seek input in supporting our students to be successful learners. Our school uses "The Stallion Way" to emphasize Respect, Responsibility, and the Right to learn.

Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced

We have a common school language for expectations using the: Stallion Way: Respect, Responsibility and the Right to Learn. Our school has developed a school wide discipline plan that includes a tiered system for support based on data from teachers, office referrals, and disciplinary referrals. The staff is trained in how to use the system and support is provided as needed for individual students needing a differentiated plan.

# Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services

• Given that one of the main tasks of the Leadership Team/PSLT is to monitor student data related to instruction and interventions, the Leadership Team/PLST monitors the effectiveness of instruction and intervention by reviewing student data as well as data related to implementation fidelity (teacher walk-through data).

- The Leadership Team/PSLT communicates with and supports the PLCs in implementing the proposed strategies by distributing Leadership Team members across the PLCs to facilitate planning and implementation. Once strategies are put in place, the Leadership Team members who are part of the PLCs regularly report on their efforts and student outcomes to the larger Leadership Team/PSLT.
- The Leadership Team/PSLT and PLCs both use the problem solving process (Problem Identification, Problem Analysis, Intervention Design and Implementation and Evaluation to:
- o Use the problem-solving model when analyzing data:
- 1. What is the problem? (Problem Identification)
- 2. Why is it occurring? (Problem Analysis and Barrier Identification)
- 3. What are we going to do about it? (Action Plan Design and Implementation)
- 4. Is it working? (Monitor Progress and Evaluate Action Plan Effectiveness)
- o Identify the problem (based on an analysis of the data disaggregated via data sorts) in multiple areas curriculum content, behavior, and attendance
- o Develop and test hypotheses about why student/school problems are occurring (changeable barriers).
- o Develop and target interventions based on confirmed hypotheses. Interventions may include academic interventions as well as counseling, mentoring, and other pupil services.
- o Identify appropriate progress monitoring assessments/data collection tools to be administered at regular intervals matched to the intensity of the level of instructional/behavioral/intervention support provided.
- o Develop grading period or units of instruction//intervention goals that are ambitious, time-bound, and measureable (e.g., SMART goals).
- o Review progress monitoring data at regular intervals to determine when student(s) need more or less support (e.g., frequency, duration, intensity) to meet established class, grade, behavior, and/or school goals (e.g., use of data-based decision-making to fade, maintain, modify or intensify intervention and/or enrichment support).
- o Each PLC develops PLC action plan for SIP strategy implementation and monitoring.
- o Assess the implementation of the strategies on the SIP using the following questions:
- 1. Does the data show implementation of strategies are resulting in positive student growth?
- 2. To what extent are we making progress toward the school's SIP goals?
- 3. If we are making progress, what can we do to sustain what is working?
- 4. What barriers to implementation are we facing and how will we address them?
- 5. What should we do next? What should be our plan of action?

#### **Early Warning Systems**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

# Describe the school's early warning system and provide a list of the early warning indicators used in the system

I.3.a. Describe the school's early warning system and provide a list of the early warning indicators used in the system. Including the following: Attendance below 90%, one or more suspension (in or out of school), a BL in ELA or Math, Level 1 score in Reading or Math.

Early warning indicators include:

Attendance (5 or more absences of any type per grading period)

One or more suspension (in or out of school)

Excessive tardies (5 or more per grading period)

BL on the report card in ELA/Math

Level 1 FCAT score

Early warning system data can come from the following sources:

\*\*Core Curriculum (Tier 1) - Information format: DATA SOURCE: Database Management Systems: Person Responsible/Group Responsible.

FCAT RELEASED TESTS: School generated excel database; Reading Coach.

BASELINE & YEAR DISTRICT ASSESSMENTS: Scantron Achievement Series; PLCs/Individual teachers.

SUBJECT-SPECIFIC ASSESSMENTS GENERATED BY DISTRICT-LEVEL SUBJECT SUPERVISORS IN READING, LANGUAGE ARTS, MATH, WRITING, & SCIENCE: Scantron Achievement Series, PLC Logs; Leadership Team/PLCs/Individual teachers.

FAIR: Progress Monitoring and Reporting Network (PMRN), IPT; Reading Coach, PLC Facilitator. CELLA: Sagebrush (IPT); ELL/PSLT Representative.

TEACHERS' COMMON ASSESSMENTS ON UNITS OF INSTRUCTION/BIG IDEAS: PLC Database, PLC Logs; Individual teachers/Team Leaders/PLC Facilitators/Leadership Team Member. DRA-2: Individual teacher.

\*\*Supplemental/Intensive Instruction (Tiers 2 and 3) - Teams of Teachers decide using district criteria. Each team has a set aside time for instruction.

FAIR OPM: state database; Leadership Team/Reading Coach.

CURRICULUM BASED MEASUREMENTS: easyCBM Reports; Leadership Team/PLCs, Individual Teachers, Reading Coaches.

RESEARCH-BASED COMPUTER-ASSISTED INSTRUCTIONAL PROGRAMS (e.g., iStation): Assessments included in computer-based programs; PLCs/Individual teachers/Reading coach.

ATTENDANCE DATA (Absenteeism, Chronic Absenteeism, Truancy): District Databases: Reports on Demand, IPT, EASI; Attendance Clerk/Attendance PSLT/PLCs, Social Worker.

DISCIPLINE DATA (Out-of-school suspensions, in-school suspensions, Discipline Referrals): District Databases: Reports on Demand, IPT, EASI; PSLT/PLCs/SST.

#### Provide the following data related to the school's early warning system

#### The number of students by grade level that exhibit each early warning indicator:

Indicator	Grade Level						Total
mulcator	K	1	2	3	4	5	Iotai
Attendance below 90 percent	9	18	13	15	13	10	78
One or more suspensions	1	1	2	3	3	3	13
Course failure in ELA or Math		0	0	0	0	0	
Level 1 on statewide assessment	0	10	0	4	25	22	61

# The number of students identified by the system as exhibiting two or more early warning indicators:

Indicator	Grade Level				Total
Indicator	1	3	4	5	Total
Students exhibiting two or more indicators	2	2	8	4	16

# Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system

The purpose of the core Leadership Team is to:

- 1. Review school-wide assessment data on an ongoing basis in order to identify instructional needs at all grade levels.
- 2. Support the implementation of high quality instructional practices at the core and intervention/enrichment (Tiers 2/3) levels.
- 3. Review ongoing progress monitoring data at the core to ensure fidelity of instruction and attainment of SIP goal(s) in curricular, behavioral, and attendance domains.
- 4. Communicate school-wide data to PLCs and facilitate problem solving within the content/grade level teams.

The Leadership team meets regularly (e.g., bi-weekly/monthly). Specific responsibilities include:

- Oversee the multi-layered model of instructional delivery (Tier 1/Core, Tier 2/Supplemental and Tier 3/Intensive)
- Create, manage and update the school resource map
- Ensure the master schedule incorporates allocated time for intervention support at all grade levels.
- Determine scheduling needs, and assist teacher teams in identifying research-based instructional materials and intervention resources at Tiers2/3
- Facilitate the implementation of specific programs (e.g., Extended Learning Programs during and after school) that provide intervention support to students identified through data sorts/chats conducted by the PLCs.
- Determine the school-wide professional development needs of faculty and staff and arrange trainings aligned with the SIP goals
- Organize and support systematic data collection (e.g., district and state assessments; during-the-grading period school assessments/checks for understanding; in-school surveys)
- Assist and monitor teacher use of SMART goals per unit of instruction. (data will be collected and analyzed by PLCs and reported to the Leadership Team/PSLT)
- Strengthen the Tier 1 (core curriculum) instruction through the:
- o Implementation and support of PLCs
- o Review of teacher/PLC core curriculum assessments/chapters tests/checks for understanding (data will be collected and analyzed by PLCs and reported to the Leadership Team/PSLT)
- o Use of Common Core Assessments by teachers teaching the same grade/subject area/course (data will be collected and analyzed by PLCs and reported to the Leadership Team/PSLT) o Implementation of research-based scientifically validated instructional strategies and/or interventions. (as outlined in our SIP)
- o Communication with major stakeholders (e.g., parents, business partners, etc.) regarding student outcomes through data summaries and conferences.
- On a monthly basis, assist in the evaluation of teacher fidelity data and student achievement data collected during the month.
- Support the planning, implementing, and evaluating the outcomes of supplemental and intensive interventions in conjunction with PLCs and PSLT.

#### **Family and Community Involvement**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(iii)(I)(aa).

Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. § 6314(b)(1)(F).

#### Will the school use its PIP to satisfy this question?

Yes

#### PIP Link

The school completes a Parental Involvement Plan (PIP), which is available at the school site.

#### Description

Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement

We have organizations that have offered to support our school in a variety of ways. The administration and its leadership team have met with key people in the organizations to create a list of volunteer

opportunities. Our plan is to communicate through emails, phones calls, and meetings in order to develop meaningful projects to support our school and increase student achievement.

#### **Effective Leadership**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(H).

#### **School Leadership Team**

#### Membership

Identify the name, email address and position title for each member of the school leadership team.:

Title
Principal
Teacher, K-12
Assistant Principal
Guidance Counselor
Psychologist
Attendance/Social Work
Instructional Coach
Assistant Principal

#### **Duties**

Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making

**Elementary ILT Members** 

The leadership team includes:

- Principal
- Assistant Principal
- Guidance Counselor
- School Psychologist
- School Social Worker
- Reading Coach
- ESE Specialist
- PLC Liaisons for each grade level, K-5
- SAC Chair
- ELL Representative

(Note that not all members attend every meeting, but are invited based on the goals and purpose of the meeting)

Elementary

The examples below demonstrate the shared roles and responsibilities for members of the PSLT: ILT Coordinator—Principal/Assistant Principal: Coordinate and oversee the decision making process to ensure integrity and consistency of the PS/Rtl implementation at the building level. The principal or designee should attend PSLT meetings at the Tier 1 level, provide specific procedures for resource allocation, and monitor the fidelity of instruction/intervention at the school-wide and classroom levels (Tier 1)

ILT Meeting Facilitator— e.g., School Psychologist, Reading Coach, School Social Worker, Guidance Counselor, ESE Specialist, and/or Intervention Specialist: The facilitator opens the meeting with a brief description of what the team expects to accomplish during the meeting. The facilitator is to establish and maintain a supportive atmosphere throughout the meeting by encouraging participation

from team members, clarifying and summarizing information communicated during the meeting, design specific procedures for ongoing communication between school staff and PSLT, and assist with monitoring the fidelity of intervention implementation across each tier.

ILT Content Specialist— e.g., Administrator, Reading Coach, and/or ESE Specialist: Ensures that when new content curricular materials are obtained, implementers are adequately trained to use the materials, check fidelity of use of curricular materials and strategies, determine what elements need to be included in an effective core instructional program and assist the team in identifying which instructional strategies are most effective to address areas of concerns. The Content Specialist may also assist with monitoring the fidelity of instruction and intervention implementation across each tier. ILT Data Consultant— e.g., Assistant Principal, Reading Coach, School Psychologist, School Social Worker, ESE Specialist, and/ or Guidance Counselor: Prior to the meeting, the Data Consultant assists team members with collecting, organizing, analyzing, graphing and interpreting data. The data should be presented in easily understandable visual displays to guide the decision making process. PSLT Timekeeper—Ensures that meeting times are respected and helps the team stay focused on the respective agenda. Because many decisions need to be made during the meeting, the timekeeper should redirect the team's discussion when necessary. The timekeeper should know who are working on specific projects and set timelines for completion/implementation as well as monitor the fidelity across each tier.

PSLT Recorder—Records the plans of the team, including meeting minutes/notes. This person will capture all important information, especially related to instruction/ intervention specifics, progress monitoring, data analysis, and future meeting dates. The recorder may need to ask for clarification several times during the meeting to ensure that enough detail is recorded so that a person who did not attend the meeting would be able to clearly understand the nature and implementation of the instructional/intervention plan

The Leadership Team/PSLT communicates with and supports the PLCs in implementing strategies by distributing Leadership Team members across the PLCs to facilitate planning and implementation. Once strategies are put in place, the Leadership Team members who are part of the PLCs regularly report on their efforts and student outcomes to the larger Leadership Team/PSLT.

Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s) responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact

#### Elementary/Middle/High

- In an effort to engage in a systematic date-based problem solving process, the school's Leadership Team/PSLT and PLCs use the problem solving process (Problem Identification, Problem Analysis, Intervention Design and Implementation and Evaluation to engage in data-driven decision making for core instruction. The process is outlined below:
- o Analyze student outcomes and make data-driven decisions:
- 1. What is the problem? (Problem Identification)
- 2. Why is it occurring? (Problem Analysis and Barrier Identification)
- 3. What are we going to do about it? (Action Plan Design and Implementation)
- 4. Is it working? (Monitor Progress and Evaluate Action Plan Effectiveness)
- o Identify the problem (based on an analysis of the data disaggregated via data sorts) in multiple areas curriculum content, behavior, and attendance
- o Develop and test hypotheses about why student/school problems are occurring (identify root causes and barriers to success).
- o Develop and target interventions based on confirmed hypotheses.
- o Identify appropriate progress monitoring assessments to be administered at regular intervals matched to the intensity of the level of instructional/intervention support provided.
- o Develop grading period or units of instruction//intervention goals that are ambitious, time-bound,

and measureable (e.g., SMART goals).

- o Review progress monitoring data at regular intervals to determine when student(s) need more or less support (e.g., frequency, duration, intensity) to meet established class, grade, and/or school goals (e.g., use of data-based decision-making to fade, maintain, modify or intensify intervention, remediation and/or enrichment support).
- o Each PLC develops PLC action plan for SIP strategy implementation and monitoring.
- o Assess the implementation of the strategies on the SIP using the following questions:
- 1. Does the data show implementation of strategies are resulting in positive student growth?
- 2. To what extent are we making progress toward the school's SIP goals?
- 3. If we are making progress, what can we do to sustain what is working?
- 4. What barriers to implementation are we facing and how will we address them?
- 5. What should we do next? What should be our plan of action?

At the end and beginning of each year, schools take an inventory of resource materials, staff and allocation of funds for their building to determine the necessary resource materials and personnel available to meet the needs of their students. The leadership team/PSLT develops a resource map to identify gaps in resources and to ensure resources are available and allocated across the building for use by all grade levels and teachers.

To ensure teacher support systems and small group and individual needs are met, the Problem Solving Leadership Team (PSLT):

- 1. Review school-wide assessment data on an ongoing basis in order to identify instructional needs across the school and all grade levels.
- 2. Support the implementation of high quality instructional practices during core and intervention blocks.
- 3. Review progress monitoring data at the core to ensure fidelity of instruction and attainment of SIP goal(s) in curricular, behavioral, and attendance domains.
- 4. Communicate school-wide data to PLCs and facilitate problem solving within the content/grade level teams.

The PSLT meets regularly (e.g., bi-weekly/monthly) The PSLT meeting calendar is structured around the district's assessment calendar to ensure there are opportunities to review assessment outcome data and engage in the problem solving process for appropriate data-driven decisions. The members on the team include administrator(s), guidance counselor(s), school psychologist, ESE specialist, content area coaches/specialists, PLC liaisons, and other school personnel as needed.

To build capacity multi-tiered system of instructional delivery (Tier 1/Core, Tier 2/Supplemental and Tier 3/Intensive), the PSLT:

- Supports school teams with creating, managing and updating the school's resource maps for academic and non-academic areas.
- Ensures the master schedule incorporates allocated time for intervention support at all grade levels and assist teacher teams in identifying evidence-based strategies and materials for intervention delivery.
- Coordinates data sorts at the beginning of each year to identify students in need of enrichment, remediation and intervention support at each tier.
- Facilitates the implementation of specific programs (e.g., Extended Learning Programs during and after school) that provide support to students in need of remediation of core skills.
- Determines the school-wide professional development needs of faculty and staff and arrange trainings aligned with the SIP goals.
- Organizes and support systematic data collection (e.g., universal screenings, formative, ongoing progress monitoring and summative data).
- Assists and monitor teacher use of SMART goals for core instruction and intervention groups. (data will be collected and analyzed by PLCs and reported to the PSLT)
- Strengthen Tier 1 core instruction by:
- o Implementing evidence-based instructional strategies and/or interventions. (as outlined in the SIP) o Supporting PLCs with planning and delivering rigorous core instruction.
- o Ensuring opportunities for common assessments are provided across each grade level.

- o Reviewing common assessment data to monitor students Response to Core Instruction.
- o Monitoring the fidelity of instructional practices.

#### **School Advisory Council (SAC)**

#### Membership

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Jeffrey Smith	Business/Community
Kristen Burnett	Business/Community
Michelle Mosher	Business/Community
Melissa Watts	Parent
Annabel Gabbert	Parent
Denisse Hernandez	Parent
Heather Coeyman	Parent
Kimo David	Parent
Lakeshia Jackson	Teacher
Rebecca Scott	Teacher
Tiffany Latimore	Teacher
Alicia Fojaco	Parent
Allison Norgard	Principal
Rhonda Proctor	Teacher
Lindsay Lively	Teacher
Lisa DiPietro-Holland	Parent
Tara	Business/Community
	Student

#### **Duties**

Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes

Evaluation of last year's school improvement plan

In partnership with the School Leadership Team, the SAC will analyze and assess all pertinent school data that affects student achievement, and evaluate progress towards meeting the prior year's school improvement goal(s). That analysis will then guide the development of this year's SIP.

Development of this school improvement plan

In partnership with the School Leadership Team, the SAC will analyze and assess all pertinent school data that affects student achievement, develop the school improvement plan, vote on the school improvement plan, monitor the school improvement plan, review the school improvement plan as needed, plan and carry out activities that support the school improvement plan, develop a SAC budget to support the school improvement plan goals, monitor the spending of the SAC budget, and make adjustments to the budget as needed.

Preparation of the school's annual budget and plan

SAC submits a budget within the SIP to support strategy implementation and/or professional development.

In the event that the state does not allocate SAC funds to schools, the district may elect to allocate district dollars to schools to support SIP goals. If and when they become available, schools will be notified of the allocation by the Business Division. An initial allocation of 90% is based on the average un-weighted FTE from the prior year. The second allocation is based on the current year's average un-weighted FTE minus the amount initially allocated. The second allocation usually falls in the month of March. Schools are notified by the Business Division when the first and second allocations have been completed.

The law encourages each local SAC to design their own budget (without infringement at the district level) in order to carry out the school improvement process in their school. Subject to the following restrictions, the law does not set any limitations on how the money can be spent. The principal may not override the recommendation of the SAC. Funds may not be used for capital improvement. Funds may not be used for any project or program that has a duration of more than one year. However, a program or project formerly funded may receive funds in a subsequent year. The SAC is responsible for determining how funds will be appropriated. The SAC must vote on each item in the budget.

# Describe the use of school improvement funds allocated last year, including the amount budgeted for each project

Describe the use of SAC funds.

Name and Number of Strategy from the School Improvement Plan Description of Resources that improves student achievement or student engagement Projected Amount Final Amount Reading Goal 1

Reading Goal 2 Scholastic Story Works Magazine for 4th and 5th grade \$600

Reading Goal 1

Reading Goal 3 Books for K-3 teachers to use with students that support Common Core through Close Reading \$1390

Reading Goal 1

Reading Goal 2 Scholastic News for 5th grade \$175

# Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC

Yes

If the school is not in compliance, describe the measures being implemented to meet SAC requirements

#### **Literacy Leadership Team (LLT)**

#### Membership

Identify the name, email address and position title for each member of the school-based LLT.:

Name	Title
Norgard, Allison	Principal
Philbert, Monica	Assistant Principal
Whitlow, Jamie	Assistant Principal
Latimore, Tiffany	Instructional Coach
Jackson, Lakeshia	Teacher, K-12
Giordano, Gina	Instructional Media
Kelly, Jennifer	Teacher, K-12
Kessler, Jessica	Teacher, K-12
Shannon, Shelly	Teacher, K-12
Tanner, Linda	Other
Coday, Dianna	Teacher, K-12
Fojaco, Alicia	Teacher, ESE
Terrell, Eran	Teacher, K-12
Wolfe, Stephanie	Teacher, K-12

#### **Duties**

#### Describe how the LLT promotes literacy within the school

Implementation and evaluation of the SIP reading goals/strategies across the content areas.

Professional developement

#### Public and Collaborative Teaching

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(D).

# Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction

Schools Build a Collaborative Culture Through Regularly Scheduled PLC Meetings Core Beliefs:

- No school can help all students achieve at high levels if teachers work in isolation.
- Schools improve when teachers are given the time and support to work together to clarify essential student learning, develop common assessments for learning, analyze evidence of student learning, and use that evidence to learn from one another.
- PLCs measure their effectiveness on the basis of results rather than intentions.
- All programs, policies, and practices are continually assessed on the basis of their impact on student learning.
- All staff members receive relevant and timely information on their effectiveness in achieving intended results.
- PLC meetings will be regularly scheduled.

Essential Characteristics of a PLC

- Shared mission, vision, values, goals
- Educators in a PLC benefit from clarity regarding their shared purpose, a common understanding of the school they are trying to create, collective communities to help move the school in the desired direction, and specific, measurable, attainable, results-oriented, and time-bound (SMART) goals to mark their progress.
- · Collaborative teams focused on learning

- In a PLC, educators work together interdependently in collaborative teams to achieve common goals for which they are mutually accountable. The structure of the school is aligned to ensure teams are provided the time and support essential to adult learning.
- Collective inquiry
- Teams in a PLC relentlessly question the status quo, seek new methods of teaching and learning, test the methods, and then reflect on the results. Building shared knowledge of both current reality and best practice is an essential part of each team's decision-making process.
- Action orientation and experimentation
- Members of a PLC constantly turn their learning and insights into action. They recognize the importance of engagement and experience in learning and in testing new ideas. They learn by doing.
- Commitment to Continuous improvement
- Not content with the status quo, members of a PLC constantly seek better ways to achieve mutual goals and accomplish their fundamental purpose of learning for all. All teams engage in an ongoing cycle of:
- ? Gathering evidence of current levels of student learning
- ? Developing strategies and ideas to build on strengths and address weaknesses in that learning
- ? Implementing the strategies and ideas
- ? Analyzing the impact of the changes to discover what was effective and what was not
- ? Applying the new knowledge in the next cycle of continuous improvement
- Results orientation
- Educators in a PLC assess their efforts on the basis of tangible results.

# Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school

Teacher Interview Day and Recruitment Fairs occur in June under the oversight of Human Resources. All applicants must be pre-approved by the District to attend these events. SDHC is implementing the Empowering Effective Teachers (EET) initiative, which awards salary increases to all teachers based on sustained performance. Performance levels are tied to a 3-year average of value added measures. The teacher evaluation is based on that value added, along with peer/mentor evaluation data and principal/administration evaluation data. PLCs and the District's Mentoring program for new teachers are essential for teacher retention.

The Salary Differential program for identified high needs Title I schools helps to recruit and retain high quality teachers. All new hires must be approved by the District. This program requires teachers to be rated in the "good to excellent" range, be highly qualified for their position, and to have completed, signed and implemented an Individualized Professional Development Plan (IPDP).

# Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities

District based mentors are provided to teachers new to teaching through the EET initiative. Weekly visits by mentors can include planning, modeling, data analysis, coaching, conference, and problem solving. Mentors work individually with new teachers, developing unique plans to support professional growth. The district-based mentor has strengths in the areas of leadership, mentoring, and increasing student achievement.

#### **Ambitious Instruction and Learning**

#### **Instructional Programs and Strategies**

#### **Instructional Programs**

Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards

Hillsborough County Public Schools use state-adopted standards as the foundation for content area instruction. Florida adopted Common Core State Standards in mathematics, language arts, and literacy in history/social studies, science, and technical subjects in July 2010, which were fully implemented in 2013-14. The Common Core (CC) standards may be accessed at: http://www.cpalms.org/Standards/Common\_Core\_Standards.aspx. These standards describe the level of student achievement for which the state will hold schools accountable for students' learning. The domains, strands, standards, and benchmarks which comprise the Florida Standards are authorized by Section 1003.41, F.S., and are adopted by the State Board of Education (SBE). Rule 6A-1.09401, FAC, requires public schools to provide appropriate instruction to assist students in the

The benchmarks are in the subject areas of mathematics beyond college and career ready (calculus, discrete mathematics, and financial literacy), science, social studies, the arts (dance, music, theatre, and visual arts), health education, physical education, world languages, gifted education and special education skills.

achievement of these standards. Section 1008.25, F.S., requires each district school board to

incorporate the Florida Standards into the district student progression plan.

HCPS has, as required by state statute, adopted a comprehensive plan for student progression, which includes standards for evaluating each student's performance, including mastery of the Florida Standards. The plan also provides specific levels of performance in reading, writing, science, and mathematics at each grade level that includes the levels of performance on statewide assessments (as established by the Commissioner) at which a student must receive remediation or be retained. The HCPS pupil progression plan can be viewed at: http://www.sdhc.k12.fl.us/instruction/StudentProgressionPlan/index.asp.

Pursuant to State law, HCPS Board policies require purchasing current instructional materials so that each student has a textbook or other instructional materials as a major tool of instruction in core courses of the appropriate subject areas of mathematics, language arts, science, social studies, reading, and literature for grades K-12. The primary objective of such instructional materials shall be to enrich, support, and implement the educational program of the school. These purchases shall be for instructional materials included on the State-adopted list, except as otherwise provided in State law, and shall be made within the first two years of the adoption cycle. The primary objective of such instructional materials shall be to enrich, support, and implement the educational program of the school.

#### **Instructional Strategies**

Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments

HCPS utilizes Problem-Solving and Response to Instruction/Intervention/Multi-tiered Systems of Support Framework as defined by Florida.

PS-Rtl/MTSS is the practice of providing high-quality instruction and intervention matched to student needs using learning rate over time and level of performance to make important instructional decisions. PS-Rt/MTSS involves the systematic use of assessment data to most efficiently allocate resources in order to improve learning for all students. To ensure efficient use of resources, schools begin with the identification of trends and patterns using school-wide and grade-level data. Students who need instructional intervention beyond what is provided universally for positive behavior or academic content areas are provided with targeted, supplemental interventions delivered individually or in small groups at increasing levels of intensity.

The RtI/MTSS framework is characterized by a continuum of academic and behavior supports reflecting the need for students to have fluid access to instruction of varying intensity levels. Three tiers describe the level and intensity of the instruction/interventions provided across the continuum. The three tiers are not, conversely, used to describe categories of students or specific instructional programs. The three tiers are characterized as follows:

Tier 1: Core Universal Instruction and Supports – General academic and behavior instruction and

support designed and differentiated for all students in all settings

Tier 2: Targeted Supplemental Interventions and Supports – More focused, targeted instruction/ intervention and supplemental support in addition to and aligned with the core academic and behavior curriculum and instruction

Tier 3: Intensive Individualized Interventions and Supports – The most intense (increased time, narrowed focus, reduced group size) instruction and intervention based upon individual student need provided in addition to and aligned with core and supplemental academic and behavior, curriculum, instruction, and supports

The problem-solving process is critical to making the instructional adjustments needed for continual improvement in both student level of performance and rate of progress and is critical for assessing (through students' response) the effectiveness of the instruction/interventions provided. Throughout the continuum of instruction and intervention, problem solving is used to match instructional resources to educational need. Teams continue to engage in problem solving

Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:

Strategy: Extended School Day

Minutes added to school year: 0

We have a push-in tutoring model that targets Tier 2 and Tier 3 students in reading( Istation) and math.

Strategy Rationale

Strategy Purpose(s)

Core Academic Instruction

**Person(s)** responsible for monitoring implementation of the strategy Whitlow, Jamie , jamie.whitlow@sdhc.k12.fl.us

Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy

#### **Student Transition and Readiness**

#### **PreK-12 Transition**

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(G).

Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another

In Hillsborough County Public schools, all kindergarten children are assessed for Kindergarten Readiness using the FLKRS (Florida Kindergarten Readiness Screener.) This state-selected assessment contains a subset of the Early Childhood Observation System and the first two measures of the Florida Assessments in Reading (FAIR). The instruments used in the screening are based upon the Florida Voluntary Prekindergarten (VPK) Education Standards. Parents are provided with a letter from the Commissioner of Education, explaining the assessments. Teachers will meet with parents after the assessments have been completed to review student performance. Data from the FAIR will be used to assist teachers in creating homogeneous groupings for small group reading instruction. Children entering Kindergarten may have benefited from the Hillsborough County Public Schools' Voluntary Prekindergarten Program. This program is offered at elementary schools in the summer and during the school year in selected Head Start classrooms and as a blended program in several Early Exceptional Learning Program (EELP) classrooms. Starting in the 2012-2013 school

year, students in the VPK program were given the state-created VPK Assessment that looks at Print Knowledge, Phonological Awareness, Mathematics and Oral Language/Vocabulary. This assessment continues to be administered at the start and end of the VPK program. A copy of these assessments are mailed to the school in which the child is registered for kindergarten, enabling the child's teacher to have a better understanding of the child's abilities from the first day of school. Parent Involvement events for Transitioning Children into Kindergarten include Kindergarten Round-Up. This event provides parents with an opportunity to meet the teachers and hear about the academic program. Parents are encouraged to complete the school registration procedure at this time to ensure that the child is able to start school on time.

SEE: HCPS Pupil Progression Plan

Students are programmed & scheduled appropriately through clear communication with feeder schools, utilizing district scheduling guidelines, At- Risk lists, and early warning systems based on a student's need for support.

School based Spring and Summer orientation programs include: elective fairs, school visits, open houses, parent and student information meetings, magnet information sessions and district Career and College Nights.

High Schools hold ongoing articulations between and amongst feeder schools to best assist with the transition into 9th grade, through vertical planning sessions with feeder school departments, ESE, ELL, AVID, and magnet articulation amongst schools.

Hillsborough County Public Schools offers numerous summer camp offerings, including AVID/GAP camps, IB camps, Transition, band and athletic camps.

#### College and Career Readiness

Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations

Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs

Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement

Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the <u>High School Feedback Report</u>, as required by section 1008.37(4), Florida Statutes

### **School Improvement Goals**

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

#### **Problem Solving Key**

**G** = Goal **B** =

Barrier **S** = Strategy

### **Strategic Goals Summary**

Student achievement will increase when positive relationships are cultivated and when instruction is differentiated, rigorous, and aligned with FLCCSS.

### **Strategic Goals Detail**

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), resources available to support movement toward the goal, barriers to achieving the goal, and the plan for monitoring progress toward the goal

**G1.** Student achievement will increase when positive relationships are cultivated and when instruction is differentiated, rigorous, and aligned with FLCCSS.

### Targets Supported 1b



Indicator	Annual Target
ELA/Reading Gains	73.0
ELA/Reading Lowest 25% Gains	70.0
Math Gains	83.0
FCAT 2.0 Science Proficiency	63.0

### Resources Available to Support the Goal 2

- · Student support services team -Guidance Counselor -School Psychologist -Social Worker
- Instructional Support team -Reading Coach -Media Specialist -ESE Specialist -ELL Resource Teacher
- PTA
- · Enthusiasm and culture
- · Professional Development
- Experienced teachers
- · Grade level PLCs
- Curriculum Resources

### Targeted Barriers to Achieving the Goal 3

· Fidelity of PLCs

### Plan to Monitor Progress Toward G1. 8

Review and analyze student test data, student climate survey, parent surveys, referral data, and results from teacher observations.

#### Person Responsible

Allison Norgard

#### **Schedule**

Daily, from 8/11/2014 to 6/5/2015

#### Evidence of Completion

Increased student achievement on state and district tests, and an increase in positive relationships among teachers, students, and all other stakeholders as measured by classroom observations and student and parent climate surveys.

### **Action Plan for Improvement**

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

#### **Problem Solving Key**

**G** = Goal **B** = Barrier **S** = Strategy

1 = Problem Solving Step S123456 = Quick Key

**G1.** Student achievement will increase when positive relationships are cultivated and when instruction is differentiated, rigorous, and aligned with FLCCSS.

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G1.B6 Fidelity of PLCs 2

**Q** B090814

G1.B6.S1 Increase teacher participation 4

#### **Strategy Rationale**

S118157

Teachers need to understand the importance of active participation in PLC's. By actively participating in the PLC's teachers will gain knowledge to help them increase their students achievement.

### Action Step 1 5

Create teacher buy-in by providing data that supports an increase in student acheivment through the use of PLC's (faculty presentations, research based articles, etc.)

#### Person Responsible

Allison Norgard

#### **Schedule**

Monthly, from 8/11/2014 to 6/5/2015

#### **Evidence of Completion**

Follow up surveys and minutes collected by PLC facilitators. Surveys will be used to monitor teacher attitudes towards their PLC.

### Plan to Monitor Fidelity of Implementation of G1.B6.S1 6

Mintutes from PLC

#### Person Responsible

Allison Norgard

#### **Schedule**

Monthly, from 8/11/2014 to 6/5/2015

#### **Evidence of Completion**

Teachers are actively involved as shown by the minutes taken during the PLC.

#### Plan to Monitor Effectiveness of Implementation of G1.B6.S1 7

PLC leaders will be required to turn in meeting agendas and minutes. Administrators may visit PLC's throughout the year.

#### Person Responsible

Allison Norgard

#### **Schedule**

Monthly, from 8/11/2014 to 6/5/2015

#### **Evidence of Completion**

Agendas and minutes will reflect that all members are actively participating in the PLC's.

**G1.B6.S2** Training, especially PLC facilitators. 4

#### **Strategy Rationale**



Having properly trained PLC facilitators will allow for more productive PLC's.

#### Action Step 1 5

Team lead training for PLC facilitation.

#### Person Responsible

Allison Norgard

#### **Schedule**

Monthly, from 7/21/2014 to 6/5/2015

#### **Evidence of Completion**

In-Service records

#### Plan to Monitor Fidelity of Implementation of G1.B6.S2 6

Administrators will monitor through in-service records and attendance at team leader meetings.

#### Person Responsible

Allison Norgard

#### **Schedule**

Monthly, from 7/21/2014 to 6/5/2015

#### **Evidence of Completion**

Well trained PLC facilitators and increased student achievement due to successful PLC's.

#### Plan to Monitor Effectiveness of Implementation of G1.B6.S2 7

Administration will periodically attend grade level PLC's to ensure that facilitators are implementing the strategies learned in their PLC trainings.

#### Person Responsible

Allison Norgard

#### **Schedule**

Monthly, from 8/11/2014 to 6/5/2015

#### **Evidence of Completion**

PLC's will be structured and effective.

#### G1.B6.S3 Planning 4

#### **Strategy Rationale**



PLC teams will be encouraged to plan using the students data.

#### Action Step 1 5

PLC facilitators should plan for success by using grade level data to determine the focus and objectives of the meeting.

#### Person Responsible

Allison Norgard

#### **Schedule**

Monthly, from 9/9/2014 to 6/5/2015

#### **Evidence of Completion**

PLC leaders will turn in an agenda and minutes from each PLC meeting.

#### Plan to Monitor Fidelity of Implementation of G1.B6.S3 6

PLC leaders will submit an agenda and data that supports the meetings objectives.

#### Person Responsible

Allison Norgard

#### **Schedule**

Monthly, from 9/9/2014 to 5/25/2015

#### **Evidence of Completion**

PLC's are planned, structured, and data driven.

#### Plan to Monitor Effectiveness of Implementation of G1.B6.S3 7

Review student data

#### Person Responsible

Allison Norgard

#### **Schedule**

Monthly, from 10/6/2014 to 5/25/2015

#### **Evidence of Completion**

Student data shows an increase in student achievement.

#### G1.B6.S4 Follow up and Monitoring 4

#### **Strategy Rationale**



Teachers will be held accountable for implementing strategies agreed upon by their PLC. In addition, administrators will monitor the fidelity of the PLC process.

#### Action Step 1 5

Team members will implement strategies discussed during the PLC and bring data and/or reflections to discuss the effectiveness of those strategies to subsequent meetings.

#### **Person Responsible**

Allison Norgard

#### **Schedule**

Monthly, from 9/9/2014 to 5/29/2015

#### **Evidence of Completion**

PLC logs, Administration Attendance at PLCs, PLC Facilitators Monthly Trainings

#### Plan to Monitor Fidelity of Implementation of G1.B6.S4 6

PLC facilitators will turn in a PLC log which documents the teachers' reflections about the effectiveness of the strategies presented at the previous PLC.

#### Person Responsible

Allison Norgard

#### **Schedule**

Monthly, from 9/9/2014 to 5/25/2015

#### **Evidence of Completion**

The PLC log will include thoughtful and in-depth reflections that can be used to increase student acheivement.

#### Plan to Monitor Effectiveness of Implementation of G1.B6.S4 7

Review PLC logs and student data.

#### **Person Responsible**

Allison Norgard

#### **Schedule**

Monthly, from 10/6/2014 to 5/25/2015

#### **Evidence of Completion**

Teacher participation and increased student acheivement.

### **Appendix 1: Implementation Timeline**

Action steps and monitoring activities identified in the SIP as necessary to achieve the school's goals.

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G1.B6.S1.A1	Create teacher buy-in by providing data that supports an increase in student acheivment through the use of PLC's (faculty presentations, research based articles, etc.)	Norgard, Allison	8/11/2014	Follow up surveys and minutes collected by PLC facilitators. Surveys will be used to monitor teacher attitudes towards their PLC.	6/5/2015 monthly
G1.B6.S2.A1	Team lead training for PLC facilitation.	Norgard, Allison	7/21/2014	In-Service records	6/5/2015 monthly
G1.B6.S3.A1	PLC facilitators should plan for success by using grade level data to determine the focus and objectives of the meeting.	Norgard, Allison	9/9/2014	PLC leaders will turn in an agenda and minutes from each PLC meeting.	6/5/2015 monthly
G1.B6.S4.A1	Team members will implement strategies discussed during the PLC and bring data and/or reflections to discuss the effectiveness of those strategies to subsequent meetings.	Norgard, Allison	9/9/2014	PLC logs, Administration Attendance at PLCs, PLC Facilitators Monthly Trainings	5/29/2015 monthly
G1.MA1	Review and analyze student test data, student climate survey, parent surveys, referral data, and results from teacher observations.	Norgard, Allison	8/11/2014	Increased student achievement on state and district tests, and an increase in positive relationships among teachers, students, and all other stakeholders as measured by classroom observations and student and parent climate surveys.	6/5/2015 daily
G1.B6.S1.MA1	PLC leaders will be required to turn in meeting agendas and minutes. Administrators may visit PLC's throughout the year.	Norgard, Allison	8/11/2014	Agendas and minutes will reflect that all members are actively participating in the PLC's.	6/5/2015 monthly
G1.B6.S1.MA1	Mintutes from PLC	Norgard, Allison	8/11/2014	Teachers are actively involved as shown by the minutes taken during the PLC.	6/5/2015 monthly
G1.B6.S2.MA1	Administration will periodically attend grade level PLC's to ensure that facilitators are implementing the strategies learned in their PLC trainings.	Norgard, Allison	8/11/2014	PLC's will be structured and effective.	6/5/2015 monthly
G1.B6.S2.MA1	Administrators will monitor through inservice records and attendance at team leader meetings.	Norgard, Allison	7/21/2014	Well trained PLC facilitators and increased student achievement due to successful PLC's.	6/5/2015 monthly
G1.B6.S3.MA1	Review student data	Norgard, Allison	10/6/2014	Student data shows an increase in student achievement.	5/25/2015 monthly

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G1.B6.S3.MA1	PLC leaders will submit an agenda and data that supports the meetings objectives.	Norgard, Allison	9/9/2014	PLC's are planned, structured, and data driven.	5/25/2015 monthly
G1.B6.S4.MA1	Review PLC logs and student data.	Norgard, Allison	10/6/2014	Teacher participation and increased student acheivement.	5/25/2015 monthly
G1.B6.S4.MA1	PLC facilitators will turn in a PLC log which documents the teachers' reflections about the effectiveness of the strategies presented at the previous PLC.	Norgard, Allison	9/9/2014	The PLC log will include thoughtful and in-depth reflections that can be used to increase student acheivement.	5/25/2015 monthly

### **Appendix 2: Professional Development and Technical Assistance Outlines**

Professional development opportunities and technical assistance items identified in the SIP as action steps to achieve the school's goals.

### **Professional Development Opportuntities**

Professional development opportunities identified in the SIP as action steps to achieve the school's goals.

**G1.** Student achievement will increase when positive relationships are cultivated and when instruction is differentiated, rigorous, and aligned with FLCCSS.

#### G1.B6 Fidelity of PLCs

G1.B6.S2 Training, especially PLC facilitators.

#### **PD Opportunity 1**

Team lead training for PLC facilitation.

**Facilitator** 

Allison Norgard

**Participants** 

Team leaders/PLC facilitators

**Schedule** 

Monthly, from 7/21/2014 to 6/5/2015

### **Technical Assistance Items**

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

## **Budget Rollup**

	Summary
Description	Total
Grand Total	0