



Title IV, Part A: *Student Support and Academic Enrichment*

February 24, 2021



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I am Dr. Cassandra Brown, and I am happy to provide information on the application and monitoring. Before starting, I would like to take a moment to introduce the Title IV, Part A team. Ms. Sandra Tejada joined the team in January as the program assistant. I am thrilled to have her on board.

Program Office Contacts



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Valerie Ellery serves as our Child Trafficking Prevention Education specialist and is available to provide general human trafficking information and awareness to educators. Tracy Sampson serves in a dual role with Office of Safe Schools. She provides threat assessment training and helps schools implement preventative programs and activities.

Objectives

- New streamlined application for 2021-22
- Current monitoring for 2020-21
- New Universal Monitoring System for 2021-22
- Program resources



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The objectives for today's presentation include the following:

First, we will provide an overview of the new streamlined application for the 2021-22 grant cycle.

Second, we will provide a review of the current monitoring requirements for the 2020-21 grant cycle.

Third, we will share an overview of Florida's new Universal Monitoring System for the 2021-22 grant cycle which includes program specific tier one and tier two monitoring and support that all LEAs will receive.

And fourth, we will share some additional program resources.



NEW 2021-22 Application Review

Title IV, Part A



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Florida is pivoting to a streamlined system for federal programs through alignment of all ESEA programs within the Strategic Improvement framework. The creation of a NEW federal program’s application within one toolkit aligns with Florida’s Strategic Plan. The application process has been updated to ensure that the coordination of supplemental federal funds can positively impact all students and their academic performance. This new application allows LEAs the flexibility to choose which of the federal programs they would like to apply for in a consolidated toolkit. LEAs may choose to apply for one or multiple federal programs depending on the LEAs strategic planning, staffing and individualized needs. The request to streamline and update the application process has been requested by several LEAs. Collaboration among LEAs and internal stakeholders have occurred in the development of these updates throughout the last year. This section of the presentation will walk you through each tab of the new toolkit and provide program specific guidance for the completion of the NEW 2021-22 application. Additionally, please note that we have also created a 2021-22 companion guide that will provide technical and program specific guidance as LEAs navigate through each section of the new application. This guide is hyperlinked on the new application and is also located in www.floridacims.org for your convenience.

Application: Title Page

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Flipping

Elementary and Secondary Education Act (ESEA) Federal Programs

Florida 2021-22 ESEA Federal Program Applications

Florida's 2021-2022 ESEA Federal Program Application allows Local Education Agencies (LEAs) flexibility to choose which of the federal programs they would like to apply for in a new consolidated toolkit. LEAs may choose to apply for one or multiple federal programs depending on the LEAs strategic planning, staffing and individualized needs. Florida is pivoting to a streamlined system for federal programs through alignment of all ESEA programs within the Strategic Improvement Framework.

Select LEAs will also be piloting the opportunity for a consolidated federal programs application during the 2021-22 program cycle. We appreciate the support of the following LEAs who represent various size-like LEAs from across the state who have volunteered to participate in the pilot project: Charlotte, Citrus, Clay, Collier, DeSoto, FAMU Lab School, FAU Lab School, FLVS, Franklin, Hardee, Hendry, Lake Wales, Levy, Osceola, Pasco, Sarasota, Seminole and Taylor.

(Rockstar School District)

[Click here to access the 2021-22 ESEA Federal Program Companion Guide](#)

Please ONLY complete the contact information for the program(s) within this toolkit for which the LEA intends to apply.

Fiscal Contact Information

Fiscal Contact Name	
Title	
Phone Number	
Contact Email	
DUNS Number	
FEIN Number	

Title I, Part A

Program Contact Name	
Title	
Phone Number	
Contact Email	

Title I, Part C

Program Contact Name	
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The first tab in the new application is the title page. The title page allows the LEA to identify authorized users, as well as provide information for other required contacts, as described below.

Fiscal Contact Information Section

In this section the LEA will enter the fiscal contact. The LEA is required to complete the following sections : Fiscal Contact Name, Title, Phone Number (with extension if applicable), Contact Email, DUNS Number and FEIN Number. The fiscal contact listed in this section will receive fiscal related information in regards to the application.

Program Contact Section

In this section the LEA will enter the program contact information for the programs in which the LEA is completing the application for. The LEA is required to complete the following sections: Program Name Contact Name, Title, Phone Number (with extension if applicable) and Contact Email. The program contact is the individual that coordinates the completion of the application on behalf of the LEA. This individual will receive all communication regarding the application, program requirements and monitoring.

Please note that each program name on the title page (typed in the yellow font) is

hyperlinked to the corresponding application tab. To quickly navigate to a specific program, click on the program title on the title page.

Application: DOE 100A

Elementary and Secondary Education Act (ESEA) Federal Programs					
Florida 2021-22 ESEA Federal Program Applications					
Project Application (DOE 100A)					
(Rockstar School District)					
Program Name	Project Number	TAPS Number	2021-22 Allocation	2020-21 Estimated Roll Forward	Total Funds Requested (Sum of Allocation and Estimated Roll)
Type an "X" in the green box below for each corresponding program that the LEA chooses to apply for within this application.					
Title I, Part A		22A001			\$0.00
Title I, Part C		22A020			\$0.00
Title I, Part D, Subpart 2		22A009			\$0.00
Title II, Part A		22A011			\$0.00
Title III, Part A		22A014			\$0.00
Title IV, Part A		22A120			\$0.00
Title V, Part B, Subpart 2		22A007			\$0.00

As the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or BFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

Printed Name of Agency Head _____

Signature of Agency Head _____ Title _____ Date _____

The second tab in the new application is the DOE 100A. This tab allows LEAs to select the program(s) that they are requesting funding for within the application. Further step by step guidance to complete this section is listed within the 2021-22 Companion Guide. A few highlights to review about the DOE100A:

1. The Name of LEA will auto-populate for the LEA based off the information entered on the Title page.
2. The Project Number and TAPS Numbers entered on the DOE100A will auto-populate on the Program budget tabs
3. Additionally, electronic signatures are allowable within the Signature of Agency Head section of the DOE100A

Application: General Assurances

General Assurances

Assurance 1: The Local Educational Agency (LEA) has on file with the FLDOE, Office of the Comptroller and a signed statement by the agency head certifying applicant adherence to these General Assurances for Participation in State and Federal Programs. The complete text may be found in Section D of the Green Book. The certification of adherence, currently on file with the FDOE Comptroller's Office, shall remain in effect indefinitely. The certification does not need to be resubmitted with this application, unless a change occurs in federal or state law, or there are other changes in circumstances affecting a term, assurance or condition.

Assurance 2: The LEA assures that they will comply with the [K12 ESEA Common Federal Program Guidance](#).

Assurance 3: The LEA assures that a comprehensive needs assessment is conducted that takes into account information on the academic achievement of children in relation to the challenging state academic standards. Click here for access to [Know Your Schools](#).

Assurance 4: The LEA assures that timely and meaningful consultation occur between LEA and private school officials prior to any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in programs subject to equitable participation.

Assurance 5: The LEA assures that if they submit a separate application for each program or a combination of programs, and is not an LEA that was selected to participate in the 2021-22 Pilot Consolidated Application, the application is due on the earlier of the federal program dates listed on the [2021-22 Collaborative Calendar](#).

Assurance 6: The LEA assures, as appropriate, that stakeholder collaboration across multiple programs will occur as outlined under ESSA. The LEA may use the linked template: [Stakeholder Collaboration](#)

By checking this box, I hereby certify that the LEA agrees to all the assurances of the selected programs on the DOE 100A tab, and will abide by all federal, state and local laws.



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The third tab in the new application is the General and Program Specific Assurances. Within this tab the LEA will certify that they agree to the general assurances and the assurances of the programs they selected on the DOE 100A tab by checking the box at the bottom of the assurance tab. The program specific assurances will be reviewed throughout the next few slides but first I will review the required General Assurances. It is important to note that the General Assurances section includes hyperlinks to additional information that will provide further guidance for LEAs when reviewing the General Assurances.

The following are the 6 General Assurances that LEAs must agree to:

Assurance 1: The LEA assures that they have on file with the Department a signed statement by the agency head certifying applicant adherence to the General Assurances for Participation in State and Federal Programs.

Assurance 2: The LEA assures that they will comply with the K12 ESEA Common Federal Program Guidance.

Assurance 3: The LEA assures that a comprehensive needs assessment is conducted that takes into account information on the academic achievement of children in relation to the challenging state academic standards.

Assurance 4: The LEA assures that timely and meaningful consultation occur between

LEA and private school officials prior to any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in programs subject to equitable participation.

Assurance 5: The LEA assures that if they submit a separate application for each program or a combination of programs, and is not an LEA that was selected to participate in the 2021-22 Pilot Consolidated Application, the application is due on the earlier of the federal program dates listed on the 2021-22 Collaborative Calendar.

Assurance 6: The LEA assures, as appropriate, that stakeholder collaboration across multiple programs will occur as outlined under ESSA.

Application: 7 Program Specific Assurances

- **Assurance 1:** The LEA assures they shall prioritize the distribution of funds to schools served by the local educational agency, or consortium of such agencies, that—
 - are among the schools with the greatest needs, as determined by such local educational agency, or consortium;
 - have the highest percentages or numbers of children counted under section 1124(c);
 - are identified for comprehensive support and improvement under section 1111(c)(4)(D)(I);
 - are implementing targeted support and improvement plans as described in section 1111(d)(2);
 - or are identified as a persistently dangerous public elementary school or secondary school under section 8532



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There are seven assurances for Title IV, Part A. The first assurance covers the prioritization of funds. LEAs should prioritize the distribution of funds to schools that

- Are among those with the greatest need as determined by the LEA
- Have the highest percentage of students counted under section 1124(c) which is the number of children aged 5 to 17 from families below the poverty
- Are identified for comprehensive support and improvement
- Are implementing targeted support and improvement plans
- Or identified as persistently dangerous

Application: Program Specific Assurances

- **Assurance 2:** The LEA assures they shall comply with section 8501 regarding equitable participation by private school children and teachers.
- **Assurance 3:** Absent a waiver specifying otherwise, the LEA assures they will use not less than 20 percent of funds received under this subpart to support one or more of the activities authorized under section 4107.



The second assurance covers the equitable participation of private schools. An LEA may fulfill this by providing private schools an allocated amount as calculated using a per pupil model.

Under the third assurance, the LEA will use at least 20% of their funds for activities and programs under well rounded education.

Application: Program Specific Assurances

- **Assurance 4:** Absent a waiver specifying otherwise, the LEA assures they will use not less than 20 percent of funds received under this subpart to support one or more activities authorized under section 4108.
- **Assurance 5:** The LEA assures they will use a portion of funds received under this subpart to support one or more activities authorized under section 4109(a), including an assurance that the local educational agency, or consortium of local educational agencies, will comply with section 4109(b).



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Next, for assurance four, LEAs assure that they will use at least 20% of their funds for activities and programs under safe and healthy learning conditions.

Under assurance five, the LEA will use a portion of their funds for the effective use of technology. The LEA also assures they will use no more than 15% of the funds in the effective use of technology category on hardware, software, or digital content.

Please note, waivers must be granted to the state by the United States Department of Education. At this time, a

waiver has not been granted for FY 21-22 funds.

Application: Program Specific Assurances

- **Assurance 6:** The LEA assures they will annually report to the State for inclusion in the report described in section 4104(a)(2) how funds are being used under this subpart to meet the requirements of subparagraphs (C) through (E).
- **Assurance 7:** The LEA assures that if receiving an allocation under section 4105(a)(1) in an amount less than \$30,000 shall be required to provide only one of the assurances described in subparagraphs (C), (D), and (E) of subsection (e)(2) of the Every Student Succeeds Act.



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The sixth assurance covers an annual report to the state department. Examples include the Title IV, Part A mid-year and closeout reports.

Finally, LEAs receiving less than \$30,000 are only required to work in one of the Title IV, Part A component areas. However, this certainly does not mean those LEAs are limited to one area. They may choose to work in more than one area.

Application: Preliminary Allocation

Each LEA knows the climate within their district and should only use these preliminary allocation amounts for planning purposes.

Florida 2021-2022 ESEA Federal Programs Preliminary Allocations*								
Agency Number	DISTRICT	Title I, Part A	Title I, Part C	Title I, Part D, Subpart 2	Title II, Part A	Title III, Part A	Title IV, Part A	Title V, Part B, Subpart 2
012	Alachua County School Board	\$8,154,987.00	\$1,013,947.00	\$249,963.00	\$1,170,147.00	\$134,517.00	\$639,190.44	NA
013	UF W. Tongue Devin's Research School	\$343,760.00	NA	NA	\$26,297.00	NA	\$11,111.19	NA
020	Baker County School Board	\$1,196,743.00	NA	NA	\$234,577.00	NA	\$93,800.93	\$17,788.00
028	Bay County School Board	\$7,506,111.00	NA	\$109,064.00	\$1,024,516.00	\$143,000.00	\$688,136.43	NA
040	Bradford County School Board	\$1,127,480.00	NA	NA	\$152,704.00	NA	\$66,373.02	\$77,877.00
050	Brevard County School Board	\$20,648,420.00	NA	\$248,802.00	\$2,258,176.00	\$998,837.00	\$1,618,420.63	NA
060	Broward County School Board	\$79,384,209.00	\$111,182.00	\$811,782.00	\$9,472,048.00	\$4,473,530.00	\$5,711,880.14	NA
070	Calhoun County School Board	\$722,226.00	NA	NA	\$98,907.00	NA	\$64,529.92	\$45,735.00
080	Charlotte County School Board	\$3,796,614.00	NA	NA	\$619,539.00	\$63,060.00	\$297,579.80	NA
090	Citrus County School Board	\$3,043,618.00	NA	\$64,757.00	\$296,803.00	\$29,006.00	\$967,143.44	NA
100	Clay County School Board	\$4,778,895.00	NA	NA	\$1,184,617.00	\$173,739.00	\$214,633.99	NA
110	Collier County School Board	\$10,357,640.00	\$4,437,345.00	\$151,667.00	\$1,773,960.00	\$1,032,343.00	\$811,835.78	NA
120	Columbia County School Board	\$3,020,106.00	NA	NA	\$471,040.00	\$21,964.00	\$236,726.83	\$21,135.00
126	Miami-Dade County School Board	\$346,180,806.00	\$1,846,742.00	\$284,139.00	\$13,972,176.00	\$621,446.00	\$11,607,208.49	NA
140	DeFuniak Springs School Board	\$2,423,700.00	NA	\$248,437.00	NA	\$63,796.00	\$189,974.28	\$17,482.00
150	Duval County School Board	\$894,807.00	NA	NA	\$117,396.00	NA	\$70,110.58	\$48,674.00
160	Duval County School Board	\$42,835,614.00	NA	\$342,529.00	\$5,133,354.00	\$1,184,873.00	\$3,279,088.54	NA
170	Escambia County School Board	\$14,607,062.00	\$122,467.00	\$310,111.00	\$1,633,151.00	\$94,442.00	\$1,144,466.18	NA
180	Flagler County School Board	\$2,842,458.00	NA	NA	\$446,780.00	\$59,818.00	\$222,792.75	NA
190	Franklin County School Board	\$561,639.00	NA	NA	\$66,038.00	NA	\$44,021.44	\$29,077.00
200	Gadsden County School Board	\$3,118,205.00	NA	NA	\$176,012.00	\$42,436.00	\$244,405.69	\$23,506.00
210	Gilchrist County School Board	\$707,662.00	NA	NA	\$128,146.00	\$11,934.00	\$55,486.77	\$45,748.00
220	Gulf County School Board	\$497,084.00	\$40,820.00	NA	\$62,490.00	\$10,313.00	\$38,962.38	\$41,871.00
230	Gulf County School Board	\$484,864.00	NA	NA	\$64,430.00	NA	\$43,026.11	\$41,621.00
240	Hamilton County School Board	\$966,221.00	NA	\$39,120.00	\$95,548.00	\$39,025.00	\$75,730.66	\$34,897.00
250	Handee County School Board	\$1,973,120.00	\$708,278.00	NA	\$272,880.00	\$3,041.00	\$154,653.76	\$19,895.00
260	Hernando County School Board	\$3,153,911.00	\$1,060,967.00	NA	\$453,108.00	\$17,151.00	\$247,361.29	\$169,696.00
270	Hernando County School Board	\$3,920,187.00	NA	\$66,933.00	\$1,064,607.00	\$51,919.00	\$461,143.93	NA
280	Highlands County School Board	\$3,058,614.00	\$905,961.00	NA	\$615,100.00	\$81,507.00	\$396,493.75	\$284,598.00
290	Hillsborough County School Board	\$64,835,196.00	\$2,874,486.00	\$377,700.00	\$7,823,950.00	\$3,249,539.00	\$5,081,802.99	NA

Within this tab of the toolkit application the preliminary allocations for 2021-22 are listed by program title for each LEA. Each LEA knows the climate within their district and should only use these preliminary allocation amounts for planning purposes. All preliminary allocations are based on the 2020-21 final program allocations with the exception of Title I, Part A. The Title I, Part A preliminary allocation is based on the 2021-22 preliminary allocation from USED (using Final Survey 3 data from 2019-20). Again, I would like to reiterate that these allocation amounts are preliminary and should only be used for planning purposes. An amendment may be required to be submitted after 2021-22 final allocations are available. FDOE will provide further guidance should an amendment be required.

Application: Program Specific Areas of Focus

- **Area of Focus 1:** Well-rounded Educational Opportunities
- **Area of Focus 2:** Safe and Healthy Learning Conditions
- **Area of Focus 3:** Effective Use of Technology
- **Area of Focus 4:** Administrative Costs



The areas of focus for Title IV, Part A match the component areas of the program – well-rounded educational opportunities, safe and healthy learning conditions, and the effective use of technology – and administrative costs. I will provide a brief description of each area followed by what LEAs should include in the narrative section for each area.

Area of Focus 1: Well-rounded Educational Opportunities

- Well-rounded educational opportunities are programs and activities that provide an enriched curriculum and educational experience to all students.
- This may include:
 - expansion of successful programs and activities to additional schools,
 - equipment that would enhance classroom instruction and
 - implementation of new initiatives.

- STEM and STEAM programs and supplies
- Professional development
- Supplementing core instruction (ELA, math, science, social studies)
- College and career readiness
- Music education


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Well-rounded educational opportunities are programs and activities that provide an enriched curriculum and educational experience to all students.

This may include:

a expansion of successful programs and activities to additional schools such as an afterschool club or tutoring opportunity for students,

equipment that would enhance classroom instruction such as microscopes in science, a diversified classroom library in English, and

implementation of new initiatives such as the creation of a new CTE course or opportunity for students to receive certifications.

Examples of previous district activities are STEAM supplies including robotics kits, professional development for teachers, supplemental materials for core subjects, college and career readiness including tutoring and tuition waivers, and music education which ranges from the purchase of sheet music and instruments to band competitions.

There are indeed a number of opportunities to provide well-rounded educational opportunities.

In the Title IV, Part A portion of the consolidated application, you will see the statement *Describe how the LEA will address this Area of Focus, if applicable*. You will describe programs and activities such as the ones highlighted here for well-rounded educational opportunities in that section of the application.

Area of Focus 2: Safe and Healthy Learning Conditions

- Safe and healthy learning conditions are programs and activities that foster safe, healthy, supportive, and drug-free school environments.
- This may include
 - adding wellness programs for both students and faculty;
 - additional mental health supports; and
 - The creation of a dropout prevention program.

- Social and Emotional Learning (SEL) and mental health programs and resources
- Professional development
- Additional personnel
 - graduation coaches, SEL specialists, paraprofessionals, behavior interventionists
- Physical education enhancement with additional supplies and new activities
- Parental and community involvement



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Safe and healthy learning conditions are programs and activities that foster safe, healthy, supportive, and drug-free school environments.

This may include

Adding wellness programs for both students and faculty such as a calm down area or additional school nurses;

Additional mental health supports and instruction beyond state requirements; and

The creation of a dropout prevention program which may include afterschool tutoring, credit recovery, and additional testing opportunities.

Examples of previous district activities are

- Social and Emotional Learning (SEL) and mental health programs and resources
- Professional development
- Additional personnel (graduation coaches, SEL specialist, paraprofessionals, behavior interventionist)
- Physical education enhancement with additional supplies and new activities
- Parental and community involvement

LEAs may consider a number of activities and programs under safe and healthy learning conditions. In the Title IV, Part A portion of the consolidated application, you will see the statement *Describe how the LEA will address this Area of Focus, if applicable*. You will describe the LEAs programs and activities for safe and healthy learning conditions in that section of the application.

Area of Focus 3: Effective Use of Technology

- The effective use of technology component includes programs and activities, including hardware, software, and digital content, that improve the academic achievement, academic growth, and digital literacy of all students.
- This may include
 - The creation of a credit recovery or advanced course
 - Technology coaches
 - Student and parent sessions to show them how to access virtual materials.

- Equipment
 - Computers, tablets, 3D printers, hotspots
- Professional development
- Online resources
- Software
- STEM/STEAM equipment

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The effective use of technology component includes programs and activities, including hardware, software, and digital content, that improve the academic achievement, academic growth, and digital literacy of all students.

This may include

The creation of a credit recovery or advanced course. An LEA created an advanced algebra course for middle school students completing Algebra I;

Teachers receiving a supplement to serve as a technology coach at their school; and

Student and parent sessions to show them how to access virtual materials.

Examples of previous district activities are

- The purchase of equipment including computers, 3D printers, tablets, hotspots
- Professional development
- Online resources
- Software
- STEM/STEAM equipment

There are a number of opportunities to enhance how technology is used. In the Title IV, Part A portion of the consolidated application, you will see the statement *Describe how the LEA will address this Area of Focus, if applicable*. You will describe the effective use of technology programs and activities such as the ones provided here in that section of the application.

Please note, the Title IV, Part A technology cap still applies and reviewers will calculate the technology cap using the descriptions for each Area of Focus and the budget. The technology cap is 15% of the amount the LEA budgets in the Area of Focus for Effective Use of Technology. The LEA may not exceed the technology cap when purchasing hardware, software, or digital content within any Area of Focus.

Area of Focus 4: Administrative Costs

- Districts may use up to 2% of their allocated amount for administrative costs.
- LEAs should also list indirect costs in this section of the application.
 - The most recent Indirect cost Plan is available on the [FDOE's Comptroller's website](#).
- LEAs are not required to include administrative and indirect costs.
 - An LEA may choose to use all funds for student support and academic enrichment.



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When responding to the statement *Describe how the LEA will address this Area of Focus, if applicable for Administrative Costs*, please outline the administrative costs for the grant.

Districts may use up to 2% of their allocated amount for administrative costs.

LEAs should also list indirect costs in this section of the application.

Please note, LEAs may choose to use all funds for student support and academic enrichment. An LEA is not required to include administrative costs or indirect costs.

Addressing Each Area of Focus

Include the following for each activity:

- A description of the program activity and how the program will be implemented.
- The group, grade-level, and number of students impacted by the activity and the timeline for implementation.
- The expected student benefit (even if the program focuses on professional development for administrators, teachers, and/or staff).
- An explanation of the program measures used to monitor implementation and evaluate the activity.
- An explanation of if the activity is continuing from the previous year and why the project should continue (previous successes, expansion, or how issues will be addressed)



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Many in the program are familiar with Title IV, Part A templates and that information is still required in the narrative section of the consolidated app for each Area of Focus.

When responding to each statement *Describing how the LEA will address each Area of Focus*, please include the following for each activity:

- A description of the program activity and how the program will be implemented. The reviewer should understand exactly what the LEA would like to do or provide for students.
- The group, grade-level, and number of students impacted by the activity and the timeline for implementation. The reviewer should know which students will be included and when the activity will take place such as summer or afterschool.
- The expected student benefit. This should be included even if the program activity focuses on professional development for administrators, teachers, and/or staff). The LEA should outline how every activity will impact students.
- An explanation of the program measures used to monitor implementation and evaluate the activity. The LEA should explain measures they will use to determine the success of the program activity.
- Finally, it is very important to know if the activity is continuing from the previous year. The LEA should note why the project should continue by outlining previous

successes, expansion efforts, or how issues will be addressed if results were less than ideal.

Application: Budget Narrative for each Area of Focus

In this section, the LEA must describe the activities that will be implemented to address the corresponding Area of Focus. Within this response, the LEA must describe and number the activities that will be implemented to address the Area of Focus. The LEA should provide as much detail that is needed to explain the request.

F. Describe the activities that will be implemented to address Area of Focus 1. List by number the detailed activities that will be implemented to address this Area of Focus (Numbering the activities will be essential to connect each activity to a budget line).

1. Salaries for supplemental science intervention teachers to provide additional support to targeted 5th and 8th grade students within the LEA (approximately 550 students total). The LEA will fund Four (4) Science Intervention Teachers, with a salary of \$50,000 per school year, and this grant will fund 75% of each salary. The total amount for this activity is \$150,000.
2. Purchase Rockstar Science Online Software licenses for 550 targeted 5th and 8th grade students. 550 licenses @ \$50 each = \$27,500 total.
3. Purchase 50 laptop computers to replace broken and outdated and obsolete science laptops. These laptops will be used by the 550 targeted 5th and 8th grade students for Rockstar Science Online Software. 50 laptops @ \$200 each = \$10,000 total.
4. Purchase consumable Rockstar Science workbooks for targeted 5th and 8th grade students for use in Science intervention classrooms. 550 workbooks @ \$20 each = \$11,000 total.
5. Purchase general consumable supplies, such as pencils, notebook paper, pens, markers, and chart paper to support Science intervention teachers and targeted 5th and 8th grade students. \$1,000 total.

In this section the LEA must describe the activities that will be implemented to address the corresponding Area of Focus. Within this response the LEA must describe and number the activities that will be implemented to address the Area of Focus. The LEA should provide as much detail that is needed to explain the request. Similar items should be grouped together. Please note that activities must be listed by number to ensure connectivity when entering the budget details which will be discussed in the next slide.

Let's review an example of the level of detail that is required when responding to the narrative section within each Area of Focus. Please note that this is an example for a Title I, Part A request and the items listed may not be allowable within (add specific program name here).

1. Salaries for supplemental science intervention teachers to provide additional support to targeted 5th and 8th grade students within the LEA (approximately 550 students total). The LEA will fund Four (4) Science Intervention Teachers, with a salary of \$50,000 per school year, and this grant will fund 75% of each salary. The total amount for this activity is \$150,000.
2. Purchase Rockstar Science Online Software licenses for 550 targeted 5th and 8th grade students. 550 licenses @ \$50 each = \$27,500 total.
3. Purchase 50 laptop computers to replace broken and outdated and obsolete science laptops. These laptops will be used by the 550 targeted 5th and 8th grade students for Rockstar Science Online Software. 50 laptops @ \$200 each = \$10,000 total.
4. Purchase consumable evidence-based Rockstar Science workbooks for targeted 5th and 8th grade students for use in Science intervention classrooms. 550 workbooks @ \$20 each =

\$11,000 total.

5. Purchase general consumable supplies, such as pencils, notebook paper, pens, markers, and chart paper to support Science intervention teachers and targeted 5th and 8th grade students. \$1,000 total. Please note that general consumable supplies for this example do not need an estimated quantity and price breakdown by item, because the requested dollar amount for supplies is reasonable. The total is less than 1% of this activity.

Application: Budget Details for each Area of Focus

After the activity details have been provided in the budget narrative section, the LEA should use simplified descriptions when completing the budget details section within the Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (if applicable)	Amount	Please use the dropdown to select District, School or Charter
5100	120	ADF 1	1	4 Science Intervention Teachers @ .75 FTE each	3	\$135,000.00	School
5100	210	ADF 1	1	Retirement		\$1,000.00	School
5100	220	ADF 1	1	SS		\$1,000.00	School
5100	240	ADF 1	1	Worker's Comp		\$1,000.00	School
5100	369	ADF 1	2	Software License		\$27,500.00	School
5100	644	ADF 1	3	Laptops		\$10,000.00	School
5100	520	ADF 1	4	Science Workbooks		\$11,000.00	School
5100	510	MF-ADF 1	5	General Consumable Supplies		\$1,000.00	District

District Total	\$1,000.00
School Total	\$186,500.00
Charter Total	\$0.00
2021-22 Allocation Total	\$186,500.00
2020-21 Estimated Roll Forward Total	\$1,000.00
2021-22 Total Funds Requested	\$187,500.00



After the activity details have been provided in the budget narrative section, the LEA should use simplified descriptions when completing the budget details section within the Area of Focus. The screenshot on the top this slide outlines the level of information that would be required based on the narrative example shared on the previous slide. Additionally, at the end of each budget section the amounts entered within each Area of Focus will rollup at the bottom of each Area of Focus as shown by the screenshot on the bottom of this slide.

Application: Budget Summary for Program

As items are entered into the budget section within each Area of Focus, the requested amounts will calculate for each Area of Focus at the bottom of the program tab. The screenshot below shows the information that will be calculated at the bottom of the program tab, if applicable to the program.

Area of Focus	District Total	School Total	Charter Total	2021-22 Area of Focus Total	2020-21 Estimated Roll Forward Area of Focus Total	Area of Focus Grand Total	% of Total 2021-22 Allocation
Area of Focus 1 Student Achievement	\$1,000.00	\$186,500.00	\$0.00	\$186,500.00	\$1,000.00	\$187,500.00	100.00%
Area of Focus 2 Parent and Family Engagement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Area of Focus 3 Homeless Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Area of Focus 4 Neglected and Delinquent Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Area of Focus 5 Early Childhood	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Area of Focus 6 Private School	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Area of Focus 7 Transportation for Foster Care Children	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Area of Focus 8 College and Career Readiness	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Area of Focus 9 Administrative Costs including indirect costs (Not to exceed 10 percent of the total 2021-22 allocation)				\$0.00	\$0.00	\$0.00	0.00%



As the LEA enters items into the budget section within each Area of Focus the requested amounts will calculate for each Area of Focus at the bottom of the program tab. The following information will be calculated at the bottom of the program tab, if applicable to the program.

District total

School total

Charter total

2021-22 Area of Focus Total

2020-21 Estimated Roll Forward Area of Focus Total

Area of Focus Grand Total and

% of Total 2021-22 Allocation

Application: Budget Summary Tab

The detailed activities that are requested within each program will roll-up to a program specific budget tab. To edit a requested activity, the LEA must return to the corresponding Area of Focus and edit the budget narrative and budget details sections accordingly. Any edits within the budget details section will automatically update on the summary budget tab.

Title I, Part A Toolkit Summary Budget									
(Rockstar School District)			XXX-12345-6789			22A001		DOE 101	
Name of LEA			Project Number			TAPS Number		Funding Location	
Func#	Obj#	Area of Focus	Activity Num#	Activity Description	FTE (if applicable)	Amount	Funding Location	Program	
5100	120	AOE 1	1	4 Science Intervention Teachers at .75 FTE each	3	\$135,000.00	School	Title 1, Part A	
5100	210	AOE 1	1	Retirement		\$1,000.00	School	Title 1, Part A	
5100	220	AOE 1	1	SS		\$1,000.00	School	Title 1, Part A	
5100	240	AOE 1	1	Worker's Comp		\$1,000.00	School	Title 1, Part A	
5100	389	AOE 1	2	Software License		\$27,500.00	School	Title 1, Part A	
5100	644	AOE 1	3	Laptops		\$10,000.00	School	Title 1, Part A	
5100	520	AOE 1	4	Science Workbooks		\$11,000.00	School	Title 1, Part A	
5100	510	RF - AOE 1	5	General Consumable Supplies		\$1,000.00	District	Title 1, Part A	



The detailed activities that will be implemented within each program will roll-up to a program specific budget tab. This tab includes the “Filter and Sort” ability. The LEA is able to filter by function/object code, Area of Focus, Activity Description, FTE and by Amount. The LEA is unable to edit a program specific budget item from this tab. However, to edit a requested activity, the LEA must return to the corresponding Area of Focus and edit the budget narrative and budget details accordingly. Any edits within the budget details section will automatically update on this summary budget tab.

Additionally, please note that the following sections will auto-populate for the LEA based off the information entered on the Title page and DOE 100A.

Name of LEA

Project Number: This information can be found on the DOE 100A tab.

TAPS Number: This information can be found on the DOE 100A tab.

Application: Submission

- For your convenience, the application will be submitted through the 2021-22 Consolidated Application ShareFile folder.
- However, specific program awards will be distributed within the LEA's specific program ShareFile folder.



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However, specific program awards will be distributed within the LEA's specific program ShareFile folder.

Application Timelines for 2021-22

- Application Release: March 1
- Application Due Date: July 31
- Program Period Begins: August 1
- Program Period Ends: July 31



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The Title IV, Part A application will be released in March and due July 31. Please note the new program period of August 1 to July 31.

As a reminder, within the general assurances in the 2021-22 application the LEA will assure that if they submit a separate application for each program or a combination of programs and is not an LEA that was selected to participate in the 2021-22 Pilot Consolidated Application, the application is due on the earlier of the federal program dates listed on the 2021-22 Collaborative Calendar.”



Monitoring Updates for 2020-21 and 2021-22

Title IV, Part A



Monitoring Process for 2020-21

- **Risk Assessment**
 - Used to determine high, moderate, and low risk
- **Monitoring Protocol**
 - Protocols will be sent to all LEAs and a request for documents will be sent to LEAs with moderate or high risk
- **Closeout Report**
 - All LEAs will complete the Title IV, Part A Closeout Survey in September 2021 as a fulfillment of the requirement (Specific Assurance 6)

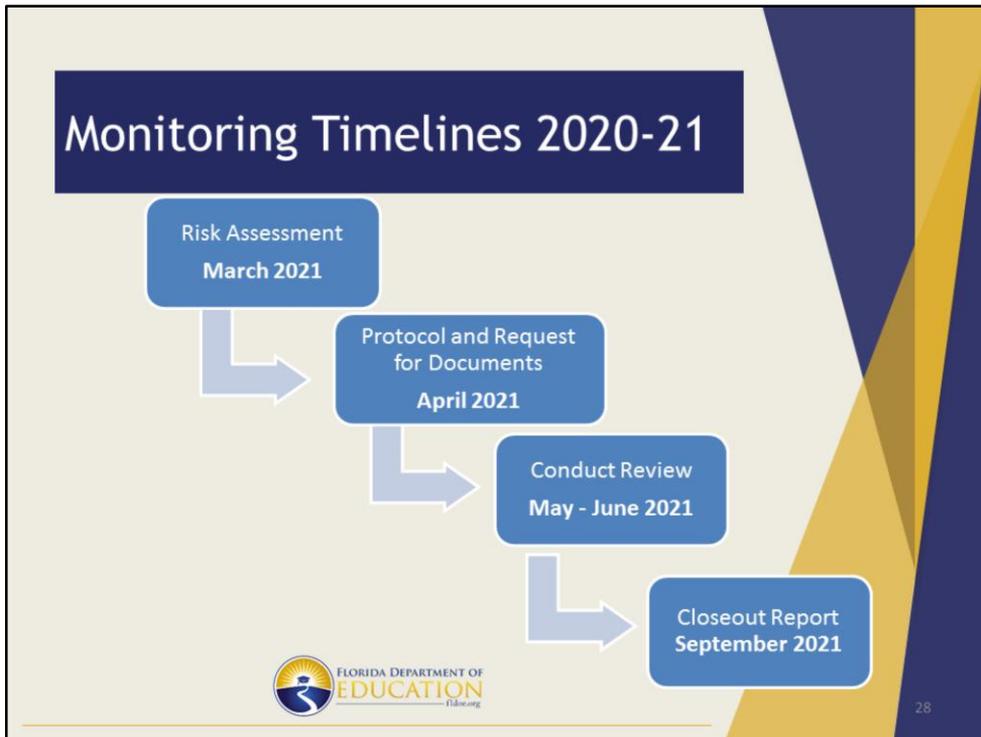


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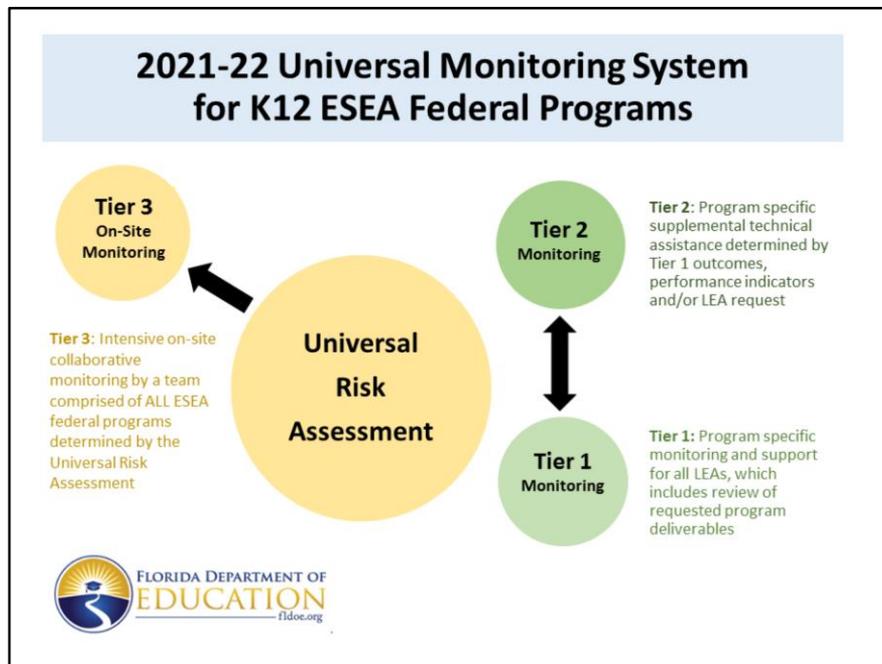
The program office will conduct a risk assessment to determine high, moderate, and low risk. Examples of risk assessment components include percentage of funds expended, coordinator change, and completion of the closeout report.

Monitoring protocols will be sent to all LEAs and a request for documents will be sent to LEAs with moderate or high risk.

Finally, all LEAs will complete the Title IV, Part A Closeout Survey in September 2021 as a fulfillment of the requirement of Specific Assurance 6.



The program office will conduct the risk assessment next month and send the monitoring protocol and request for documents in April. LEAs will have month to review and provide any requested documents. The closeout report will be released in September.



Florida Department of Education’s Universal Monitoring System is designed to define a tiered support system to be used by all K12 ESEA Federal Programs. This system identifies the levels of tiered support provide to LEAs. The Universal Risk Assessment contains common performance and fiscal indicators to identify LEAs with high risk for on-site monitoring. Program specific monitoring will be provided for all LEAs and support will be customized based on need or request.

Tier 1 and Tier 2 monitoring will be carried out through a combination of program specific support and technical assistance opportunities.

Tier 1 monitoring and support is defined as program specific monitoring that will be provided to all LEAs including review of program deliverables outlined by the program office. In other words the program office will collect and evaluate information provided by LEAs to demonstrate compliance with program requirements.

Tier 2 monitoring and support is defined as an opportunity to provide technical assistance based on Tier 1 outcomes, performance indicators and/or by an LEAs request.

Tier 3 intensive on-site collaborative monitoring is guided by FDOE’s Universal Risk

Assessment. If an LEA is determined as high risk an on-site monitoring visit will be conducted by a team comprised of ALL ESEA federal programs.

In summary, the new 2021-22 Universal Monitoring System is designed to provide differentiated technical assistance based on an LEA's need and performance history. We believe that if we work collaboratively with LEAs, we can increase the effectiveness of ESEA programs which in turn would have a positive impact on student performance.



Tentatively, the Title IV, Part A tier one monitoring will consist of six components.

LEAS will need to demonstrate how they are meeting the requirements for each Title IV, Part A component area unless exempt because they receive less than \$30,000. This includes a description of the programs and activities implemented, an overview of the implementation process, and an evaluation of the impact on students.

LEAs will also need to describe how they prioritized the distribution of funds and provide the total amounts spent in each component area.

And evaluate the impact of programs and activities they implemented.

Many of these monitoring components should be familiar as they are the component areas of the program and elements of the Title IV, Part A closeout report.

Monitoring Process for 2021-22 (Tier 2)

- Technical Assistance Webinars
- Guidance for New Coordinators
- Webinars for LEAs in the Rural Education Initiative
- Collaborative Opportunities and Group Discussion
- Phone calls/emails/virtual meetings



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The Title IV, Part A office will continue to provide the same level of technical assistance to LEAs as well as enhanced support for LEAs needing additional assistance. LEAs may request this assistance and the program office will provide support if a need is identified after receiving Tier 1 deliverables.

The program office will provide:

General technical assistance webinars

Guidance for New Title IV, Part A Coordinators

Webinars for LEAs in the Rural Education Initiative

Collaborative Opportunities and Group Discussion for districts with similar issues or concerns

LEA contacts- phone calls/emails/ virtual meetings



CALENDAR

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

BUSINE

25 great jobs for people who love to travel

Additional Resources

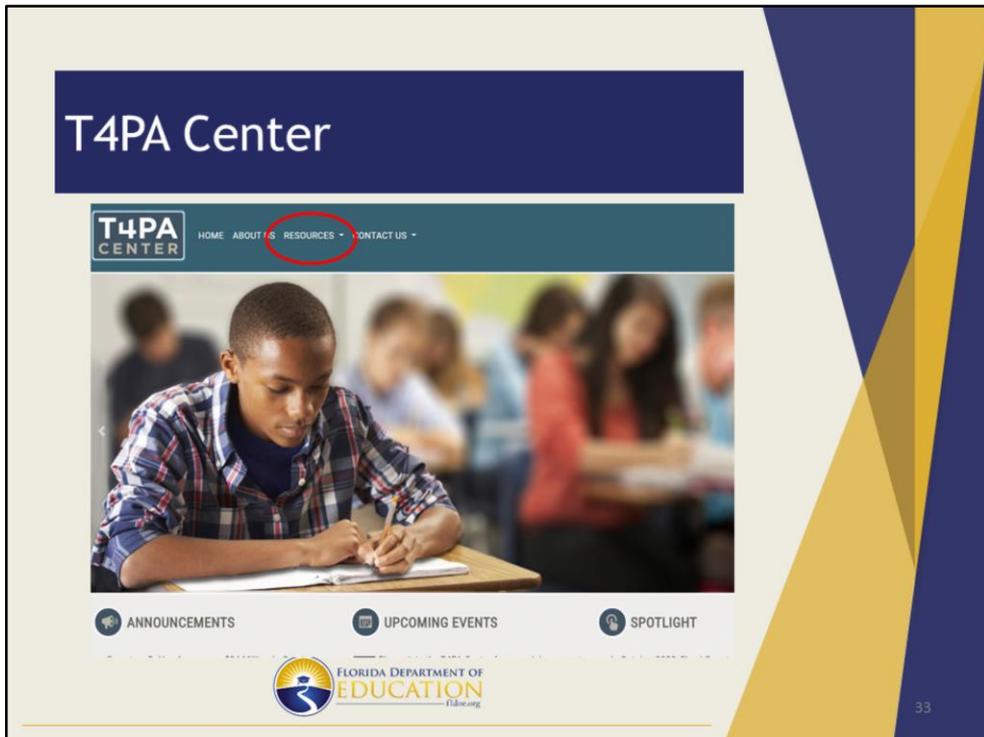
Title IV, Part A



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

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There is one resource I would like to share that maybe helpful.



While the T4PA Center was designed to provide technical assistance to state education agencies, there are a number of resources open to both state agencies and local education agencies.

Thank you.



Please use the survey monkey link provided in the FASFEPA agenda to submit questions you may have after viewing this recorded session.

We will compile questions in advance of FASFEPA Forum and use them to develop what is covered during the Forum concurrent sessions.

During the FASFEPA concurrent session you will have additional opportunity to submit questions in the chat box.