



Pasco County Title 1 School Level  
**Parent and Family Engagement Plan 2020-2021**

**Fivay High School**

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

**School's vision for engaging families:** Fivay High School will involve parents in the development of the Title 1 plan and the school success plan. We will also support and encourage active parent involvement in the home and at school through multiple avenues of communication and support through our student services team.

**What is Required:**

**Assurances: We will:**

- ☐ Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.
- ☐ Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.
- ☐ Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
- ☐ Involve parents in the planning, review, and improvement of the Title I program.
- ☐ Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.
- ☐ Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
- ☐ Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.
- ☐ Coordinate with other federal and state programs, including preschool programs.
- ☐ Provide information in a format and language parents can understand, and offer information in other languages as feasible.

Principal: \_\_\_\_\_

*[Handwritten signature]*

Date: \_\_\_\_\_

*6/8/2020*

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**EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:**

1. Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan with an adequate representation of parents.

Describe the method in which parents were involved	<p>School Advisory Council will review and update the School Success Plan (SuP), Comprehensive Needs Assessment (SuP future planning), Title 1 budget, Compact, and the Parent &amp; Family Engagement plan.</p> <p>All parents are invited to participate in our School Advisory Council via an information table at registration, social media posts (Facebook, Twitter, School website) and at Open House.</p> <p>Stakeholder feedback is started through parent and student surveys with Open House, Parent Nights, and the Comprehensive Needs Assessment process from the previous year. School Advisory Council will reflect on data cycles throughout the year to help celebrate or revise School Success Plan goals and/strategies to overcome barriers.</p> <p>Stakeholders are informed through telephone calls and social media that the Parent Family Engagement Plan (PFEP) is posted to our school website and kept in our Front Office for review.</p> <p>Copies of PFEP will be available for parents during Open House.</p>
Date of meeting to gather parent input for Comprehensive Needs Assessment	<p>Dates of School Advisory meetings: February, March, and April 2021.</p> <p>During the Comprehensive Needs Assessment (CNA) process, the Stakeholder surveys are distributed and then School Advisory Council will review, share input, and identify trends for input into the School Success Plan for 2021.</p>
Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan	<p>Dates of School Advisory meetings: February, March, and April 2021.</p>

*\*Evidence of the input gathered and how it was/will be used should be uploaded to Title I Crate.*

2. Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.

How were parents invited to develop or revise the compact?	All parents were invited to participate in our School Advisory Council via an information table at registration, social media posts (Facebook, Twitter, School
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	<p>website) and open house. Stakeholder feedback is started through parent and student surveys in the Comprehensive Needs Assessment process from the previous year.</p> <p>School Advisory Council will reflect on data cycles throughout the year to help celebrate or revise School Success Plan goals.</p> <p>School Advisory Council updates the Compact based upon FHS vision, FHS student outcomes/expectations and stakeholder feedback trends that assist in shaping the educational environment of FHS.</p>
<b>Date of parent meeting to develop or revise the compact</b>	Dates of School Advisory meetings: February, March, and April 2021.
<b>What communication methods will be used between teachers &amp; parents as well as school &amp; parents?</b>	Communication will take place via phone, email, social media (Facebook, Twitter, School website), school marquee, Remind, and School Messenger (robo-call).
<b>Elementary schools are required to hold at least one face to face conference with parents. Explain your process?</b>	N/A. We are a high school.

*\*A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.*

*\*Evidence of the input should be uploaded to Title I Crate.*

**3. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.**

<p><b>What information is provided at the meeting?</b></p> <p><b>How are parents notified of the meeting?</b></p>	<p>The Title 1 program is explained via broadcast to all Open House participants and the Title 1 brochure along with FHS Title 1 Parent Involvement Plan is provided at Open House.</p> <p>Copy of PFEP is located on the school website and hard copy in Front Office for review.</p> <p>Parents are notified of the Annual Title One meeting via a School Messenger call, school marquee, social media, and scrolling announcements in the Administrative office.</p>
<p><b>Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting</b></p>	<p>September, 2020 Annual Title 1 Meeting (6:00-6:30 p.m.)</p> <p>September, 2020 Open House (6:30-8:00 p.m.)</p>
<p><b>How do parents who are not able to attend receive information from the meeting?</b></p>	<p>The Open House videos of Superintendent, Administration and Parent Involvement Coordinator will be posted on social media.</p> <p>Additional Open House packets will be available in the Front Office, Student Services, and uploaded to school website under parent section for parents unable to attend.</p>

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How are parents informed of their rights?	Parents are informed of their rights via handouts and information at the Annual Title One meeting and on the FHS and Pasco School District websites.
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4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.

Title III-ESOL	n/a
Title IX-Homeless	n/a
Preschool Programs	n/a
IDEA/ ESE	n/a
Migrant	n/a
Other	Parent Involvement Coordinator is hired to promote parent and community volunteering at FHS. She is setting up an ABC Closet where volunteers run and organize the distribution of resources to students during the day and in the evening for the monthly ABC Closet Family shopping night.

5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.

Allocation	\$24,733.00 Parent Involvement Coordinator (PIC)
Explain how these funds will be used this school year	Strengthen "Partners in education," with our community. The PIC will visit local businesses to inform them about the various programs and incentive programs for our students. The PIC will seek our volunteers to donate time at the school to help mentor students and/or donate funds to support our student incentive program. Also, the PIC will develop and implement a room of free clothing and school supplies for students and their families. PIC will assist with facilitation of School Advisory and all stakeholders interested in volunteering at FHS.
How are parents involved in deciding this?	School Advisory (SAC) meetings
How did you document parent input?	School Advisory (SAC) meeting minutes

6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.
- Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.
  - Think of Family Engagement as a strategy to reach the goal of student achievement
  - Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.



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<b><u>Building Capacity of Parents</u></b>	<b><u>How will this impact Student Achievement ?</u></b>		<b><u>Check all that apply.</u></b>					
<b><u>Title and Description of Event</u></b>		<b><u>Tentative Date/Time</u></b> Are they flexible?	<b><u>Transportation</u></b>	<b><u>Meal Refreshments</u></b>	<b><u>Childcare</u></b>	<b><u>Translation</u></b>	<b><u>How will this support learning at home?</u></b>	<b><u>SUP Goal (s) this Strategy supports</u></b>
Annual Title One and Open House meetings	<p>Strengthening the Partners in Education among stakeholders.</p> <p>Parent understanding of FHS vision and purpose along with outcomes/expectations that students will produce to determine evidence for being On or Off Track for our FHS vision and Student outcomes/expectations.</p> <p>Building parent knowledge in the resources available for a Title One school</p>	September 2020	N	N	N	N	This information builds the relationships between school and home to be unified on our FHS vision and our student outcomes/expectations. Parents will build their knowledge of how to be partners in education.	High Impact Instruction
Are we On Track?	<p>Providing information on FHS vision, student outcomes/expectations and shared values. Graduation requirements, assessment requirements and how to monitor child's</p>	Every 4.5 weeks just past progress report of end of qrt.	N	N	N	N	This is information will support our FHS vision and our student outcomes/expect. Parents will build their knowledge of how to be partners in education.	Data Driven Decisions

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	progress to recognize or provide corrective support.							
Class of 2021: Preparing for their future beyond high school	Provide parents and students information on graduation requirements, monitoring progress, graduation incentives, graduation fees, and scholarship opportunities,	September 2020	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	Parents and students can plan to meet financial obligations of graduation and learn about scholarships to support	
Curriculum Night	Strengthening the Partners in Education among stakeholders.  Parent understanding of standards and the evidences of student learning that is required.  Strengthening of supports between school and home in identifying the path for students to be college completers.						This is information will support our FHS vision and our student outcomes/expect. Parents will build their knowledge of how to be partners in education.	
Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.		Course Syllabus Open House Parent meeting Open House Handouts available in Student Services and school website to those who couldn't attend Flyers and help sessions by Student Service Team with online resources including Remind accounts and MyStudent online gradebook.						
How will workshops/events be evaluated? How will the needs of parents be assessed to plan future events?		Parent sign-in Parent survey						

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Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.	Bi-lingual staff are available to assist and translation services are available.
What are the barriers for parents to attend workshops/events and how do you overcome these?	Barrier: Invitations to stakeholder meetings are not in stakeholder native language of the parent/guardian. Strategy to overcome barrier: Invitations to stakeholder meetings are translated into the native language of the parent/guardian. Barrier: Time of events are held when parents are still working Strategy to overcome barrier: Stakeholder meetings are scheduled not to start prior to 6pm.
How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)	Stakeholder meetings are held in the evening not prior to 6pm.
How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?	Our campus is ADA compliant. Strategies to overcome barriers for disabled parents will be implemented as a "as needed" according to situation. For example, meeting with parent during the school day.

*\*These events should be included on the Data Collection Sheet for School Events.*

**7. Utilize strategies to ensure meaningful Communication**

Describe the methods that will be used to ensure meaningful, ongoing communication between home and school	Teachers will share course syllabus, Remind accounts, times for additional assistance. Parents are provided instructions to join MyStudent online gradebook (Instructions to be posted on school website, help session prior to Title One meeting, and in Student Services Office during new student registration and/or upon request. Parent-Teacher-Student conferences, Teacher calls to parents are conducted on a regular basis. Administrative Team will use School Messenger, Facebook, Twitter, and School website about current or future events. Hard copies of parent information to be posted in Front Office of school.
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8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.

<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
Who are our FHS students?  How do we implement Response to Intervention that support our FHS vision and Student Outcomes/Expectations?	Staff will reflect upon the historical academic and social backgrounds and school performance of all, and sub-groups of students in order to tailor instructional academic and social practices that support students who have struggled with school success.	Professional Learning throughout the 20-21 school year	Instructional, Support Staff and Non-Instructional Staff	As per professional learning calendar

9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.

<u>Location of Resource Center/Area</u>	<u>Person responsible for monitoring and updating Resource Center/Area</u>	<u>List a sampling of materials made available in the Resource Center/Area</u>
Administrative Office	Parent Involvement Coordinator	Title 1 Brochure, SAC brochure, FL Standards, Early Warning Indicators



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Principal: \_\_\_\_\_

*John C. Jones*

Date: \_\_\_\_\_

*6/8/2020*

*Drafts of PFEP's are due to Title I Crate by April 28th, 2020.*

*\*Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.*

*\*A "Family Friendly" version of this plan should be distributed to families and uploaded to Title I Crate.*