



Parent and Family Engagement Plan 2020-2021

Wahneta Elementary

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed upon by parents periodically to meet the changing needs of parents and the school.

School's vision for engaging families:

Wahneta Elementary school will strive to BUILD RELATIONSHIPS to create real family engagement for every child, every family, and every teacher, everyday. We welcome all parents and families to be part of their child's/children's learning. We will keep our parents informed of curriculum and teach them strategies that will help them work with their child/children at home.

What is Required:

Assurances: We will:

- ☒ Involve an adequate representation of parents, ~~or establish a parent advisory board~~ to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.
- ☒ Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other ~~meetings~~/workshops at flexible times.
- ☒ Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
- ☒ Involve parents in the planning, review, and improvement of the Title I program.
- ☒ Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.
- ☒ Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
- ☒ Provide materials and training to help parents support their child's learning at home.
- ☒ Provide staff development to educate teachers and other school staff, including school leaders, on how to engage families effectively.
- ☒ Coordinate with other federal and state programs, including preschool programs.
- ☒ Provide information in a format and language parents can understand, and offer information in other languages as feasible.
- ☒ Include the School and District Parent and Family Engagement Plans on our school website and in the Parent Engagement Notebook in the front office.

Principal: _____

Nancy Caraballo

Date: 6/16/20.



Parent and Family Engagement Plan : 2020-2021 Wahneta Elementary

EVERY TITLE I SCHOOL IN POLK COUNTY WILL:

1. Involve parents and families in the planning, review, and improvement of their School Improvement Plan and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan, as well as the school-home compact, with an adequate representation of parents.

	Date of meeting to gather parent input.	How were parents invited to give input?	Describe the method in which parents were involved.	What evidence do you have to document parent/family participation?
School Improvement Plan (SIP)	09/16/20	Conversations during the meeting, newsletter	SAC Meeting	Sign In Sheet and Power Point Presentation
Parent and Family Engagement Plan (PFEP)	09/16/20	posted on marquee, flyer sent home	Parents looked over PFEP and provided feedback on for the next school year.	Sign In Sheet and PFEP
School-Home Compact	09/16/20	posted on marquee, flyer sent home	Parents read over compact, discussed it, agreed that no changes are needed.	Sign In Sheet and Compact
Title I Budget	09/16/20	invitation	SAC Meeting	Sign In Sheet and documentation on budget
Parent & Family Engagement Allocation	09/10/20, 10/22/20, 02/11/22	Newsletter. Agenda, Marquee	Parent Surveys, Conversations with teachers	Sign In and Parent Survey

**Elementary schools are required to hold at least one face to face conference in which the compact is discussed with parents. A conference agenda and parent signed copy of the compact should be submitted to Title I Crate as evidence.*

** Evidence of the input gathered and how it was/will be used should be available on Title I Crate.*

2. Hold an annual meeting for families to explain the Title I program and the rights of parents and families to be involved.

Tentative date & time(s) of meeting	Thursday, September 10, 2020 from 4 to 6 pm
How are parents and families notified of the meeting?	flyers, call out, sticker in student agenda, website, school marquee
What information is provided at the meeting?	The Title I District Parent and Family Engagement Coordinator provides each school with a Power Point Presentation and agenda that incorporates information on: The Title I Program, Use of Funds Overview, Curriculum and Assessment Information, Parent and Family Engagement Plan, Compact, Ways Parents Can Be Involved and Upcoming Parent Engagement Events. Schools may personalize the Power Point by elaborating on how their Title I funds are used to increase student achievement and promote parent and family engagement, ways parents can be involved at their school, how to access staff, and information on the school's curriculum.
How are parents and families informed of their rights?	Polk County Public Schools Title I program provides all Title I schools with a letter informing parents of their rights. This letter is sent home with all students via backpack the first week of school. Schools are also required to have a copy of the "Parents Right To Know" letter on their school website and in a parent and family engagement notebook kept in the front office. The district Title I office monitors and keeps documentation of this on file.
What barriers will you address to encourage parents/families to attend?	transportation (special arrangements only), document translations, translator at the meeting
How will you get feedback from parents and families about the meeting?	Parents will leave their feedback in a short survey.
How do parents and families who are not able to attend receive information from the meeting?	A power point will be available posted on the school website in English & Spanish.



Parent and Family Engagement Plan 2020-2021

Wahneta Elementary

3. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents and families in more fully participating in the education of their children and/or to help support learning at home.

Title IX-Homeless	We work with the HEARTH Program and through referrals we provide food and clothing for our homeless families.
Migrant	Migrant parents are provided information, materials, and workshops in their native language. Our school works with Migrant advocates on campus and if needed they do home visits.
Preschool Programs	We provide preschoolers are provided in both morning and afternoon sessions. The parents receive information on school programs and attend parent preschool sessions and participate in workshops that help their child be prepared for kindergarten.
Title III-ESOL	We have ESOL and Migrant parents at our school who work with our ESOL students. We provide ESOL after school tutoring. Information is provided in our parents native language.
SAC	We are involved in providing for SAC students in the school program. If needed we provide for students who are not in school. We provide for students who are not in school. We provide for students who are not in school. We provide for students who are not in school.
PTO/PTA	All parents are provided with an opportunity to create a PTO based on Polk County School Board Policies.
Community Agencies/Business Partners	Our community agencies are Guadalupe Catholic Church, Winter Haven Worship Center, Winter Haven Rotary Club, and Four Lakes Community in Winter Haven.

4. Utilize strategies to ensure meaningful communication and accessibility.

Describe the methods that will be used to ensure meaningful, ongoing communication between home and school.	Ongoing communication between home and school - flyers, school newsletters, agenda, progress reports, the compact, report cards, notifications, school marquee, and phone calls.
Describe how you notify each family in a timely manner when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who is out of field.	Letters are sent home with every student that has been taught for four or more consecutive weeks by a teacher who is out of field. A copy of the letter and a list of the parents who receive the letter is kept on file as documentation for auditing purposes.
Explain how parents and families are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.	Annual parent meetings, parent workshops, newsletters, parent/teacher conferences
Describe how your school provides information to parents and families in their native language. What languages do you provide?	All communications provided in English and Spanish.
How are the needs of parents and families with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?	Newsletter, Agendas
Describe the opportunities parents and families have to participate in their child's education.	Parent Nights, Parent Conferences, and Parent Volunteering

5. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent and family engagement in increasing student achievement. Explain your plan for this school year.

<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
Parent Conferencing	Tips on making the most of parent/teacher conferencing	A mini PD workshop is held at the beginning of the year.	Teachers	09/01/20



Parent and Family Engagement Plan 2020-2021

Wahneta Elementary

6. Provide assistance, training, workshops, events, and/or meetings for parents and families to help them understand the education system, curriculum, standards, state assessments and achievement levels.
- Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.

Building Capacity of Parents and Families								
Topic	Title	How will this impact Student Achievement?	Tentative Date/Time Are they flexible?	Transcription	Refreshments	Childcare	Translation	How will this support learning at home?
Curriculum Areas	Florida State Standards	Provide information to support children at home	9/12/19, 10/24/19				✓	parents guides/workshops, parent tips
State Assessments & Achievement Levels	State Assessments	provide test-taking strategies to parents to support their children at home	10/22/20 02/11/21				✓	parents guides/workshops, parent tips
Technology, Parent Portal								
Transition (Kdg, MS, HS)	Transitions	Provide information for parents to help their child with	Kindergarten Round Up in April				✓	parents guides/workshops, parent tips
College & Career								
Graduation Requirements & Scholarships								
Conferences								

How will workshops/events be evaluated?	Parent surveys, District Parent Surveys, Evaluations of workshops
How will the needs of parents and families be assessed to plan future events?	Parent surveys, District Parent Surveys, Evaluations of workshops
What are the barriers for parents and families to attend workshops/events and how do you overcome these?	One of the barriers we run into is parent work schedules.
How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)	Flyers, Marquee, Calls,
How do parents and families who are not able to attend building capacity events receive information from the meetings?	Newsletters, Parent Conferences

**These events should be included on the Evaluation of Parent Engagement Activities to Build Capacity.*