



Parent and Family Engagement Plan 2020-2021

Stambaugh Middle

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed upon by parents periodically to meet the changing needs of parents and the school.

School's vision for engaging families:

Stambaugh Middle School will strive to build relationships to create real family engagement for every child, every family, every teacher every day.

What is Required:

Assurances: We will:

- ☒ Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.
- ☒ Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.
- ☒ Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
- ☒ Involve parents in the planning, review, and improvement of the Title I program.
- ☒ Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.
- ☒ Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
- ☒ Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.
- ☒ Coordinate with other federal and state programs, including preschool programs.
- ☒ Provide information in a format and language parents can understand, and offer information in other languages as feasible.
- ☒ Include the School and District Parent and Family Engagement Plans on our school website and in the Parent Engagement Notebook in the front office.

Principal Signature: _____

A handwritten signature in black ink, appearing to read "Nancy", written over a horizontal line.

Date: June 25th, 2020



Parent and Family Engagement Plan 2020-2021

Stambaugh Middle

EVERY TITLE I SCHOOL IN POLK COUNTY WILL:

1. Involve parents in the planning, review, and improvement of their School Improvement Plan and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan, as well as the school-home compact, with an adequate representation of parents.

	Date of meeting to gather parent input.	How were parents invited to give input?	Describe the method in which parents were involved.	What evidence do you have to document parent/family participation?
School Improvement Plan (SIP)	Sept 15, 2020	Marquee/Facebook	Survey	Survey/Evaluations
Parent and Family Engagement Plan (PFEP)	Sept 15, 2020	Marquee/Facebook/Newsletter	Survey	Survey/Evaluations
School-Home Compact	Sept 15, 2020	Marquee/Facebook/Newsletter	Survey	Survey/Evaluations
Title I Budget	Sept 15, 2020	Marquee/Facebook/Newsletter	Survey	Survey/Evaluations
Parent & Family Engagement Allocation	Sept 15, 2020	Marquee/Facebook/Newsletter	Survey	Survey/Evaluations

**Elementary schools are required to hold at least one face to face conference in which the compact is discussed with parents. A conference agenda and parent signed copy of the compact should be submitted to Title I Crate as evidence.*

** Evidence of the input gathered and how it was/will be used should be available on Title I Crate.*

2. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.

Tentative date & time(s) of meeting	Sept 15, 2020 5:15 - 7:15
How are parents notified of the meeting?	Newsletter, SMS Website, Facebook, Flyer with student, Marquee, posters in entrance
What information is provided at the meeting?	The Title I District Parent and Family Engagement Coordinator provides each school with a Power Point Presentation and agenda that incorporates information on: The Title I Program, Use of Funds Overview, Curriculum and Assessment Information, Parent and Family Engagement Plan, Compact, Ways Parents Can Be Involved and Upcoming Parent Engagement Events. Schools may personalize the Power Point by elaborating on how their Title I funds are used to increase student achievement and promote parent and family engagement, ways parents can be involved at their school, how to access staff, and information on the school's curriculum.
How are parents informed of their rights?	Polk County Public Schools Title I program provides all Title I schools with a letter informing parents of their rights. This letter is sent home with all students via backpack the first week of school. Schools are also required to have a copy of the "Parents Right To Know" letter on their school website and in a parent and family engagement notebook kept in the front office. The district Title I office monitors and keeps documentation of this on file.
What barriers will you address to encourage parents/families to attend?	Meetings at 5:30 and 6:45p - accessible for working parents. Translator available to assisted as needed. Parents are welcome to bring children. Light mean/refreshments.
How will you get feedback from parents about the meeting?	Evaluations and surveys addressing topics from meeting and recommendations.
How do parents who are not able to attend receive information from the meeting?	Information will be available upon request and on our school website. Newsletter will also recap meeting information.



Parent and Family Engagement Plan 2020-2021

Stambaugh Middle

3. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.

Title IV-Homeless	District Hearth Program funded by Title X, provides support. Title 1 supports program in cooperation with the Migrant Ed Program.
Migrant	MEP gives supplemental services. MEP teacher advocates/monitors student progress.
Preschool Programs	N/A
Title III-ESOL	WIDA TRST Specialist presents testing information and strategies.
SAC	Monthly SAC meeting is opportunity for parents/families to offer input, approve and review school-wide funding. Monthly at 6pm.
PTO/PTA	Integrated into PFEP. PTO does fund raising for incentives and funds items that cannot be purchased with other funding. Monthly meetings at 5:30.
Community Agencies/Business Partners	Business partners (example: Beef O 'Brady's and Chili's) extend our families discounts and gift cards and host spirit nights.

4. Utilize strategies to ensure meaningful communication and accessibility.

Describe the methods that will be used to ensure meaningful, ongoing communication between home and school.	Report card nights, where teachers are available to speak with parents. Monthly newsletters and Facebook/Website calendar of events along with posters in lobby, marquee, agendas and School Apps to communicate.
Describe how you notify each family in a timely manner when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who is out of field.	Letters are sent home with every student that has been taught for four or more consecutive weeks by a teacher who is out of field. A copy of the letter and a list of the parents who receive the letter is kept on file as documentation for auditing purposes.
Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.	Interim reports/report cards. At Title 1 events, in newsletter, by calls, with agenda and report cards, and via School Apps.
Describe how your school provides information to parents in their native language. What languages do you provide?	Bilingual staff at events and during school day. English and various dialects of Spanish.
How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?	Stambaugh Middle is handicap-accessible and has an elevator.
Describe the opportunities parents have to participate in their child's education.	Encouraged to be volunteers and/or mentors. Join PTO. Attend SAC

5. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.

<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
Poverty and Diversity Training	Sensitize staff on needs of families advocating family engagement	Workshop	Teachers	Aug 6 AM
Rac(e)ing to Class	Sensitize and provide resources for confronting poverty and understand families	Book Study	All	All year



Parent and Family Engagement Plan 2020-2021

Stambaugh Middle

6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.
- Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.

Building Capacity of Parents and Families								
<u>Topic</u>	<u>Title</u>	<u>How will this impact Student Achievement?</u>	<u>Tentative Date/Time</u> Are they flexible?	<u>Transportation</u>	<u>Refreshments</u>	<u>Childcare</u>	<u>Translation</u>	<u>How will this support learning at home?</u>
Curriculum Areas	ELA/Math/Science/Social Stu/ Electives	Parents get standards by grade/subject. Improve FSA.	10/27;1/21;3/30 5:30-7pm	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Understand requirements and resources to work with child
State Assessments & Achievement Levels	Assessment, Test, and achievement workshop	Parents are shown test taking strategies and info on tests child takes	10/27;1/21;3/30 5:30-7pm	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Parents will have understanding and resources to work with child
Technology, Parent Portal	Orientation & Annual Meeting	Parents will have grades in real time	8/8 & 9/15	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Parents know where child needs support
Transition (Kdg, MS, HS)	Mission Transition	Knowledge of middle school completion requirements	TBA Spring 2021	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Parent have resources about expectations and requirements
College & Career	AVID & Parent Comments on PFEP	Understanding of how AVID improves learning & PFEP	Fall 2020 6-730pm	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Understanding organization facilitates learning
Graduation Requirements & Scholarships	N/A	High School Event	TBA Spring 2021	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Conferences	Case by Case	Parent apprised of grades and behavior, etc.	As scheduled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Parents will have timely updates and guidance to work with child

How will workshops/events be evaluated?	Evaluation and surveys addressing areas of meeting and requesting recommendations
How will the needs of parents be assessed to plan future events?	Feedback and input from/at meetings will be reviewed regularly and changes made as feasible
What are the barriers for parents to attend workshops/events and how do you overcome these?	Meetings between 5:30 and 7pm - accessible to working parents. Translator available to assist as needed. Parents are welcome to bring children. Light meal/refreshments.
How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)	Nights of the week are varied; workshops are ongoing during evening.
How do parents who are not able to attend building capacity events receive information from the meetings?	Information will be available upon request and on our website.

**These events should be included on the Evaluation of Parent Engagement Activities to Build Capacity.*