

Charles R. Drew Elementary
School-Level Parent and Family Engagement Plan (PFEP)
2019-2020

Mission Statement

The mission of Charles R. Drew Elementary Magnet School is high expectations for all in a safe and nurturing learning environment and to increase the number of students who perform and exceed proficiency levels. Teachers will utilize twenty first century teaching strategies and resources to meet the total developmental needs of each child, preparing them to be college and career ready. Our motto is "Excellence without Excuses". We foster learning in all content areas through magnet, STEM and special classes. We strive to promote growth among all stakeholders, improve community relationships, and provide a safe learning environment that develops self-esteem and encourages our students to be responsible, global citizens.

Engagement of Parents and Families

Charles R. Drew Elementary will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Charles R. Drew Elementary Magnet School will conduct an annual meeting designed to inform parents of participating children about the school's Title I program, school performance data, district initiatives, and rights of parents.

We will offer a flexible number of meetings (monthly school advisory council meetings, PTA meetings, Parent Conference Night, Science, Reading, and Math Academies) in the morning or evening and may provide child care with Title I funds or school partnerships for such services related to parental involvement.

Coordination and Integration

Charles R. Drew Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	FSA Parent Night	Literacy Coach/Assistant Principal/Principal
2	Family Math Night	Math Coach
3	Science Night	Science Coach

Annual Parent Meeting

Charles R. Drew Elementary will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents involved. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline (Including frequency and duration)	Evidence of Effectiveness
1	Set date for annual meeting	Principal	August	Agenda for leadership team meeting
2	Annual Public Meeting	Principal	August	Agenda for leadership team meeting. Flyer, Parent Participation, Website, Sign-In Sheets
3	Place date on school calendar	Principal	August	School year
4	Distribute school flyer	Principal	August/September	Sign-In Sheets
5	Parent Link	Principal	September	Parent Link
6	School Advisory Council	SAC Chairperson	September - May	Sign-In Sheets, Agenda, Parent Participation

Flexible Parent Meetings

Charles R. Drew Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

The school will host several academic literacy trainings where child care will be provided. School Advisory Council meetings and parent-teacher meetings/trainings will be held in the afternoons, evenings, mornings, and Saturdays to accommodate parents.

Building Capacity

Charles R. Drew Elementary will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
FSA Parent Night	Instructional Coaches/Admin Team	Parents will learn facts about the FSA and expected student levels of performance. Also, they will be provided with resources.	February	Parent Survey Flyer Agenda Sign-In Sheet Parent Link	Instructional Strategies Motivate and Engage Students in Deeper Learning, Summer 2012 https://www.sreb.org/sites/main/files/file-attachments/13v06w.pdf
Annual Title I Parent Seminar	Title I Liaison	Parents will be equipped with strategies and tips to	October	Parent Survey Flyer Agenda Sign-In Sheet Parent Link	Tips for Open House and Back to School Night by Angela

		aid children at home.			Watson, 2003 ~ 2019 https://thecornerstoneforteachers.com/open-house/
Parent Conference Nights	Principal/ Assistant Principal	Parents will meet with teacher to discuss their child's academic progress.	Quarterly	Parent Survey Flyer Agenda Sign-In Sheet Parent Link	15 Tips for Leading Productive Parent-Teacher Conferences by Jennifer Gunn, October 2018 https://education.cun.portland.edu/blog/classroom-resources/parent-teacher-conferences/

Staff Training

Charles R. Drew Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline (Including frequency and duration)	Evidence of Effectiveness	Evidence-based Research
Conferencing skills (Communicating with parents)	Guidance Counselor	Staff will learn how to effectively communicate with parents during conferences	Jan-March 2018	Parent/Teacher Survey Flyer Agenda Sign-In Sheet Parent Link	15 Tips for Leading Productive Parent-Teacher Conferences by Jennifer Gunn, October 2018

					https://education.portland.edu/blog/classroom-resources/parent-teacher-conferences/
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Other Activities

Charles R. Drew Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

N/A

Communication

Charles R. Drew Elementary will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

The school will invite parents to monthly SAC and PTA meetings that will be alternatively held on weekday nights. At these meetings, parents will receive information on upcoming Title I parent district meetings and events. The school will also host parent FSA nights, report card nights, and other events that will inform parents about strategies they can use at home, upcoming assessments, school grades, goals, and vision.

Accessibility

Charles R. Drew Elementary will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

The school will send all written communications out in both English and Spanish. In addition, the school will provide for an interpreter for Spanish and Creole speakers at all events.

School-Parent Compact

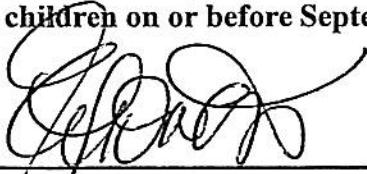
As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 04/27/2019 and will be in effect during the 2019-2020 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2019.



Signature of Principal

4/27/19
Date



SAC Chairperson

4/27/19
Date