

2020-21

# Title I, Part A **School** Parent and Family Engagement Plan



**School Name: FCCHS**

**School #: 3265**

Principal Name: Justin Fluent

School Website: <https://dcps.duvalschools.org/fchi>



# TABLE OF CONTENTS

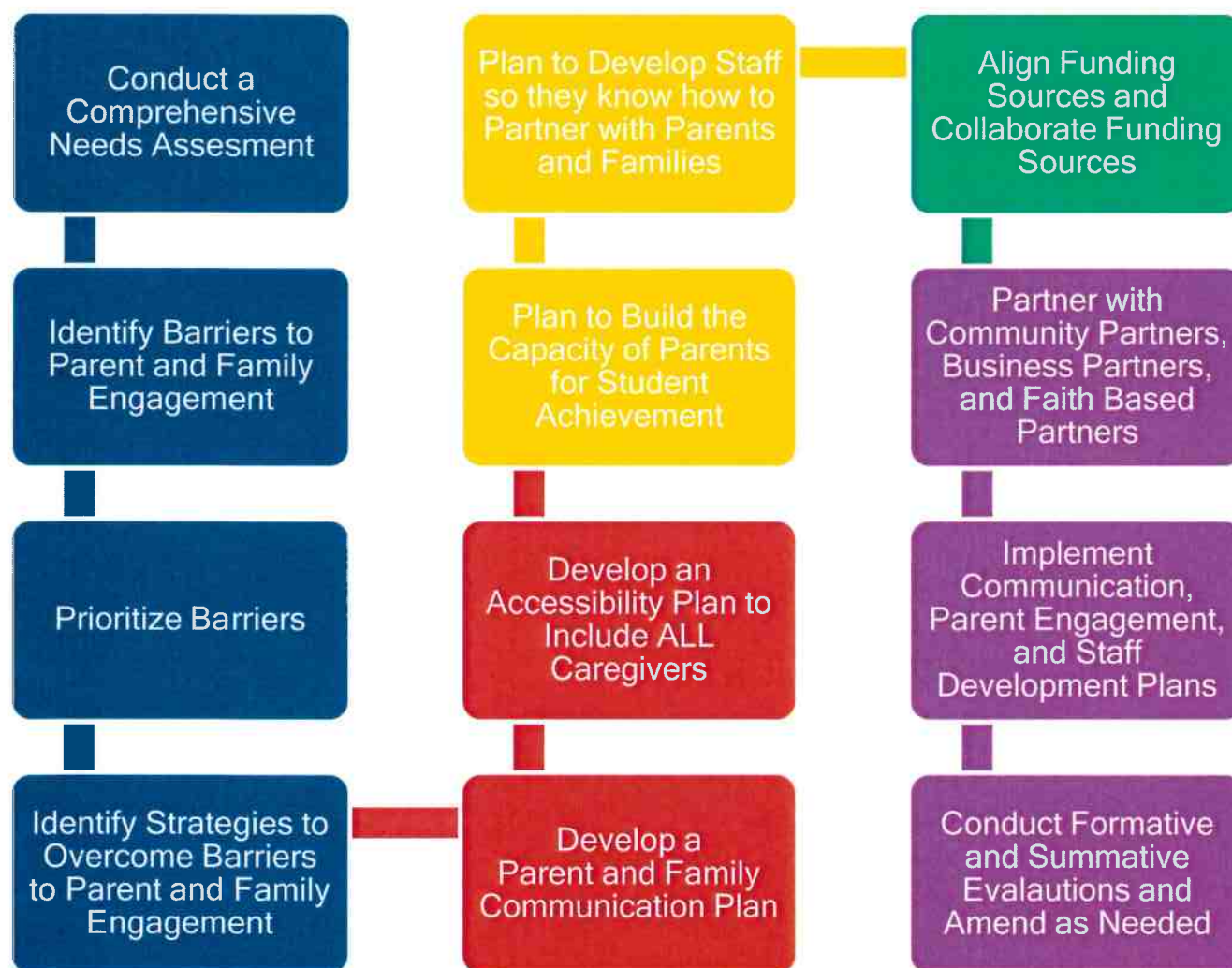
OVERVIEW	3
ASSURANCES	4
NEEDS ASSESSMENT	5
Previous Year Financial and Programmatic Outcomes	5
Fiscal Overview from the Previous Fiscal Year	5
Programmatic Overview from the Previous Fiscal Year	5
Barriers	7
Overarching Outcomes/Goals for the Current School Year	8
COMMUNICATION AND ACCESSIBILITY	9
FLEXIBLE PARENT AND FAMILY MEETINGS	12
INVOLVEMENT OF PARENTS and FAMILIES	12
FLEXIBLE FAMILY MEETINGS	13
REQUIRED ANNUAL MEETING	13
REQUIRED DEVELOPMENTAL MEETING	14
BUILDING CAPACITY	15
BUILDING THE CAPACITY OF PARENTS AND FAMILY MEMBERS	15
PARENT AND FAMILY ENGAGEMENT EVENTS	16
PARENT COMPACT	19
INSTRUCTIONAL STAFF	20
BUILDING THE CAPACITY OF TEACHERS AND STAFF MEMBERS	21
COLLABORATION OF FUNDS	23

# OVERVIEW

The Duval County Public School District Local Educational Agency (LEA) can only receive Title I, Part A funds if it conducts outreach to all parents and family members and implements programs, activities, and procedures for the involvement of parents and families consistent with Section 1116 of the Elementary and Secondary Education Act (ESEA) as amended by the Every Student Succeeds Act (ESSA) of 1965. The programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children.

School level plans are required to be developed with the input of parents and families to improve student achievement and performance. The planning process can also include meaningful consultation with employers, business leaders, and philanthropic organizations. This template will assist schools with the best practices aligned to federal, state, and local expectations for compliance.

Below is an approach that can be used for Parent and Family Engagement.



*"Treat children like they make a difference and they will."*





# ASSURANCES

I, Justin Fluent, do hereby certify that all facts, figures, and representations made in this Federal Parent and Family Engagement Plan are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate local, state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

<input checked="" type="checkbox"/>	The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition outlined in ESEA Section 8101;
<input checked="" type="checkbox"/>	Engage the parents and family of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for family engagement are spent [Section 1116(b)(1) and (c)(3)];
<input checked="" type="checkbox"/>	Jointly develop/revise with the family that has custodianship of the student the school parent and family engagement policy and distribute it to parents of participating children and make available the parent and family engagement plan to the local community [Section 1116(b)(1)];
<input checked="" type="checkbox"/>	Engage parents and family, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1116(c)(3)];
<input checked="" type="checkbox"/>	Use the findings of the parent and family engagement policy review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's parent and family engagement policy [Section 1116(a)(2)(C)];
<input checked="" type="checkbox"/>	If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents and family of participating children, the school will submit parent and family comments with the plan when the school submits the plan to the local educational agency [Section 1116(b)(4)];
<input checked="" type="checkbox"/>	Provide to each parent and family an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
<input checked="" type="checkbox"/>	Provide each parent and family timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not certified within the meaning of the term in 34 CFR Section 200.56 [Section 1112(e)(1)(B)(ii)]; and
<input checked="" type="checkbox"/>	Provide each parent and family timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section 1112(e)(1)(A)(i)(I) and Section 1112(c)(1)(A)(ii)].

\*click to select each assurance, this page will require an original signature and submission to the District.  
Justin Fluent

8/12/2020

Signature of Principal/School Administrator

Date Signed

# NEEDS ASSESSMENT

The Needs Assessment is the foundation of the Parent and Family Engagement plan. When meeting with parents and stakeholders, data from the needs assessment process provides previous year and trend data that can be used to make decisions about plan implementation for the upcoming year. That way decisions are not arbitrary but data-driven and purposeful.

## Previous Year Financial and Programmatic Outcomes

### Fiscal Overview from the Previous Fiscal Year

*(this section is not required for new Title I Schools)*

Total Parent and Family Allocation from the Previous Year	Total Funds Expended	Total Funds Remaining
\$ 3,000.00	\$ 2,987.48	\$ 12.52
If funds remained at the end of the year, explain why funds weren't fully expended and how parents will be engaged to plan for funds to be fully expended during the current plan year		
Difference in pricing between order placement and redemption (sale or discount on items). We will request to move these monies in the amendment process. As we consider spending in the upcoming school year, we will include parents on how to expend funds. We will also monitor spending throughout the grant period to ensure funds are expended.		

### Programmatic Overview from the Previous Fiscal Year

*(this section is not required for new Title I Schools)*

Summative Overview of the Parent Resource Room		
Total Visits to the Parent Resource Room (Must be documented on the Resource Room Sign in Sheet)	Total Resources Checked Out from the Parent Resource Room	What plans do you have to fully use the Title I Parent Resource Room? (include inventory that was not returned or any other information pertaining to parent involvement resource room)
35	18	This year we are fully revamping our Title I Parent Academy. We are going to make the room more inviting and when parents come in for a conference invite them to this space. We have many resources that are available for check-out and use and want to make sure that our parents are able to access these materials. (Most checked-out items: Grants and Scholarship Books)
Summary of Parent Engagement Events from the Previous Year		
Name of Activity	Number of Participants (this number should equal the number of participants)	Results of Evidence of Effectiveness (How do you know the parents learned what the activity was intended to provide? Responses such as sign-in sheets or survey results are not sufficient.)

	listed on sign in sheets in Digital Compliance)	
Annual Meeting (Beginning of Year)	450	Parents respond to our request to be involved through signing up for Focus <b>accounts</b> and being connected through Counselor's Corner and School Parent's Night. Parents updated information via Blue Cards providing correct contact numbers for School Call Outs.
Developmental Meeting (End of Year)	13	Parents joined in meeting discussing the of the Parent Resource Room and presentations given throughout the year. Parents would like to continue brainstorming how to achieve more involvement with parents.
Title I Annual Meeting	350	Parents prefer to make one trip to the school. Combine multiple meetings into one event.
Senior Academic Night	350	Parents pleased with support from guidance. Request more opportunity to schedule future conference for credit checks for their students.
Junior Academic Night	225	Parents requested to learn about Dual Enrollment opportunities prior to 11 <sup>th</sup> grade. What are testing requirements and GPA requirements for this program.
Engage, Connect, Succeed	50	Parents reflected that being present during high school matters with their students. In addition, employing simple solutions can help open lines of communication.
Arts and Academics	125	Parents enjoy attending activities where they are able to see their students perform and receive feedback on how to enhance learning at home.
College Night	180	Our guidance department, UNF and FSCJ provide valuable information to parents in regards to assisting with the college process and opportunities offered to students. (Request more information on grants and scholarships available.)
Curriculum Night	220	Parents were able to receive valuable information on how to help their students achieve success by applying simple principles at home to accommodate learners.
Mid-Year Meeting	220	Parents would like more information on tutoring services offered.

*Schools may add additional lines as it is aligned to the Parent and Family Engagement Plan from the previous fiscal year - activities must match activities included on the Parent and Family Engagement Plan from the previous school year. If an activity wasn't held, a 0 should be included for the "Number of Participants" column with an explanation why the event wasn't held in the "Results" column.*

**Summary of the evaluation information and parent feedback collected from the Developmental Meeting held to support the development of this Parent and Family Engagement Plan.**

Title I Parent Family Engagement Plan - No feedback or suggestions to change plan.

Continue to offer food at meetings.

Workshops / Materials / Suggestions / Ideas: Make sure we announce snacks at meeting.

Parents are going to do what they want to do, we cannot make them show-up. Meetings around students always seem to draw larger crowds.

Events: Keep Academic and Arts Nights - heavily attended for the past 2 years. Work to get sponsor to do art work with parents this year.

If we begin on-line or use virtual platforms again training for parents.

## Barriers

Using previous year financial and programmatic outcomes; district and school climate data; parent perception data; data from SAC meetings; parent attendance data; observational data; parent survey data; data from the Title I Developmental meeting; parent interviews and focus groups; teacher and administrator feedback; other forms of needs assessment data; and carry out a needs assessment process. Then, describe the barriers that hindered the participation and involvement of parents and family members during previous school years.

1. Barrier 1 - Having parents see the value that we offer through workshops, our resource room and speakers.
2. Barrier 2 - Because of work schedules, parents continue to request meetings to begin at 6:00 and continue to be linked to other programs so parents are not making multiple trips to the school.

(1) Prioritize the **TOP THREE the barriers** (it may be possible to combine some)

(2) Describe the steps that will be taken during the upcoming school year to overcome the parent and family engagement barriers (required - include how the school will overcome barriers for students with family members who have limited English proficiency, parents and family members with disabilities, and parents and family members who are migrants in accordance to ESSA Section 1116 (f)).

	Barrier	Steps or strategies that will be implemented to eliminate or reduce the barrier
1)	Value	We will begin a rebranding effort at FCHS this year. As part of our rebranding, we will include workshops for parents, and other valuable resources that we have available.
2)	Time	FCHS will continue to set meetings at 6:00
3)		

## Overarching Outcomes/Goals for the Current School Year

Considering your barriers and the **strategies** that are intended to reduce or eliminate them, what are the **overarching outcomes/goals** for the current school year for parent and family **engagement**?

FCHS seeks the input of students, parents, and community members through surveys, call-outs and professional opportunities at the school. We continue to update our website to serve as a reference for our families.



# COMMUNICATION AND ACCESSIBILITY



Communication is an extension of Needs Assessment as trend data has shown that parents comment that communication processes should be improved so they are fully engaged.

## Accessibility

Describe how the **school** will provide full opportunities for **all** parents and families (keeping in mind the diverse makeup of 21<sup>st</sup> Century families) to participate in all parent and family engagement activities. This includes strategies for parents who have specific needs such as parents with special transportation needs, parents who work multiple jobs, court appointed parents, parents who are disabled, parents who speak English as a second language, migrant parents, parents with multiple children in multiple schools, guardians, guardians with multiple students in a home, etc. Specifically, how will barriers be removed to ensure parents/guardians/family units are a part of their child's education?

FCCHS will continue to:

1. Utilize the website and weekly email blast for parent information.
2. Utilize the Parent Callout system reminding parents of upcoming events.
3. Use the sign at the entrance of the school to post upcoming events.
4. Use the resources of the ELL para to communicate or provide communication for parents needing translation ,
5. Provide supports as needed and requested by parents.

FCCHS will provide parents an opportunity to participate in school activities by providing varied meeting times, translators, and transportation.

Describe how the **school** will share information related to school and parent and family programs, meetings, school reports, and other activities in an understandable, uniform format and in languages that the parents and families can understand?

FCCHS will share information through the school website, school callouts and in-person meetings. Information will also be shared at parent conferences and through our bulleting board in the front office.

What are the **different** languages spoken by students, parents and families at your school?

English, Farsi, Filipino, Tagalog, Spanish, Swahili, Sindhi, TWI, Haitian-Creole, Vietnamese, German, French, Amharic, Japanese, Serbo-Croatian, Chinese, Vietnamese, Chinese

## COMMUNICATION

(1) Describe how the school will timely communicate information about Title I, Part A programs and activities during the year. (2) How will communication take place for parents with the different languages mentioned in the question above if applicable? (3) Include the tools and resources that will be used for communication.

- (1) Communication for programs and activities three weeks prior to the event.
- (2) We will utilize - call-out, webpages, marquee, flyers and social media accounts

How will the school **describe** and explain (1) the curriculum at the school (2) the forms of assessment used to measure student progress (3) the achievement levels students are **expected** to obtain? (4) in all applicable languages?

- (1) Open House - Parents will be invited in to meet with teachers, school counselors and administrators to understand expectations for the year.
- (2) Curriculum Nights (2 a year) - These nights are provided to give individual time for parents to learn about graduation requirements, assistance for students, and meet with teachers and school counselors.
- (3) Progress Reports / Report Cards - Are sent to inform parents of a students' progress through the grading periods.
- (4) Credit Checks - School Counselors meet with each student and provide a path to graduation. Parents are provided documentation of this meeting and when needed a phone call to explain a student's progression path.

(1) What decision-making opportunities are available for parents at the school site? (2) How will the **school** communicate opportunities for parents to participate in decision making?

- (1) Parents are able to participate in PTA and SAC to make decisions for our school. In addition, they can reach out to the administration or school counselors. Parents can leave suggestions in our suggestion box.
- (2) The school will use school call-outs, webpage and school meetings to notify parents of opportunities to serve in the decision-making process. We will also rely on our SAC and PTA for parental input.

How will the school submit parents' and families' comments to the district Title I office if there are parent concerns about the implementation of the Title I school-wide plan that is not satisfactory to them? [ESEA Section 1116]

Parents can notify Mrs. Rowan of any Title I concerns or use the computers in the Title I office to email concerns directly to the Title I office.

(1) How will the school publish and communicate THIS required Title I, Part A Parent and Family Engagement Plan to Parents and families (**technology cannot be the only option**). (2) How will this plan be communicated in all of the languages that apply to your **school**?

We will inform parents of the existence of this plan at Orientation, Open House, and through signage in the main office. In addition, we have posted a copy on our website and will provide our PTA and SAC a copy of the plan. Copies of the plan will be placed in the guidance suite, front office, and Title I Resource Room. In addition, once our plan is complete we will notify parents of its existence and the locations it can be found.

# FLEXIBLE PARENT AND FAMILY MEETINGS

Schools receiving Title I, Part A funds are required to convene an Annual Meeting. This meeting should be held at a convenient time for parents. Parents of participating children in the school shall be invited and provided with adequate notice and encouraged to attend the Annual Meeting. This meeting will inform parents of their school's participation under ESEA Section 1116 and explain the requirements of the Title I, Part A grant and what is available to parents and the right of parents to be involved. [ESEA Section 1116 (c) (1)]



## INVOLVEMENT OF PARENTS and FAMILIES

Explain how the school involves parents and families in an organized, ongoing and timely manner in the planning, reviewing, and improvement of Title I programs including involvement in decision making of how Title I, Part A Schoolwide funds are used [ESEA Section 1116(c)(3)].

The school communicates with parents through meetings, conferences, and small group settings. We encourage our families to assist us in helping them be the best systems-of-support for their students. In the meetings, parents are provided guidelines of how these funds can be spent and we work to ensure that those thoughts are included in our plans.

How will the school provide, with Title I funds, transportation, childcare, or home visits such services that relate to parent engagement to ensure barriers are removed so parents can participate in engagement events? [ESEA Section 1116 (c)(2)]

- Transportation - If the parent has a need, we will provide bussing or Uber services.
- Childcare - All of our activities are centered around the family and we welcome children and siblings to First Coast.
- Home Visits -The administration, school social worker, truancy worker and SSO will make visits as needed to support student growth.
- We will utilize our call out system, post information in our neighborhoods and have open lines of communication with our students so they are able to fully promote events with their parents.



## FLEXIBLE FAMILY MEETINGS

**How was parent input gained from the majority of parents about the times that best met their need for parent involvement meetings and activities? [ESEA Section 1116 (c)(2)]**

Through workshops and developmental meetings parents worked together and individually to complete the Parent and Family Engagement Plan Development Worksheet. Parents request meetings after 5, with the most requested time be 6:00 PM.

**What documentation does the school have that parent needs for meeting times, transportation needs, childcare, and home visits for family engagement were assessed?**

Minutes from previous meetings, surveys, and feedback forms.  
Completed Parent and Family Engagement Plan Development Workshop

Parents main request is that meetings start after practices (athletics, arts, tutoring) are over to avoid multiple trips to the school.

**How flexible meetings will be offered to accommodate parents? Check all that apply.**

- ☐ AM Sessions based on documented parent feedback
- ☐ PM Sessions based on documented parent feedback
- ☒ Mixture of AM & PM Sessions (Some meetings will be provided in the morning and evening)
- ☒ AM & PM Sessions (ALL meetings will be provided both in the morning at in the evening)
- ☐ Other \_\_\_\_\_

## REQUIRED ANNUAL MEETING

**Describe the specific steps your school will take to conduct the Beginning of Year Annual Meeting to inform parents and families of participating students about the schools Title I program and parent and family engagement activities. [ESEA Section 1116 (c)(1)]**

1. Step 1: Advertise the meeting through signage, website, and call-out
2. Step 2: Advertise through PTA and SAC for additional distribution of material.
3. Step 3: Have paper flyers available, post copies in the main office (where all visitors are required to report)
4. Step 4: Advertise meetings to students through classroom signage and morning announcements.

**Describe the nature of the Title I, Part A Schoolwide program that will be shared with parents during the Annual Meeting. Feel free to use the PowerPoint on the Federal Programs site.**

FCCHS will use district provided materials through the Federal Programs office to:

1. Explain what Title I is and the purpose behind the funds
2. Funding allocation
3. School compact
4. School Data
5. Learning Objectives for Students
6. Opportunities for Volunteering
7. Title I Parent Resource Room (location, check-out procedures)
8. Use of Title I monies (what can and cannot be purchased).
9. Listing of yearly meetings and activities on a flyer (to be posted on website)

**Describe** how the Annual Meeting will cover (1) the adequate yearly progress of students broken down by subgroups, (2) school choice, and (3) the rights of parents when schools receive Title I, Part A funds. Feel free to use the PowerPoint on the Federal Programs site.

(1) AYP- Using state and district reporting, FCHS will present student data to parents. Based on these numbers, the school will explain the steps taken (master scheduling guidelines) to assure that all students are received quality academic services. In addition, we will explain our classroom processes to assure that students are being met at academic level with accurate remediation and acceleration.

(2) School Choice- Students of DCPS are available to request a different placement through the School Choice office. We will continue to promote the learning environment of FCHS, a comprehensive 9-12 public high school. If parents requests a different place for their student, we will support this request by providing information from our school counseling department for the School Choice office.

(3) Rights of Parents- As part of our Annual Meeting, FCHS will share with Parent's Right to Know document with our parents. During this meeting, parents will be advised of the rights afforded to them via this document.

**How will the school ensure parents without access to technology will receive notification of parent events, communication, information about parent events, school updates, and student progress updates?**

FCHS continues to use paper flyers and phone call-outs to message information to parents. In addition, we provide signage for upcoming events to local businesses who graciously promote our events. We use the school marquee to promote events at our school as well.

The Parent Resource room has 2 computers that parents can access to check-on or make inquiries about their students' grades or progress. School counselors, guidance staff, front office staff and administration can support parents request for event information or student progress information.

## REQUIRED DEVELOPMENTAL MEETING

The Developmental Meeting is held at the end of the year. It can be looked at as an End of Year evaluation of your Title I, Part A Parent and Family Engagement process. Additionally, it is an opportunity to connect with parents to start planning for the upcoming year. Even if your school is not Title I the following year, the best practices of parent engagement should continue. This meeting should evaluate how well barriers were reduced or eliminated and celebrate the successes of the year.

**Describe the steps and strategy that will be implemented to conduct the End of Year Developmental Meeting to evaluate Parent and Family Engagement that occurred during the year and to prepare for the upcoming year if the school continues to qualify for Title I, Part A funding.**

We will use surveys and short discussion prompts with our parents along the year to find out what is working, and what parents would like to change. In addition, we will use the PFEP Development Worksheet to organize our parents' input.

We will also review our attendance from last year to see what our parents liked most, and work to coordinate similar events based on our parent input.

With our push to be an "A" school, we feel that the connectedness of our parents is needed and wanted to make this happen.

# BUILDING CAPACITY

When a school receives Title I, Part A funds, it is responsible for building the capacity of each parent to improve their child's academic achievement. This includes activities and strategies for parents to understand challenging State academic standards; State and local assessments; how to monitor their child's progress and work; literacy training; how to use technology; and other strategies of how parents can assist their child with the learning process. All funds expended under this section should align to this section and to achieving the goals in the Title I Schoolwide plan by engaging parents and families. [ESEA Section 1116 (e)]

## BUILDING THE CAPACITY OF PARENTS AND FAMILY MEMBERS

**Reflecting on the needs assessment process, what is an overview of how the school will implement activities that will build the capacity for meaningful parent and family engagement?**

- Parent engagement workshops with Good Natured Life to provide information to our parents on supporting the whole child with emotional, academic, and activity support.
- Meetings time at 6:00pm

Parents want activities that revolve around their students. They want information to assist with behavior, management, and success of their students. Parents are most engaged with are students through arts, athletics, and academics. To increase capacity at our events, we will use workshop methods built around these events.

**How will the school implement activities that will build relationship with the community to improve student achievement?**

To increase student achievement we will:

Engage our community and parents. We know that the research supports higher academics for students when a partnership is created between home and school. By providing activities for our parents and communities to actively participate in, we believe that we are creating strong and open lines of communication with our families. In addition we will continue our work with Farm Share, local colleges, and our Military Counselor to provide opportunities for resources for our students.

**(1) How will the school implement the Title I Parent Resource Room to support Parent and Family Engagement? (2) Explain how the Parent and Family Engagement Room is advertised to parents. (3) Explain how school staff (teachers and office staff) are trained on how to use the Parent Resource Room with parents.**

- (1) Provide a welcoming environment.
- (2) Provide working technology
- (3) Provide access to materials that can be used at home.
- (4) Train staff on resources available in the Parent Resource Room

Parents are notified of the Title I Parent Resource Room through signage in the front office, our district website, guidance counselors, and the administration team.

If there are additional ways resources are provided for parents through the use of Title I, Part A funds, how are they provided and what trainings are provided to adequately prepare parents to use the resources and materials at home with their children?

Not applicable at this time.

## PARENT AND FAMILY ENGAGEMENT EVENTS

If Parent and Family Engagement events are funded with Title I, Part A funds, they must be supplemental and cannot supplant activities that are funded with state and local funds. Additionally, events should contribute to the achievement of goals outlined in the Title I Schoolwide Plan.

Name of Activity	Person Responsible	What will parents learn that will have a measurable, Anticipated impact on student achievement	Month Activity will take Place	Evidence of Effectiveness
Example: FASFA and Scholarship Writing Night	Principal Brad Pitt	Parents will learn: 1. How to <b>complete</b> the parent portions of FASFA 2. How to research <b>college</b> websites for what their child need for admission 3. How to use <b>OneDrive</b> and <b>Focus</b> to keep up on graduation indicators 4. About the most popular <b>scholarship</b> websites and tips for <b>receiving</b> funding	October 2020, February 2021	Sign-in; Evaluation/ <b>Feedback</b> ; Parent screen shot of <b>completed</b> FASFA parent page; <b>Evidence</b> of one <b>completed</b> scholarship application after 3 weeks; <b>Completed</b> parent worksheet for the in-state and out of state college admission requirements
Title I Annual Meeting (required)	Justin Fluent Tonya Rowan	Parent involvement is key to student achievement. If parents know of resources available for students, they will be able to assist students at home.	September 2020	Parent feedback from evaluations
Title I Developmental Meeting (required)	Justin Fluent Tonya Rowan	Provide an opportunity for parents to give input for our PFEP, request	May 2021	Worksheets from meeting listing



		supplies for their students, address barriers, participate in changes to (if warranted) to the Home School Compact		ways to improve or change plan. Parent email feedback from those who could not attend meetings. Comment Cards from the Office.
Senior Academic Night	Tonya Rowan School Counselors	Parents will receive and introduction and time-line to Senior Year. Meet guidance counselor and learn about opportunities for community service, scholarships and opportunities after high school. Parents will also receive the time-line for Senior Year and ways to assist for SAT / ACT prep and academic assistance.	September 2020	Parent Surveys School Counselor Conference Request FOCUS sign-on requests
Junior Academic Night	Roger Emery School Counselors	Parents will receive and introduction to Junior year and credits needed. Parents will receive information about Dual Enrollment and Acceleration for their students. In addition, parents will receive information about ACT / SAT, tutoring, and offerings for their students at FCHS.	October 2020	Parent Surveys School Counselor Conference Request FOCUS sign-on requests
Helping Students at Home  Good Natured Life	Tonya Rowan  Austin Franklin Deidre Franklin	Parents will learn effective strategies to engage with their students at home to assist with homework, school conferences, requesting school tutoring an additional supports for students that are FREE in the community.	November 2020	Parent Surveys Good-Natured Life Surveys
Arts and Academics	Tonya Rowan Fine Arts Department	This activity will provide parents with information with programs available for their student to connect with at FCHS. In addition a presentation using brain research to show the connection between arts and	December 2020	Parent Surveys

		academics. Parents that are engaged with their students are able to connect home / school learning opportunities.		
College Night and Financial Aid night	School Counselors	To provide parents with opportunities about the availability of resources for their students.	January 2021	Parent Surveys FASFA Applications
Curriculum Night - Good Natured Life	Tonya Rowan Austin Franklin Deidre Franklin		February 2021	Parent Surveys Good-Natured Life Surveys
Mid-Year Stakeholders Meeting	Justin Fluent All Assistant Principals	Parents will learn about student data as it relates to our school. Tutoring opportunities available and on-line resources that can assist at home and school. Parents will receive information about FSA and EOCs to help understand and prepare students for upcoming testing (tips at home, long-range planning, academic goals)	February 2021	Parent Surveys

*Schools may add or remove rows as needed.*

# PARENT COMPACT

The LEA shall ensure that each participating school, in conjunction with the parents of participating students, has jointly developed a school-parent compact that describes the school's responsibility to provide high quality curriculum and instruction in a supportive and effective learning environment; addresses the importance of ongoing communication between teachers and parents; describes the ways in which each parent will be responsible for supporting their child's learning; and is discussed with parents of elementary aged students.

**As a Title I school, what evidence will you provide that will show that you have jointly developed a school-parent compact and that conferences were held with parents describing the compact?**

Parents have requested that our compact remain the same and a copy be posted on the website.

**How will the principal ensure required conferences are implemented with ALL parents pertaining explaining the Parent Compact?**

Parent Compacts will be placed in the Conference Request Folder located in the Guidance Office. Teachers will review the compact with parents prior to the start of the conference.

# INSTRUCTIONAL STAFF

The LEA shall ensure that each school implementing a Title I program devotes sufficient resources to effectively carry out high quality and ongoing professional development for teachers, principals, and paraprofessionals and, if appropriate, pupil services personnel, parents, and other staff to enable all students to meet the state's academic achievement standards.

The LEA shall ensure that all instructional staff working in schools, funded wholly or in part with Title I, Part A, meet the statutory requirements of being state certified. The LEA must ensure instructional paraprofessionals work under the direct supervision of a teacher.

If the LEA hires teachers or paraprofessionals to provide Title I services to private school students, the LEA shall ensure the teachers are state certified and paraprofessionals are highly qualified. The LEA shall ensure that paraprofessionals providing direct instruction to participating students are under the direct supervision and in close and frequent proximity to a state-certified public school teacher.

As a Title I school, what evidence will you provide that will show that you (1) notification informing parents that their child was assigned or was taught for four or more consecutive weeks by a teacher who was not properly licensed or endorsed (2) provided a list of teachers who were **ineffective**, out-of-field, or inexperienced according to the statewide definitions described in Florida's Approved ESSA State Plan.

The Principal will notify parents via the required notification letter sent by the Certification Office. Parents will receive a 4 week notice and Principal Attestation letter outlining teachers who are out of field, ineffective, and/ or if students are taught by teachers who are not licensed or endorsed in a specific field.



## BUILDING THE CAPACITY OF TEACHERS AND STAFF MEMBERS

When a school receives Title I, Part A funds, it is responsible for educating teachers, specialized instructional support personnel, administrators, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. To the extent possible, parents should be involved in the development of training for teachers and educators to improve the effectiveness of training. [ESEA Section 1116(e)(3)]

Describe the professional development activities the school will provide to educate teachers, specialized instructional support personnel, principals, and other school leaders and other staff on...

1. The assistance of parents and families and in the value of their contributions.
2. How to reach out to, communicate with, and with parent and families as equal partners.
3. Implementing and coordinating parent and family programs and building ties between parent and families and the school.

Name of Activity	Person Responsible	Correlation to Student Achievement	Month Activity will take Place	Evidence of Effectiveness
<i>Poverty Simulation with the Title I team</i>	<i>Mr. Black</i>	<i>Improved ability for staff to work with parents and families</i>	<i>Dec 2020</i>	<i>Sign-in sheets, evaluation sheets, follow up with teachers</i>
Targeted Small Group Instruction	Mr. Fluent, All Assistant Principals, Reading and Math Coaches	Small group instruction provides needed remediation and practice for students that do not meet academic standards or progress.	August - April	PLC Sign-in Sheets Student Data Data Chats
PBIS / SEL	PBIS Team Mr. Fluent Mr. Quimbley Dean Strong	Teachers will receive training on skills and techniques to assist students with academic and emotional supports.	August - April	Faculty Meeting Sign-In Sheet PBIS Data
Restorative Justice	Dean Strong Mr. Quimbley	Students that learn coping strategies have the ability to solve conflicts in non-violent ways and express themselves in a way that allows them to feel heard.	August - April	Restorative Justice Sign-In Sheet Restorative Justice Sessions (Students Sign-In) Restorative Justice Trainings Discipline Data
Data Chats	Mr. Fluent, All Assistant Principals	Teachers that are able to focus on current levels of proficiency are able	October January April	Sign-In Logs Student Data Trends Small Group Lesson Plans Tier II and Tier III Students

	Reading Coach Math Coach	to make effective instructional decisions for their students. Using data to drive instruction we believe that we can increase student achievement.		Conference Logs

# COLLABORATION OF FUNDS

Choose all that apply	Grant Project, Funding Source, or Program	Explain how the school coordinates and integrates school level Parent and Family Engagement funds, programs, and activities with other Funds and Programs. [ESEA Section (a)(2)(C)]
<input checked="" type="checkbox"/>	IDEA - The Individuals with Disabilities Education Improvement Act	The fully released ESE teacher works closely with the ESE teachers and parents to make sure students have an IEP that is working for their learning needs. In addition, parents are informed of resources available for check-out in the Parent Involvement Room.
<input type="checkbox"/>	VPK - Voluntary Pre-Kindergarten	
<input checked="" type="checkbox"/>	Title I, Part D - Prevention and intervention programs for children and youth who are Neglected, Delinquent or At Risk.	The administration team, along with the school counselors, faculty and staff support students through ALERT training. In addition, we utilize district resources to meet the needs of our students who may be facing neglect, delinquency, or at-risk. We have also added the Gear-Up grant this year to work with students. Our truancy officer makes frequent visits to parents, and conferences with students and families as needed.
<input checked="" type="checkbox"/>	Title IX, Part A - The McKinney-Vento Homeless Assistance Act provides equitable opportunities to children and youth experiencing homelessness.	First Coast High School works with our school social worker and the district office to provide services for students who are homeless.
<input checked="" type="checkbox"/>	SAI - Supplemental Academic Instruction - Super Categorical fund created to assist districts and schools provide supplemental instructional opportunities.	FCCHS provides tutoring to students needed academic assistance in core <b>classes</b> . Tutoring is provided after-school at no cost to students. We provide transportation for students after tutoring sessions. Students are referred by their teachers or they may select to come on their own.
<input checked="" type="checkbox"/>	Title II, Part A - Supporting Effective Instruction through professional development targeted to administrators and teachers.	FCCHS administrators attend district training to increase their knowledge of best practices when instructing students.
<input checked="" type="checkbox"/>	Title III, Part A - Helping English Language Learners achieve English proficiency	FCCHS utilizes the services of a full-time ESOL Paraprofessional. This paraprofessional provides support to our parents and students. In addition, we utilize the services of the district ESOL office as needed with our students and their families.

*Schools may add lines as needed.*

**Title I, Part A Parent and Family Engagement - Fund 48877**

	PROJECTED PRELIMINARY ALLOCATION	BUDGETED AMT.
TOTAL BUDGET	\$3,200.00	\$3,200.00

TOTAL BUDGET	\$3,200.00	\$3,200.00
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**Software Licenses for Parent Usage - Quote Required - License term must begin on or after July 01, 2020 and ends on June 30, 2021.**

[illegible]

	\$0.00
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FA/CI	Vendor Name (if Applicable)	Materials and Purpose	Total Cost
6100/510	Rearch	Printer Ink (2 Black, 2 Cyan, 1 Magenta, 1 Yellow)	\$306.95
6100/510	Barnes and Noble	ACT, SAT, Ultimate Scholarship and Scholarship Grants	\$642.78
6100/510	Storeroom	Copy Paper	\$104.12
6100/510			
6100/510			
6100/519		(For Printer Toner for PARENTS Only)	

	\$1,053.85
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FA/CI	Vendor Name	Items and Purpose	Total Cost
6100/640			
6100/640			
6100/640			
6100/640			
6100/640			

	\$0.00
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### Parent and Family Engagement Activity 1 - Complete All Items That Apply for the Event

Activity Name	Helping Students At Home	Activity Date	Nov-20

FA/CI	Activity	Price Per Unit Hourly Rate	Length of Activity ( Number of Hours Per Event)	# of Staff or Qty	Total
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6100/160	Childcare Salary (NN75MA)	\$8.56	0	0	-
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6100/160	Translators Salary (NNE67MA)	\$10.00	0	0	-
6100/200	Childcare/Translator Benefits @17.35%				-
6100/370	Postage of Parent Mailouts				
6100/310	Vendor presentation	Good-Natured Life - Parent Presentation			500.00
6100/390	Transportation	Transportation mode?			
6100/390	Printing for Parents - Non District Printshop	Replace this text with Vendor name and purpose			
6100/510	Storeroom purchase for parent and family engagement activity	Replace this text with up to 6 items that will be purchased			
6100/510; 6100/519	Materials purchase for parents workshop from vendor	Wake, Rise and Smile Book			186.75
6100/510	Printing for parents - District printshop	Replace with description of items that will be printed			
6100/510	Light Refreshments - off shelf	Replace this text with a description of items here			50.00
6100/390	Light Refreshments - ordered	Replace this text with a description of items here			150.00

\$886.75

## Parent and Family Engagement Activity 3: Complete All Items That Apply for the Event

Parent and Family Engagement Activity - Complete All Items That Apply for the Event	
Activity Name	Activity Date
Arts and Academics	Dec-20

Activity Name	Activity Date	Activity Time	Activity Location	Activity Description	Activity Status

FA/CI	Activity	Price Per Unit Hourly Rate	Length of Activity ( Number of Hours Per Event)	# of Staff or Qty	Total
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6100/160	Childcare Salary (NN75MA)	\$8.56	0	0	-
6100/160	Translators Salary (NN67MA)	\$10.00	0	0	-
6100/200	Childcare/Translator Benefits @17.35%				-
6100/370	Postage of Parent Mailouts				
6100/310	Vendor presentation	Replace this text with Vendor name and service description			
6100/390	Transportation	Transportation mode?			



## Title I, Part A Parent and Family Engagement - Fund 48877

6100/390	Printing for Parents - Non District Printshop	Replace this text with Vendor name and purpose		
6100/510	Storeroom purchase for parent and family engagement activity	Replace this text with up to 6 items that will be purchased		
6100/510; 6100/519	Materials purchase for parents workshop from vendor	Replace this text with up to 6 items that will be purchased		
6100/510	Printing for parents - District printshop	Replace with description of items that will be printed		
6100/510	Light Refreshments - off shelf	Replace this text with a description of items here		50.00
6100/390	Light Refreshments - ordered	Replace this text with a description of items here		150.00
				\$290.00

### Parent and Family Engagement Activity 3 - Complete All Items That Apply for the Event

Activity Name <b>College and Financial Night</b>		Activity Date <b>Jan-20</b>			
FA/CI	Activity	Price Per Unit Hourly Rate	Length of Activity ( Number of Hours Per Event)	# of Staff or Qty	Total
6100/160	Childcare Salary (NN75MA)	\$8.56	0	0	-
6100/160	Translators Salary (NN67MA)	\$10.00	0	0	-
6100/200	Childcare/Translator Benefits @17.35%				-
6100/370	Postage of Parent Mailouts				
6100/310	Vendor presentation	Replace this text with Vendor name and service description			
6100/390	Transportation	Transportation mode?			
6100/390	Printing for Parents - Non District Printshop	Replace this text with Vendor name and purpose			
6100/510	Storeroom purchase for parent and family engagement activity	Replace this text with up to 6 items that will be purchased			
6100/510; 6100/519	Materials purchase for parents workshop from vendor	Replace this text with up to 6 items that will be purchased			
6100/510	Printing for parents - District printshop	Replace with description of items that will be printed			
6100/510	Light Refreshments - off shelf	Replace this text with a description of items here			50.00
6100/390	Light Refreshments - ordered	Replace this text with a description of items here			150.00
					\$200.00

### Parent and Family Engagement Activity 4 - Complete All Items That Apply for the Event

Activity Name <b>Reaching our Parents -</b>		Activity Date <b>March</b>			
FA/CI	Activity	Price Per Unit Hourly Rate	Length of Activity ( Number of Hours Per Event)	# of Staff or Qty	Total
6100/160	Childcare Salary (NN75MA)	\$8.56	0	0	-
6100/160	Translators Salary (NN67MA)	\$10.00	0	0	-
6100/200	Childcare/Translator Benefits @17.35%				-
6100/370	Postage of Parent Mailouts				
6100/310	Vendor presentation	Good-Natured Life (Resources and services for parents)			500.00
6100/390	Transportation	Transportation mode?			
6100/390	Printing for Parents - Non District Printshop	Replace this text with Vendor name and purpose			
6100/510	Storeroom purchase for parent and family engagement activity	Replace this text with up to 6 items that will be purchased			
6100/510; 6100/519	Materials purchase for parents workshop from vendor	Wake, Rise and Smile Book			159.40
6100/510	Printing for parents - District printshop	Replace with description of items that will be printed			
6100/510	Light Refreshments - off shelf	Replace this text with a description of items here			50.00
6100/390	Light Refreshments - ordered	Replace this text with a description of items here			150.00
					\$859.40

### Parent and Family Engagement Activity 5 - Complete All Items That Apply for the Event

Activity Name		Activity Date			
FA/CI	Activity	Price Per Unit Hourly Rate	Length of Activity ( Number of Hours Per Event)	# of Staff or Qty	Total
6100/160	Childcare Salary (NN75MA)	\$8.56	0	0	-
6100/160	Translators Salary (NN67MA)	\$10.00	0	0	-
6100/200	Childcare/Translator Benefits @17.35%				-
6100/370	Postage of Parent Mailouts				
6100/310	Vendor presentation	Replace this text with Vendor name and service description			
6100/390	Transportation	Transportation mode?			

## Title I, Part A Parent and Family Engagement - Fund 48877

6100/390	Printing for Parents - Non District Printshop	Replace this text with Vendor name and purpose		
6100/510	Storeroom purchase for parent and family engagement activity	Replace this text with up to 6 items that will be purchased		
6100/510; 6100/519	Materials purchase for parents workshop from vendor	Replace this text with up to 6 items that will be purchased		
6100/510	Printing for parents - District printshop	Replace with description of items that will be printed		
6100/510	Light Refreshments - off shelf	Replace this text with a description of items here		
6100/390	Light Refreshments - ordered	Replace this text with a description of items here		

\$0.00

### Parent and Family Engagement Activity 6 - Complete All Items That Apply for the Event

Activity Name	Activity Date				
FA/CI	Activity	Price Per Unit Hourly Rate	Length of Activity ( Number of Hours Per Event)	# of Staff or Qty	Total
6100/160	Childcare Salary (NN75MA)	\$8.56	0	0	-
6100/160	Translators Salary (NN67MA)	\$10.00	0	0	-
6100/200	Childcare/Translator Benefits @17.35%				-
6100/370	Postage of Parent Mailouts				
6100/310	Vendor presentation	Replace this text with Vendor name and service description			
6100/390	Transportation	Transportation mode?			
6100/390	Printing for Parents - Non District Printshop	Replace this text with Vendor name and purpose			
6100/510	Storeroom purchase for parent and family engagement activity	Replace this text with up to 6 items that will be purchased			
6100/510; 6100/519	Materials purchase for parents workshop from vendor	Replace this text with up to 6 items that will be purchased			
6100/510	Printing for parents - District printshop	Replace with description of items that will be printed			
6100/510	Light Refreshments - off shelf	Replace this text with a description of items here			
6100/390	Light Refreshments - ordered	Replace this text with a description of items here			

\$0.00

### Parent and Family Engagement Activity 7 - Complete All Items That Apply for the Event

Activity Name	Activity Date				
FA/CI	Activity	Price Per Unit Hourly Rate	Length of Activity ( Number of Hours Per Event)	# of Staff or Qty	Total
6100/160	Childcare Salary (NN75MA)	\$8.56	0	0	-
6100/160	Translators Salary (NN67MA)	\$10.00	0	0	-
6100/200	Childcare/Translator Benefits @17.35%				-
6100/370	Postage of Parent Mailouts				
6100/310	Vendor presentation	Replace this text with Vendor name and service description			
6100/390	Transportation	Transportation mode?			
6100/390	Printing for Parents - Non District Printshop	Replace this text with Vendor name and purpose			
6100/510	Storeroom purchase for parent and family engagement activity	Replace this text with up to 6 items that will be purchased			
6100/510; 6100/519	Materials purchase for parents workshop from vendor	Replace this text with up to 6 items that will be purchased			
6100/510	Printing for parents - District printshop	Replace with description of items that will be printed			
6100/510	Light Refreshments - off shelf	Replace this text with a description of items here			
6100/390	Light Refreshments - ordered	Replace this text with a description of items here			

\$0.00

### Parent and Family Engagement Activity 8 - Complete All Items That Apply for the Event

Activity Name	Activity Date				
FA/CI	Activity	Price Per Unit Hourly Rate	Length of Activity ( Number of Hours Per Event)	# of Staff or Qty	Total
6100/160	Childcare Salary (NN75MA)	\$8.56	0	0	-
6100/160	Translators Salary (NN67MA)	\$10.00	0	0	-
6100/200	Childcare/Translator Benefits @17.35%				-
6100/370	Postage of Parent Mailouts				
6100/310	Vendor presentation	Replace this text with Vendor name and service description			
6100/390	Transportation	Transportation mode?			
6100/390	Printing for Parents - Non District Printshop	Replace this text with Vendor name and purpose			

## Title I, Part A Parent and Family Engagement - Fund 48877

6100/510	Storeroom purchase for parent and family engagement activity	Replace this text with up to 6 items that will be purchased		
6100/510; 6100/519	Materials purchase for parents workshop from vendor	Replace this text with up to 6 items that will be purchased		
6100/510	Printing for parents - District printshop	Replace with description of items that will be printed		
6100/510	Light Refreshments - off shelf	Replace this text with a description of items here		
6100/390	Light Refreshments - ordered	Replace this text with a description of items here		
\$0.00				

### Parent and Family Engagement Activity 9 - Complete All Items That Apply for the Event

Activity Name		Activity Date			
FA/CI	Activity	Price Per Unit Hourly Rate	Length of Activity ( Number of Hours Per Event)	# of Staff or Qty	Total
6100/160	Childcare Salary (NN75MA)	\$8.56	0	0	-
6100/160	Translators Salary (NN67MA)	\$10.00	0	0	-
6100/200	Childcare/Translator Benefits @17.35%				-
6100/370	Postage of Parent Mailouts				
6100/310	Vendor presentation	Replace this text with Vendor name and service description			
6100/390	Transportation	Transportation mode?			
6100/390	Printing for Parents - Non District Printshop	Replace this text with Vendor name and purpose			
6100/510	Storeroom purchase for parent and family engagement activity	Replace this text with up to 6 items that will be purchased			
6100/510; 6100/519	Materials purchase for parents workshop from vendor	Replace this text with up to 6 items that will be purchased			
6100/510	Printing for parents - District printshop	Replace with description of items that will be printed			
6100/510	Light Refreshments - off shelf	Replace this text with a description of items here			
6100/390	Light Refreshments - ordered	Replace this text with a description of items here			
\$0.00					

### Parent and Family Engagement Activity 10 - Complete All Items That Apply for the Event

Activity Name		Activity Date			
FA/CI	Activity	Price Per Unit Hourly Rate	Length of Activity ( Number of Hours Per Event)	# of Staff or Qty	Total
6100/160	Childcare Salary (NN75MA)	\$8.56	0	0	-
6100/160	Translators Salary (NN67MA)	\$10.00	0	0	-
6100/200	Childcare/Translator Benefits @17.35%				-
6100/370	Postage of Parent Mailouts				
6100/310	Vendor presentation	Replace this text with Vendor name and service description			
6100/390	Transportation	Transportation mode?			
6100/390	Printing for Parents - Non District Printshop	Replace with Vendor name and purpose			
6100/510	Storeroom purchase for parent and family engagement activity	include up to 6 items that will be purchased			
6100/510; 6100/519	Materials purchase for parents workshop from vendor	include up to 6 items that will be purchased			
6100/510	Printing for parents - District printshop	Replace with description of items that will be printed			
6100/510	Light Refreshments - off shelf	Replace with a description of items here			
6100/390	Light Refreshments - ordered	Replace with a description of items here			
					\$0.00

### Parent and Family Engagement Activity 11 - Complete All Items That Apply for the Event

Activity Name		Activity Date			
FA/CI	Activity	Price Per Unit Hourly Rate	Length of Activity ( Number of Hours Per Event)	# of Staff or Qty	Total
6100/160	Childcare Salary (NN75MA)	\$8.56	0	0	-
6100/160	Translators Salary (NN67MA)	\$10.00	0	0	-
6100/200	Childcare/Translator Benefits @17.35%				-
6100/370	Postage of Parent Mailouts				
6100/310	Vendor presentation	Replace this text with Vendor name and service description			
6100/390	Transportation	Transportation mode?			
6100/390	Printing for Parents - Non District Printshop	Replace this text with Vendor name and purpose			

## Title I, Part A Parent and Family Engagement - Fund 48877

6100/510	Storeroom purchase for parent and family engagement activity	Replace this text with up to 6 items that will be purchased		
6100/510; 6100/519	Materials purchase for parents workshop from vendor	Replace this text with up to 6 items that will be purchased		
6100/510	Printing for parents - District printshop	Replace with description of items that will be printed		
6100/510	Light Refreshments - off shelf	Replace this text with a description of items here		
6100/390	Light Refreshments - ordered	Replace this text with a description of items here		
				\$0.00
<b>Parent and Family Engagement Activity 12 - Complete All Items That Apply for the Event</b>				
Activity Name		Activity Date		
FA/CI	Activity	Price Per Unit Hourly Rate	Length of Activity ( Number of Hours Per Event)	# of Staff or Qty
6100/160	Childcare Salary (NN75MA)	\$8.56	0	0
6100/160	Translators Salary (NN67MA)	\$10.00	0	0
6100/200	Childcare/Translator Benefits @17.35%			-
6100/370	Postage of Parent Mailouts			
6100/310	Vendor presentation	Replace this text with Vendor name and service description		
6100/390	Transportation	Transportation mode?		
6100/390	Printing for Parents - Non District Printshop	Replace this text with Vendor name and purpose		
6100/510	Storeroom purchase for parent and family engagement activity	Replace this text with up to 6 items that will be purchased		
6100/510; 6100/519	Materials purchase for parents workshop from vendor			
6100/510	Printing for parents - District printshop	Replace with description of items that will be printed		
6100/510	Light Refreshments - off shelf	Replace this text with a description of items here		
6100/390	Light Refreshments - ordered	Replace this text with a description of items here		
				\$0.00
FOOD BUDGET TOTAL				\$800.00
FOOD BUDGET LESS THAN OR EQUAL TO \$800				YES
TOTAL BUDGET				\$3,200.00
AMOUNT OUT OF BALANCE (MUST BE \$0 and FOOD BUDGET MUST SAY "YES")				\$0.00