

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

**School’s vision for engaging families:**

***What is Required:***

**Assurances: We will:**

[x]  Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the “School Parent and Family Engagement Plan” that describes how the school will carry out its required family engagement activities.

[x]  Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.

[x]  Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.

[x]  Involve parents in the planning, review, and improvement of the Title I program.

[x]  Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.

[x]  Offer assistance to parents in understanding the education system and the state standards, and how to support their children’s achievement.

[x]  Provide materials and training to help parents support their child’s learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.

[x]  Coordinate with other federal and state programs, including preschool programs.

[x]  Provide information in a format and language parents can understand, and offer information in other languages as feasible.

Principal: Joseph Musselman Date: 04/21/2020

**EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:**

1. **Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan with an adequate representation of parents**.

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| **Describe the method in which parents were involved** | Parents were invited to attend Hudson Middle’s Comprehensive Needs Assessment Meeting via our school website, Facebook and School Connects communication system. Parents were, also, provided an online link to a Parent Survey to provide feedback. This link was published via our school website, Facebook and School Connects communication system. It was, also, discussed at our February 14th SAC Meeting. |
| **Date of meeting to gather parent input for Comprehensive Needs Assessment** | Our CNA meeting was held on Thursday, March 5, 2020. |
| **Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan**  | Thursday, March 5, 2020 |

***\*Evidence of the input gathered and how it was/will be used should uploaded to Title I Crate.***

1. **Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate**.

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| **How were parents invited to develop or revise the compact?** | Parents were invited to attend Hudson Middle’s Comprehensive Needs Assessment Meeting via our school website, Facebook and School Connects communication system. Parents were, also, provided an online link to a Parent Survey to provide feedback. This link was published via our school website, Facebook and School Connects communication system. Feedback was collected in an electronic survey. |
| **Date of parent meeting to develop or revise the compact** | Thursday, March 5, 2020 |
| **What communication methods will be used between teachers & parents as well as school & parents?**  | Parent Teacher Conferences, Social Media, Email, Phone Contacts. |
| **Elementary schools are required to hold at least one face to face conference with parents. Explain your process?** | N/A |

***\*A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.***

***\*Evidence of the input should be uploaded to Title I Crate.***

1. **Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.**

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| **What information is provided at the meeting?** **How are parents notified of the meeting?** | During this meeting, parents are informed of Title I eligibility requirements, use of funding, requirement for parent engagement and involvement at school, outline of provided services for 2020-21, and provided a list of parent events for 2020-21.School Connects System, Notification on school marquee and website, Facebook and invitations are sent home with students. |
| **Tentative date and time(s)****of the Annual Title I Meeting and steps taken to plan the meeting** | Conducted on Tuesday, August 25, 2020 @ 6:00 pm; identify methods for communicating meeting to parents, students, staff and community members, organized information shared and various modalities, invited ancillary service providers such as SSW, School Psychologist, School Nurse and District ESE Rep to share information on how they may support our students’ success. |
| **How do parents who are not able to attend receive information from the meeting?** | Recorded broadcast of Principal’s message placed on school website as well as copies of documents shared are sent home to parents who did not attend. |
| **How are parents informed of their rights?** | Discussed at the Annual Title I Meeting. Letters are, also, sent home via students and a copy placed on school website. |

1. **Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.**

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| **Title III-ESOL** |  E ELL IA, District ELL Parent and Family Engagement Teacher  |
| **Title IX-Homeless** | Student in Transition Teachers, SIT Liaison, Social Worker |
| **Preschool Programs** | N/A |
| **IDEA/ ESE** | ESE Support Facilitators, ESE IA’s |
| **Migrant** | Migrant Social Worker, Migrant IA’S, Migrant Resource Teacher |
| **Other** | N/A |

1. **Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.**

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| **Allocation**  | 0.5 Parent Involvement Coordinator ($8,850) |
| **Explain how these funds will be used this school year** | Parent Involvement Coordinator will provide oversight of parent involvement activities and events. The Coordinator will act as a liaison between the school and community. |
| **How are parents involved in deciding this?** | Parent feedback gathered from Parent Survey and CNA Meeting. |
| **How did you document parent input?** | Parent feedback gathered from Parent Survey and CNA Meeting. |

1. **Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.**
* **Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.**
* **Think of Family Engagement as a strategy to reach the goal of student achievement**
* **Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.**

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| **Building Capacity of Parents** | **How will this impact Student Achievement?** |  | **Check all that apply.** |  |  |
| **Title and Description of Event** | **Tentative****Date/Time**Are they flexible? | **Transportation** | **Meal Refreshments** | **Childcare** | **Translation** | **How will this support learning at home?** | **SUP Goal (s) this Strategy supports** |
| STEM (Math & Science) and Literacy (ELA & SS) | Increase parent ability to reinforce importance of school engagement and performance |  |  | X |  | X | Provides information regarding resources, materials, procedures, strategies that will increase parent ability to support the child’s learning at home. | Increase in Achievement Level in ELA and Math for all subgroups |
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| **Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.** | Social Media, School Website, School Connects communication system, SAC Meetings, Parent Events, Letters sent home, and during Parent Teacher Conferences. |
| **How will workshops/events be evaluated?****How will the needs of parents be assessed to plan future events?**  | Parent attendance rosters and Parent Feedback Surveys. |
| **Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.**  | Efforts will be made to provide a translator or necessary support – many staff members are bilingual. |
| **What are the barriers for parents to attend workshops/events and how do you overcome these?** | Unknown. |
| **How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)** | We schedule events after traditional work hours, schedule them on dates that do not compete with other school activities, and review Parent Feedback Surveys for additional information. |
| **How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?**  | We provide needed accommodations (if notified prior to the event). |

***\*These events should be included on the Data Collection Sheet for School Events.***

1. **Utilize strategies to ensure meaningful Communication**

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| **Describe the methods that will be used to ensure meaningful, ongoing communication between home and school** | Social Media, School Website, School Connects communication system, SAC Meetings, Parent Events, Letters sent home, and during Parent Teacher Conferences. |

**8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.**

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| **Topic/Title** | **How does this help staff build school/parent relationships?**  | **Format for Implementation: workshop, book study, presenter, etc.** | **Who is the audience?** | **Tentative Date/Time** |
| Trauma Informed Care  | Increases staff awareness and knowledge of our families’ needs and experiences. It, also, provides a foundation for effective communication regarding difficult issues. | Presenter | All staff | Fall 2020 |
| Effective Communication  | Increase staff knowledge regarding strategies to effectively communication with parents regarding their child’s progress. | Presenter | All staff | September 2020 |
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**9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.**

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| **Location of Resource Center/Area** | **Person responsible for monitoring and updating Resource Center/Area** | **List a sampling of materials made available in the Resource Center/Area** |
| Front Office/Media | Mandy Gardner | Parent Engagement Matters Guide to Title I School Advisory Council and PTSOWhat Parents Should Know About Title ISchool Insurance for StudentsCareer AcademiesDelta Academy (free afterschool program) |

Principal: Joseph Musselman Date: 04/21/2020

***Drafts of PFEP’s are due to Title I Crate by April 28th, 2020.***

***\*Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.***

***\*A “Family Friendly” version of this plan should be distributed to families and uploaded to Title I Crate.***

*[[1]](#footnote-1)*

1. *(4/8/20)* [↑](#footnote-ref-1)