



2020-2021

**Title I, Part A Parent & Family Engagement Plan (PFEP)**

I, Rebecca Porter, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent;
- Jointly develop/revise with parents the school Parent & Family Engagement Plan (PFEP) and distribute it to parents of participating children and make available the PFEP to the local community;
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school's Parent and Family Engagement Plan (PFEP) and the joint development of the School Improvement Plan (SIP);
- Use the findings of the PFEP review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's PFEP;
- If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan;
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading;
- Provide each parent timely notice when their child has been assigned to or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

A handwritten signature in black ink that reads "Rebecca Porter". The signature is written in a cursive style and is positioned above a horizontal line.

July 29, 2020

Signature of Principal or Designee

Date Signed

**\*\*Please use the data from the school's survey(s) (*Advance Ed and 5Essentials*) to complete this Parent & Family Engagement Plan!**

## Mission Statement (optional)

### Parent & Family Engagement Mission Statement

**Response:** All stakeholders at Edgewater Public School will affect positive change in our school, community, and beyond as we develop our skills in communication, creativity, critical thinking and collaboration.

---

## Engagement of Parents & Families

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used.

**Response:** The Edgewater Public School Advisory Council (SAC) meets eight times per year and is responsible for planning, review and improvement of the Title I Program. All parents are invited to be members of the Edgewater Public School SAC. SAC members provide input on the Parent & Family Engagement Plan (PFEP) as well as our Title I budget and School-Parent Compact. Comments from parents are documented on SAC meeting minutes. In addition, information will be made available to parents at PTA meetings, through school-wide newsletters, the school website, school Messenger phone calls, texts, and emails and other information mailings thus affording all parents the opportunity to be actively involved in the decision-making process regarding all allocation of funds. Parent surveys are also used to solicit parent input.

---

## Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

count	Program	Coordination
1	VPK	VPK works with our school staff to coordinate transition plans for students entering Kindergarten
2	Title IX, Homeless	Title IX Coordinator provides services to ensure that students have school supplies, transportation and community resources
3		
4		

---

## Annual Title I Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity. **Meeting should be offered a minimum of two times on different dates/times to accommodate parents' schedules.**

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Establish meeting times for Annual Title 1 Meetings	Principal	September 2020	Open House/Times TBD
2	Prepare agendas for Annual Title 1 meeting	Principal	August & September 2020	Completion of Agenda
3	Gather necessary information on Title1 such as brochures and Title 1 presentation outlining services	Assistant Principal & Guidance Counselor	August & September 2020	Information prepared for distribution
4	Advertise the Annual Title 1 Meeting	Principal/Teachers	September 2020	Newsletter, marquee, automated phone messages, Open House Flyer

### Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parent and family engagement.

**Response:** Family workshops and meetings will be scheduled at different times to help accommodate parents' varying schedules and availability. Activities such as Open House, Parents to Kids, and parent trainings to help improve academic achievement are being held in the evening. SAC will have the prerogative to establish the day of the week and the time of the day for their meetings. Generally, their meetings are held after school. Childcare will be provided at some evening events. In addition, this year we have a parent liaison for information, resource and supplies that they may need. Trainings will also be held during the school day in our Family Resource Center as needed.

### Parent & Family Engagement Activities (Building Capacity)

Describe how the school will implement activities that will build the capacity for strong parent and family engagement, in order to ensure effective involvement of parents and families and to support a partnership among the school involved, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent/Teacher Conferences	Teachers	Increased understanding of student expectations and teaching standards	On going	Parent/Teacher Feedback
2	Parent to Kids K-2	Classroom Teachers	Provide parents with strategies to increase family literacy	Fall or Spring	Parent Program Evaluations
3	Parent to Kids 3-5	Classroom Teachers	Provide parents with strategies to increase family literacy	Fall or Spring	Parent Program Evaluations

2020-2021

4	Open House	Faculty	Increase parents' awareness of the academic expectations, school events, and clubs happening on campus. Help open communication between the parents and school/teachers.	September 2020	Parent Feedback
5	Gross Out Science Night	Faculty	Increase understanding of the science standards to help their student and increase achievement in Science	December 2020	Parent Exit Ticket
6	Mystery Family Night	Media Specialist/ Faculty and live virtual feed	Increase students love for literature and promote reading. Provide parents examples how to read/interact with their students and questioning techniques.	January 2020	Parent Exit Ticket
7	Fort Night	Media Specialist/ Faculty and live virtual feed	Increase students love for literature and promote reading. Provide parents examples how to read/interact with their students and questioning techniques.	February 2020	Parent Exit Ticket
8	STEM Night	Media Specialist/ Faculty and live virtual feed	Increase parents understanding of STEM and the 4 C's which will help parents with their student be successful.	March 2020	Parent Exit Ticket
9	Science Project Information Night	Media Specialist/ Faculty and live virtual feed	Increased parent understanding of the scientific method which will help parent to help their student be successful.	January 2020	Parent Exit Ticket

### Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, administrators, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent and family engagement programs, and build ties between parents and schools.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Partnering with Parents: it's All About Relationships	Kerri Thompson	Providing faculty with strategies to increase parent engagement	Fall	Sign-in sheets, agendas, minutes and teacher questions
2					

3					
4					

---

## Communication

Describe how the school will provide parents and families of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan is not satisfactory to the parents of participating children, the school will submit the parents' comments with the plan that will be made available to the local education agency.

**Response:** Title 1 Program information is shared with parents at our SAC meetings as well as our annual Title 1 meeting during Open House and again the following morning for those that were unable to attend. During meet the teacher and Open House parents get to know their students teacher and begin learning about the curriculum expectations. Our school holds numerous family activities throughout the year in conjunction with PTA, Guidance and the Parent Liaison to encourage a close connection with our school in hopes of increasing student achievement. Some of these activities include McBobcat Night, Chick-fil-a Night, Gross Out Science Night, STEM Night, Fort Night and our Thanksgiving Feast. In addition, our school offers School Supplies and free uniforms for families in need.

---

## Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

**Response:** Information regarding parent participation is provided to our parents and families via the school website, school Facebook and Instagram accounts, automated phone messages, text messages, emails, newsletter, parent/teacher conferences, flyers sent home with students and our Edgewater Public School marquee. All district driven information is available in both English and Spanish and when requested in advance. The district can also provide a translator when needed if the school is unable to. In order to provide accessibility to parents with disabilities we will request that parents contact the school if they require special assistance so that we can prepare. Edgewater Public School is handicapped accessible as well.

---

## Upload Evidence of Input from Parents

Please provide evidence of parent input in the development of the Parent & Family Engagement Plan (PFEP).

2020-2021

**Please upload into SharePoint and keep copies for your records.**

---

### **Upload School-Parent Compact**

Note: As a component of the school-level PFEP, each school shall jointly develop, with parents for all children served under this part, a School-Parent Compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

**Please upload into SharePoint and keep copies for your records.**

---

### **Upload Evidence of parent and family input in the development of the School-Parent Compact**

Note: Submit copies of actual parent/family input supporting the development and revision of the School-Parent Compact (i.e. minutes, surveys etc.).

**Please upload into SharePoint and keep copies for your records**

---

## **Previous year's Parent & Family Engagement Plan (PFEP) Evaluation**

### **Parent & Family Engagement summary (Building Capacity Summary)**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I Annual Meeting.

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
1	Annual Title 1 Meeting	2	65/70	Increased parent knowledge of the Title 1 programs and resources
2	Open House	1	620	Increase parent awareness of the academics, events, and clubs happening on campus. Help open communication between the parents and school/teachers
3	Gross Out Science Night	1	475	Increase understanding of the science standards to help their student and increase achievement in Science
4	Mystery Family Night	1	85	Increase students love for literature and promote reading. Provide parents examples how to read/interact with their students and questioning techniques.
5	Fort Night	1	92	Increase students love for literature and promote reading. Provide parents examples how to read/interact with their students and questioning techniques.

6	STEM Night	1	212	Increase parents understanding of STEM and the 4 C's which will help parents with their student be successful.
7	Science Project Information Night	1	52	Increased parent understanding of the scientific method which will help parent to help their student be successful.

---

## Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Partnering with Parents: It's All About Relationships	2	60	Provided faculty with strategies to increase parent engagement which then helps to increase our parents involvement in their child's education.
2				
3				
4				

---

## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Available Time for parents to attend - Parents are busy with work, households, homework, extra-curricular	Continue to provide meals and child care at parent nights. No homework during the night of the parent night. Live streaming the event so parents/families can still be involved at home.

	activities	
2	Transportation to before/after school activities/parent nights	We will continue to provide families with votran vouchers when we are aware of the need. Also live streaming events so parents/families can still be involved at home.
3		
4		

---

### **Best Practices (Optional)**

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Gross Out Science Night	Hands on Activities based on our Science Standards
2	STEM Night	Hands on activities of STEM and the 4C's which help parents with their students and questions.
3	Science Project Information Night for just 5 <sup>th</sup> grade	5 <sup>th</sup> grade teachers provide our students/parents/families the opportunity to complete a full science project. Providing clarification to any questions or concerns. More student participation and representation at the school and county science fair occurs because of this activity.
4		

**Please submit completed Parent & Family Engagement Plan (PFEP)  
to your Title I Office Representative.**

***PFEP must be signed by the Principal and approved prior to  
being uploaded into CIMS***



Approval check by PFE	SR
-----------------------	----