

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

**School’s vision for engaging families:** Anclote Elementary will involve families in a variety of activities that will support all children and families in attendance.   Information gathering and sharing, curriculum resources, student achievement, and parental educational and social resources will be the highlight of engaging families at our school. We will continue to offer families classes on the 7 Habits for Effective Families. This will coordinate with our work with students at school.

***What is Required:***

**Assurances: We will:**

Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the “School Parent and Family Engagement Plan” that describes how the school will carry out its required family engagement activities.

Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.

Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.

Involve parents in the planning, review, and improvement of the Title I program.

Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.

Offer assistance to parents in understanding the education system and the state standards, and how to support their children’s achievement.

Provide materials and training to help parents support their child’s learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.

Coordinate with other federal and state programs, including preschool programs.

Provide information in a format and language parents can understand, and offer information in other languages as feasible.

Principal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:**

1. **Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan with an adequate representation of parents**.

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| **Describe the method in which parents were involved** | Annual Title 1 Meeting, SAC meetings, Comprehensive Needs Assessment, Parent Surveys |
| **Date of meeting to gather parent input for Comprehensive Needs Assessment** | February 20, 2020 |
| **Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan** | February 20, 2020 |

***\*Evidence of the input gathered and how it was/will be used should uploaded to Title I Crate.***

1. **Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate**.

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| **How were parents invited to develop or revise the compact?** | We reviewed the compact with our SAC and PTO members. They provided input for language changes. |
| **Date of parent meeting to develop or revise the compact** | February 20, 2020 |
| **What communication methods will be used between teachers & parents as well as school & parents?** | School Messenger, Flyers, School Website, Class Dojo, Calendar, Twitter, Facebook |
| **Elementary schools are required to hold at least one face to face conference with parents. Explain your process?** | Families can sign up for a conference during Open House, Progress Reports, Report Cards and or as needed. Parents can communicate through Class Dojo or by calling the school. |

***\*A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.***

***\*Evidence of the input should be uploaded to Title I Crate.***

1. **Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.**

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| **What information is provided at the meeting?**  **How are parents notified of the meeting?** | AES will provide information to parents in the following ways:   * AES participation in Title 1 * Title 1 Requirements * Parent Rights * Curriculum & Assessments used to measure student progress * Ways families can provide input on their child’s education   School Messenger, Flyer, AES Website, Class Dojo, Calendar, Twitter, Facebook and School Marquee |
| **Tentative date and time(s)**  **of the Annual Title I Meeting and steps taken to plan the meeting** | September 17th, 2020. The leadership team will provide input and create a presentation to inform parents about Title I. |
| **How do parents who are not able to attend receive information from the meeting?** | School Messenger, Flyer, AES Website, Class Dojo, Calendar, Twitter, Facebook |
| **How are parents informed of their rights?** | Title 1 parent brochure sent home and posted online. |

1. **Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.**

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| **Title III-ESOL** | ELL IA’s and Imagine Learning software |
| **Title IX-Homeless** | Social Worker, Data Entry, ABC |
| **Preschool Programs** | Headstart |
| **IDEA/ ESE** | FDLERS, ESE Support Facilitators |
| **Migrant** | Social Worker |
| **Other** |  |

1. **Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.**

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| **Allocation** | $2000.00 |
| **Explain how these funds will be used this school year** | Parent involvement: Curriculum Nights, Family Activities, 7 Habits Parent Training |
| **How are parents involved in deciding this?** | SAC & PTO Meetings |
| **How did you document parent input?** | Meeting Notes & Surveys |

1. **Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.**

* **Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.**
* **Think of Family Engagement as a strategy to reach the goal of student achievement**
* **Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.**

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| **Building Capacity of Parents** | **How will this impact Student Achievement?** | |  | **Check all that apply.** | | | |  |  |
| **Title and Description of Event** | **Tentative**  **Date/Time**  Are they flexible? | **Transportation** | **Meal Refreshments** | **Childcare** | **Translation** | **How will this support learning at home?** | **SUP Goal (s) this Strategy supports** |
| Open House  Student Conferences  Curriculum Events | Increase student proficiency | | Quarterly/Evenings |  | Y |  | Y | Families will be able to support student learning with resources provided. | Open House  Student Conferences  Curriculum Events |
| Progress Reports, Report Cards, Parent Conferences | Increase student proficiency | | Quarterly |  |  |  | Y | Families will be able to support student learning with resources provided. | Progress Reports, Report Cards, Parent Conferences |
| Parent Resource Center | Increase student proficiency | | Year Round |  |  |  |  | Families will be able to support student learning with resources provided. | Parent Resource Center |
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| **Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.** | | School Messenger, Flyer, AES Website, Class Dojo, Calendar, Twitter, Facebook, Progress Reports, Report Cards | | | | | | | |
| **How will workshops/events be evaluated?**  **How will the needs of parents be assessed to plan future events?** | | Parent Surveys. Based on survey results SAC & SLT will reflect and revise based on needs. | | | | | | | |
| **Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.** | | AES has two ESOL IA’s that send home parent communication via telephone and written communication. In addition, our ESOL IA’s will provide support as needed at scheduled events. | | | | | | | |
| **What are the barriers for parents to attend workshops/events and how do you overcome these?** | | The barriers that many of our families’ face are working hours during scheduled events. To overcome these barriers, we plan to host events during morning and evening hours. In addition, we will provide access to resources from events online. | | | | | | | |
| **How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)** | | Morning & evening events will be scheduled. | | | | | | | |
| **How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?** | | All events will be accessible to parents with disabilities. Parents that aren’t able to attend events will have access to resources online and will be sent home information. | | | | | | | |

***\*These events should be included on the Data Collection Sheet for School Events.***

1. **Utilize strategies to ensure meaningful Communication**

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| **Describe the methods that will be used to ensure meaningful, ongoing communication between home and school** | Communication between home and school will happen in a variety of ways.  Class Dojo, School Calendar, Twitter, Facebook, Fliers. We will monitor these systems on a monthly basis. |  |

**8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.**

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| **Topic/Title** | **How does this help staff build school/parent relationships?** | **Format for Implementation: workshop, book study, presenter, etc.** | **Who is the audience?** | **Tentative Date/Time** |
| 7 Habits of Effective People | This provides the resources that teachers can use to connect to families. | Monthly collaboration meetings | Students & Families |  |
| Curriculum Events | This provides parents the opportunity to learn about their child’s education, ask questions, and build a reciprocal relationship | Quarterly | Students & Families |  |
| 7 Habits of Highly Effective Families | This provides families in partnership with teachers the opportunity to bridge the SEL curriculum between home and school. | Quarterly/Monthly?  Zoom/In person? | Students & Families |  |

**9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.**

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| **Location of Resource Center/Area** | **Person responsible for monitoring and updating Resource Center/Area** | **List a sampling of materials made available in the Resource Center/Area** |
| Front Office | School Secretary | Baycare Services, Metropolitan Ministries, Tutoring Resources, Day Care, After school programs etc. |

Principal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Drafts of PFEP’s are due to Title I Crate by April 28th, 2020.***

***\*Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.***

***\*A “Family Friendly” version of this plan should be distributed to families and uploaded to Title I Crate.***

*[[1]](#footnote-1)*

1. *(4/8/20)* [↑](#footnote-ref-1)